



City of Freeport
REGULAR COUNCIL MEETING AGENDA

April 14, 2020, 9:00 AM

Telephone Conference

1. **Meeting Called to Order**
2. **Public Comment**
3. **Request for Placement on the City Council Agenda**
 - a. Emily Rogers on behalf of Alan R. Gibson - Water Bill Issue from March 10, 2020 Regular Council Meeting TAB 1
4. **Approval of Consent Agenda TAB 2**
 - a. Bills Paid 2/26/2020 (no motion made FCC RCM 3/10/2020)
 - b. Regular Council Meeting Minutes January 14, 2020 - Corrected (no motion made FCC RCM 3/10/2020)
 - c. Regular Council Meeting Minutes January 23, 2020 (no motion made FCC RCM 3/10/2020)
 - d. Bills Paid
 - e. Revenue/Expenditure Report Through February 2020
 - f. Regular Council Meeting Minutes March 10, 2020
 - g. Emergency Special Council Meeting Minutes March 17, 2020
 - h. Special Council Meeting Minutes March 26, 2020
5. **Consideration of Additions/Deletions to Agenda**
6. **Approval of Agenda with Additions/Deletions**
7. **Staff Reports**
 - a. Water - none.
 - b. Sewer - none
 - c. Parks
 1. Updates
 - d. City Clerk
 1. Approval to Change Laserfiche Solution Provider - TAB 3
 - e. Finance - none.

- f. Billing
 - 1. Update to New Account Policy TAB 4
 - 2. Late Fees & Disconnects for April
- g. Planning
 - 1. LDC Ordinance/Special Events - 2nd Reading TAB 5
 - 2. LDC Ordinance/331 S Corridor - 2nd Reading TAB 6
 - 3. Ordinance/Speed Limit Signs - 2nd Reading TAB 7
 - 4. Ordinance/Park Usage - 2nd Reading TAB 8
 - 5. Request to Transfer Nuisance Case to City Attorney TAB 9
- h. Legal - none.
- i. Engineering
 - 1. Hammock Bay & City of Freeport Wastewater Reuse Memorandum of Understanding for WWTF Expansion Flows TAB 10
 - 2. US 331 North Sewer Expansion Revised Developer's Agreement Fee Schedule TAB 11
 - 3. WWTF Expansion Permit Applications

8. Old Business

- a. City Manager Applicants Next Steps
- b. Pending Lists TAB 12

9. New Business

- a. Mayor Russ Barley
 - 1. Installation of A/C at Old City Hall - Requested by Carolyn Knight
 - 2. Freeport Signs - Town Planters Design & Quote TAB 13
- b. Councilwoman Brannon
- c. Councilman Farris
 - 1. Council President Rotation
 - 2. Planning Department Concerns
- d. Councilwoman Green
 - 1. City Dumpsters
- e. Councilwoman Haffner
 - 1. Special Events
- f. Councilman McCormick

10. Adjournment

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).

Tab 1



CITY OF FREEPORT

REQUEST FOR PLACEMENT ON CITY COUNCIL AGENDA

Date Submitted: 2/20/2020

NAME(S): Emily Rogers on behalf of Alan R. Gibson

Physical Address: 309 magnolia Street
Freeport

Mailing Address: 310468 Emerald Coast Parkway, Unit 6101
Destin, FL 32541

Phone Number: (Work) Home/Cell (circle one) 850-837-0155

Matter to come before the Council (give specific details & attach documentation):
See enclosed - water bill issue

FOR DEVELOPMENT PROJECTS, CODE ENFORCEMENT, FLOODPLAIN MANAGEMENT, LAND USE CHANGES, ZONING CHANGES AND BUILDING PERMITS: ADMINISTERED PROCESSED & SCHEDULED BY CITY PLANNER

Is this matter informational/no vote required? YES NO

If this matter DOES NOT REQUIRE ACTION/is only to provide an update or information, please provide the following, un-stapled/un-bound:

1. 1-page brief with background/history and update/information (example attached)
2. Maps/site plans/tables/flier/program (if pertinent)

If this matter DOES REQUIRE ACTION (vote) by the Council, please indicate if it is:

- PROPOSED ORDINANCE; and provide un-stapled/un-bound
1. 1-page brief with background/history and update/information
 2. Draft Ordinance with Exhibits
 3. Background documentation
 4. Maps/site plans (if pertinent)

- PROPOSED RESOLUTION; and provide un-stapled/un-bound
1. 1-page brief with background/history and update/information
 2. Draft Resolution
 3. Background documentation
 4. Maps/site plans/tables (if pertinent)



CITY OF FREEPORT

- _____ REQUEST FOR WAIVER OF RENTAL FEES; and provide un-stapled/un-bound
1. 1-page brief with background/history and description of waiver request (example attached)
 2. Background documentation

- ~~X~~ OTHER; and provide un-stapled/un-bound
1. 1-page brief with background/history and update/information (example attached)
 2. Background documentation
 3. Maps/site plans/tables (if pertinent)

Notes:

- The City Council may request additional information and review regarding any item placed on any council agenda and may table items as deemed necessary.
- Any matter which may require a legal opinion by the City Attorney may require additional submittals and may be tabled to a subsequent meeting for additional review.

SCHEDULE TO BE PLACED ON CITY COUNCIL AGENDA

The City Council has set the below schedule in order for staff to be able to compile and produce the council meeting agenda package:

1 st Tuesday	<u>1 week prior to meeting with completed request form and required attachments by 4:00 pm to the City Clerk</u>
4 th Thursday	

INTAKE REVIEW

Paperwork Received : / / (date) & : (time)	
	Staff Reviewer:
Information needed to complete package:	

Resubmitted Package for Completeness Review: / / (date) : (time)	
Complete _____ Incomplete _____	Staff Reviewer:
Package determined to require legal review by _____ (Name) YES NO	
Package forwarded to City Attorney via mail fax email on / / _____	
Package scheduled for City Council Meeting / / by _____ (Reviewer)	

Date: February 20, 2020

To: Mayor Bailey / Freeport City Council

From: A. Randall Gibson (property owner of 309 Magnolia Drive / Account # 10224)

Re: Request for waiver of utility fees from City of Freeport Water Department

Issue:

Outstanding water bill in excess of \$6,000.00. Current amount due has been requested from the water department.

Current Policy:

The billing department can only provide a ½ leak adjustment to the largest bill on the current month or the month prior.

Background:

The property located at 309 Magnolia drive has been owned by A. Randall Gibson ("Owner") since 2008. The Owner does not reside on the property and utilizes the property for personal storage only. The Owner utilized caretakers for the property and has never authorized a tenant to reside on the property. Under information and belief, the prior caretaker began residing on the property without the Owners permission. Said caretaker has since been evicted from the property.

Prior to 2018, the monthly water consumption on this property was between 5,000-8,000 (approximately). The Owner would typically pre-pay the City directly for months at a time out of convenience therefore he rarely reviewed said bill in much detail. This issue arose in 2018 when a large water leak occurred at the property. The Owner believes the leak was likely caused by a garbage truck hitting something that was attached to the meter/piping as the meter is located in an easement. According to the internal notes of the City of Freeport (attached), on 1/18/18 the meter was reread due to a high bill (consumption showed 25,640). Again on 2/15/18, the meter was reread due to a high bill (consumption showed 290,870) and a call was made to "Jennifer" regarding water flowing from underneath the fence. Per these notes, the Owner instructed the City to shut off the water. On 3/14/18, another reading was taken showing consumption at 559,260. Although the City was instructed to shut off the water by the owner the month prior, the consumption nearly doubled indicating that the water was in fact not shut off. On 4/16/19, the City reported a leak at the PVC coupling into the gate valve which was reported to "April" who instructed the tech to turn off the water even though the water should have remained off since February (it is unclear how the water was turned back on). On 4/19/18, the City returned to check the PVC work (which was completed by the City) but something still appeared to be amiss. Without authorization from the owner, A. Randall Gibson, "April" instructed the tech to leave the water on. After April 2018, the consumption leveled off until the water was shut off completely. It is important to note that at no time did the property owner, A. Randall Gibson instruct the City to turn the water back on after 2/15/18.

The "something amiss" referenced in the notes from 4/19/18 has since been repaired by the property owner and such repair has been inspected by the City. At this time no leaks are present and the water can be safely turned back on once the outstanding bill has been resolved.

Request for Adjustment:

In this specific instance, the water should have been turned off and remained off since 2/15/18 per the direct instructions from the Owner. Clearly that did not occur for reasons unknown at this time. We are requesting that the City allow for a ½ adjustment for February 2018 (\$1,720.62) which is the month the leak was detected and the month the Owner instructed the City to shut the water off. We are requesting that the subsequent months be adjusted off completely as the water should have never been turned back on after 2/15/18. Further, it appears from the City's notes that the initial leak was repaired by the City therefore said leak was likely the responsibility of the City to monitor closely so as to avoid this massive amount of water consumption which followed. If the council would agree to these terms, the Owner is prepared to pay the amount of \$860.31 directly to the City within (5) business days of the Council rendering its decision, said amount shall represent payment in full for account number 10224 service location of 309 Magnolia Street. At such time that this payment is received by the City, the account shall be eligible to be turned back on upon the Owner's instruction to the City to do so.

*** SERVICE ORDER ***
CITY OF FREEPORT

Srvc Ord No. : 44569
Assigned To :
Assigned By :
Depo Required: N
Srvc Category:
Status : ACT
Priority :
Ordered By :
Contact :
Contact At :
Customer No. :
Route/Acct : 333- 2
Customer Name: ALAN R. GIBSON
Street Name : MAGNOLIA ST
Service Addr : 309 MAGNOLIA ST

Srvc Ord Type : LKO
Sched Date :
Sched Time :
Originated By : APR
Origination Dt : 041918
Origination Tm : 13:04
Contact Phone :
Service Phone : 850-803-5501

Driving Inst :

General Comme: CC BY: DON 10/25/11 FROM # 6737

work To Do :

Meter Loc. :
Service No. : 26810
Commt/Reader :
Side of House :
Service Type : NBW
Service Name : WATER SERVICE
Curr Meter# : 78500406
Electronic ID: 78500406
New Meter# : _____
Curr Meter Reading: 1143570
New Meter Reading: (1157780)
Time: _____
Mileage: _____

Remarks:

** SEE ATTACHMENT **

4/19/18

Gary

309 MABNOLIA (History)

4/19/18

- * 1/18/18 (RE-READS B/C HIGH BILL) / Spin reported
- * 2/15/18 (RE-READS B/C HIGH BILL / CAN'T READ DUE TO AMOUNT OF WATER COMING FROM UNDERNEATH FENCE INTO BOX & FILLING ALLEYWAY. CALLED IN TO JENNIFER WHO CALLED OWNER WHO SAID TURN OFF & LOCK B/C TENANT IS TO BE EVICTED.) I TURNED OFF & LOCKED.
- * 3/14/18 (RE-READS B/C HIGH BILL / CAN'T SEE DUE TO MUD & WATER. USED MY HANDHELD TO GET READING (1053470) METER STILL SPINNING. REPORTED TO BILLING.
- * 4/16/18 (RE-READS B/C HIGH BILL (1156270) LEAK @ PVC COUPLING INTO GATE VALVE. CALLED IN TO APRIL TO REPORT. SAE SAID TURN OFF.
- * 4/19/18 WENT BY ON MY OWN TO CHECK STATUS. METER STILL W/ SPIN. BUT I COULDN'T TELL FROM WHERE. NEW PVC WORK FIXED LEAK FROM (1157780) 4/16 & 2/15'S LEAKS BUT SOMETHING STILL AMISS. CALLED INTO APRIL TO REPORT. SAE SAID LEAVE ON & FILL OUT HISTORY

Account/Location Inquiry

Account Number/Payid: Location Code:

Account - PO BOX 5501 Destin, FL 32540-5501
 Total Location Balance: \$5,969.01

Third Party Contacts

Account Miscellaneous Questions

Customer Notes

From Date: To Date: Records Per Page:

Creation Date	Creation Time	Created By	Review Date	Class	Public	Text	Attachment	Maintain
10.18.2018	01:10 pm	JEN		G	<input checked="" type="checkbox"/>	pad locked meter		
05.24.2018	09:00 am	ATTACH		ATTCH		WORK ORDER FROM GARY	[open]	
05.24.2018	09:00 am	ATTACH		ATTCH		SKMBT C36414071112000	[open]	
05.24.2018	09:00 am	ATTACH		ATTCH		20111026145357534	[open]	

1 to 4 of 4 Records

Location: L002957 Payid: 7W0A - 309 Magnolia St, Freeport, FL 32439 / Status: Finaled / No Bill / Balance:\$ 5,969.01

Account: 10224 Location: L002957 - CUSTOMER HAS LEAK MAILED MED SPIN READING 168840 / *** Added by JENNIFER on Friday, January 19, 20

Location Information And Financial Status

Accounts Receivable

Unprocessed Adjustments And Recelpts

Deposits

Tap & Development Fees

Location Miscellaneous Questions

Customer/Location Notes

Location Notes

Previous & Future Customers

Location Work Orders

Services & 5 Year Comparative Consumption

Metered Service High/Low

Service History

Billing History

From Date: To Date: Records Per Page:

Trans Type	Trans Date	Bill From Date	Bill To Date	Due Date	Creation Date	Amount	Tax	Penalty	Penalty Forgiven	Total	Account Balance	Details
Penalty	12.18.2018				12.18.2018	0.00	0.00	10.00	0.00	10.00	5,996.03	
Payment	12.17.2018				12.18.2018	20.00	0.00	0.00	0.00	0.00	5,986.03	
Cycle Bill	11.29.2018	11.01.2018	11.30.2018	12.15.2018	11.29.2018	14.36	0.00	0.00	0.00	14.36	6,006.03	RUN Information
Payment	11.27.2018				11.28.2018	50.00	0.00	0.00	0.00	0.00	5,991.67	Receipt: DR1003845
Penalty	11.15.2018				11.16.2018	0.00	0.00	10.00	0.00	10.00	6,041.67	
Cycle Bill	10.26.2018	10.01.2018	10.31.2018	11.15.2018	10.29.2018	14.36	0.00	0.00	0.00	14.36	6,031.67	RUN Information
Penalty	10.18.2018				10.18.2018	0.00	0.00	10.00	0.00	10.00	6,017.31	
Cycle Bill	09.25.2018	09.01.2018	09.30.2018	10.15.2018	09.25.2018	14.21	0.00	0.00	0.00	14.21	6,007.31	RUN Information
Penalty	09.15.2018				09.18.2018	0.00	0.00	10.00	0.00	10.00	5,993.10	
Cycle Bill	08.28.2018	08.01.2018	08.31.2018	09.15.2018	08.29.2018	14.21	0.00	0.00	0.00	14.21	5,983.10	RUN Information
Penalty	08.16.2018				08.16.2018	0.00	0.00	10.00	0.00	10.00	5,968.89	
Cycle Bill	07.26.2018	07.01.2018	07.31.2018	08.15.2018	07.26.2018	14.21	0.00	0.00	0.00	14.21	5,958.89	RUN Information

Tab 2

02.26.2020 13:17
ap120_pg.php/Job No: 47884

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 12553

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USER: JOYCE

Batch: 12553 / Period: 02.26.2020 /Sorted By: Input Order

Vendor	Name	Invoice	DATE	LANDLINE/FAX LINES	PO#
9	CENTURY LINK	BILL	021920	FEB 2020	0
	Inv Date: 02.19.2020	Inv Amt: 1,265.62	Payment: 0	Name:	
	Due Date: 03.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 02.19.2020	Discount: 0.00	Pd Date:		

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS - LANDLINE / FAX LINE /	0.00	0.00	455.70		001-572-44100 Telephone Expen	
2	WATER - LANDLINE / FAX LINE/ D	0.00	0.00	604.34		410-533-44100 Telephone Expen	
3	SEWER - LANDLINE / FAX LINE/ D	0.00	0.00	205.58		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	1,265.62			

Vendor	Name	Invoice	DATE	LANDLINE/FAX LINES	PO#
1665	SHANNON BONDS	125-FEB	2020	FEBRUARY 2020	0
	Inv Date: 02.25.2020	Inv Amt: 1,650.00	Payment: 0	Name:	
	Due Date: 03.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 02.25.2020	Discount: 0.00	Pd Date:		

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	POOL SERVICE FEBRUARY 2020	0.00	0.00	1,650.00		001-572-44680 R&M - Community	
*** TOTAL ***			0.00	1,650.00			

Vendor	Name	Invoice	DATE	LANDLINE/FAX LINES	PO#
593	CRC DATA TECHNOLOGIES	111808		MONITORS FOR WATER / FIELD TEC	0
	Inv Date: 02.24.2020	Inv Amt: 1,975.50	Payment: 0	Name:	
	Due Date: 03.25.2020	Retain: 0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 02.24.2020	Discount: 0.00	Pd Date:		

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	4 MONITORS FOR WATER DEPT	0.00	0.00	760.00		410-533-45100 Office Supplies	
2	HIGH SPEED HDMI CABLE	0.00	0.00	8.00		001-510-45100 Office Supplies	
3	FIELD TECH (JEFF) UNDER COMPLE	0.00	0.00	1,207.50		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	1,975.50			

Vendor	Name	Invoice	DATE	LANDLINE/FAX LINES	PO#
42	WALTON CO. SHERIFF'S OFFICE	MAR2020		INMATE WORK DETAIL MAR 2020	0
	Inv Date: 02.20.2020	Inv Amt: 4,914.34	Payment: 0	Name:	
	Due Date: 03.21.2020	Retain: 0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 02.20.2020	Discount: 0.00	Pd Date:		

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	STREETS - INMATE WORK DETAIL M	0.00	0.00	3,685.75		001-541-43130 Outside Labor &	
2	PARKS - INMATE WORK DETAIL MAR	0.00	0.00	1,228.59		001-572-43130 Outside Labor &	
*** TOTAL ***			0.00	4,914.34			

Vendor	Name	Invoice	DATE	LANDLINE/FAX LINES	PO#
2095	WARREN AVERETT CPAS & ADVISORS	1264185		PROGRESS BILL FY 2019 AUDIT	0
	Inv Date: 02.18.2020	Inv Amt: 3,500.00	Payment: 0	Name:	
	Due Date: 03.19.2020	Retain: 0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 02.18.2020	Discount: 0.00	Pd Date:		

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PROGRESS BILLING FY 2019 AUDIT	0.00	0.00	3,500.00		001-513-43200 FINANCE - AUDIT	
*** TOTAL ***			0.00	3,500.00			

Vendor	Name	Invoice	DATE	LANDLINE/FAX LINES	PO#
1908	LEAF	10355227		SERVER LEASE - ADMIN & SEWER	0
	Inv Date: 02.19.2020	Inv Amt: 390.03	Payment: 0	Name:	
	Due Date: 03.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:	
	Disc Date: 02.19.2020	Discount: 0.00	Pd Date:		

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SERVER LEASE - ADMIN	0.00	0.00	292.52		001-510-44400 Equipment Lease	
2	SERVER LEASE - SEWER	0.00	0.00	97.51		420-535-44400 Equipment Lease	

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Vendor	Name						
*** TOTAL ***		0.00	390.03				
281	WALTON COUNTY BOARD OF	Invoice: Q1.2020	QUARTERLY DISCRETIONARY TAX	PO#: 0			
	Inv Date: 02.13.2020	Inv Amt: 18,342.09	Payment: 0	Name:			
	Due Date: 03.14.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.13.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	QUARTERLY DISCRETIONARY TAX -	0.00	0.00	18,342.09		001-581-49000 Transfer Discre	
*** TOTAL ***		0.00	18,342.09				
281	WALTON COUNTY BOARD OF	Invoice: 0120.DESC	JAN 2020 DISCRETIONARY TAX	PO#: 0			
	Inv Date: 02.26.2020	Inv Amt: 79,676.29	Payment: 0	Name:			
	Due Date: 03.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.26.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	JAN 2020 DISCRETIONARY TAX	0.00	0.00	79,676.29		001-581-49000 Transfer Discre	
*** TOTAL ***		0.00	79,676.29				
2123	LORI COX	Invoice: MILEAGE	CYBERSECURITY-TALLAHASSEE	PO#: 0			
	Inv Date: 02.13.2020	Inv Amt: 126.26	Payment: 0	Name:			
	Due Date: 03.14.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.13.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MILEAGE FOR CYBERSECURITY SEMI	0.00	0.00	126.26		001-510-44000 Travel Expense-	
*** TOTAL ***		0.00	126.26				
1819	DEWBERRY ENGINEERS INC	Invoice: 1793384	REVIEW - BLAKELY CHICKEN	PO#: 0			
	Inv Date: 02.13.2020	Inv Amt: 1,300.00	Payment: 0	Name:			
	Due Date: 03.14.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.13.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ENGINEERING REVIEW - BLAKELY C	0.00	0.00	1,300.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***		0.00	1,300.00				
861	QUALITY GLASS LLC	Invoice: 33834	SECURITY GLASS - BILLING	PO#: 0			
	Inv Date: 02.19.2020	Inv Amt: 5,911.41	Payment: 0	Name:			
	Due Date: 03.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.19.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SECURITY GLASS - BILLING	0.00	0.00	5,911.41		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***		0.00	5,911.41				
19	The Water Spigot, Inc.	Invoice: 20-612	WASTEWATER SAMPLING FEB 2020	PO#: 0			
	Inv Date: 02.14.2020	Inv Amt: 920.00	Payment: 0	Name:			
	Due Date: 03.15.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.14.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WASTEWATER SAMPLING FEB 2020	0.00	0.00	920.00		420-535-43135 Outside Lab Ser	
*** TOTAL ***		0.00	920.00				

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 12553

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Vendor	Name	Invoice:		Job#		PO#:	
2210	JARED LENOIR	INTERIOR.PAINT	INTERIOR PAINT CONCESSION 3			0	
	Inv Date: 02.26.2020	Inv Amt: 1,600.00	Payment: 0	Name:			
	Due Date: 03.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.26.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INTERIOR PAINT CONCESSION 3	0.00	0.00	1,600.00		001-572-43130 Outside Labor &	
*** TOTAL ***			0.00	1,600.00			
637	J.H. WRIGHT & ASSOC.	Invoice: 421797	REPAIRS FOR SEWER			PO#: 1099	
	Inv Date: 02.20.2020	Inv Amt: 1,250.00	Payment: 0	Name:			
	Due Date: 03.21.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.20.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REPAIRS TO SYSTEM PER ROBERT	0.00	1,250.00	1,250.00		420-535-44620 System Maint &	
*** TOTAL ***			1,250.00	1,250.00			
637	J.H. WRIGHT & ASSOC.	Invoice: 421793	REPAIRS FOR SEWER			PO#: 1099	
	Inv Date: 02.20.2020	Inv Amt: 4,390.00	Payment: 0	Name:			
	Due Date: 03.21.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.20.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REPAIRS TO SYSTEM PER ROBERT	0.00	1,869.60	4,390.00		420-535-44620 System Maint &	
*** TOTAL ***			1,869.60	4,390.00			
93	CITY OF FREEPORT	Invoice: 421793	CITY WATER/SEWER FOR FEB 2020			PO#: 0	
	Inv Date: 02.26.2020	Inv Amt: 879.98	Payment: 0	Name:			
	Due Date: 03.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.26.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - WATER/SEWER FOR FEB 20	0.00	0.00	239.44		001-510-44300 Utilities	
2	PARKS - WATER/SEWER FOR FEB 20	0.00	0.00	514.07		001-572-44300 Utilities	
3	LIBRARY - WATER/SEWER FOR FEB	0.00	0.00	37.73		001-571-44300 Utilities	
4	STREETS - WATER/SEWER FOR FEB	0.00	0.00	20.09		001-541-44300 Utilities	
5	SEWER - WATER/SEWER FOR FEB 20	0.00	0.00	68.65		420-535-44300 Utilities	
*** TOTAL ***			0.00	879.98			
*** GRAND TOTALS ***			3,119.60	128,091.52		0.00 DISCOUNTS	

CITY OF FREEPORT
 Print Invoice Edit Report for Batch: 12553

Batch: 12553 / Period: 02.26.2020 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	0.00	119,795.44-	0.00	
001-510-43130	Outside Labor & Services	1,207.50	0.00	0.00	
001-510-44000	Travel Expense-Employees	126.26	0.00	0.00	
001-510-44300	Utilities	239.44	0.00	0.00	
001-510-44400	Equipment Lease	292.52	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	5,911.41	0.00	0.00	
001-510-45100	Office Supplies	8.00	0.00	0.00	
001-513-43200	FINANCE - AUDITING SERVICES	3,500.00	0.00	0.00	
001-515-43160	PLANNING - REVIEW FEES	1,300.00	0.00	0.00	
001-541-43130	Outside Labor & Services	3,685.75	0.00	0.00	
001-541-44300	Utilities	20.09	0.00	0.00	
001-571-44300	Utilities	37.73	0.00	0.00	
001-572-43130	Outside Labor & Services	2,828.59	0.00	0.00	
001-572-44100	Telephone Expense	455.70	0.00	0.00	
001-572-44300	Utilities	514.07	0.00	0.00	
001-572-44680	R&M - Community Pool	1,650.00	0.00	0.00	
001-581-49000	Transfer Discretionary Tax	98,018.38	0.00	0.00	
FUND TOTALS		119,795.44	119,795.44-	0.00	
410-20200	Accounts Payable	0.00	1,364.34-	0.00	
410-533-44100	Telephone Expense	604.34	0.00	0.00	
410-533-45100	Office Supplies	760.00	0.00	0.00	
FUND TOTALS		1,364.34	1,364.34-	0.00	
420-20200	Accounts Payable	0.00	6,931.74-	0.00	
420-24100	Encumbrance Reserve	3,119.60	0.00	0.00	
420-24300	Encumbrances	0.00	3,119.60-	0.00	
420-535-43135	Outside Lab Services	920.00	0.00	0.00	
420-535-44100	Telephone Expense	205.58	0.00	0.00	
420-535-44300	Utilities	68.65	0.00	0.00	
420-535-44400	Equipment Lease	97.51	0.00	0.00	
420-535-44620	System Maint & Repairs	5,640.00	0.00	0.00	
420-535-44620	System Maint & Repairs	0.00	0.00	3,119.60	ENC LIQ
FUND TOTALS		10,051.34	10,051.34-	3,119.60	
GRAND TOTALS		131,211.12	131,211.12-	3,119.60	



City of Freeport

REGULAR COUNCIL MEETING MINUTES

January 14, 2020, 9:00 AM
Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Amanda Green, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman William "Boots" McCormick, Councilwoman Elizabeth Haffner

Staff Members Present: City Attorney Clay Adkinson, Parks Director Charlie Simmons, Planning Director Latilda Neel, Planning Technician Brooke Jackson, Water Supervisor Larry Tuggle, Sewer Supervisor Robert Fawcett, Finance Officer Sara Bowers, Finance Assistant Joyce Sunday, Billing Manager Debbie Roberts, City Engineer Alex Rouchaleau, Interim City Clerk Lori Cox

Others Present City Engineer Cliff Knauer

1. Meeting Called to Order

The meeting was called to order at 9:02 a.m. by Mayor Barley in the Council Chambers of Freeport City Hall.

2. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

3. Recognition of Guests

Mayor Barley welcomed Lee Garner, former City Manager of Chattahoochee and thanked him for his attendance.

4. Public Comment on Consent Agenda

none.

5. Approval of Consent Agenda

Moved by: Councilwoman Brannon
Seconded by: Councilman Farris

Motion: To approve the Consent Agenda as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick,
and Councilwoman Haffner

Carried (5 to 0)

- a. Bills Paid
- b. Revenue & Expenditure Report
- c. Regular Council Meeting Minutes December 10, 2019

6. Consideration of Additions/Deletions to Agenda

- a. Deletions
Councilman Farris - Water and Sewer Franchise Agreement
- b. Additions
Parks Director Simmons - FDOT right-of way letter for parks

7. Approval of Agenda with Additions/Deletions

Moved by: Councilman McCormick
Seconded by: Councilwoman Haffner

Motion: To approve the Agenda with the specified additions and deletions as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick,
and Councilwoman Haffner

Carried (5 to 0)

8. Staff Reports

- a. Water - none.
- b. Sewer - none.
- c. Parks
 - 1. ADDITION: FDOT Right-of-Way for Parks

Simmons discussed a letter received from FDOT with Council. The letter stated that widening of SR 20 would not affect Laird or Casey Parks. He requested permission to sign and return the letter.

Moved by: Councilman Farris
Seconded by: Councilman McCormick

Motion: To allow Parks Director Simmons to execute the concurrency statement of the FDOT letter. All ayes.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

2. Updates

Parks Director Simmons gave updates on the following items:

- H&T Construction - Completed asphalt on the Recreation Trail Project
- Walking trails past the asphalt were cut in.
- Fencing, landscaping and curbing for the Recreation Trail is in progress.
- Concession stand - nearing completion; projected to be complete by the end of February
- Field 3 grass - stripped and four loads of clay has been brought in.
- Fencing; west side of park - begins next Tuesday
- Break in a pole barn; during Christmas, cameras have since been installed
- New hire; Recreation Assistant - Charles Bartlett
- Christmas lights- taken down by the Water department
- Security glass for Billing department and Receptionist area; to be installed next Monday
- Planning department front door needs repair. Quote and options in progress

Council Action: None.

1. Fencing options for new and old master lift stations

Simmons requested permission to talk with the City Engineer Rouchaleau and Sewer Supervisor Robert Fawcett about more appealing fencing options around the new and old master lift stations.

Moved by: Councilwoman Green

Seconded by: Councilman Farris

Motion: To approve Parks Director Simmons to discuss fencing options around the new and old master lift stations with City Engineer Alex Rouchaleau and Sewer Supervisor Robert Fawcett.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

d. City Clerk

1. City Manager Position - Set Special Meeting Date to Review Applicants

Clerk Assistant Lori Cox requested setting a special meeting date for Council to review applicants for the City Manager position with Mr. Eddy from the Florida League of Cities.

Moved by: Councilwoman Green

Seconded by: Councilwoman Haffner

Motion: To approve a Special Meeting to review City Manager applicants on February 4, 2020 at 6:00 p.m.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

2. Facebook Page Update

Clerk Assistant Cox informed Council of the inability to turn off comments on the prospective Facebook page directed by Council. Cox requested that the City website be used to present community information in lieu of Facebook.

Moved by: Councilman Farris

Seconded by: Councilwoman Green

Motion: To approve using the city website for information purposes as opposed to a Facebook page.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

e. Finance

1. Florida Municipal Investment Trust Resolution

Finance Officer Sara Bowers presented a resolution from Florida Municipal Investment Trust. Bowers requested approval and adoption of the Resolution that would allow her to move a portion of the City's excess funds into bonds where the interest rate could possibly be 3-4% as opposed to less than 1% in a savings or money market account. She explained that bonds are considered to be long term investments, interest rates flow with the market, they are AAA rated and are not FDIC insured.

Councilwoman Green stated that she contacted a representative from the Florida League to inquire more about the investment. She noted that all of her questions were

answered and she felt comfortable that the bonds would be secure. She also noted, if necessary, the funds could be available to the City in as little as 3-4 days.

Moved by: Councilwoman Haffner
Seconded by: Councilwoman Green

Motion: To approve Resolution 2020-01; the Council has entered into this investment with the understanding of the risks and benefits of the transaction versus the current investment and is in the best interest of the City of Freeport and its citizens to take this action.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

f. Billing - none.

g. Planning

1. LDC Ordinance - 1st Reading

Planning Director Latilda Neel presented 1st Reading of LDC Ordinance; covering Appendix B - Definitions and Appendix I - 331 South Corridor Standards. Appendix B defined special event, special event application, and special event permit. Neel discussed special event exceptions to funeral homes, public school, city park events and private parties by private property owners and the special event requirements and process. The City Council will continue to review all special event permits at regular Council meetings. Appendix I would be a stand alone section in the Land Development Code.

Council discussion ensued regarding event fees, HOA and business event guidelines.

Councilwoman Brannon requested more time to review the Ordinance.

Moved by: Councilman Farris
Seconded by: Councilwoman Haffner

Motion: To continue first Reading of the LDC Ordinance at the February 27, 2020 meeting.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

2. Mill Cottages at Hammock Bay - Final Plat

Neel presented Mill Cottages at Hammock Bay plat; a 98 single family subdivision located off of Earl Godwin Road for final plat approval.

Moved by: Councilman McCormick
Seconded by: Councilwoman Brannon

Motion: To approve Mill Cottages final plat at Hammock Bay for signature.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

3. Verandas at Freeport Phase 1C-1 - Final Plat

Neel presented Verandas at Freeport; phase 1C-1 consisting of 29 town home units for final plat approval.

Moved by: Councilman Farris
Seconded by: Councilwoman Brannon

Motion: To approve Verandas at Freeport phase 1C-1 final plat for signature.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

4. Update

Neel updated the Council on the technical standards for roadway speed limits. She confirmed with DOT that the specifications are within the Green Book - Institute for Traffic Engineers Handbook for Transportation Planning which the City currently uses the most current version of.

Council Action: None.

h. Legal - none.

i. Engineering

1. FDOT Application for SCOP Municipality

City Engineer Alex Rouchaleau informed the Council that the SCOP grant applications are due in March and was looking for direction on what the Council wanted to submit. The grant should be used for a city road that is in need of resurfacing and would cover minor storm water improvements.

Discussion ensued on roads widely used within the city; consensus was South Jackson would be the best road to submit on the application.

Topic then moved to city bridge within Hammock Bay; Councilwoman Haffner remarked that the bridge is loud and in need of repair.

City Engineer Cliff Knauer approached the podium and informed Council that he met with the County bridge crew that indicated that they would be willing to help fix the anchor plates that continue to come loose. Knauer will bring back a cost estimate for materials to fix the bridge.

Council Action: None.

2. Updated Reclaim Water Agreement for WWTF Expansion

Rouchaleau presented an updated reclaim water agreement that he explained gets submitted to DEP permitting for the new waste water treatment plant.

City Attorney Clay Adkinson stated that he had not had the opportunity to review prior to item being put on the agenda.

Moved by: Councilwoman Haffner

Seconded by: Councilman McCormick

Motion: To continue the reclaim water agreement to the following meeting for City Attorney's review.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

3. SRF Phase I Wastewater Improvements - Chelco Electric Change Order

Rouchaleau presented a change order for Chelco to provide electric service to the lift station into Riverwalk subdivision on US 331 in the amount of \$24, 426.66. The city will be reimbursed for costs under the SRF agreement.

Moved by: Councilwoman Brannon

Seconded by: Councilwoman Green

Motion: To approve the Chelco change order as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

4. Operator Proposal

Rouchaleau presented a proposal for operator on call services to assist city staff if needed at the Sewer Department; proposal not to exceed \$5,000.00.

Mayor Barley informed Council and the Engineer, just recently, a previous applicant had been hired for the Class B Operator position and Stacy Ward from the Water Department had been sent to help out in the office.

Sewer Supervisor Robert Fawcett informed Council that Dewberry assistance would not be needed due to the recent hire.

Council consensus was to have operator on call services as an available option if necessary.

Moved by: Councilwoman Brannon

Seconded by: Councilwoman Haffner

Motion: To approve the Dewberry operator on call services proposal as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

5. US 331 Lift Station Easement/Developers Agreement

Rouchaleau updated the Council that he will be delivering an easement to the Preserves Development Engineer after City Attorney review. Rouchaleau was hopeful to bring the executed easement, developers agreement and engineering proposal for design and construction to the next Council meeting.

Council Action: none.

6. Update

Rouchaleau informed Council that he just learned that a project the City submitted as a legislative appropriation had been sponsored.

Knauer approached the podium and informed Council that the project sponsored was the utility upgrades on 331 South.

Knauer then spoke on how streets are categorized within the city to refer back to what Planning Director Neel spoke on earlier. Knauer posed the option of the City to do a speed study and the engineering evaluation be a requirement before a speed limit sign is posted. He mentioned other requirements involved in a speed study and would make recommendations when the City needed assistance.

Councilwoman Green inquired about the steps involved in putting up a speed limit sign.

Knauer stated that a sign cannot be "just put up" and most cities and counties have an Ordinance stating speed limit signs cannot be erected until it is reviewed and approved by engineering. Speed limit changes are normally approved by the Council or County Commissioners.

Moved by: Councilwoman Green

Seconded by: Councilwoman Brannon

Motion: Direct staff to bring back draft language for a speed limit change Ordinance for Council approval.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

9. **Old Business**

- a. Pending List for City of Freeport & Dewberry

Council Action: none.

10. **New Business**

- a. Mayor Russ Barley

1. Sewer Hiring Plans

Mayor Barley reiterated that Stacy Ward from the Water Department was helping at the Sewer Department office and a new operator will be starting on January 27th, 2020.

Council Action: none.

2. Interim Project Manager

Mayor Barley informed Council that he had approached staff about the position. One staff member does not have time to fulfill the position, another staff member had questions on authoritative boundaries, frequency of reports and compensation.

Council discussion ensued over job description, and the urgency of the position. Consensus was for staff bring back a job description for the Council to review.

Council Action: none.

- b. Councilwoman Brannon

- c. Councilman Farris

1. DELETION: Water/Sewer Franchise Agreement
2. "ALICE" Training

Councilman Farris stated that he felt the City should be proactive and set up "ALICE" training for employees.

Consensus was the training would be a good idea.

Moved by: Councilman Farris

Seconded by: Councilman McCormick

Motion: To have Charlie Morris and Deputy Fisher set up ALICE training with Mayor Barley.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

- d. Councilwoman Green
- e. Councilwoman Haffner
- f. Councilman McCormick

1. Food Vendors

Councilman McCormick stated that he had been approached by a couple of the local restaurants wanting to discuss food vendor requirements. McCormick stated they felt there was not a "fair playing field" when it comes to requirements. He expressed that he is not against food vendors but concurs; food vendors can stay as long as they like in one place as long as they renew their permit every 6 months. He mentioned food vendors do not have near the expenses that the restaurants do. McCormick wanted to open the subject for Council discussion.

Councilwoman Haffner stated she does not consider restaurants and food vendors equal parties, they both have to have health inspections and food vendors don't have the opportunity to make as much money as restaurants.

Councilwoman Green believed the conversation developed when a food vendor pulled permanent power and put a porta potty outside. She stated in most instances a permanent public restroom needed to be close by the vendor area, power could be pulled from an existing building but are not able to pull their own light pole.

Planning Director Neel informed Council that Chelco relocated the power pole and the City did not authorize the use of the porta potty and did not think that was sanitary and that she would let them know it has to be removed.

Discussion ensued about the fairness of the process and if new standards should be explored. Neel gave examples of the processes within Walton County. Neel explained that currently, the city's code does not have a limit on how many times a vendor can renew their permit.

Consensus was to have Neel bring back some vending ordinance language for Council to review.

Council Action: None.

11. Public Comment

Janice McLean, Freeport resident, approached the podium and wanted to thank Lee Garner in the audience. Ms. McLean stated she met him at a Riverwalk South meeting in the past and asked where he got his health insurance, and he gave her the name Brown & Brown. McLean stated that the City saved \$109,000 on health insurance because of his referral. She encouraged Council to go to Riverwalk South, Utility and FDOT meetings in the area. McLean also noted that Special Events bring people in and they spend their money locally.

Josh Spears, owner of Sports to Geaux, approached the podium and informed Council that food vendors are under the same scrutiny as restaurants, if not more. Spears stated that every festival he goes to he is inspected by the fire marshall and the health inspector. Spears apologized for the porta potty and said he was asked by Skippers to bring one in but would have it removed. He said

the temporary power pole was brought in as a courtesy to cut down on the noise his generator makes. Spears stated he plans on building a brick and mortar restaurant but prefers to make sure that people like his food before investing in a building.

12. Adjournment

Mayor Barley motioned to adjourn. The meeting adjourned at 10:46 a.m.

Mayor

City Clerk Assistant



City of Freeport

REGULAR COUNCIL MEETING MINUTES

January 23, 2020, 6:30 PM
Council Chambers, Freeport City Hall

Council Members Present: Mayor Russ Barley, Councilwoman Amanda Green, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman William "Boots" McCormick, Councilwoman Elizabeth Haffner

Staff Members Present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Brooke Jackson, Water Supervisor Larry Tuggle, Finance Officer Sara Bowers, Finance Assistant Joyce Sunday, City Engineer Alex Rouchaleau, Interim City Clerk Lori Cox

Others Present Parks & Recreation Assistant Travis Diggs

1. Meeting Called to Order

The meeting was called to order at 6:30 p.m. by Mayor Barley in the Council Chambers of Freeport City Hall.

2. Invocation and Pledge of Allegiance

The invocation was given by Councilwoman Haffner, followed by the Pledge of Allegiance to the American Flag.

3. Request for Placement on the City Council Agenda

a. Aaron Goddard & Mike Luecke

Mr. Aaron Goddard approached the podium to discuss sewer charges incurred from October 1, 2019 to January 2, 2020. He stated that he was not officially hooked up to city sewer during this period but was being charged for it. He believed that the initial process that was explained to him by staff is not what actually occurred and charges were not consistent with consumption rates.

Mayor Barley informed him that Utility Billing Manager Debbie Roberts would be the one to discuss the policy but was not in attendance.

Discussion ensued and consensus was to bring back policy for discussion with Roberts at the next Council meeting.

Moved by: Councilman Farris
Seconded by: Councilwoman Brannon

Motion: To table the request for adjustment of fees without penalty from January 23, 2020 to the next Council meeting February 11, 2020.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

4. Public Comment on Consent Agenda

none.

5. Approval of Consent Agenda

Moved by: Councilman Farris
Seconded by: Councilman McCormick

Motion: To approve the consent Agenda as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

- a. Bills Paid
- b. Revenue & Expenditure Report

6. Consideration of Additions/Deletions to Agenda

- a. Additions:
- b. Deletions
 - 1. Reclaim Water Agreement - City Engineer Alex Rouchaleau

7. Approval of Agenda with Additions/Deletions

Moved by: Councilwoman Brannon
Seconded by: Councilman McCormick

Motion: To approve the Agenda with the specified deletions as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

8. Staff Reports

- a. Water - none.
- b. Sewer - none.
- c. Parks - none.
- d. City Clerk

1. Memorandum of Understanding - US Marine Corps/City of Freeport

Clerk Assistant Lori Cox presented a memorandum of understanding from Marine Forces Special Operations Command. The purpose of the memorandum was to get permission to conduct training within the boundaries of Freeport April 24-May 6, 2020. No firearms, real or simulated would be used during training, local law enforcement and city point of contact, William "Boots" McCormick would be notified prior to training.

Discussion ensued about the specifics of the training.

Councilwoman Green requested clarification on the use of firearms and helicopters during training.

Moved by: Councilman Farris

Seconded by: Councilman McCormick

Motion: Table the Memorandum of Understanding to the February 11, 2020 Regular Council meeting until the Clerk Assistant can get further clarification on the use of firearms and helicopters.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

2. Set Special Meeting for Codification of Ordinances

Cox requested the Council to set a Special Meeting to review Ordinance codification. She sent in city Ordinances to Municode, the company that does the codification, and they requested more direction from the City on several issues. Cox mentioned she had sent the questions to the City Attorney for advisement and his recommendation was for Council to address the issues in a Special Meeting.

City Attorney Clay Adkinson confirmed his recommendation and stated he is concerned with some of Municode's editorial discretionary changes and felt it was best for the Council to be involved in updates and codification so there would be record of changes. Adkinson also informed Council that Municode has not updated our Land Development Code in years which is also problematic.

Moved by: Councilman Farris
Seconded by: Councilwoman Haffner

Motion: To set Special Council meeting for February 27th, 2020 at 5:30 p.m. to review Ordinance codification.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

- e. Finance - none.
- f. Billing - none.
- g. Planning

1. Special Event Permit - Apple Classic Run

Planning Director Latilda Neel presented a Special Event Permit for the Apple Classic Run to be held on Great Hammock Bend to raise money for the Walton Education Foundation. Request was made to hold the event and a waiver of the application fee since they are a non-profit organization.

Moved by: Councilwoman Haffner
Seconded by: Councilman McCormick

Motion: To approve the Special Event Permit for the Apple Classic Run.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

2. FBIP Agreement - Marse Landing

Neel presented the Florida Boating Improvement Program grant agreement. The grant is to construct and install a new, fifty-five linear foot timber loading dock at Marse Landing. The grant award amount is \$11,916.00.

City Attorney Adkinson approved agreement to form.

Moved by: Councilman Farris
Seconded by: Councilwoman Haffner

Motion: Approve Mayor Barley to sign the Florida Boating Improvement Program grant agreement.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

h. Legal

1. Direction on City Manager Vetting

City Attorney Clay Adkinson stated that it would be beneficial for staff to create a matrix of the nine City Manager candidates' qualifications that Mr. Eddy from the Florida League of Cities has selected to discuss in the February 4, 2020 Special Meeting.

Discussion ensued about qualifications and salary.

Councilwoman Haffner preferred to have a matrix of all the applicants to review.

Moved by: Councilman Farris

Seconded by: Councilwoman Haffner

Motion: To authorize staff and Mr. Eddy to compile a matrix of all City Manager applicants' qualifications with reasons an applicant should be considered outside of strict qualifications.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

2. Update

Adkinson informed the Council that the Highway 20 turning lane funding request was heard at its first committee hearing Wednesday. The project was well received and is now being passed to the House of Appropriations Committee.

Council Action: none.

i. Engineering

1. DELETED: WWTP Re-Use Water Agreement

2. 83 A East Water Main Improvements Bid Results

City Engineer Alex Rouchaleau presented the bid results for the 83 A East Water Main Improvements project. Rouchaleau informed the Council that all of the bids came in above the budgeted amount of \$650,000. Rouchaleau explained that he did increase scope of the project, up sized the water main and included more bores than

originally planned for. In addition, he was significantly low on the conceptual cost. The low bidder for the project was R&B Contracting and the Dewberry Daphne office has worked with them before. He requested that Council award the project to the lowest bidder based on value engineering. By taking out selected items and reducing the pipe 1000 feet, he felt that \$800,000 would be a reasonable cost to keep the project within scope.

Councilwoman Green asked Water Supervisor Larry Tuggle how he felt about the changes.

Tuggle explained the main goal was to get past all of the side streets; if 1000 feet of pipe was cut from the budget, he would be shy of two main streets; Island Grove Dr. and Beatrice Point Dr. but mentioned there isn't much residential on those streets. Tuggle would try to end the water lines at Bayside Drive.

Discussion ensued about the increased cost for the project, the completion time frame within the current and the next fiscal year.

Rouchaleau informed the Council that he cannot discuss any project changes or costs with the contractor until Council awards the bid to the lowest bidder; once that happens, he can bring back more options and cost estimates.

Moved by: Councilwoman Haffner

Seconded by: Councilman Farris

Motion: To approve and award bid to the lowest bidder, R&B Contracting, contingent upon additional negotiations and value engineering to be conducted by Dewberry, subject to Council approval, and contingent on adequate funding in fiscal years.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

3. Sidewalk Master Plan Update

Rouchaleau gave Sidewalk Master Plan updates by stating that the City Facility Planning Committee has met, and they have received input from Hammock Bay about funding and cross walks. The committee is also incorporating other areas within the city that are in need of cross walks. He will have costs and funding options at the next Council meeting.

Neel also added that the plan will have intersection lighting improvements; Publix intersection, Blue Ridge Pkwy and Highway 20 were noted as problem areas.

Discussion ensued about road striping problem areas as well.

Council Action: none.

9. Old Business - none.

10. New Business

a. Mayor Russ Barley

1. Interim Project Manager Draft Job Description

Mayor Barley asked Council for ideas and comments on the Project Manager job description presented.

Councilwoman Haffner approved of the job description.

Councilman McCormick asked if they needed to discuss the time frame of the position. Consensus was that the Project Manager would be handed over the newly appointed City Manager once in place.

Mayor Barley inquired on the boundaries to obtain information in the position and what compensation would be made.

Consensus was the person would have full scope authority to get information to ensure projects get done. Weekly or bi-weekly reports consisting of a project matrix would be acceptable.

Neel felt the matrix should include what contacts are involved in the project and an overview of what is currently going on and the completion date.

Discussion ensued about compensation and the ideal person having knowledge of what is going on within the city.

Mayor Barley informed Council that he had asked Neel and Simmons about the position. Neel stated she did not have time and Simmons was waiting to hear what Council decides about the position.

Discussion ensued regarding compensation for Simmons.

Moved by: Councilman McCormick

Seconded by: Councilwoman Haffner

Motion: To approve the Project Manager job description as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

Moved by: Councilwoman Brannon

Seconded by: Councilwoman Haffner

Motion: To approve Mayor Barley to negotiate a twenty percent pay increase with Parks Director Charlie Simmons.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

2. Employee Recognitions

Mayor Barley informed Council that he received a call from Mr. Tommy Smith residing at 460 Waterview Cove. Mr. Smith wanted to commend two city staff members for outstanding service; Mac Gomes from the Billing Department and Caleb McCullough from the Water Department.

Council Action: none.

- b. Councilwoman Brannon
- c. Councilman Farris
- d. Councilwoman Green
- e. Councilwoman Haffner
- f. Councilman McCormick

11. **Public Comment - none.**

Neel informed the Council that the new Planning Receptionist, Marge Gay, was in the audience observing the meeting. She mentioned she was doing a good job.

12. **Adjournment**

Mayor Barley motioned to adjourn. The meeting adjourned at 7:55 p.m.

Mayor

City Clerk Assistant

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 12592

Batch: 12592 / Period: 03.04.2020 /Sorted By: Input Order

Vendor	Name	Invoice	Description	PO#
91	CHELCO	27519282-FEB2020	ELECTRICITY - FEBRUARY 2020	0
	Inv Date: 03.02.2020	Inv Amt: 21,127.99	Payment: 0	Name: CHELCO
	Due Date: 04.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr: PO BOX 512
	Disc Date: 03.02.2020	Discount: 0.00	Pd Date:	: DEFUNIAK SPRINGS FL 32435-0512

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - POWER BILLS FEB 2020	0.00	0.00	784.01		001-510-44300 Utilities	
2	STREETS - POWER BILLS FEB 2020	0.00	0.00	2,909.47		001-541-44300 Utilities	
3	PARKS - POWER BILLS FEB 2020	0.00	0.00	2,608.74		001-572-44300 Utilities	
4	WATER - POWER BILLS FEB 2020	0.00	0.00	5,701.42		410-533-44300 Utilities	
5	NORTH BAY - POWER BILLS FEB 20	0.00	0.00	635.12		412-534-44300 Utilities	
6	SEWER - POWER BILLS FEB 2020	0.00	0.00	8,489.23		420-535-44300 Utilities	
*** TOTAL ***			0.00	21,127.99			

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
13	SUNSHINE STATE ONE-CALL						
	Inv Date: 01.31.2020	Inv Amt: 168.10	Payment: 0	Name:			
	Due Date: 03.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 01.31.2020	Discount: 0.00	Pd Date:				
1	CALL BEFORE YOU DIG - WATER	0.00	0.00	168.10		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	168.10			

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2078	DATAPROSE, LLC						
	Inv Date: 02.29.2020	Inv Amt: 2,503.40	Payment: 0	Name:			
	Due Date: 03.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.29.2020	Discount: 0.00	Pd Date:				
1	BILLING - UTILITY BILL MAILING	0.00	0.00	2,127.89		001-515-44200 PLANNING - POST	
2	NORTH BAY - UTILITY BILL MAILI	0.00	0.00	375.51		412-534-44200 Postage	
*** TOTAL ***			0.00	2,503.40			

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
805	COX COMMUNICATIONS						
	Inv Date: 02.20.2020	Inv Amt: 389.53	Payment: 0	Name:			
	Due Date: 03.21.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.20.2020	Discount: 0.00	Pd Date:				
1	ADMIN - INTERNET / TELEPHONE	0.00	0.00	179.11		001-510-44100 Telephone Expen	
2	PLANNING -INTERNET / TELEPHONE	0.00	0.00	79.99		001-515-44100 Planning - Tele	
3	WATER - INTERNET / TELEPHONE	0.00	0.00	130.43		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	389.53			

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
129	FREEPORT AUTO PARTS						
	Inv Date: 02.27.2020	Inv Amt: 57.07	Payment: 0	Name:			
	Due Date: 03.28.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.27.2020	Discount: 0.00	Pd Date:				
1	BLANKET PO FOR WATER PER LARRY	0.00	57.07	57.07		410-533-44610 Vehicle & Equip	
*** TOTAL ***			57.07	57.07			

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
129	FREEPORT AUTO PARTS						
	Inv Date: 02.05.2020	Inv Amt: 12.31	Payment: 0	Name:			
	Due Date: 03.06.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			

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Vendor	Name					
	Disc Date: 02.05.2020 Discount: 0.00 Pd Date:					
Line	Description	Qty	Liquidate	Expensed	Job#	Account
1	BLANKET PO FOR SEWER PER BH	0.00	12.31	12.31		420-535-44610 Vehicle & Equip
*** TOTAL ***			12.31	12.31		
129	FREEPORT AUTO PARTS	Invoice: 33307		PARTS - SEWER		PO#: 1257
	Inv Date: 02.18.2020	Inv Amt: 334.92	Payment: 0	Name:		
	Due Date: 03.19.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 02.18.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account
1	BLANKET PO FOR SEWER PER BH	0.00	334.92	334.92		420-535-44610 Vehicle & Equip
*** TOTAL ***			334.92	334.92		
1071	OKALOOSA GAS DISTRICT	Invoice: 265573-109658-FEB20		ADMIN - NATURAL GAS SERVICE		PO#: 0
	Inv Date: 02.26.2020	Inv Amt: 19.46	Payment: 0	Name:		
	Due Date: 03.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 02.26.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account
1	ADMIN - NATURAL GAS SERVICE	0.00	0.00	19.46		001-510-44300 Utilities
*** TOTAL ***			0.00	19.46		
1071	OKALOOSA GAS DISTRICT	Invoice: 275513-110718-FEB20		SPORTS COMPLEX NATURAL GAS SVC		PO#: 0
	Inv Date: 02.26.2020	Inv Amt: 47.09	Payment: 0	Name:		
	Due Date: 03.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 02.26.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account
1	SPORTS COMPLEX - NATURAL GAS S	0.00	0.00	47.09		001-572-44300 Utilities
*** TOTAL ***			0.00	47.09		
128	FRANK'S CASH & CARRY	Invoice: 20490128		TOILETS FOR PARK		PO#: 1466
	Inv Date: 02.11.2020	Inv Amt: 498.88	Payment: 0	Name:		
	Due Date: 03.12.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 02.11.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account
1	TOILETS FOR PARKS PER KYLE	1.00	600.00	498.88		001-572-44600 Bldg Maint & Fu
*** TOTAL ***			600.00	498.88		
128	FRANK'S CASH & CARRY	Invoice: 20490235		ADMIN - SUPPLIES FOR JAMES		PO#: 0
	Inv Date: 02.12.2020	Inv Amt: 41.66	Payment: 0	Name:		
	Due Date: 03.13.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 02.12.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account
1	SUPPLIES FOR JAMES	0.00	0.00	41.66		001-510-44600 Bldg Maint & Fu
*** TOTAL ***			0.00	41.66		
128	FRANK'S CASH & CARRY	Invoice: WATER-SUPPLIES		BLANKET PO FOR WATER		PO#: 1422
	Inv Date: 03.05.2020	Inv Amt: 404.14	Payment: 0	Name:		
	Due Date: 04.04.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
	Disc Date: 03.05.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account
1	BLANKET PO FOR WATER PER LARRY	0.00	404.14	404.14		410-533-45200 Operating Suppl

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Vendor	Name

*** TOTAL *** 404.14 404.14

128 FRANK'S CASH & CARRY Invoice: SEWER-SUPPLIES BLANKET PO FOR SEWER PO#: 1256
 Inv Date: 02.25.2020 Inv Amt: 622.70 Payment: 0 Name:
 Due Date: 03.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER	0.00	622.70	622.70		420-535-45200 Operating Suppl	

*** TOTAL *** 622.70 622.70

128 FRANK'S CASH & CARRY Invoice: PARKS.CONCESSION.FEB UPGRADE TO CONCESSION STAND PO#: 0
 Inv Date: 02.25.2020 Inv Amt: 8,612.75 Payment: 0 Name:
 Due Date: 03.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MATERIALS FOR UPGRADES TO CONC	0.00	0.00	8,612.75		001-572-46200 Building Improv	

*** TOTAL *** 0.00 8,612.75

128 FRANK'S CASH & CARRY Invoice: PARKS-GENERAL-FEB20 PARKS - GENERAL OPERATING SUPP PO#: 0
 Inv Date: 02.25.2020 Inv Amt: 560.94 Payment: 0 Name:
 Due Date: 03.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GENERAL OPERATING SUPPLIES FRO	0.00	0.00	560.94		001-572-45200 Operating Suppl	

*** TOTAL *** 0.00 560.94

2219 MARC WOERNER Invoice: TRAVEL.EXPENSE TRIP TO INTERVIEW - CITY MANAG PO#: 0
 Inv Date: 03.05.2020 Inv Amt: 1,379.81 Payment: 0 Name:
 Due Date: 04.04.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TO REIMBURSE FOR TRAVEL EXPENS	0.00	0.00	1,379.81		001-510-44010 Travel Expense-	

*** TOTAL *** 0.00 1,379.81

1972 CORE & MAIN Invoice: L893643 WIRES FOR WATER PO#: 1459
 Inv Date: 02.07.2020 Inv Amt: 925.00 Payment: 0 Name:
 Due Date: 03.08.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.07.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ANTENNAS FOR METER FOR WATER P	1.00	925.00	925.00		410-533-44620 System Maint &	

*** TOTAL *** 925.00 925.00

1972 CORE & MAIN Invoice: L827435 SUPPLIES FOR SEWER PO#: 1446
 Inv Date: 02.07.2020 Inv Amt: 2,188.80 Payment: 0 Name:
 Due Date: 03.08.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.07.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER STACY	1.00	2,188.80	2,188.80		420-535-45200 Operating Suppl	

*** TOTAL *** 2,188.80 2,188.80

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Vendor	Name								
748	POWERPLAN	Invoice: 1240842	parts for parks	PO#: 1473					
	Inv Date: 02.14.2020	Inv Amt: 53.88	Payment: 0	Name:					
	Due Date: 03.15.2020	Retain: 0.00	Amt Paid: 0.00	Addr:					
	Disc Date: 02.14.2020	Discount: 0.00	Pd Date:						
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA		
1	PARTS FOR PARKS PER TRAVIS	1.00	53.88	53.88		001-572-44610	Vehicle & Equip		
*** TOTAL ***			53.88	53.88					
748	POWERPLAN	Invoice: 1244898	PART FOR SEWER PER RF	PO#: 0					
	Inv Date: 02.25.2020	Inv Amt: 0.72	Payment: 0	Name:					
	Due Date: 03.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:					
	Disc Date: 02.25.2020	Discount: 0.00	Pd Date:						
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA		
1	PART FOR SEWER PER RF	0.00	0.00	0.72		420-535-45200	Operating Suppl		
*** TOTAL ***			0.00	0.72					
748	POWERPLAN	Invoice: 1244889	INCORRECT ORDER PER RF	PO#: 0					
	Inv Date: 02.25.2020	Inv Amt: 8.64	Payment: 0	Name:					
	Due Date: 03.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:					
	Disc Date: 02.25.2020	Discount: 0.00	Pd Date:						
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA		
1	CHARGED US FOR WHOLE ROLL INST	0.00	0.00	8.64		420-535-45200	Operating Suppl		
*** TOTAL ***			0.00	8.64					
748	POWERPLAN	Invoice: 1244895-CREDIT	CREDIT FOR INCORRECT ORDER	PO#: 0					
	Inv Date: 02.25.2020	Inv Amt: 8.64-	Payment: 0	Name:					
	Due Date: 03.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:					
	Disc Date: 02.25.2020	Discount: 0.00	Pd Date:						
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA		
1	CREDIT FOR INCORRECT SALE	0.00	0.00	8.64-		420-535-45200	Operating Suppl		
*** TOTAL ***			0.00	8.64-					
1807	GARLAND LAWN CONTROL	Invoice: 099329	FEB 2020 LAWN CONTROL	PO#: 0					
	Inv Date: 03.04.2020	Inv Amt: 1,660.00	Payment: 0	Name:					
	Due Date: 04.03.2020	Retain: 0.00	Amt Paid: 0.00	Addr:					
	Disc Date: 03.04.2020	Discount: 0.00	Pd Date:						
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA		
1	FEBRUARY 2020 LAWN TREATMENT	0.00	0.00	1,660.00		001-572-43130	Outside Labor &		
*** TOTAL ***			0.00	1,660.00					
1712	BARBARA MOORE	Invoice: MILEAGE.FEB2020	BANK & MAIL RUNS - FEB 2020	PO#: 0					
	Inv Date: 03.02.2020	Inv Amt: 49.57	Payment: 0	Name:					
	Due Date: 04.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:					
	Disc Date: 03.02.2020	Discount: 0.00	Pd Date:						
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA		
1	BANK & MAIL RUNS - FEB 2020	0.00	0.00	49.57		001-510-44000	Travel Expense-		
*** TOTAL ***			0.00	49.57					
2121	SHERWIN WILLIAMS	Invoice: 0321-3	PAINT FOR CONCESSION STAND	PO#: 0					
	Inv Date: 02.19.2020	Inv Amt: 91.47	Payment: 0	Name:					
	Due Date: 03.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:					

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Vendor	Name
	Disc Date: 02.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAINT FOR CONCESSION STAND	0.00	0.00	91.47		001-572-46200 Building Improv	
			-----	-----			
*** TOTAL ***			0.00	91.47			

2121 SHERWIN WILLIAMS Invoice: 0229-8 PAINT FOR CONCESSION STAND PO#: 0
 Inv Date: 02.17.2020 Inv Amt: 1,023.06 Payment: 0 Name:
 Due Date: 03.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.17.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAINT FOR CONCESSION STAND	0.00	0.00	1,023.06		001-572-46200 Building Improv	
			-----	-----			
*** TOTAL ***			0.00	1,023.06			

1791 ROBERT HOKE Invoice: SECURITY.2.27.20.MTG SECURITY FOR 2/27/20 COUNCIL MPO#: 0
 Inv Date: 02.27.2020 Inv Amt: 120.00 Payment: 0 Name:
 Due Date: 03.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SECURITY FOR 2/21/20 COUNCIL M	0.00	0.00	120.00		001-510-43130 Outside Labor &	
			-----	-----			
*** TOTAL ***			0.00	120.00			

*** GRAND TOTALS *** 5,198.82 42,893.25 0.00 DISCOUNTS

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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	0.00	22,847.78-	0.00	
001-24100	Encumbrance Reserve	653.88	0.00	0.00	
001-24300	Encumbrances	0.00	653.88-	0.00	
001-510-43130	Outside Labor & Services	120.00	0.00	0.00	
001-510-44000	Travel Expense-Employees	49.57	0.00	0.00	
001-510-44010	Travel Expense-Mayor & Council	1,379.81	0.00	0.00	
001-510-44100	Telephone Expense	179.11	0.00	0.00	
001-510-44300	Utilities	803.47	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	41.66	0.00	0.00	
001-515-44100	Planning - Telephone	79.99	0.00	0.00	
001-515-44200	PLANNING - POSTAGE	2,127.89	0.00	0.00	
001-541-44300	Utilities	2,909.47	0.00	0.00	
001-572-43130	Outside Labor & Services	1,660.00	0.00	0.00	
001-572-44300	Utilities	2,655.83	0.00	0.00	
001-572-44600	Bldg Maint & Furniture	498.88	0.00	0.00	
001-572-44600	Bldg Maint & Furniture	0.00	0.00	600.00	ENC LIQ
001-572-44610	Vehicle & Equip Maint	53.88	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	0.00	0.00	53.88	ENC LIQ
001-572-45200	Operating Supplies & Mat	560.94	0.00	0.00	
001-572-46200	Building Improvements	9,727.28	0.00	0.00	
FUND TOTALS		23,501.66	23,501.66-	653.88	
410-20200	Accounts Payable	0.00	7,386.16-	0.00	
410-24100	Encumbrance Reserve	1,386.21	0.00	0.00	
410-24300	Encumbrances	0.00	1,386.21-	0.00	
410-533-44100	Telephone Expense	298.53	0.00	0.00	
410-533-44300	Utilities	5,701.42	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	57.07	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	0.00	0.00	57.07	ENC LIQ
410-533-44620	System Maint & Repairs	925.00	0.00	0.00	
410-533-44620	System Maint & Repairs	0.00	0.00	925.00	ENC LIQ
410-533-45200	Operating Supplies & Mat	404.14	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	404.14	ENC LIQ
FUND TOTALS		8,772.37	8,772.37-	1,386.21	
412-20200	Accounts Payable	0.00	1,010.63-	0.00	
412-534-44200	Postage	375.51	0.00	0.00	
412-534-44300	Utilities	635.12	0.00	0.00	
FUND TOTALS		1,010.63	1,010.63-	0.00	
420-20200	Accounts Payable	8.64	11,657.32-	0.00	
420-24100	Encumbrance Reserve	3,158.73	0.00	0.00	
420-24300	Encumbrances	0.00	3,158.73-	0.00	
420-535-44300	Utilities	8,489.23	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	347.23	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	0.00	0.00	347.23	ENC LIQ
420-535-45200	Operating Supplies & Mat	2,820.86	8.64-	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	2,811.50	ENC LIQ
FUND TOTALS		14,824.69	14,824.69-	3,158.73	
901-280-57200	Provided for Culture & Recreat	0.00	9,727.28-	0.00	
901-572-16290	Parks - Bldgs	9,727.28	0.00	0.00	

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Account Number	Description	Debits	Credits	Other
	FUND TOTALS	9,727.28	9,727.28-	0.00
	GRAND TOTALS	57,836.63	57,836.63-	5,198.82

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 12607

Batch: 12607 / Period: 03.06.2020 /Sorted By: Input Order

Vendor	Name
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342 SUPERIOR INDUSTRIAL SERVICES Invoice: 1100 CLEAN OUT 4 LIFT STATIONS PO#: 0
 Inv Date: 02.10.2020 Inv Amt: 2,600.00 Payment: 0 Name:
 Due Date: 03.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.10.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CLEAN OUT 4 LIFT STATION AND D	0.00	0.00	2,600.00		420-535-43130 Outside Labor &	
*** TOTAL ***			0.00	2,600.00			

1202 QUILL Invoice: 5063308 INK FOR BROOKE'S PRINTER, ETC PO#: 1478
 Inv Date: 02.26.2020 Inv Amt: 764.26 Payment: 0 Name:
 Due Date: 03.27.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.26.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INK FOR BROOKE'S PRINTER	1.00	483.98	483.98		001-515-45100 PLANNING - OFFI	
2	JANITORIAL SUPPLIES FOR JAMES	1.00	280.28	280.28		001-510-45100 Office Supplies	
*** TOTAL ***			764.26	764.26			

1202 QUILL Invoice: 5074317 JANITORIAL SUPPLIES PO#: 1478
 Inv Date: 02.27.2020 Inv Amt: 38.34 Payment: 0 Name:
 Due Date: 03.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	JANITORIAL SUPPLIES FOR JAMES	0.00	38.34	38.34		001-510-45100 Office Supplies	
*** TOTAL ***			38.34	38.34			

1202 QUILL Invoice: 5042873 JANITORIAL SUPPLIES PO#: 1478
 Inv Date: 03.06.2020 Inv Amt: 62.97 Payment: 0 Name:
 Due Date: 04.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.06.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	JANITORIAL SUPPLIES FOR JAMES	0.00	62.97	62.97		001-510-45100 Office Supplies	
*** TOTAL ***			62.97	62.97			

1202 QUILL Invoice: 5107475 HIGH-DENSITY LINERS PO#: 1478
 Inv Date: 02.28.2020 Inv Amt: 48.99 Payment: 0 Name:
 Due Date: 03.29.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.28.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	JANITORIAL SUPPLIES FOR JAMES	0.00	17.74	17.74		001-510-45100 Office Supplies	
3	SHOP TOWELS FOR WATER	1.00	31.25	31.25		410-533-45100 Office Supplies	
*** TOTAL ***			48.99	48.99			

198 EVERYTHING & MORE LLC Invoice: 1477 BACK FLOW TESTING PO#: 1485
 Inv Date: 03.04.2020 Inv Amt: 300.00 Payment: 0 Name:
 Due Date: 04.03.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.04.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TESTING BACKFLOW PREVENTORS -	1.00	300.00	300.00		410-533-43130 Outside Labor &	
*** TOTAL ***			300.00	300.00			

1657 EXXON Invoice: BILL.DATE.022920 FUEL PURCHASES FEB 2020 PO#: 0

CITY OF FREEPORT
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Vendor	Name
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Inv Date: 02.29.2020 Inv Amt: 3,611.77 Payment: 0 Name:
Due Date: 03.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.29.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS - FUEL PURCHASED FEB 202	0.00	0.00	107.57		001-572-45210 Gas & Oil	
2	WATER - FUEL PURCHASED FEB 202	0.00	0.00	1,456.36		410-533-45210 Gas & Oil	
3	NORTH BAY - FUEL PURCHASED FEB	0.00	0.00	148.49		412-534-45210 Gas & Oil	
4	SEWER - FUEL PURCHASED FEB 202	0.00	0.00	1,899.35		420-535-45210 Gas & Oil	
*** TOTAL ***			0.00	3,611.77			

1083 COMMUNITY COFFEE COMPANY LLC Invoice: 02484001620 COFFEE SERVICE - SEWER PO#: 0
Inv Date: 01.16.2020 Inv Amt: 56.00 Payment: 0 Name:
Due Date: 02.15.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 01.16.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COFFEE SERVICE FOR SEWER - BIL	0.00	0.00	56.00		420-535-45100 Office Supplies	
*** TOTAL ***			0.00	56.00			

1854 GREENSOUTH SOLUTIONS LLC Invoice: 2020 REMOVAL OF BIOSOLIDS PO#: 0
Inv Date: 02.29.2020 Inv Amt: 27,300.00 Payment: 0 Name:
Due Date: 03.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.29.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	45 LOADS / 273,000 GALLONS BIO	0.00	0.00	27,300.00		420-535-43130 Outside Labor &	
*** TOTAL ***			0.00	27,300.00			

1442 WASTE MANAGEMENT OF NW FLORIDA Invoice: 8882190-4814-5 GARBAGE SERVICE SEWER PLANT PO#: 0
Inv Date: 02.25.2020 Inv Amt: 81.06 Payment: 0 Name:
Due Date: 03.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GARBAGE SERVICE - SEWER PLANT	0.00	0.00	81.06		420-535-44350 Garbage	
*** TOTAL ***			0.00	81.06			

30 UTILITY SUPPLY OF AMERICA Invoice: 157670 LAB TESTS FOR SEWER PO#: 1480
Inv Date: 02.27.2020 Inv Amt: 1,777.71 Payment: 0 Name:
Due Date: 03.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LAB TESTS FOR SEWER	1.00	1,775.00	1,777.71		420-535-43135 Outside Lab Ser	
*** TOTAL ***			1,775.00	1,777.71			

856 SMITHS SIGNS & PRINTING Invoice: 5X8.PLEXIFACES REPLACE COMMUNITY CENTER SIGN PO#: 1374
Inv Date: 03.06.2020 Inv Amt: 720.00 Payment: 0 Name:
Due Date: 04.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 03.06.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REPLACE COMMUNITY CENTER SIGN	1.00	720.00	720.00		001-510-44625 Community Cente	
*** TOTAL ***			720.00	720.00			

856 SMITHS SIGNS & PRINTING Invoice: NO.PARKING NO PARKING SIGNS PO#: 1477

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Vendor	Name	Inv Date:	Inv Amt:	Payment:	0	Name:	
		02.28.2020	120.00	0.00	0.00		
		03.29.2020	0.00	0.00	0.00		
		02.28.2020	0.00				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NO PARKING SIGNS FOR RIGHT OF	10.00	120.00	120.00		001-541-45200 Operating Suppl	
*** TOTAL ***			120.00	120.00			
2174	LIBERTY PARTNERS OF TALLAHASSE Invoice: FRE202003					MONTHLY FLORIDA CONSULTING SVC PO#: 0	
		02.28.2020	5,000.00	0.00	0.00		
		03.29.2020	0.00	0.00	0.00		
		02.28.2020	0.00				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY FLORIDA CONSULTING SER	0.00	0.00	5,000.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	5,000.00			
593	CRC DATA TECHNOLOGIES Invoice: 111859					SERVER SUPPORT, INTRONIS BACKU PO#: 0	
		03.01.2020	2,725.00	0.00	0.00		
		03.31.2020	0.00	0.00	0.00		
		03.01.2020	0.00				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SERVER SUPPORT, INTRONIS BACKU	0.00	0.00	2,725.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	2,725.00			
78	AQUA PRODUCTS Invoice: 20200296					MONTHLY CYLINDER RENTAL PO#: 0	
		03.01.2020	270.00	0.00	0.00		
		03.31.2020	0.00	0.00	0.00		
		03.01.2020	0.00				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SEWER - MONTHLY CYLINDER RENTA	0.00	0.00	135.00		420-535-45200 Operating Suppl	
2	WATER - MONTHLY CYLINDER RENTA	0.00	0.00	135.00		410-533-45200 Operating Suppl	
*** TOTAL ***			0.00	270.00			
1812	FERGUSON WATERWORKS Invoice: 1334767					FLAGS FOR WATER PO#: 1353	
		02.19.2020	392.54	0.00	0.00		
		03.20.2020	0.00	0.00	0.00		
		02.19.2020	0.00				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FLAGS FOR WATER	0.00	420.04	392.54		410-533-45200 Operating Suppl	
*** TOTAL ***			420.04	392.54			
1812	FERGUSON WATERWORKS Invoice: 1334584					PARTS FOR SEWER PO#: 1262	
		02.18.2020	433.74	0.00	0.00		
		03.19.2020	0.00	0.00	0.00		
		02.18.2020	0.00				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR SEWER	0.00	433.74	433.74		420-535-44620 System Maint &	
*** TOTAL ***			433.74	433.74			
1812	FERGUSON WATERWORKS Invoice: STOP.PAYMENT.FEE					FEE FOR STOP PAY CK #261528 PO#: 0	
		03.05.2020	35.00-	0.00	0.00		
		04.04.2020	0.00	0.00	0.00		

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Vendor	Name
	Disc Date: 03.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FEE FOR STOP PAYMENT ON FERGUS	0.00	0.00	35.00-		001-510-44920 Miscellaneous E	
*** TOTAL ***			0.00	35.00-			

82 B & M TIRE CENTER Invoice: 38538 CAR REPAIR FOR SEWER PO#: 1474
 Inv Date: 02.18.2020 Inv Amt: 18.00 Payment: 0 Name:
 Due Date: 03.19.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.18.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PLUG A TIRE FOR SEWER PER SW	1.00	18.26	18.00		420-535-44610 Vehicle & Equip	
*** TOTAL ***			18.26	18.00			

1083 COMMUNITY COFFEE COMPANY LLC Invoice: 2484005880 COFFEE SVC ADMIN & WATER PO#: 0
 Inv Date: 02.27.2020 Inv Amt: 80.00 Payment: 0 Name:
 Due Date: 03.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COFFEE SERVICE - ADMIN	0.00	0.00	40.00		001-510-45100 Office Supplies	
2	COFFEE SERVICE - WATER	0.00	0.00	40.00		410-533-45100 Office Supplies	
*** TOTAL ***			0.00	80.00			

97 ADKINSON Law Firm, LLC Invoice: JAN.2020 CITY ATTORNEY JANUARY 2020 PO#: 0
 Inv Date: 02.05.2020 Inv Amt: 6,493.75 Payment: 0 Name:
 Due Date: 03.06.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CITY ATTORNEY JANUARY 2020	0.00	0.00	6,493.75		001-510-43100 Legal Services	
*** TOTAL ***			0.00	6,493.75			

2217 DILLARD GULF COAST LLC Invoice: 632 ELECTRIC DOOR - PARKS PO#: 0
 Inv Date: 02.27.2020 Inv Amt: 1,880.50 Payment: 0 Name:
 Due Date: 03.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ELECTRIC DOOR & INSTALLATION -	0.00	0.00	1,880.50		001-572-46200 Building Improv	
*** TOTAL ***			0.00	1,880.50			

1955 FUTURE LABS, INC. Invoice: 20-63DW-FEB DRINKING WATER ANALYSIS FEB 20 PO#: 0
 Inv Date: 02.27.2020 Inv Amt: 1,524.00 Payment: 0 Name:
 Due Date: 03.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRINKING WATER ANALYSIS FEB 20	0.00	0.00	80.00		412-534-43135 Outside Lab Ser	
2	DRINKING WATER ANALYSIS FEB 20	0.00	0.00	1,444.00		410-533-43135 Outside Lab Ser	
*** TOTAL ***			0.00	1,524.00			

1762 HAWKINS INC Invoice: 4674815 SUPPLIES FOR SEWER PO#: 1479
 Inv Date: 03.05.2020 Inv Amt: 5,883.81 Payment: 0 Name:
 Due Date: 04.04.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.05.2020 Discount: 0.00 Pd Date:

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Vendor	Name						FA
Line	Description	Qty	Liquidate	Expensed	Job#	Account	
1	SUPPLIES FOR SEWER PER RF	1.00	4,500.00	5,883.81		420-535-45200 Operating Suppl	

*** TOTAL ***

4,500.00 5,883.81

896 TUGWELL PUMP & SUPPLY, LLC Invoice: 2394 SUPPLIES FOR SEWER PO#: 1423
 Inv Date: 02.03.2020 Inv Amt: 1,170.00 Payment: 0 Name:
 Due Date: 03.04.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.03.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER BH	1.00	1,170.00	1,170.00		420-535-44620 System Maint &	

*** TOTAL ***

1,170.00 1,170.00

*** GRAND TOTALS ***

10,371.60 63,317.44 0.00 DISCOUNTS

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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	35.00	17,970.13-	0.00	
001-24100	Encumbrance Reserve	1,723.31	0.00	0.00	
001-24300	Encumbrances	0.00	1,723.31-	0.00	
001-510-43100	Legal Services	6,493.75	0.00	0.00	
001-510-43130	Outside Labor & Services	7,725.00	0.00	0.00	
001-510-44625	Community Center Operations	720.00	0.00	0.00	
001-510-44625	Community Center Operations	0.00	0.00	720.00	ENC LIQ
001-510-44920	Miscellaneous Exp	0.00	35.00-	0.00	
001-510-45100	Office Supplies	439.33	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	399.33	ENC LIQ
001-515-45100	PLANNING - OFFICE SUPPLIES	483.98	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	0.00	0.00	483.98	ENC LIQ
001-541-45200	Operating Supplies & Mat	120.00	0.00	0.00	
001-541-45200	Operating Supplies & Mat	0.00	0.00	120.00	ENC LIQ
001-572-45210	Gas & Oil	107.57	0.00	0.00	
001-572-46200	Building Improvements	1,880.50	0.00	0.00	
FUND TOTALS		19,728.44	19,728.44-	1,723.31	

410-20200	Accounts Payable	0.00	3,799.15-	0.00	
410-24100	Encumbrance Reserve	751.29	0.00	0.00	
410-24300	Encumbrances	0.00	751.29-	0.00	
410-533-43130	Outside Labor & Services	300.00	0.00	0.00	
410-533-43130	Outside Labor & Services	0.00	0.00	300.00	ENC LIQ
410-533-43135	Outside Lab Services	1,444.00	0.00	0.00	
410-533-45100	Office Supplies	71.25	0.00	0.00	
410-533-45100	Office Supplies	0.00	0.00	31.25	ENC LIQ
410-533-45200	Operating Supplies & Mat	527.54	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	420.04	ENC LIQ
410-533-45210	Gas & Oil	1,456.36	0.00	0.00	
FUND TOTALS		4,550.44	4,550.44-	751.29	

412-20200	Accounts Payable	0.00	228.49-	0.00	
412-534-43135	Outside Lab Services	80.00	0.00	0.00	
412-534-45210	Gas & Oil	148.49	0.00	0.00	
FUND TOTALS		228.49	228.49-	0.00	

420-20200	Accounts Payable	0.00	41,354.67-	0.00	
420-24100	Encumbrance Reserve	7,897.00	0.00	0.00	
420-24300	Encumbrances	0.00	7,897.00-	0.00	
420-535-43130	Outside Labor & Services	29,900.00	0.00	0.00	
420-535-43135	Outside Lab Services	1,777.71	0.00	0.00	
420-535-43135	Outside Lab Services	0.00	0.00	1,775.00	ENC LIQ
420-535-44350	Garbage	81.06	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	18.00	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	0.00	0.00	18.26	ENC LIQ
420-535-44620	System Maint & Repairs	1,603.74	0.00	0.00	
420-535-44620	System Maint & Repairs	0.00	0.00	1,603.74	ENC LIQ
420-535-45100	Office Supplies	56.00	0.00	0.00	
420-535-45200	Operating Supplies & Mat	6,018.81	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	4,500.00	ENC LIQ
420-535-45210	Gas & Oil	1,899.35	0.00	0.00	
FUND TOTALS		49,251.67	49,251.67-	7,897.00	

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Account Number	Description	Debits	Credits	Other
901-280-57200	Provided for Culture & Recreat	0.00	1,880.50-	0.00
901-572-16290	Parks - Bldgs	1,880.50	0.00	0.00
FUND TOTALS		1,880.50	1,880.50-	0.00
GRAND TOTALS		75,639.54	75,639.54-	10,371.60

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Vendor	Name						FA
1939	FIRST FLORIDA BANK	Invoice: DROPBOX.020820	MONTHLY RENEWAL DROPBOX	PO#: 0			
	Inv Date: 02.08.2020	Inv Amt: 125.00	Payment: 0	Name:			
	Due Date: 03.09.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.08.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY RENEWAL FOR DROPBOX	0.00	0.00	125.00		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	125.00			
1939	FIRST FLORIDA BANK	Invoice: AMAZON.021420	PART FOR PRESS BOX	PO#: 0			
	Inv Date: 02.14.2020	Inv Amt: 129.99	Payment: 0	Name:			
	Due Date: 03.15.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.14.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PART FOR PRESS BOX	0.00	0.00	129.99		001-572-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	129.99			
1939	FIRST FLORIDA BANK	Invoice: DIGIUM.022720	MONTHLY CHARGE FOR TELEPHONES	PO#: 0			
	Inv Date: 02.27.2020	Inv Amt: 909.86	Payment: 0	Name:			
	Due Date: 03.28.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.27.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY CHARGE FOR TELEPHONES	0.00	0.00	909.86		001-510-44100 Telephone Expen	
*** TOTAL ***			0.00	909.86			
1939	FIRST FLORIDA BANK	Invoice: EMBASSYSTE.ADG2020	HOTEL FOR JOYCE ADB USERGROUP	PO#: 1467			
	Inv Date: 02.12.2020	Inv Amt: 350.00	Payment: 0	Name:			
	Due Date: 03.13.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.12.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	HOTEL FOR JOYCE FOR CONFERENCE	1.00	350.00	350.00		001-510-44000 Travel Expense- 001-513-44000 FINANCE - TRAVEL EX	
*** TOTAL ***			350.00	350.00			
1939	FIRST FLORIDA BANK	Invoice: VISTAPRINTS.021420	CARDS FOR PLANNING	PO#: 1472			
	Inv Date: 02.14.2020	Inv Amt: 68.99	Payment: 0	Name:			
	Due Date: 03.15.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.14.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BUSINESS CARDS FOR MARGE, LATI	1.00	68.99	68.99		001-515-45100 PLANNING - OFFI	
*** TOTAL ***			68.99	68.99			
1939	FIRST FLORIDA BANK	Invoice: ELECTRO-MECH.021720	SCOREBOARD PARTS	PO#: 1471			
	Inv Date: 02.17.2020	Inv Amt: 262.00	Payment: 0	Name:			
	Due Date: 03.18.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 02.17.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SCORE BOARD MODEM INTERFACE CA	1.00	262.00	262.00		001-572-44660 R&M - Sports Co	
*** TOTAL ***			262.00	262.00			
1939	FIRST FLORIDA BANK	Invoice: AMAZON.022120	ICE MACHINE FOR PARKS	PO#: 1470			
	Inv Date: 02.21.2020	Inv Amt: 2,795.00	Payment: 0	Name:			

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Vendor	Name
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Due Date: 03.22.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.21.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ICE MACHINE FOR PARK PER DANNY	1.00	2,795.00	2,795.00		001-572-46400 Equipment Minor	
*** TOTAL ***			2,795.00	2,795.00			

13 SUNSHINE STATE ONE-CALL Invoice: 0000186488 CALL BEFORE YOU DIG - SEWER PO#: 0
Inv Date: 02.29.2020 Inv Amt: 208.55 Payment: 0 Name:
Due Date: 03.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.29.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CALL BEFORE YOU DIG - SEWER	0.00	0.00	208.55		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	208.55			

13 SUNSHINE STATE ONE-CALL Invoice: 0000186579 CALL BEFORE YOU DIG - WATER PO#: 0
Inv Date: 02.29.2020 Inv Amt: 168.10 Payment: 0 Name:
Due Date: 03.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.29.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CALL BEFORE YOU DIG - WATER	0.00	0.00	168.10		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	168.10			

2220 QUADIENT FINANCE USA INC Invoice: POSTAGE.022820 POSTAGE PURCHASED FEB 2020 PO#: 0
Inv Date: 02.28.2020 Inv Amt: 200.00 Payment: 0 Name:
Due Date: 03.29.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.28.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BILLING - POSTAGE PURCHASED FE	0.00	0.00	42.24		001-519-44200 BILLING - POSTA	
2	PLANNING - POSTAGE PURCHASED F	0.00	0.00	111.82		001-515-44200 PLANNING - POST	
3	FINANCE - POSTAGE PURCHASED FE	0.00	0.00	45.17		001-513-44200 FINANCE - POSTA	
4	ADMIN- POSTAGE PURCHASED FEB 2	0.00	0.00	0.77		001-510-44200 Postage	
*** TOTAL ***			0.00	200.00			

1919 GATEHOUSE MEDIA Invoice: 2019228-0220 REQ FOR BIDS - FORCEMAIN UPGRA PO#: 0
Inv Date: 03.01.2020 Inv Amt: 162.18 Payment: 0 Name:
Due Date: 03.31.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 03.01.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REQ FOR BIDS - FORCEMAIN UPGRA	0.00	0.00	162.18		001-510-44960 Legal Advertisi	
*** TOTAL ***			0.00	162.18			

2221 HEATHER RUDER Invoice: CITY.MANAGER.INTERVI CITY MANAGER INTERVIEW EXPENSE PO#: 0
Inv Date: 03.09.2020 Inv Amt: 949.82 Payment: 0 Name:
Due Date: 04.08.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 03.09.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	EXPENSES INCURRED IN INTERVIEW	0.00	0.00	949.82		001-510-44010 Travel Expense-	
*** TOTAL ***			0.00	949.82			

1221 LOWE'S Invoice: 909821 WATER - SECURITY LIGHTS PO#: 1458
Inv Date: 02.06.2020 Inv Amt: 261.16 Payment: 0 Name:

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Due Date: 03.07.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.06.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SECURITY LIGHTS FOR WATER PER	1.00	261.16	261.16		410-533-44600 Bldg Maint & Fu	
*** TOTAL ***			261.16	261.16			

1221 LOWE'S Invoice: 901403 CONCESSION STAND - SUPPLIES PO#: 0
Inv Date: 02.24.2020 Inv Amt: 60.80 Payment: 0 Name:
Due Date: 03.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CONCESSION STAND - SUPPLIES	0.00	0.00	60.80		001-572-46200 Building Improv	
*** TOTAL ***			0.00	60.80			

1221 LOWE'S Invoice: 901394 RETURN - CONCESSION SUPPLIES PO#: 0
Inv Date: 02.24.2020 Inv Amt: 44.65- Payment: 0 Name:
Due Date: 03.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	RETURN - CONCESSION SUPPLIES	0.00	0.00	44.65-		001-572-46200 Building Improv	
*** TOTAL ***			0.00	44.65-			

1221 LOWE'S Invoice: 902608 EQUIPMENT FOR PARKS PO#: 1487
Inv Date: 02.24.2020 Inv Amt: 347.01 Payment: 0 Name:
Due Date: 03.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	EQUIPMENT FOR PARKS PER CHARLI	1.00	347.01	347.01		001-572-44660 R&M - Sports Co	
*** TOTAL ***			347.01	347.01			

1221 LOWE'S Invoice: 901447 PARKS EQUIPMENT PO#: 1488
Inv Date: 02.24.2020 Inv Amt: 129.20 Payment: 0 Name:
Due Date: 03.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	EQUIPMENT FOR PARKS PER CHARLI	1.00	129.00	129.20		001-572-44660 R&M - Sports Co	
*** TOTAL ***			129.00	129.20			

1221 LOWE'S Invoice: 901495 EQUIPMENT FOR PARKS PO#: 1489
Inv Date: 02.25.2020 Inv Amt: 442.53 Payment: 0 Name:
Due Date: 03.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	EQUIPMENT FOR PARKS PER CHARLI	1.00	442.53	442.53		001-572-44660 R&M - Sports Co	
*** TOTAL ***			442.53	442.53			

2108 MARCUM LLP Invoice: 101381246 FORENSIC AUDIT 10/2019-2/2020 PO#: 0
Inv Date: 02.29.2020 Inv Amt: 33,345.50 Payment: 0 Name:
Due Date: 03.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 02.29.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1	FORENSIC AUDIT BILLING 10/01/2	0.00	0.00	33,345.50	001-513-43200	FINANCE - AUDIT
*** TOTAL ***			0.00	33,345.50		

220 FLORIDA MUNICIPAL INSURANCE Invoice: 0201-008 CITY INSURANCE PO#: 0
 Inv Date: 03.09.2020 Inv Amt: 42,245.67 Payment: 0 Name:
 Due Date: 04.08.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.09.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	Quarterly payment for city ins	0.00	0.00	1,965.62		001-510-42400 Worker s Compen	
2	Quarterly payment for city ins	0.00	0.00	1,496.60		001-510-44500 Liability Insur	
3	Quarterly payment for city ins	0.00	0.00	34.54		001-510-44510 Vehicle Insuran	
4	Quarterly payment for city ins	0.00	0.00	2,759.87		001-510-44560 Property Insura	
5	Quarterly payment for city ins	0.00	0.00	748.30		001-541-44500 Liability Insur	
6	Quarterly payment for city ins	0.00	0.00	34.54		001-541-44510 Vehicle Insuran	
7	Quarterly payment for city ins	0.00	0.00	1,509.89		001-572-42400 Worker s Compen	
8	Quarterly payment for city ins	0.00	0.00	748.30		001-572-44500 Liability Insur	
9	Quarterly payment for city ins	0.00	0.00	207.95		001-572-44510 Vehicle Insuran	
10	Quarterly payment for city ins	0.00	0.00	4,607.32		001-572-44560 Property Insura	
11	Quarterly payment for city ins	0.00	0.00	3,530.47		410-533-42400 Worker s Compen	
12	Quarterly payment for city ins	0.00	0.00	748.30		410-533-44500 Liability Insur	
13	Quarterly payment for city ins	0.00	0.00	912.99		410-533-44510 Vehicle Insuran	
14	Quarterly payment for city ins	0.00	0.00	6,058.28		410-533-44560 Property Insura	
15	Quarterly payment for city ins	0.00	0.00	748.30		412-534-44500 Liability Insur	
16	Quarterly payment for city ins	0.00	0.00	42.49		412-534-44510 Vehicle Insuran	
17	Quarterly payment for city ins	0.00	0.00	985.65		412-534-44560 Property Insura	
18	Quarterly payment for city ins	0.00	0.00	2,245.65		420-535-42400 Worker s Compen	
19	Quarterly payment for city ins	0.00	0.00	748.30		420-535-44500 Liability Insur	
20	Quarterly payment for city ins	0.00	0.00	575.75		420-535-44510 Vehicle Insuran	
21	Quarterly payment for city ins	0.00	0.00	8,872.53		420-535-44560 Property Insura	
22	Quarterly payment for city ins	0.00	0.00	36.44		001-513-42400 FINANCE - WORKE	
23	Quarterly payment for city ins	0.00	0.00	748.30		001-513-44500 FINANCE - LIABI	
24	Quarterly payment for city ins	0.00	0.00	40.12		001-515-42400 PLANNING - WORK	
25	Quarterly payment for city ins	0.00	0.00	748.30		001-515-44500 PLANNING - LIAB	
26	Quarterly payment for city ins	0.00	0.00	275.00		001-515-44560 Planning - Prop	
27	Quarterly payment for city ins	0.00	0.00	67.57		001-519-42400 BILLING - WORKE	
28	Quarterly payment for city ins	0.00	0.00	748.30		001-519-44500 BILLING - LIABI	
*** TOTAL ***			0.00	42,245.67			

1202 QUILL Invoice: 5202066 OFFICE SUPPLIES FOR PLANNING PO#: 1481
 Inv Date: 03.03.2020 Inv Amt: 196.92 Payment: 0 Name:
 Due Date: 04.02.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.03.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE SUPPLIES FOR PLANNING P	1.00	196.92	196.92		001-515-45100 PLANNING - OFFI	
*** TOTAL ***			196.92	196.92			

861 QUALITY GLASS LLC Invoice: 33171 SECURITY GLASS FOR LOBBY PO#: 0
 Inv Date: 03.06.2020 Inv Amt: 6,273.00 Payment: 0 Name:
 Due Date: 04.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.06.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SECURITY GLASS FOR LOBBY, LESS	0.00	0.00	6,273.00		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	6,273.00			

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1872 SALTWATER STEEL Invoice: 17498A MODIFY TAILGATE EQUIP TRAILER PO#: 1428
 Inv Date: 01.10.2020 Inv Amt: 250.00 Payment: 0 Name:
 Due Date: 02.09.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 01.10.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REPAIR /MODIFICATION OF GATE O	1.00	250.00	250.00		001-572-44610 Vehicle & Equip	
*** TOTAL ***			250.00	250.00			

1762 HAWKINS INC Invoice: 4675593 CHEMICALS FOR SEWER PO#: 0
 Inv Date: 03.05.2020 Inv Amt: 369.50 Payment: 0 Name:
 Due Date: 04.04.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CHEMICALS FOR SEWER	0.00	0.00	369.50		420-535-45200 Operating Suppl	
*** TOTAL ***			0.00	369.50			

*** GRAND TOTALS *** 5,102.61 90,206.13 0.00 DISCOUNTS

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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	44.65	63,774.76-	0.00	
001-24100	Encumbrance Reserve	4,841.45	0.00	0.00	
001-24300	Encumbrances	0.00	4,841.45-	0.00	
001-510-42400	Worker s Compensation	1,965.62	0.00	0.00	
001-510-44000	Travel Expense-Employees	0.00	0.00	350.00	ENC LIQ
001-510-44010	Travel Expense-Mayor & Council	949.82	0.00	0.00	
001-510-44100	Telephone Expense	909.86	0.00	0.00	
001-510-44200	Postage	0.77	0.00	0.00	
001-510-44500	Liability Insurance	1,496.60	0.00	0.00	
001-510-44510	Vehicle Insurance	34.54	0.00	0.00	
001-510-44560	Property Insurance	2,759.87	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	6,273.00	0.00	0.00	
001-510-44960	Legal Advertising	162.18	0.00	0.00	
001-510-45100	Office Supplies	125.00	0.00	0.00	
001-513-42400	FINANCE - WORKERS COMPENSATION	36.44	0.00	0.00	
001-513-43200	FINANCE - AUDITING SERVICES	33,345.50	0.00	0.00	
001-513-44000	FINANCE - TRAVEL EXPENSE	350.00	0.00	0.00	
001-513-44200	FINANCE - POSTAGE	45.17	0.00	0.00	
001-513-44500	FINANCE - LIABILITY INS.	748.30	0.00	0.00	
001-515-42400	PLANNING - WORKERS COMPENSATIO	40.12	0.00	0.00	
001-515-44200	PLANNING - POSTAGE	111.82	0.00	0.00	
001-515-44500	PLANNING - LIABILITY INS.	748.30	0.00	0.00	
001-515-44560	Planning - Property Ins.	275.00	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	265.91	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	0.00	0.00	265.91	ENC LIQ
001-519-42400	BILLING - WORKERS COMPENSATION	67.57	0.00	0.00	
001-519-44200	BILLING - POSTAGE	42.24	0.00	0.00	
001-519-44500	BILLING - LIABILITY INS.	748.30	0.00	0.00	
001-541-44500	Liability Insurance	748.30	0.00	0.00	
001-541-44510	Vehicle Insurance	34.54	0.00	0.00	
001-572-42400	Worker s Compensation	1,509.89	0.00	0.00	
001-572-44500	Liability Insurance	748.30	0.00	0.00	
001-572-44510	Vehicle Insurance	207.95	0.00	0.00	
001-572-44560	Property Insurance	4,607.32	0.00	0.00	
001-572-44600	Bldg Maint & Furniture	129.99	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	250.00	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	0.00	0.00	250.00	ENC LIQ
001-572-44660	R&M - Sports Complex	1,180.74	0.00	0.00	
001-572-44660	R&M - Sports Complex	0.00	0.00	1,180.54	ENC LIQ
001-572-46200	Building Improvements	60.80	44.65-	0.00	
001-572-46400	Equipment Minor<\$10,000	2,795.00	0.00	0.00	
001-572-46400	Equipment Minor<\$10,000	0.00	0.00	2,795.00	ENC LIQ
FUND TOTALS		68,660.86	68,660.86-	4,841.45	
410-20200	Accounts Payable	0.00	11,679.30-	0.00	
410-24100	Encumbrance Reserve	261.16	0.00	0.00	
410-24300	Encumbrances	0.00	261.16-	0.00	
410-533-42400	Worker s Compensation	3,530.47	0.00	0.00	
410-533-44100	Telephone Expense	168.10	0.00	0.00	
410-533-44500	Liability Insurance	748.30	0.00	0.00	
410-533-44510	Vehicle Insurance	912.99	0.00	0.00	
410-533-44560	Property Insurance	6,058.28	0.00	0.00	
410-533-44600	Bldg Maint & Furniture	261.16	0.00	0.00	
410-533-44600	Bldg Maint & Furniture	0.00	0.00	261.16	ENC LIQ
FUND TOTALS		11,940.46	11,940.46-	261.16	

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Account Number	Description	Debits	Credits	Other
412-20200	Accounts Payable	0.00	1,776.44-	0.00
412-534-44500	Liability Insurance	748.30	0.00	0.00
412-534-44510	Vehicle Insurance	42.49	0.00	0.00
412-534-44560	Property Insurance	985.65	0.00	0.00
	FUND TOTALS	1,776.44	1,776.44-	0.00
420-20200	Accounts Payable	0.00	13,020.28-	0.00
420-535-42400	Worker s Compensation	2,245.65	0.00	0.00
420-535-44100	Telephone Expense	208.55	0.00	0.00
420-535-44500	Liability Insurance	748.30	0.00	0.00
420-535-44510	Vehicle Insurance	575.75	0.00	0.00
420-535-44560	Property Insurance	8,872.53	0.00	0.00
420-535-45200	Operating Supplies & Mat	369.50	0.00	0.00
	FUND TOTALS	13,020.28	13,020.28-	0.00
901-280-57200	Provided for Culture & Recreat	44.65	2,855.80-	0.00
901-572-16290	Parks - Bldgs	60.80	44.65-	0.00
901-572-16690	Parks - Equipment	2,795.00	0.00	0.00
	FUND TOTALS	2,900.45	2,900.45-	0.00
	GRAND TOTALS	98,298.49	98,298.49-	5,102.61

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Vendor	Name						FA
1868	CREST WHOLESALE SUPPLY	Invoice: 201722	SUPPLIES FOR PARKS	PO#: 1491			
	Inv Date: 03.10.2020	Inv Amt: 266.08	Payment: 0	Name:			
	Due Date: 04.09.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.10.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR PARKS PER TRAVIS	1.00	258.83	266.08		001-572-45200 Operating Suppl	
*** TOTAL ***			258.83	266.08			
2133	SOUTHERN HOSPITALITY LAWN CARE	Invoice: 2087	MONTHLY RIGHTOFWAY MAINTENANCE	PO#: 0			
	Inv Date: 04.01.2020	Inv Amt: 7,000.00	Payment: 0	Name:			
	Due Date: 05.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.01.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY RIGHT-OF-WAY MAINTENAN	0.00	0.00	7,000.00		001-541-43130 Outside Labor &	
*** TOTAL ***			0.00	7,000.00			
1246	ANDREWS PLUMBING & ELECTRICAL	Invoice: 2818	PLUMBING/ACCESSORIES CONCESSIO	PO#: 0			
	Inv Date: 03.13.2020	Inv Amt: 6,424.00	Payment: 0	Name:			
	Due Date: 04.12.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.13.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PLUMBING & ACCESSORIES FOR CON	0.00	0.00	6,424.00		001-572-46200 Building Improv	
*** TOTAL ***			0.00	6,424.00			
2171	PHILLIPS TURF SCIENCE LLC	Invoice: 40410	INSECT CONTROL SPORTS COMPLEX	PO#: 0			
	Inv Date: 03.16.2020	Inv Amt: 1,500.00	Payment: 0	Name:			
	Due Date: 04.15.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.16.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INSECT CONTROL SPORTS COMPLEX	0.00	0.00	1,500.00		001-572-44690 Grounds Mainten	
*** TOTAL ***			0.00	1,500.00			
72	VERIZON WIRELESS	Invoice: 984864061	WIRELESS TELEPHONES	PO#: 0			
	Inv Date: 03.06.2020	Inv Amt: 1,639.69	Payment: 0	Name:			
	Due Date: 04.05.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.06.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WIRELESS TELEPHONES - ADMIN	0.00	0.00	202.15		001-510-44100 Telephone Expen	
2	WIRELESS TELEPHONES - PLANNING	0.00	0.00	80.80		001-515-44100 Planning - Tele	
3	WIRELESS TELEPHONES - PARKS &	0.00	0.00	210.46		001-572-44100 Telephone Expen	
4	WIRELESS TELEPHONES - WATER	0.00	0.00	534.37		410-533-44100 Telephone Expen	
5	WIRELESS TELEPHONES - NORTH BA	0.00	0.00	40.55		412-534-44100 Telephone Expen	
6	WIRELESS TELEPHONES - SEWER	0.00	0.00	571.36		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	1,639.69			
42	WALTON CO. SHERIFF'S OFFICE	Invoice: APRIL2020	APRIL 2020 INMATE WORK CREW	PO#: 0			
	Inv Date: 03.17.2020	Inv Amt: 4,914.34	Payment: 0	Name:			
	Due Date: 04.16.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.17.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	STREETS - APRIL 2020 INMATE WO	0.00	0.00	3,685.75		001-541-43130 Outside Labor &	
2	PARKS - APRIL 2020 INMATE WORK	0.00	0.00	1,228.59		001-572-43130 Outside Labor &	

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*** TOTAL *** 0.00 4,914.34

1922 UPS STORE Invoice: 3930 OVERNIGHT - TRUCK TITLE TO FLC PO#: 1499
 Inv Date: 03.12.2020 Inv Amt: 12.51 Payment: 0 Name:
 Due Date: 04.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OVERNIGHT WATER TRUCKS TITLE T	1.00	30.00	12.51		410-533-43130 Outside Labor &	
*** TOTAL ***			30.00	12.51			

1922 UPS STORE Invoice: 3962 CLOSURE SIGNS FOR PARKS PO#: 1504
 Inv Date: 03.17.2020 Inv Amt: 414.00 Payment: 0 Name:
 Due Date: 04.16.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.17.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CLOSURE SIGNS FOR PARKS PER LA	1.00	414.00	414.00		001-572-44920 Miscellaneous E	
*** TOTAL ***			414.00	414.00			

1899 CPC Office Technologies Invoice: 26637930 COPIER LEASE ADMIN & WATER PO#: 0
 Inv Date: 03.01.2020 Inv Amt: 371.28 Payment: 0 Name:
 Due Date: 03.31.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.01.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COPIER LEASE - ADMIN	0.00	0.00	185.64		001-510-44400 Equipment Lease	
2	COPIER LEASE - WATER	0.00	0.00	185.64		410-533-44400 Equipment Lease	
*** TOTAL ***			0.00	371.28			

1650 NWFL C STORES INC IV Invoice: 15393 FUEL - ERNIE PO#: 0
 Inv Date: 02.04.2020 Inv Amt: 70.42 Payment: 0 Name:
 Due Date: 03.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.04.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR ERNIE	0.00	0.00	70.42		001-510-45210 Gas & Oil	
*** TOTAL ***			0.00	70.42			

1650 NWFL C STORES INC IV Invoice: 13625 FUEL FOR ERNIE PO#: 0
 Inv Date: 02.24.2020 Inv Amt: 89.68 Payment: 0 Name:
 Due Date: 03.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR ERNIE	0.00	0.00	89.68		001-510-45210 Gas & Oil	
*** TOTAL ***			0.00	89.68			

1650 NWFL C STORES INC IV Invoice: 15424 FUEL FOR SEWER PO#: 0
 Inv Date: 02.14.2020 Inv Amt: 137.24 Payment: 0 Name:
 Due Date: 03.15.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.14.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR SEWER	0.00	0.00	137.24		420-535-45210 Gas & Oil	
*** TOTAL ***			0.00	137.24			

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1650 NWFL C STORES INC IV Invoice: 15448 FUEL FOR SEWER PO#: 0
 Inv Date: 02.20.2020 Inv Amt: 124.86 Payment: 0 Name:
 Due Date: 03.21.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.20.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR SEWER	0.00	0.00	124.86		420-535-45210 Gas & Oil	
*** TOTAL ***			0.00	124.86			

968 WINDSTREAM Invoice: LONG.DISTANCE.SVC LONG DISTANCE SERVICE PO#: 0
 Inv Date: 03.10.2020 Inv Amt: 45.03 Payment: 0 Name:
 Due Date: 04.09.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.10.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	835-2822 / SEWER	0.00	0.00	18.77		420-535-44100 Telephone Expen	
2	835-0058 / NORTH BAY	0.00	0.00	13.13		412-534-44100 Telephone Expen	
3	835-9826 / WATER	0.00	0.00	13.13		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	45.03			

2072 UNITI FIBER Invoice: 98269 FIBER OPTICS MARCH 2020 PO#: 0
 Inv Date: 03.01.2020 Inv Amt: 650.00 Payment: 0 Name:
 Due Date: 03.31.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.01.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FIBER OPTICS - ADMIN	0.00	0.00	365.00		001-510-44100 Telephone Expen	
2	FIBER OPTICS - WATER	0.00	0.00	285.00		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	650.00			

1869 APPRIVER, LLC Invoice: 1097800 MINIMUM MONTHLY FEE PO#: 0
 Inv Date: 03.15.2020 Inv Amt: 10.00 Payment: 0 Name:
 Due Date: 04.14.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.15.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MINIMUM MONTHLY FEE FOR OFFICE	0.00	0.00	10.00		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	10.00			

593 CRC DATA TECHNOLOGIES Invoice: 112214 WEB SSL CERTIFICATE 2 YEAR PO#: 0
 Inv Date: 03.13.2020 Inv Amt: 195.00 Payment: 0 Name:
 Due Date: 04.12.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.13.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WEB SSL CERTIFICATE 2 YEAR	0.00	0.00	195.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	195.00			

593 CRC DATA TECHNOLOGIES Invoice: 82809 INTRONIS BACKUP MONTHLY FEE PO#: 0
 Inv Date: 03.10.2020 Inv Amt: 96.80 Payment: 0 Name:
 Due Date: 04.09.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.10.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INTRONIS BACKUP MONTHLY FEE	0.00	0.00	96.80		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	96.80			

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796 WALTON CONSTRUCTION SERVICE Invoice: 2020/42 WATER BORE 1223 CO RD 3A E PO#: 0
 Inv Date: 03.10.2020 Inv Amt: 720.00 Payment: 0 Name:
 Due Date: 04.09.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.10.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER BORE 60 FT 1223 CO RD 3A	0.00	0.00	720.00		410-533-43130 Outside Labor &	
*** TOTAL ***			0.00	720.00			

796 WALTON CONSTRUCTION SERVICE Invoice: 2020/44 WATER BORE BRUSHED DUNE CIR PO#: 0
 Inv Date: 03.12.2020 Inv Amt: 1,320.00 Payment: 0 Name:
 Due Date: 04.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER BORES 60 FT 728 BRUSHED	0.00	0.00	1,320.00		410-533-43130 Outside Labor &	
*** TOTAL ***			0.00	1,320.00			

19 The Water Spigot, Inc. Invoice: 20-878 WASTEWATER TESTING 3/11/20 PO#: 0
 Inv Date: 03.11.2020 Inv Amt: 460.00 Payment: 0 Name:
 Due Date: 04.10.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WASTEWATER TESTING 3/11/20	0.00	0.00	460.00		420-535-43135 Outside Lab Ser	
*** TOTAL ***			0.00	460.00			

2223 TROY BREEDLOVE Invoice: 3.10.20.SECURITY SECURITY FOR 3/10 COUNCIL MTG PO#: 0
 Inv Date: 03.10.2020 Inv Amt: 120.00 Payment: 0 Name:
 Due Date: 04.09.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.10.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SECURITY FOR 3/10/2020 CITY CO	0.00	0.00	120.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	120.00			

1819 DEWBERRY ENGINEERS INC Invoice: 1793110 WWTP EXPANSION USDA/RD 1/31/20 PO#: 0
 Inv Date: 02.10.2020 Inv Amt: 90,000.00 Payment: 0 Name:
 Due Date: 03.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.10.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WWTP EXPANSION USDA/RD THRU 1/	0.00	0.00	90,000.00		420-16490 Sewer Dept Infrastr	
*** TOTAL ***			0.00	90,000.00			

1819 DEWBERRY ENGINEERS INC Invoice: 1793358 PRELIM PH 1 WW IMPROVEMENTS PO#: 0
 Inv Date: 02.13.2020 Inv Amt: 26,950.00 Payment: 0 Name:
 Due Date: 03.14.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.13.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PRELIMINARY PHASE 1 WW IMPROVE	0.00	0.00	26,950.00		420-16490 Sewer Dept Infrastr	
*** TOTAL ***			0.00	26,950.00			

1819 DEWBERRY ENGINEERS INC Invoice: 1793373 US 331 WATER DIST MAINS PO#: 0
 Inv Date: 02.13.2020 Inv Amt: 15,000.00 Payment: 0 Name:

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1	ADD CAMERA SOFTWARE TO COMPUTE	0.00	0.00	170.00	001-510-44600	Bldg Maint & Fu		
*** TOTAL ***			0.00	170.00				
821	MISSION COMMUNICATIONS LLC	Invoice: 1038362	ANNUAL SERVICE PACKAGES	PO#: 0				
	Inv Date: 03.13.2020	Inv Amt: 694.80	Payment: 0	Name:				
	Due Date: 04.12.2020	Retain: 0.00	Amt Paid: 0.00	Addr:				
	Disc Date: 03.13.2020	Discount: 0.00	Pd Date:					
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	ANNUAL SERVICE PACKAGES - SEWE	0.00	0.00	694.80		420-535-45200	Operating Suppl	
*** TOTAL ***			0.00	694.80				
856	SMITHS SIGNS & PRINTING	Invoice: SIGNS.DROPBOX	SIGNS FOR DROP BOX	PO#: 1494				
	Inv Date: 03.13.2020	Inv Amt: 20.00	Payment: 0	Name:				
	Due Date: 04.12.2020	Retain: 0.00	Amt Paid: 0.00	Addr:				
	Disc Date: 03.13.2020	Discount: 0.00	Pd Date:					
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	SIGNS FOR DROP BOX PER LARRY	1.00	20.00	20.00		410-533-45200	Operating Suppl	
*** TOTAL ***			20.00	20.00				
896	TUGWELL PUMP & SUPPLY, LLC	Invoice: 2542	SUPPLIES FOR SEWER	PO#: 1483				
	Inv Date: 03.12.2020	Inv Amt: 8,175.00	Payment: 0	Name:				
	Due Date: 04.11.2020	Retain: 0.00	Amt Paid: 0.00	Addr:				
	Disc Date: 03.12.2020	Discount: 0.00	Pd Date:					
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	SUPPLIES FOR SEWER PER SW	1.00	8,175.00	8,175.00		420-535-44620	System Maint &	
*** TOTAL ***			8,175.00	8,175.00				
1202	QUILL	Invoice: 5498980	OFFICE SUPPLIES FOR ADMIN	PO#: 1497				
	Inv Date: 03.13.2020	Inv Amt: 111.95	Payment: 0	Name:				
	Due Date: 04.12.2020	Retain: 0.00	Amt Paid: 0.00	Addr:				
	Disc Date: 03.13.2020	Discount: 0.00	Pd Date:					
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	OFFICE SUPPLIES FOR ADMIN	1.00	111.95	111.95		001-510-45100	Office Supplies	
*** TOTAL ***			111.95	111.95				
1202	QUILL	Invoice: 5492521	OFFICE SUPPLIES FOR ADMIN	PO#: 1497				
	Inv Date: 03.12.2020	Inv Amt: 6.58	Payment: 0	Name:				
	Due Date: 04.11.2020	Retain: 0.00	Amt Paid: 0.00	Addr:				
	Disc Date: 03.12.2020	Discount: 0.00	Pd Date:					
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	OFFICE SUPPLIES FOR ADMIN	0.00	6.58	6.58		001-510-45100	Office Supplies	
*** TOTAL ***			6.58	6.58				
1202	QUILL	Invoice: 5422577	GLASS CLEANER	PO#: 0				
	Inv Date: 03.11.2020	Inv Amt: 12.78	Payment: 0	Name:				
	Due Date: 04.10.2020	Retain: 0.00	Amt Paid: 0.00	Addr:				
	Disc Date: 03.11.2020	Discount: 0.00	Pd Date:					
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	GLASS CLEANER	0.00	0.00	12.78		001-510-45100	Office Supplies	
*** TOTAL ***			0.00	12.78				

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1202 QUILL Invoice: 5074317-CREDIT CREDIT FOR GLASS CLEANER PO#: 0
 Inv Date: 03.09.2020 Inv Amt: 12.78- Payment: 0 Name:
 Due Date: 04.08.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.09.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CREDIT FOR GLASS CLEANER	0.00	0.00	12.78-		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	12.78-			

1202 QUILL Invoice: 5408598 PREMIUM PAPER PO#: 0
 Inv Date: 03.11.2020 Inv Amt: 5.98 Payment: 0 Name:
 Due Date: 04.10.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PREMIUM PAPER	0.00	0.00	5.98		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	5.98			

1202 QUILL Invoice: 6155230-CREDIT CREDIT FOR PREMIUM PAPER PO#: 0
 Inv Date: 03.09.2020 Inv Amt: 5.98- Payment: 0 Name:
 Due Date: 04.08.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.09.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CREDIT FOR PREMIUM PAPER	0.00	0.00	5.98-		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	5.98-			

548 PRO CHEM, INC. Invoice: 65200 SUPPLIES FOR SEWER PO#: 1493
 Inv Date: 03.13.2020 Inv Amt: 281.01 Payment: 0 Name:
 Due Date: 04.12.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.13.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER STACY	1.00	281.01	281.01		420-535-45200 Operating Suppl	
*** TOTAL ***			281.01	281.01			

548 PRO CHEM, INC. Invoice: 64544 SUPPLIES FOR SEWER PO#: 1493
 Inv Date: 03.06.2020 Inv Amt: 332.05 Payment: 0 Name:
 Due Date: 04.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.06.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER STACY	0.00	422.49	332.05		420-535-45200 Operating Suppl	
*** TOTAL ***			422.49	332.05			

548 PRO CHEM, INC. Invoice: 64828 SAFETY PRODUCTS PO#: 1484
 Inv Date: 03.11.2020 Inv Amt: 197.14 Payment: 0 Name:
 Due Date: 04.10.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SAFETY SUPPLIES FOR WATER PER	1.00	197.14	197.14		410-533-45200 Operating Suppl	
*** TOTAL ***			197.14	197.14			

548 PRO CHEM, INC. Invoice: 64422 SAFETY PRODUCTS PO#: 1484
 Inv Date: 03.05.2020 Inv Amt: 1,833.64 Payment: 0 Name:

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Due Date: 04.04.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SAFETY SUPPLIES FOR WATER PER	0.00	1,714.46	1,833.64		410-533-45200 Operating Suppl	
*** TOTAL ***			1,714.46	1,833.64			

2051 JOYCE SUNDAY Invoice: ADG.USERGROUP TRAVEL - ADG USERGROUP MTG PO#: 0
 Inv Date: 03.12.2020 Inv Amt: 414.50 Payment: 0 Name:
 Due Date: 04.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MILEAGE, TOLLS, MEALS - ADG US	0.00	0.00	414.50		001-513-44000 FINANCE - TRAVE	
*** TOTAL ***			0.00	414.50			
*** GRAND TOTALS ***			11,631.46	184,762.60		0.00 DISCOUNTS	

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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	18.76	29,841.16-	0.00	
001-24100	Encumbrance Reserve	791.36	0.00	0.00	
001-24300	Encumbrances	0.00	791.36-	0.00	
001-510-43130	Outside Labor & Services	411.80	0.00	0.00	
001-510-44100	Telephone Expense	567.15	0.00	0.00	
001-510-44400	Equipment Lease	185.64	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	170.00	0.00	0.00	
001-510-45100	Office Supplies	147.29	18.76-	0.00	
001-510-45100	Office Supplies	0.00	0.00	118.53	ENC LIQ
001-510-45210	Gas & Oil	160.10	0.00	0.00	
001-513-44000	FINANCE - TRAVEL EXPENSE	414.50	0.00	0.00	
001-515-44100	Planning - Telephone	80.80	0.00	0.00	
001-541-43130	Outside Labor & Services	10,685.75	0.00	0.00	
001-541-45300	ROAD MATERIAL & SUPPLIES	6,975.00	0.00	0.00	
001-572-43130	Outside Labor & Services	1,228.59	0.00	0.00	
001-572-44100	Telephone Expense	210.46	0.00	0.00	
001-572-44690	Grounds Maintenance	1,500.00	0.00	0.00	
001-572-44920	Miscellaneous Exp	414.00	0.00	0.00	
001-572-44920	Miscellaneous Exp	0.00	0.00	414.00	ENC LIQ
001-572-45200	Operating Supplies & Mat	266.08	0.00	0.00	
001-572-45200	Operating Supplies & Mat	0.00	0.00	258.83	ENC LIQ
001-572-46200	Building Improvements	6,424.00	0.00	0.00	
FUND TOTALS		30,651.28	30,651.28-	791.36	
410-16490	Water Dept Infrastructure/Impr	20,860.00	0.00	0.00	
410-20200	Accounts Payable	0.00	25,981.43-	0.00	
410-24100	Encumbrance Reserve	1,961.60	0.00	0.00	
410-24300	Encumbrances	0.00	1,961.60-	0.00	
410-533-43130	Outside Labor & Services	2,052.51	0.00	0.00	
410-533-43130	Outside Labor & Services	0.00	0.00	30.00	ENC LIQ
410-533-44100	Telephone Expense	832.50	0.00	0.00	
410-533-44400	Equipment Lease	185.64	0.00	0.00	
410-533-45200	Operating Supplies & Mat	2,050.78	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	1,931.60	ENC LIQ
FUND TOTALS		27,943.03	27,943.03-	1,961.60	
412-20200	Accounts Payable	0.00	53.68-	0.00	
412-534-44100	Telephone Expense	53.68	0.00	0.00	
FUND TOTALS		53.68	53.68-	0.00	
420-16490	Sewer Dept Infrastructure/Impr	116,950.00	0.00	0.00	
420-20200	Accounts Payable	0.00	128,905.09-	0.00	
420-24100	Encumbrance Reserve	8,878.50	0.00	0.00	
420-24300	Encumbrances	0.00	8,878.50-	0.00	
420-535-43130	Outside Labor & Services	900.00	0.00	0.00	
420-535-43135	Outside Lab Services	460.00	0.00	0.00	
420-535-43140	Engineering Services	260.00	0.00	0.00	
420-535-44100	Telephone Expense	590.13	0.00	0.00	
420-535-44620	System Maint & Repairs	8,175.00	0.00	0.00	
420-535-44620	System Maint & Repairs	0.00	0.00	8,175.00	ENC LIQ
420-535-45200	Operating Supplies & Mat	1,307.86	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	703.50	ENC LIQ
420-535-45210	Gas & Oil	262.10	0.00	0.00	

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Account Number	Description	Debits	Credits	Other
	FUND TOTALS	137,783.59	137,783.59-	8,878.50
901-280-57200	Provided for Culture & Recreat	0.00	6,424.00-	0.00
901-572-16290	Parks - Bldgs	6,424.00	0.00	0.00
	FUND TOTALS	6,424.00	6,424.00-	0.00
	GRAND TOTALS	202,855.58	202,855.58-	11,631.46

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1884	CITY OF FREEPORT GENERAL OPERA Invoice: 1BILLING-004 MONTHLY UTILITY BILLING SERVIC PO#: 0
	Inv Date: 03.19.2020 Inv Amt: 24,971.66 Payment: 0 Name:
	Due Date: 04.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
	Disc Date: 03.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	Water Utility Billing Services	0.00	0.00	18,663.33		410-533-43400 Utility Billing	
2	NB Utility Billing Services	0.00	0.00	3,680.00		412-534-43400 Utility Billing	
3	Sewer Utility Billing Services	0.00	0.00	2,628.33		420-535-43400 Utility Billing	
	*** TOTAL ***		0.00	24,971.66			
	*** GRAND TOTALS ***		0.00	24,971.66		0.00 DISCOUNTS	

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Account Number	Description	Debits	Credits	Other
001-10100	General Operating Cash	24,971.66	0.00	0.00
001-34950	Charge for Utility Billing Svc	0.00	24,971.66-	0.00
	FUND TOTALS	24,971.66	24,971.66-	0.00
410-20200	Accounts Payable	0.00	18,663.33-	0.00
410-533-43400	Utility Billing Services	18,663.33	0.00	0.00
	FUND TOTALS	18,663.33	18,663.33-	0.00
412-20200	Accounts Payable	0.00	3,680.00-	0.00
412-534-43400	Utility Billing Services	3,680.00	0.00	0.00
	FUND TOTALS	3,680.00	3,680.00-	0.00
420-20200	Accounts Payable	0.00	2,628.33-	0.00
420-535-43400	Utility Billing Services	2,628.33	0.00	0.00
	FUND TOTALS	2,628.33	2,628.33-	0.00
	GRAND TOTALS	49,943.32	49,943.32-	0.00

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1868	CREST WHOLESALE SUPPLY	Invoice: 202180	SUPPLIES FOR PARKS		PO#: 1508		
	Inv Date: 03.24.2020	Inv Amt: 489.27	Payment: 0	Name:			
	Due Date: 04.23.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.24.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR PARKS PER TRAVIS	1.00	417.01	489.27		001-572-45200 Operating Suppl	
*** TOTAL ***			417.01	489.27			
78	AQUA PRODUCTS	Invoice: 20200419	supplies for sewer		PO#: 1516		
	Inv Date: 03.23.2020	Inv Amt: 2,686.61	Payment: 0	Name:			
	Due Date: 04.22.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.23.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	2,135.59	2,686.61		420-535-45200 Operating Suppl	
*** TOTAL ***			2,135.59	2,686.61			
2178	JOSHUA'S ENTERPRISE INC	Invoice: J-2176	DRYWALL AROUND SECURITY DOOR		PO#: 0		
	Inv Date: 03.24.2020	Inv Amt: 600.00	Payment: 0	Name:			
	Due Date: 04.23.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.24.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FINISH DRYWALL AROUND SECURITY	0.00	0.00	600.00		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	600.00			
78	AQUA PRODUCTS	Invoice: 20200412	MAINTENANCE OF WELLS		PO#: 1512		
	Inv Date: 03.20.2020	Inv Amt: 1,416.10	Payment: 0	Name:			
	Due Date: 04.19.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.20.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SYTEM MAINTENANCE FOR WATER PE	1.00	1,416.10	1,416.10		410-533-44620 System Maint &	
*** TOTAL ***			1,416.10	1,416.10			
78	AQUA PRODUCTS	Invoice: 20200409	MAINTENANCE OF WELLS		PO#: 1512		
	Inv Date: 03.20.2020	Inv Amt: 1,066.50	Payment: 0	Name:			
	Due Date: 04.19.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.20.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SYTEM MAINTENANCE FOR WATER PE	0.00	1,066.50	1,066.50		410-533-44620 System Maint &	
*** TOTAL ***			1,066.50	1,066.50			
78	AQUA PRODUCTS	Invoice: 20200410	MAINTENANCE OF WELLS		PO#: 1512		
	Inv Date: 03.20.2020	Inv Amt: 1,446.17	Payment: 0	Name:			
	Due Date: 04.19.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.20.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SYTEM MAINTENANCE FOR WATER PE	0.00	1,446.17	1,446.17		410-533-44620 System Maint &	
*** TOTAL ***			1,446.17	1,446.17			
78	AQUA PRODUCTS	Invoice: 20200408	MAINTENANCE OF WELLS		PO#: 1512		
	Inv Date: 03.20.2020	Inv Amt: 2,275.41	Payment: 0	Name:			
	Due Date: 04.19.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			

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Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SYTEM MAINTENANCE FOR WATER PE	0.00	2,275.41	2,275.41		410-533-44620 System Maint &	
*** TOTAL ***			2,275.41	2,275.41			

78 AQUA PRODUCTS Invoice: 20200411 MAINTENANCE OF WELLS PO#: 1512
 Inv Date: 03.20.2020 Inv Amt: 1,349.00 Payment: 0 Name:
 Due Date: 04.19.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.20.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SYTEM MAINTENANCE FOR WATER PE	0.00	1,349.00	1,349.00		410-533-44620 System Maint &	
*** TOTAL ***			1,349.00	1,349.00			

1665 SHANNON BONDS Invoice: 125-MARCH2020 POOL SERVICE MARCH 2020 PO#: 0
 Inv Date: 03.25.2020 Inv Amt: 1,650.00 Payment: 0 Name:
 Due Date: 04.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	POOL SERVICE MARCH 2020	0.00	0.00	1,650.00		001-572-44680 R&M - Community	
*** TOTAL ***			0.00	1,650.00			

409 LANDS' END BUSINESS OUTFITTERS Invoice: SIN8376742 UNIFORM BLOUSES FOR PLANNING PO#: 1496
 Inv Date: 03.17.2020 Inv Amt: 339.25 Payment: 0 Name:
 Due Date: 04.16.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.17.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	UNIFORM BLOUSES FOR MARGE & BR	1.00	339.25	339.25		001-515-42600 PLANING - UNIFO	
*** TOTAL ***			339.25	339.25			

2090 CITY ELECTRIC Invoice: FTW/069694 ITEMS FOR CONCESSION BLDG PO#: 0
 Inv Date: 02.03.2020 Inv Amt: 73.57 Payment: 0 Name:
 Due Date: 03.04.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.03.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR CONCESSION STAND	0.00	0.00	73.57		001-572-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	73.57			

2090 CITY ELECTRIC Invoice: FTW/003229 RETURNED ITEMS FROM CONCESSION PO#: 0
 Inv Date: 02.04.2020 Inv Amt: 529.24- Payment: 0 Name:
 Due Date: 03.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.04.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	RETURNED ITEMS FROM CONCESSION	0.00	0.00	529.24-		001-572-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	529.24-			

2090 CITY ELECTRIC Invoice: FTW/003231 RETURNED ITEMS FROM CONCESSION PO#: 0
 Inv Date: 02.13.2020 Inv Amt: 89.17- Payment: 0 Name:
 Due Date: 03.14.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.13.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	RETURNED ITEMS FROM CONCESSION	0.00	0.00	89.17-		001-572-44600 Bldg Maint & Fu	

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*** TOTAL *** 0.00 89.17-

2090 CITY ELECTRIC Invoice: FTW/003238 RETURNED ITEMS FROM CONCESSION PO#: 0
 Inv Date: 02.24.2020 Inv Amt: 10.24- Payment: 0 Name:
 Due Date: 03.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	RETURNED ITEMS FROM CONCESSION	0.00	0.00	10.24-		001-572-44600 Bldg Maint & Fu	

*** TOTAL *** 0.00 10.24-

2090 CITY ELECTRIC Invoice: FTW/070057 PURCHASES FOR CONCESSIONS PO#: 0
 Inv Date: 02.25.2020 Inv Amt: 174.34 Payment: 0 Name:
 Due Date: 03.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 02.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PURCHASES FOR CONCESSION BLDG	0.00	0.00	174.34		001-572-44600 Bldg Maint & Fu	

*** TOTAL *** 0.00 174.34

2090 CITY ELECTRIC Invoice: FTW/070242 PURCHASES FOR CONCESSIONS PO#: 0
 Inv Date: 03.11.2020 Inv Amt: 426.52 Payment: 0 Name:
 Due Date: 04.10.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PURCHASES FOR CONCESSION BLDG	0.00	0.00	426.52		001-572-44600 Bldg Maint & Fu	

*** TOTAL *** 0.00 426.52

30 UTILITY SUPPLY OF AMERICA Invoice: 171537 SUPPLIES FOR SEWER PO#: 1498
 Inv Date: 03.12.2020 Inv Amt: 793.21 Payment: 0 Name:
 Due Date: 04.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	761.10	793.21		420-535-45200 Operating Suppl	

*** TOTAL *** 761.10 793.21

16 TERMINIX PEST CONTROL Invoice: 394822415 PEST CONTROL SEWER PLANT PO#: 0
 Inv Date: 03.07.2020 Inv Amt: 55.00 Payment: 0 Name:
 Due Date: 04.06.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.07.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PEST CONTROL SEWER PLANT	0.00	0.00	55.00		420-535-44600 Bldg Maint & Fu	

*** TOTAL *** 0.00 55.00

1959 AMERICAN DATA GROUP, INC Invoice: ADG2020.J.SUNDAY ADG 2020 JOYCE SUNDAY PO#: 0
 Inv Date: 03.16.2020 Inv Amt: 200.00 Payment: 0 Name:
 Due Date: 04.15.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.16.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADG 2020 USERS GROUP - SESSION	0.00	0.00	200.00		001-513-45500 FINANCE - TRAIN	

*** TOTAL *** 0.00 200.00

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468	PEOPLE'S NATIONAL BANK	Invoice: 1140-03.10.20	ACCENT SIGNS - PARKS	PO#: 0			
	Inv Date: 03.06.2020	Inv Amt: 88.00	Payment: 0	Name:			
	Due Date: 04.05.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.06.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ARTWORK FOR PARKS	0.00	0.00	88.00		001-572-46360 TRAILS GRANT	
*** TOTAL ***			0.00	88.00			
834	J & P CONSTRUCTION CO., INC.	Invoice: PAY.REQUEST.#7	SRF PH 1 WW IMPROV PAY REQ #7	PO#: 0			
	Inv Date: 03.13.2020	Inv Amt: 163,495.44	Payment: 0	Name:			
	Due Date: 04.12.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.13.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAY REQUEST #7 SRF PH 1 WASTE W	0.00	0.00	163,495.44		420-16490 Sewer Dept Infrastr	
*** TOTAL ***			0.00	163,495.44			
1819	DEWBERRY ENGINEERS INC	Invoice: 1805240	WWTP EXPANSION THRU 2/28/20	PO#: 0			
	Inv Date: 03.11.2020	Inv Amt: 74,000.00	Payment: 0	Name:			
	Due Date: 04.10.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.11.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FREEPORT WWTP EXPANSION USDA/R	0.00	0.00	74,000.00		420-16490 Sewer Dept Infrastr	
*** TOTAL ***			0.00	74,000.00			
1819	DEWBERRY ENGINEERS INC	Invoice: 1805537	WASHINGTON ST RESURFANCE	PO#: 0			
	Inv Date: 03.17.2020	Inv Amt: 1,600.00	Payment: 0	Name:			
	Due Date: 04.16.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.17.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WASHINGTON ST RESURFACING & ST	0.00	0.00	1,600.00		001-541-45300 ROAD MATERIAL &	
*** TOTAL ***			0.00	1,600.00			
1819	DEWBERRY ENGINEERS INC	Invoice: 1805536	BARRIER FREE PARK PH 1 IMPROV	PO#: 0			
	Inv Date: 03.17.2020	Inv Amt: 6,625.00	Payment: 0	Name:			
	Due Date: 04.16.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.17.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BARRIER FREE PARK PHASE I IMPR	0.00	0.00	6,625.00		001-541-45300 ROAD MATERIAL &	
*** TOTAL ***			0.00	6,625.00			
1819	DEWBERRY ENGINEERS INC	Invoice: 1805530	US 331 WATER DISTRIB MAINS	PO#: 0			
	Inv Date: 03.17.2020	Inv Amt: 16,750.00	Payment: 0	Name:			
	Due Date: 04.16.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.17.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	US 331 WATER DISTRIBUTION MAIN	0.00	0.00	16,750.00		410-16490 Water Dept Infrastr	
*** TOTAL ***			0.00	16,750.00			
1819	DEWBERRY ENGINEERS INC	Invoice: 1805520	LAFAYETTE TO NORTH JACKSON	PO#: 0			
	Inv Date: 03.17.2020	Inv Amt: 1,550.00	Payment: 0	Name:			
	Due Date: 04.16.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			

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1	LAFAYETTE TO NORTH JACKSON FOR	0.00	0.00	1,550.00		420-16490 Sewer Dept Infrastr	
*** TOTAL ***			0.00	1,550.00			

1819 DEWBERRY ENGINEERS INC Invoice: 1812750-029 YOUNG'S OFFICE WATER/SEWER LTR PO#: 0
 Inv Date: 03.17.2020 Inv Amt: 220.00 Payment: 0 Name:
 Due Date: 04.16.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.17.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	YOUNG'S FREEPORT OFFICE WATER	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			

1819 DEWBERRY ENGINEERS INC Invoice: 1812750-014 BAY GROVE WATER/ SEWER LETTER PO#: 0
 Inv Date: 03.17.2020 Inv Amt: 220.00 Payment: 0 Name:
 Due Date: 04.16.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.17.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BAY GROVE BLVD WATER/SEWER LET	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			

1819 DEWBERRY ENGINEERS INC Invoice: 1812750-027 CEFCO WATER/SEWER AVAILABILITY PO#: 0
 Inv Date: 03.17.2020 Inv Amt: 220.00 Payment: 0 Name:
 Due Date: 04.16.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.17.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CEFCO WATER/SEWER AVAILABILITY	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			

1819 DEWBERRY ENGINEERS INC Invoice: 1812750-028 252 MULTI FAMILY WATER/SEWER A PO#: 0
 Inv Date: 03.17.2020 Inv Amt: 220.00 Payment: 0 Name:
 Due Date: 04.16.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.17.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	252 MULTI-FAMILY UNITS WATER &	0.00	0.00	220.00		001-515-43160 PLANNING - REVI	
*** TOTAL ***			0.00	220.00			

1202 QUILL Invoice: 5651791 SUPPLIES FOR PLANNING & BILLIN PO#: 1506
 Inv Date: 03.18.2020 Inv Amt: 530.90 Payment: 0 Name:
 Due Date: 04.17.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.18.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INK FOR COPIER PER MARGE	4.00	483.98	483.98		001-515-45100 PLANNING - OFFI	
2	PAPER FOR BILLING	1.00	46.92	46.92		001-519-45100 BILLING - OFFIC	
*** TOTAL ***			530.90	530.90			

93 CITY OF FREEPORT Invoice: UTILITIES.03.23.20 CITY WATER/SEWER BILLS 3/23/20 PO#: 0
 Inv Date: 03.23.2020 Inv Amt: 863.65 Payment: 0 Name:
 Due Date: 04.22.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.23.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
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1	CITY WATER/SEWER BILLS 3/23/20	0.00	0.00	241.40	001-510-44300	Utilities	
2	CITY WATER/SEWER BILLS 3/23/20	0.00	0.00	464.02	001-572-44300	Utilities	
3	CITY WATER/SEWER BILLS 3/23/20	0.00	0.00	37.51	001-571-44300	Utilities	
4	CITY WATER/SEWER BILLS 3/23/20	0.00	0.00	20.09	001-541-44300	Utilities	
5	CITY WATER/SEWER BILLS 3/23/20	0.00	0.00	100.63	420-535-44300	Utilities	
*** TOTAL ***			0.00	863.65			

1202 QUILL Invoice: 5684825 TOILET PAPER FOR DISPENSERS PO#: 1507
 Inv Date: 03.19.2020 Inv Amt: 97.38 Payment: 0 Name:
 Due Date: 04.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TOILET PAPER FOR DISPENSERS PE	1.00	97.38	97.38		001-510-45100 Office Supplies	
*** TOTAL ***			97.38	97.38			

1242 WALTON COUNTY ECONOMIC Invoice: 3RD.QTR.2020 DUES 3RD QUARTER 2020 PO#: 0
 Inv Date: 03.24.2020 Inv Amt: 1,036.75 Payment: 0 Name:
 Due Date: 04.23.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DUES 3RD QUARTER 2020	0.00	0.00	1,036.75		001-510-45410 Membership Fees	
*** TOTAL ***			0.00	1,036.75			

1083 COMMUNITY COFFEE COMPANY LLC Invoice: 2484008634 COFFEE SERVICE ADMIN & WATER PO#: 0
 Inv Date: 03.26.2020 Inv Amt: 120.00 Payment: 0 Name:
 Due Date: 04.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.26.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COFFEE SERVICE - ADMIN	0.00	0.00	40.00		001-510-45100 Office Supplies	
2	COFFEE SERVICE - WATER	0.00	0.00	80.00		410-533-45100 Office Supplies	
*** TOTAL ***			0.00	120.00			

2224 QUADIENT LEASING USA INC Invoice: N8224711 2ND QTR POSTAGE METER LEASE PO#: 0
 Inv Date: 03.22.2020 Inv Amt: 540.81 Payment: 0 Name:
 Due Date: 04.21.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.22.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	2ND QTR POSTAGE METER LEASE	0.00	0.00	540.81		001-519-44400 BILLING - EQU.	
*** TOTAL ***			0.00	540.81			

805 COX COMMUNICATIONS Invoice: BILL.DATE.032120 INTERNET / PHONE PO#: 0
 Inv Date: 03.21.2020 Inv Amt: 311.05 Payment: 0 Name:
 Due Date: 04.20.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.21.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INTERNET / PHONE - ADMIN	0.00	0.00	179.11		001-510-44100 Telephone Expen	
2	INTERNET / PHONE - WATER	0.00	0.00	79.99		410-533-44100 Telephone Expen	
3	INTERNET / PHONE - PLANNING	0.00	0.00	51.95		001-515-44100 Planning - Tele	
*** TOTAL ***			0.00	311.05			

9 CENTURY LINK Invoice: BILL.DATE.031920 TELEPHONE - 3.19.20 PO#: 0

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Inv Date: 03.19.2020 Inv Amt: 1,265.62 Payment: 0 Name:
 Due Date: 04.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	311455482 - PARKS	0.00	0.00	455.70		001-572-44100 Telephone Expen	
2	31132554 - WATER	0.00	0.00	539.45		410-533-44100 Telephone Expen	
3	311415968 - WATER	0.00	0.00	64.89		410-533-44100 Telephone Expen	
4	312041480 - SEWER	0.00	0.00	205.58		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	1,265.62			

593 CRC DATA TECHNOLOGIES Invoice: 112269 ON-SITE TECH SUPPORT PO#: 0

Inv Date: 03.24.2020 Inv Amt: 315.00 Payment: 0 Name:
 Due Date: 04.23.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ON-SITE TECH SUPPORT - WIFI, C	0.00	0.00	315.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	315.00			

*** GRAND TOTALS *** 11,834.41 284,481.90 0.00 DISCOUNTS

CITY OF FREEPORT
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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	628.65	17,156.57-	0.00	
001-24100	Encumbrance Reserve	1,384.54	0.00	0.00	
001-24300	Encumbrances	0.00	1,384.54-	0.00	
001-510-43130	Outside Labor & Services	315.00	0.00	0.00	
001-510-44100	Telephone Expense	179.11	0.00	0.00	
001-510-44300	Utilities	241.40	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	600.00	0.00	0.00	
001-510-45100	Office Supplies	137.38	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	97.38	ENC LIQ
001-510-45410	Membership Fees	1,036.75	0.00	0.00	
001-513-45500	FINANCE - TRAINING	200.00	0.00	0.00	
001-515-42600	PLANING - UNIFORM EXPENSE	339.25	0.00	0.00	
001-515-42600	PLANING - UNIFORM EXPENSE	0.00	0.00	339.25	ENC LIQ
001-515-43160	PLANNING - REVIEW FEES	880.00	0.00	0.00	
001-515-44100	Planning - Telephone	51.95	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	483.98	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	0.00	0.00	483.98	ENC LIQ
001-519-44400	BILLING - EQU. LEASE	540.81	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	46.92	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	0.00	0.00	46.92	ENC LIQ
001-541-44300	Utilities	20.09	0.00	0.00	
001-541-45300	ROAD MATERIAL & SUPPLIES	8,225.00	0.00	0.00	
001-571-44300	Utilities	37.51	0.00	0.00	
001-572-44100	Telephone Expense	455.70	0.00	0.00	
001-572-44300	Utilities	464.02	0.00	0.00	
001-572-44600	Bldg Maint & Furniture	674.43	628.65-	0.00	
001-572-44680	R&M - Community Pool	1,650.00	0.00	0.00	
001-572-45200	Operating Supplies & Mat	489.27	0.00	0.00	
001-572-45200	Operating Supplies & Mat	0.00	0.00	417.01	ENC LIQ
001-572-46360	TRAILS GRANT	88.00	0.00	0.00	
FUND TOTALS		19,169.76	19,169.76-	1,384.54	
410-16490	Water Dept Infrastructure/Impr	16,750.00	0.00	0.00	
410-20200	Accounts Payable	0.00	25,067.51-	0.00	
410-24100	Encumbrance Reserve	7,553.18	0.00	0.00	
410-24300	Encumbrances	0.00	7,553.18-	0.00	
410-533-44100	Telephone Expense	684.33	0.00	0.00	
410-533-44620	System Maint & Repairs	7,553.18	0.00	0.00	
410-533-44620	System Maint & Repairs	0.00	0.00	7,553.18	ENC LIQ
410-533-45100	Office Supplies	80.00	0.00	0.00	
FUND TOTALS		32,620.69	32,620.69-	7,553.18	
420-16490	Sewer Dept Infrastructure/Impr	239,045.44	0.00	0.00	
420-20200	Accounts Payable	0.00	242,886.47-	0.00	
420-24100	Encumbrance Reserve	2,896.69	0.00	0.00	
420-24300	Encumbrances	0.00	2,896.69-	0.00	
420-535-44100	Telephone Expense	205.58	0.00	0.00	
420-535-44300	Utilities	100.63	0.00	0.00	
420-535-44600	Bldg Maint & Furniture	55.00	0.00	0.00	
420-535-45200	Operating Supplies & Mat	3,479.82	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	2,896.69	ENC LIQ
FUND TOTALS		245,783.16	245,783.16-	2,896.69	
901-280-57200	Provided for Culture & Recreat	0.00	88.00-	0.00	

CITY OF FREEPORT
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Account Number	Description	Debits	Credits	Other
901-572-16490	Parks - Improvements	88.00	0.00	0.00
	FUND TOTALS	88.00	88.00-	0.00
	GRAND TOTALS	297,661.61	297,661.61-	11,834.41

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Batch: 12763 / Period: 04.02.2020 /Sorted By: Input Order

Vendor	Name	Invoice:	Period:	Sorted By:			
2078	DATAPROSE, LLC	DP2000831	UTILITY BILL MAILING MAR 2020	PO#: 0			
	Inv Date: 03.31.2020	Inv Amt: 2,515.45	Payment: 0	Name:			
	Due Date: 04.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.31.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	UTILITY BILL MAILING MARCH 202	0.00	0.00	2,515.45		001-519-44200 BILLING - POSTA	
*** TOTAL ***			0.00	2,515.45			
1657	EXXON	6450113	FUEL PURCHASES MARCH 2020	PO#: 0			
	Inv Date: 03.31.2020	Inv Amt: 4,743.52	Payment: 0	Name:			
	Due Date: 04.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.31.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS - MARCH 2020 FUEL	0.00	0.00	93.78		001-572-45210 Gas & Oil	
2	WATER - MARCH 2020 FUEL	0.00	0.00	1,656.62		410-533-45210 Gas & Oil	
3	NORTH BAY - MARCH 2020 FUEL	0.00	0.00	183.88		412-534-45210 Gas & Oil	
4	SEWER - MARCH 2020 FUEL	0.00	0.00	2,809.24		420-535-45210 Gas & Oil	
*** TOTAL ***			0.00	4,743.52			
2218	HILLER FIRE PROTECTION	197977	FIRE EXTINGUISHER MAINTENANCE	PO#: 0			
	Inv Date: 03.29.2020	Inv Amt: 599.50	Payment: 0	Name:			
	Due Date: 04.28.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.29.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FIRE EXTINGUISHER MAINTENANCE	0.00	0.00	20.60		001-510-44600 Bldg Maint & Fu	
2	FIRE EXTINGUISHER MAINTENANCE	0.00	0.00	203.90		001-510-44640 Blount House Op	
3	FIRE EXTINGUISHER MAINTENANCE	0.00	0.00	12.00		001-515-44600 Planning - Bldg	
4	FIRE EXTINGUISHER MAINTENANCE	0.00	0.00	60.00		410-533-44600 Bldg Maint & Fu	
5	FIRE EXTINGUISHER MAINTENANCE	0.00	0.00	297.00		420-535-44600 Bldg Maint & Fu	
6	FIRE EXTINGUISHER MAINTENANCE	0.00	0.00	6.00		412-534-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	599.50			
1442	WASTE MANAGEMENT OF NW FLORIDA	9-17505-13003-MAR20	GARBAGE SVC FOR WWTP MARCH 20	PO#: 0			
	Inv Date: 03.24.2020	Inv Amt: 81.06	Payment: 0	Name:			
	Due Date: 04.23.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.24.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GARBAGE SERVICE FOR SEWER PLAN	0.00	0.00	81.06		420-535-44350 Garbage	
*** TOTAL ***			0.00	81.06			
1071	OKALOOSA GAS DISTRICT	265573-109658-MAR20	NATURAL GAS SVC - CITY HALL	PO#: 0			
	Inv Date: 03.26.2020	Inv Amt: 20.67	Payment: 0	Name:			
	Due Date: 04.25.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.26.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NATURAL GAS SERVICE - CITY HAL	0.00	0.00	20.67		001-510-44300 Utilities	
*** TOTAL ***			0.00	20.67			
1071	OKALOOSA GAS DISTRICT	275513-110718-MAR20	NATURAL GAS SVC - CONCESSIONS	PO#: 0			
	Inv Date: 03.26.2020	Inv Amt: 77.32	Payment: 0	Name:			
	Due Date: 04.25.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 03.26.2020	Discount: 0.00	Pd Date:				

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Vendor	Name	Qty	Liquidate	Expensed	Job#	Account	FA
1	NATURAL GAS SERVICE FOR CONCES	0.00	0.00	77.32		001-572-44300 Utilities	

*** TOTAL *** 0.00 77.32

1908 LEAF Invoice: 10461818 SERVER LEASE ADMIN & SEWER PO#: 0
 Inv Date: 03.21.2020 Inv Amt: 390.03 Payment: 0 Name:
 Due Date: 04.20.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.21.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SERVER LEASE - ADMIN	0.00	0.00	292.52		001-510-44400 Equipment Lease	
2	SERVER LEASE - SEWER	0.00	0.00	97.51		420-535-44400 Equipment Lease	

*** TOTAL *** 0.00 390.03

108 DEFUNIAK HERALD BREEZE Invoice: 00028996 ADS FOR HEARINGS SPEED / PARKI PO#: 0
 Inv Date: 03.31.2020 Inv Amt: 693.00 Payment: 0 Name:
 Due Date: 04.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADVERTISING FOR HEARINGS ON SP	0.00	0.00	693.00		001-510-44960 Legal Advertisi	

*** TOTAL *** 0.00 693.00

2174 LIBERTY PARTNERS OF TALLAHASSE Invoice: FRE202004 MONTHLY FLA CONSULTING SVCS PO#: 0
 Inv Date: 03.31.2020 Inv Amt: 5,000.00 Payment: 0 Name:
 Due Date: 04.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY FLORIDA CONSULTING SER	0.00	0.00	5,000.00		001-510-43130 Outside Labor &	

*** TOTAL *** 0.00 5,000.00

796 WALTON CONSTRUCTION SERVICE Invoice: 2020/78 SEWER BORE 252 MCDANIELS FC RD PO#: 0
 Inv Date: 03.30.2020 Inv Amt: 720.00 Payment: 0 Name:
 Due Date: 04.29.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.30.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SEWER BORE - 252 MCDANIELS FIS	0.00	0.00	720.00		420-535-43130 Outside Labor &	

*** TOTAL *** 0.00 720.00

548 PRO CHEM, INC. Invoice: 66981 SANI-CARE - SEWER PO#: 0
 Inv Date: 03.31.2020 Inv Amt: 79.67 Payment: 0 Name:
 Due Date: 04.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SANI-CARE FOR SEWER	0.00	0.00	79.67		420-535-45200 Operating Suppl	

*** TOTAL *** 0.00 79.67

1083 COMMUNITY COFFEE COMPANY LLC Invoice: 2484008417 COFFEE SERVICE - SEWER PO#: 0
 Inv Date: 03.24.2020 Inv Amt: 112.00 Payment: 0 Name:
 Due Date: 04.23.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COFFEE SERVICE SEWER DEPARTMEN	0.00	0.00	112.00		420-535-45100 Office Supplies	

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*** TOTAL *** 0.00 112.00

1202 QUILL Invoice: 5842357 OFFICE SUPPLIES FOR WATER PO#: 1520
 Inv Date: 03.26.2020 Inv Amt: 110.47 Payment: 0 Name:
 Due Date: 04.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.26.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE SUPPLIES PER LARRY	1.00	110.47	110.47		410-533-45100 Office Supplies	

*** TOTAL *** 110.47 110.47

1202 QUILL Invoice: 5815311 SCANNED/DATE STAMP FOR JOYCE PO#: 1518
 Inv Date: 03.25.2020 Inv Amt: 18.79 Payment: 0 Name:
 Due Date: 04.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	"SCANNED/DATE" STAMP FOR JOYCE	1.00	18.79			001-519-45100 BILLING - OFFIC	
				18.79		001-513-45100 FINANCE - OFFICE SU	

*** TOTAL *** 18.79 18.79

1202 QUILL Invoice: 5799374 JANITORIAL SUPPLIES PO#: 1513
 Inv Date: 03.25.2020 Inv Amt: 62.99 Payment: 0 Name:
 Due Date: 04.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CLEANING SUPPLIES PER JAMES	1.00	62.99	62.99		001-510-45100 Office Supplies	

*** TOTAL *** 62.99 62.99

1202 QUILL Invoice: 5784764 JANITORIAL SUPPLIES PO#: 1513
 Inv Date: 03.24.2020 Inv Amt: 111.97 Payment: 0 Name:
 Due Date: 04.23.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CLEANING SUPPLIES PER JAMES	0.00	111.97	111.97		001-510-45100 Office Supplies	

*** TOTAL *** 111.97 111.97

1202 QUILL Invoice: 5755916 INK FOR PARKS PO#: 1511
 Inv Date: 03.23.2020 Inv Amt: 81.99 Payment: 0 Name:
 Due Date: 04.22.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.23.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INK FOR PARKS PER DANNY	1.00	81.99	81.99		001-572-45100 Office Supplies	

*** TOTAL *** 81.99 81.99

1109 ADVANCE AUTO PARTS Invoice: 8452008645800 REPAIR 2015 CHEVY 2500 - WATER PO#: 1274
 Inv Date: 03.26.2020 Inv Amt: 64.71 Payment: 0 Name:
 Due Date: 04.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.26.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR WATER PER LARRY	0.00	64.71	64.71		410-533-44610 Vehicle & Equip	

*** TOTAL *** 64.71 64.71

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Vendor	Name
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78 AQUA PRODUCTS Invoice: 20200421 WORK ON WELLS PO#: 1517
 Inv Date: 03.23.2020 Inv Amt: 1,199.02 Payment: 0 Name:
 Due Date: 04.22.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.23.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	WELL MAINTENANCE PER LARRY	1.00	1,199.02	1,199.02		410-533-44620 System Maint &	
*** TOTAL ***			1,199.02	1,199.02			

78 AQUA PRODUCTS Invoice: 20200420 WORK ON WELLS PO#: 1517
 Inv Date: 03.23.2020 Inv Amt: 2,225.04 Payment: 0 Name:
 Due Date: 04.22.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.23.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NORTH BAY WELL PER LARRY	1.00	2,225.04	2,225.04		412-534-44620 System Maint &	
*** TOTAL ***			2,225.04	2,225.04			

1955 FUTURE LABS, INC. Invoice: 20-63DW-MAR DRINKING WATER ANALYSIS MARCH PO#: 0
 Inv Date: 03.30.2020 Inv Amt: 420.00 Payment: 0 Name:
 Due Date: 04.29.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.30.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRINKING WATER ANALYSIS - FREE	0.00	0.00	360.00		410-533-43135 Outside Lab Ser	
2	DRINKING WATER ANALYSIS - WORT	0.00	0.00	60.00		412-534-43135 Outside Lab Ser	
*** TOTAL ***			0.00	420.00			

593 CRC DATA TECHNOLOGIES Invoice: 112312 REMOTE HELP DESK PO#: 0
 Inv Date: 03.26.2020 Inv Amt: 377.50 Payment: 0 Name:
 Due Date: 04.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.26.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REMOTE HELP DESK	0.00	0.00	377.50		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	377.50			

281 WALTON COUNTY BOARD OF Invoice: 0220DISC FEB 2020 DISCRETIONARY TAX PO#: 0
 Inv Date: 03.24.2020 Inv Amt: 72,110.11 Payment: 0 Name:
 Due Date: 04.23.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FEB 2020 DISCRETIONARY TAX	0.00	0.00	72,110.11		001-581-49000 Transfer Discre	
*** TOTAL ***			0.00	72,110.11			

2205 MARGARET GAY Invoice: MILEAGEQ012012 MILEAGE 1ST QTR 2020 PO#: 0
 Inv Date: 03.31.2020 Inv Amt: 37.31 Payment: 0 Name:
 Due Date: 04.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 03.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MILEAGE - 1ST QTR 2020	0.00	0.00	37.31		001-515-44000 PLANNING - TRAV	
*** TOTAL ***			0.00	37.31			

593 CRC DATA TECHNOLOGIES Invoice: 112386 SERVER SUPPORT, INTRONIS BACKU PO#: 0

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Batch: 12763 / Period: 04.02.2020 /Sorted By: Input Order

Vendor	Name
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Inv Date: 04.01.2020 Inv Amt: 2,725.00 Payment: 0 Name:
Due Date: 05.01.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 04.01.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SERVER SUPPORT, INTRONIS BACKU	0.00	0.00	2,725.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	2,725.00			

198 EVERYTHING & MORE LLC Invoice: 1506 BACKFLOW SERVICE PO#: 1524

Inv Date: 03.27.2020 Inv Amt: 530.00 Payment: 0 Name:
Due Date: 04.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 03.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BACKFLOW TESTING	1.00	530.00	530.00		410-533-44620 System Maint &	
*** TOTAL ***			530.00	530.00			

1712 BARBARA MOORE Invoice: MILEAGE.MARCH.2020 BANK / MAIL RUN MARCH 2020 PO#: 0

Inv Date: 03.31.2020 Inv Amt: 42.90 Payment: 0 Name:
Due Date: 04.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 03.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BANK / MAIL RUN MILEAGE MARCH	0.00	0.00	42.90		001-510-44000 Travel Expense-	
*** TOTAL ***			0.00	42.90			

796 WALTON CONSTRUCTION SERVICE Invoice: 2020/65 WATER BORE 419 SYCAMORE DR PO#: 0

Inv Date: 03.27.2020 Inv Amt: 600.00 Payment: 0 Name:
Due Date: 04.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 03.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER BORE 419 SYCAMORE DR	0.00	0.00	600.00		410-533-43130 Outside Labor &	
*** TOTAL ***			0.00	600.00			

796 WALTON CONSTRUCTION SERVICE Invoice: 2020/66 WATER BORE 691 MALLET BAYOU RD PO#: 0

Inv Date: 03.27.2020 Inv Amt: 600.00 Payment: 0 Name:
Due Date: 04.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 03.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER BORE 691 MALLET BAYOU RD	0.00	0.00	600.00		410-533-43130 Outside Labor &	
*** TOTAL ***			0.00	600.00			

*** GRAND TOTALS *** 4,404.98 96,350.02 0.00 DISCOUNTS

CITY OF FREEPORT
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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	0.00	84,497.80-	0.00	
001-24100	Encumbrance Reserve	275.74	0.00	0.00	
001-24300	Encumbrances	0.00	275.74-	0.00	
001-510-43130	Outside Labor & Services	8,102.50	0.00	0.00	
001-510-44000	Travel Expense-Employees	42.90	0.00	0.00	
001-510-44300	Utilities	20.67	0.00	0.00	
001-510-44400	Equipment Lease	292.52	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	20.60	0.00	0.00	
001-510-44640	Blount House Operations	203.90	0.00	0.00	
001-510-44960	Legal Advertising	693.00	0.00	0.00	
001-510-45100	Office Supplies	174.96	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	174.96	ENC LIQ
001-513-45100	FINANCE - OFFICE SUPPLIES	18.79	0.00	0.00	
001-515-44000	PLANNING - TRAVEL EXPENSE	37.31	0.00	0.00	
001-515-44600	Planning - Bldg Maint. & Furni	12.00	0.00	0.00	
001-519-44200	BILLING - POSTAGE	2,515.45	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	0.00	0.00	18.79	ENC LIQ
001-572-44300	Utilities	77.32	0.00	0.00	
001-572-45100	Office Supplies	81.99	0.00	0.00	
001-572-45100	Office Supplies	0.00	0.00	81.99	ENC LIQ
001-572-45210	Gas & Oil	93.78	0.00	0.00	
001-581-49000	Transfer Discretionary Tax	72,110.11	0.00	0.00	
FUND TOTALS		84,773.54	84,773.54-	275.74	

410-20200	Accounts Payable	0.00	5,180.82-	0.00	
410-24100	Encumbrance Reserve	1,904.20	0.00	0.00	
410-24300	Encumbrances	0.00	1,904.20-	0.00	
410-533-43130	Outside Labor & Services	1,200.00	0.00	0.00	
410-533-43135	Outside Lab Services	360.00	0.00	0.00	
410-533-44600	Bldg Maint & Furniture	60.00	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	64.71	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	0.00	0.00	64.71	ENC LIQ
410-533-44620	System Maint & Repairs	1,729.02	0.00	0.00	
410-533-44620	System Maint & Repairs	0.00	0.00	1,729.02	ENC LIQ
410-533-45100	Office Supplies	110.47	0.00	0.00	
410-533-45100	Office Supplies	0.00	0.00	110.47	ENC LIQ
410-533-45210	Gas & Oil	1,656.62	0.00	0.00	
FUND TOTALS		7,085.02	7,085.02-	1,904.20	

412-20200	Accounts Payable	0.00	2,474.92-	0.00	
412-24100	Encumbrance Reserve	2,225.04	0.00	0.00	
412-24300	Encumbrances	0.00	2,225.04-	0.00	
412-534-43135	Outside Lab Services	60.00	0.00	0.00	
412-534-44600	Bldg Maint & Furniture	6.00	0.00	0.00	
412-534-44620	System Maint & Repairs	2,225.04	0.00	0.00	
412-534-44620	System Maint & Repairs	0.00	0.00	2,225.04	ENC LIQ
412-534-45210	Gas & Oil	183.88	0.00	0.00	
FUND TOTALS		4,699.96	4,699.96-	2,225.04	

420-20200	Accounts Payable	0.00	4,196.48-	0.00	
420-535-43130	Outside Labor & Services	720.00	0.00	0.00	
420-535-44350	Garbage	81.06	0.00	0.00	
420-535-44400	Equipment Lease	97.51	0.00	0.00	
420-535-44600	Bldg Maint & Furniture	297.00	0.00	0.00	

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 12763

Batch: 12763 / Period: 04.02.2020 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other
420-535-45100	Office Supplies	112.00	0.00	0.00
420-535-45200	Operating Supplies & Mat	79.67	0.00	0.00
420-535-45210	Gas & Oil	2,809.24	0.00	0.00
	FUND TOTALS	4,196.48	4,196.48-	0.00
	GRAND TOTALS	100,755.00	100,755.00-	4,404.98

FISCAL YEAR 2019-2020
As of February 29, 2020

	Budget	YTD Amount	% OF YTD Budget
GENERAL FUND REV	\$ 9,306,420.00	\$ 3,289,317.59	
Less: Beginning Fund Balance	\$ (3,839,460.00)		
Total GENERAL FUND REV	\$ 5,466,960.00	\$ 3,289,317.59	60.17%
WATER FUND REV	\$ 3,904,350.00	\$ 744,301.58	
Less: Beginning Fund Balance	\$ (1,305,060.00)		
Less: IMPACT FEES		\$ -	
Total WATER REV	\$ 2,599,290.00	\$ 744,301.58	28.63%
NB WATER FUND REV	\$ 706,870.00	\$ 121,528.69	
Less: Beginning Fund Balance	\$ (406,000.00)		
Less: IMPACT FEES		\$ -	
Total NB REV	\$ 300,870.00	\$ 121,528.69	40.39%
SEWER FUND REV	\$ 2,599,270.00	\$ 963,354.79	
Less: Beginning Fund Balance	\$ (732,900.00)		
Less: IMPACT FEES & 75% CAPACITY FEES		\$ (163,574.31)	
Total SEWER REV	\$ 1,866,370.00	\$ 799,780.48	42.85%
Total Rev Before Beg Fund Bal	\$ 10,233,490.00		
Total Rev Before Impact Fees		\$ 4,954,928.34	
Total BEGINNING FUND BALANCE	\$ 6,283,420.00		
Total IMPACT FEES & 75% CAPACITY FEES		\$ 163,574.31	
TOTAL REV	\$ 16,516,910.00	\$ 5,118,502.65	
GENERAL FUND EXP	\$ 9,306,420.00		
Encumbrance Carryover	\$ 124,755.13		
Less: Ending Fund Balance	\$ (3,730,360.00)		
Total GENERAL FUND EXP	\$ 5,700,815.13	\$ 1,647,193.06	28.89%
WATER FUND EXP	\$ 3,904,350.00		
Encumbrance Carryover	\$ 131,231.05		
Less: Ending Fund Balance	\$ (560,700.00)		
Total WATER FUND EXP	\$ 3,474,881.05	\$ 1,055,843.70	30.39%
NB WATER FUND EXP	\$ 706,870.00		
Encumbrance Carryover	\$ -		
Less: Ending Fund Balance	\$ (406,000.00)		
Total NB WATER FUND EXP	\$ 300,870.00	\$ 79,140.05	26.30%
SEWER FUND EXP	\$ 2,599,270.00		
Encumbrance Carryover	\$ 12,348.98		
Less: Ending Fund Balance	\$ (76,150.00)		
Total SEWER FUND EXP	\$ 2,535,468.98	\$ 900,264.49	35.51%
Total Exp Before End Fund Bal	\$ 12,012,035.16		
Less Encumbrance Carryover	\$ (268,335.16)		
Total ENDING FUND BALANCE	\$ 4,773,210.00		
GRAND TOTAL EXP	\$ 16,516,910.00	\$ 3,682,441.30	

REVENUE REPORT
41.66 % Yr Complete For Fiscal Year: 2020 / 2

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
001-31110	AD VALOREM TAXES	1,641,320	0.00	1,641,320.00	1,553,452.93	40,060.21	87,867.07	0.95
001-31241	LOCAL OPTION GAS TAX	10,370	0.00	10,370.00	3,480.65	700.35	6,889.35	0.34
001-31260	ONE CENT INFRASTRUCTURE	1,437,500	0.00	1,437,500.00	503,750.83	98,018.38	933,749.17	0.35
001-31500	Local Communications Tax	27,180	0.00	27,180.00	11,373.35	2,338.72	15,806.65	0.42
001-32310	Franchise Fee-Electric	147,000	0.00	147,000.00	60,126.03	10,375.07	86,873.97	0.41
001-32370	Franchise Fee-Garbage	2,900	0.00	2,900.00	1,329.35	0.00	1,570.65	0.46
001-32520	Planning & Zoning Fees	87,000	0.00	87,000.00	39,685.00	3,090.00	47,315.00	0.46
001-32900	Review Fees	100,000	0.00	100,000.00	21,060.00	2,260.00	78,940.00	0.21
001-33154	Grant - Other	12,000	0.00	12,000.00	0.00	0.00	12,000.00	0.00
001-33480	GRANT - FDOT	27,660	0.00	27,660.00	0.00	0.00	27,660.00	0.00
001-33512	State Revenue Sharing	185,520	0.00	185,520.00	71,409.25	14,281.85	114,110.75	0.38
001-33514	Mobile Home License	1,000	0.00	1,000.00	737.00	72.75	263.00	0.74
001-33515	Beverage License	2,440	0.00	2,440.00	2,508.38	104.88	68.38-	1.03
001-33518	Half Cent Sales Tax	765,350	0.00	765,350.00	257,717.11	45,378.25	507,632.89	0.34
001-33549	DOT Contract	5,240	0.00	5,240.00	0.00	0.00	5,240.00	0.00
001-34338	Return Check Fee	0	0.00	0.00	65.00	0.00	65.00-	0.00
001-34720	P & R Usage Fees	14,000	0.00	14,000.00	1,850.00	1,060.00	12,150.00	0.13
001-34722	SPORTS COMPLEX-HAMMOCK BAY FEE	62,000	0.00	62,000.00	29,030.00	17,085.00	32,970.00	0.47
001-34725	Pool concession fees	14,500	0.00	14,500.00	0.00	0.00	14,500.00	0.00
001-34900	Recording/Filing Fees	0	0.00	0.00	6.75	6.75	6.75-	0.00
001-34910	Notary Services	100	0.00	100.00	50.00	0.00	50.00	0.50
001-34950	Charge for Utility Billing Svc	299,660	0.00	299,660.00	124,858.30	24,971.66	174,801.70	0.42
001-35150	Court Fines	1,000	0.00	1,000.00	512.76	206.02	487.24	0.51
001-36000	Miscellaneous	13,000	0.00	13,000.00	8,957.75	13.40	4,042.25	0.69
001-36100	Interest Income	7,000	0.00	7,000.00	4,762.23	3,337.68	2,237.77	0.68
001-36200	City Property Lease	22,800	0.00	22,800.00	9,500.00	1,900.00	13,300.00	0.42
001-36210	Meeting Room Rental	3,420	0.00	3,420.00	3,641.59	770.00	221.59-	1.06
001-36600	Festival - Sponsorship & Incom	15,000	0.00	15,000.00	5,568.00	0.00	9,432.00	0.37
001-36610	Donations to Parks/Rec	2,000	0.00	2,000.00	0.00	0.00	2,000.00	0.00
001-36991	Infrastructure tax refund	560,000	0.00	560,000.00	571,904.28	0.00	11,904.28-	1.02
001-36999	Insurance Proceeds	0	0.00	0.00	1,981.05	0.00	1,981.05-	0.00
001-39284	BEGINNING RESERVES	3,839,460	0.00	3,839,460.00	0.00	0.00	3,839,460.00	0.00
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TOTAL GENERAL FUND REVENUE		9,306,420	0.00	9,306,420.00	3,289,317.59	266,030.97	6,017,102.41	0.35
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410-34330	Sales	1,517,000	0.00	1,517,000.00	531,128.64	101,835.87	985,871.36	0.35
410-34331	Connection Fees	0	0.00	0.00	31,592.50	3,600.00	31,592.50-	0.00
410-34332	Reconnect Fees	30,000	0.00	30,000.00	15,725.00	3,525.00	14,275.00	0.52

CITY OF FREEPORT

REVENUE REPORT
41.66 % Yr Complete For Fiscal Year: 2020 / 2

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G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
410-34333	Capacity Fees	371,700	0.00	371,700.00	111,086.75	26,504.89	260,613.25	0.30
410-34334	Late Charges & Penalties	40,000	0.00	40,000.00	24,810.00	3,970.00	15,190.00	0.62
410-34335	Material Sales	16,700	0.00	16,700.00	19,261.67	3,385.86	2,561.67-	1.15
410-34338	Return Check Fees	1,200	0.00	1,200.00	1,175.00	230.00	25.00	0.98
410-34369	Insurance Proceeds	0	0.00	0.00	8,430.16	8,430.16	8,430.16-	0.00
410-36000	Miscellaneous	5,000	0.00	5,000.00	164.56	0.00	4,835.44	0.03
410-36100	Interest Income	3,100	0.00	3,100.00	927.30	624.00	2,172.70	0.30
410-38100	Received from General	614,590	0.00	614,590.00	0.00	0.00	614,590.00	0.00
410-39284	BEGINNING RESERVES	1,305,060	0.00	1,305,060.00	0.00	0.00	1,305,060.00	0.00
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	TOTAL WATER REVENUE	3,904,350	0.00	3,904,350.00	744,301.58	152,105.78	3,160,048.42	0.19
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412-34330	Sales	240,000	0.00	240,000.00	97,839.99	17,348.69	142,160.01	0.41
412-34331	Connection Fees	0	0.00	0.00	1,312.50	0.00	1,312.50-	0.00
412-34332	Reconnect Fees	4,000	0.00	4,000.00	2,150.00	400.00	1,850.00	0.54
412-34333	Capacity Fees	5,250	0.00	5,250.00	15,005.21	4,350.31	9,755.21-	2.86
412-34334	Late Charges & Penalties	15,000	0.00	15,000.00	4,250.00	930.00	10,750.00	0.28
412-34335	Material Sales	500	0.00	500.00	0.00	0.00	500.00	0.00
412-34338	Return Check Fees	100	0.00	100.00	105.00	0.00	5.00-	1.05
412-36100	Interest Income	3,000	0.00	3,000.00	865.99	710.57	2,134.01	0.29
412-38100	Received from General	33,020	0.00	33,020.00	0.00	0.00	33,020.00	0.00
412-39284	BEGINNING RESERVES	406,000	0.00	406,000.00	0.00	0.00	406,000.00	0.00
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	TOTAL NORTH BAY REVENUE	706,870	0.00	706,870.00	121,528.69	23,739.57	585,341.31	0.17
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420-34350	Sales	1,360,000	0.00	1,360,000.00	623,473.76	120,970.10	736,526.24	0.46
420-34351	Connection Fees	28,620	0.00	28,620.00	71,156.60	13,294.36	42,536.60-	2.49
420-34353	Sewer Capacity Fees	370,400	0.00	370,400.00	247,050.33	28,951.25	123,349.67	0.67
420-34354	Late Charges & Penalties	40,000	0.00	40,000.00	590.00	80.00	39,410.00	0.01
420-34355	Material Sales	4,500	0.00	4,500.00	3,948.75	957.75	551.25	0.88
420-36100	Interest Income	3,700	0.00	3,700.00	17,135.35	15,757.29	13,435.35-	4.63
420-38100	Received from General	59,150	0.00	59,150.00	0.00	0.00	59,150.00	0.00
420-39284	BEGINNING RESERVES	732,900	0.00	732,900.00	0.00	0.00	732,900.00	0.00
=====								
	TOTAL SEWER FUND REVENUE	2,599,270	0.00	2,599,270.00	963,354.79	180,010.75	1,635,915.21	0.37
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REVENUE REPORT
 41.66 % Yr Complete For Fiscal Year: 2020 / 2

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
	GRAND TOTAL REVENUE	16,516,910	0.00	16,516,910.00	5,118,502.65	621,887.07	11,398,407.35	0.30

CITY OF FREEPORT

EXPENDITURE REPORT
41.66 % Yr Complete For Fiscal Year: 2020 / 2

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G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
FUND 001 GENERAL FUND							
DEPT 510 ADMINISTRATION							
001-510-41100	Salaries - Elected Officials	81,480.00	34,470.81	6,267.42	0.00	47,009.19	0.42
001-510-41120	Salaries - Admin	95,000.00	5,553.84	0.00	0.00	89,446.16	0.06
001-510-41200	Salary - Staff	32,150.00	14,890.15	2,472.00	0.00	17,259.85	0.46
001-510-41220	Salary - Maintenance	36,590.00	15,431.19	2,823.20	0.00	21,158.81	0.42
001-510-41230	Salary - Clerk	79,580.00	19,474.58	2,800.00	0.00	60,105.42	0.24
001-510-41250	Salary - Part Time	24,800.00	8,351.48	1,647.30	0.00	16,448.52	0.34
001-510-41400	Overtime	200.00	13.19	0.00	0.00	186.81	0.07
001-510-42100	City Share FICA & Meder	26,760.00	7,182.17	1,146.01	0.00	19,577.83	0.27
001-510-42200	Retirement Contribution	52,640.00	8,508.69	1,325.09	0.00	44,131.31	0.16
001-510-42300	City Share Health Ins	55,220.00	18,324.33	3,809.20	0.00	36,895.67	0.33
001-510-42400	Worker s Compensation	7,870.00	3,957.23	26.00	0.00	3,912.77	0.50
001-510-42600	Uniform Expenses	597.10	440.75	0.00	0.00	156.35	0.74
001-510-42610	Employee Screening expense	150.00	0.00	0.00	0.00	150.00	0.00
001-510-43010	Bank Charges	150.00	80.01	0.00	0.00	69.99	0.53
001-510-43100	Legal Services	82,000.00	23,988.87	26.37	0.00	58,011.13	0.29
001-510-43130	Outside Labor & Services	125,800.00	54,344.24	5,476.13	0.00	71,455.76	0.43
001-510-43140	Engineering Services	15,000.00	0.00	0.00	0.00	15,000.00	0.00
001-510-43200	Auditing Services	0.00	0.00	19,500.00-	0.00	0.00	0.00
001-510-44000	Travel Expense-Employees	6,500.00	1,737.85	165.51	350.00	4,762.15	0.27
001-510-44010	Travel Expense-Mayor & Council	15,000.00	252.76	0.00	0.00	14,747.24	0.02
001-510-44100	Telephone Expense	25,000.00	7,375.38	2,397.81	0.00	17,624.62	0.30
001-510-44200	Postage	1,000.00	1,715.57	315.57	0.00	715.57-	1.72
001-510-44300	Utilities	16,000.00	5,174.47	1,155.89	0.00	10,825.53	0.32
001-510-44400	Equipment Lease	6,000.00	4,422.42	496.85	0.00	1,577.58	0.74
001-510-44500	Liability Insurance	5,990.00	2,993.20	0.00	0.00	2,996.80	0.50
001-510-44510	Vehicle Insurance	140.00	69.08	0.00	0.00	70.92	0.49
001-510-44560	Property Insurance	11,040.00	5,519.74	0.00	0.00	5,520.26	0.50
001-510-44600	Bldg Maint & Furniture	15,000.00	6,479.40	6,098.22	0.00	8,520.60	0.43
001-510-44605	Old City Hall	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-510-44610	Vehicle & Equip Maint	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-510-44625	Community Center Operations	3,000.00	720.00	0.00	720.00	2,280.00	0.24
001-510-44630	Heritage Museum Center	3,000.00	447.82	184.41	0.00	2,552.18	0.15
001-510-44640	Blount House Operations	3,000.00	87.00	0.00	0.00	2,913.00	0.03
001-510-44690	Grounds Maintenance	5,000.00	1,365.34	0.00	0.00	3,634.66	0.27
001-510-44920	Miscellaneous Exp	3,000.00	1,308.38	100.00	11.02	1,691.62	0.44
001-510-44930	Festival/Event Expense	20,403.44	20,933.95	0.00	291.18	530.51-	1.03
001-510-44950	Advertising City Logo	700.00	0.00	0.00	0.00	700.00	0.00

EXPENDITURE REPORT
41.66 % Yr Complete For Fiscal Year: 2020 / 2

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
001-510-44960	Legal Advertising	10,000.00	2,236.49	321.18	0.00	7,763.51	0.22
001-510-45100	Office Supplies	21,000.00	13,385.49	1,584.79	742.61	7,614.51	0.64
001-510-45210	Gas & Oil	4,000.00	1,566.76	200.29	0.00	2,433.24	0.39
001-510-45410	Membership Fees	8,200.00	3,399.50	0.00	0.00	4,800.50	0.41
001-510-45500	Training	2,000.00	75.00	0.00	0.00	1,925.00	0.04
001-510-46400	Equipment Minor<\$10,000	9,230.00	0.00	0.00	0.00	9,230.00	0.00
001-510-46410	Equipment Major>\$10,000	11,050.00	11,050.00	0.00	0.00	0.00	1.00
001-510-47165	Debt Service - Principal	16,600.00	0.00	0.00	0.00	16,600.00	0.00
001-510-47250	Interest Expense	34,880.00	0.00	0.00	0.00	34,880.00	0.00
001-510-48000	Donations	2,000.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL DEPT 510 ADMINISTRATION		980,720.54	307,327.13	21,339.24	2,114.81	673,393.41	0.31
DEPT 513 FINANCE							
001-513-41120	FINANCE - SALARIES	89,320.00	34,335.82	6,870.18	0.00	54,984.18	0.38
001-513-42100	FINANCE - CITY SHARE SS	6,830.00	2,610.62	522.35	0.00	4,219.38	0.38
001-513-42200	FINANCE - RETIREMENT CONTRIBUT	16,530.00	6,354.07	1,271.40	0.00	10,175.93	0.38
001-513-42300	FINANCE - EMPLOYEE INS.	18,500.00	7,681.60	1,540.84	0.00	10,818.40	0.42
001-513-42400	FINANCE - WORKERS COMPENSATION	150.00	72.88	0.00	0.00	77.12	0.49
001-513-42610	FINANCE - EMPLOYEE SCREENING	150.00	0.00	0.00	0.00	150.00	0.00
001-513-43130	FINANCE - OUTSIDE LABOR & SVC	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-513-43200	FINANCE - AUDITING SERVICES	129,660.00	64,660.21	23,000.00	0.00	64,999.79	0.50
001-513-44000	FINANCE - TRAVEL EXPENSE	3,000.00	83.48	83.48	0.00	2,916.52	0.03
001-513-44200	FINANCE - POSTAGE	1,200.00	0.00	0.00	0.00	1,200.00	0.00
001-513-44400	FINANCE - EQU. LEASE	1,250.00	0.00	0.00	0.00	1,250.00	0.00
001-513-44500	FINANCE - LIABILITY INS.	3,000.00	1,496.60	0.00	0.00	1,503.40	0.50
001-513-44610	FINANCE - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-513-44920	FINANCE - MISCELLANEOUS	500.00	152.05	0.00	0.00	347.95	0.30
001-513-45100	FINANCE - OFFICE SUPPLIES	4,000.00	410.73	0.00	0.00	3,589.27	0.10
001-513-45410	FINANCE - MEMBERSHIP FEES	500.00	0.00	0.00	0.00	500.00	0.00
001-513-45500	FINANCE - TRAINING	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-513-46400	FINANCE - EQU. MINOR<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL DEPT 513 FINANCE		282,590.00	117,858.06	33,288.25	0.00	164,731.94	0.41
DEPT 515 PLANNING							
001-515-41120	PLANNING - SALARIES	125,400.00	42,144.43	9,360.38	0.00	83,255.57	0.34
001-515-42100	PLANNING - CITY SHARE SS	9,590.00	3,199.07	710.53	0.00	6,390.93	0.33
001-515-42200	PLANNING - RETIREMENT CONTRIBU	21,120.00	7,604.52	1,600.19	0.00	13,515.48	0.36

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001-515-42300	PLANNING - EMPLOYEE INS.	27,750.00	9,188.89	2,299.96	0.00	18,561.11	0.33
001-515-42400	PLANNING - WORKERS COMPENSATIO	160.00	80.24	0.00	0.00	79.76	0.50
001-515-42600	PLANNING - UNIFORM EXPENSE	100.00	0.00	0.00	0.00	100.00	0.00
001-515-42610	PLANNING - EMPLOYEE SCREENING	150.00	72.50	0.00	0.00	77.50	0.48
001-515-43130	PLANNING - OUTSIDE LABOR & SVC	3,000.00	1,273.29	59.29	0.00	1,726.71	0.42
001-515-43160	PLANNING - REVIEW FEES	100,000.00	15,580.00	1,820.00	0.00	84,420.00	0.16
001-515-44000	PLANNING - TRAVEL EXPENSE	5,000.00	0.00	0.00	0.00	5,000.00	0.00
001-515-44100	Planning - Telephone	2,400.00	182.12	80.95	0.00	2,217.88	0.08
001-515-44200	PLANNING - POSTAGE	6,400.00	0.00	0.00	0.00	6,400.00	0.00
001-515-44300	Planning - Utilities	4,000.00	0.00	0.00	0.00	4,000.00	0.00
001-515-44400	PLANNING - EQU. LEASE	2,720.00	0.00	0.00	0.00	2,720.00	0.00
001-515-44400	PLANNING - LIABILITY INS.	3,000.00	1,496.60	0.00	0.00	1,503.40	0.50
001-515-44500	Planning - Property Ins.	1,100.00	550.00	0.00	0.00	550.00	0.50
001-515-44560	Planning - Bidg Maint. & Furni	30,200.00	30,643.72	346.66	1,777.30	443.72-	1.01
001-515-44600	PLANNING - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-515-44610	PLANNING - MISCELLANEOUS	2,500.00	45.60	0.00	0.00	2,454.40	0.02
001-515-44920	PLANNING - ADVERTISING	5,000.00	346.50	173.25	0.00	4,653.50	0.07
001-515-45100	PLANNING - OFFICE SUPPLIES	5,000.00	3,081.92	378.00	552.97	1,918.08	0.62
001-515-45410	PLANNING - MEMBERSHIP FEES	2,000.00	1,650.05	219.05	0.00	349.95	0.83
001-515-45500	PLANNING - TRAINING	2,000.00	140.00	140.00	0.00	1,860.00	0.07
001-515-46400	PLANNING - EQU MINOR<\$10,000	3,000.00	1,437.50	0.00	0.00	1,562.50	0.48
TOTAL DEPT 515 PLANNING		362,590.00	118,716.95	17,188.26	2,330.27	243,873.05	0.32
DEPT 519 UTILITY BILLING		154,960.00	45,552.93	8,112.70	0.00	109,407.07	0.29
001-519-41120	BILLING - SALARIES	2,800.00	175.50	175.50	0.00	2,624.50	0.06
001-519-41400	BILLING - OVERTIME	12,070.00	2,891.78	574.10	0.00	9,178.22	0.24
001-519-42100	BILLING - CITY SHARE SS	13,370.00	3,499.21	702.00	0.00	9,870.79	0.26
001-519-42200	BILLING - RETIREMENT CONTRIBUT	46,250.00	10,741.38	2,311.26	0.00	35,508.62	0.23
001-519-42300	BILLING - EMPLOYEE INS.	270.00	135.14	0.00	0.00	134.86	0.50
001-519-42400	BILLING - WORKERS COMPENSATION	220.00	72.50	38.50	0.00	147.50	0.33
001-519-42610	BILLING - EMPLOYEE SCREENING	3,000.00	724.45	0.00	0.00	2,275.55	0.24
001-519-43130	BILLING - OUTSIDE LABOR & SVC	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-519-44000	BILLING - TRAVEL EXPENSE	35,600.00	9,722.25	9,722.25	0.00	25,877.75	0.27
001-519-44200	BILLING - POSTAGE	2,200.00	441.88	441.88	0.00	1,758.12	0.20
001-519-44400	BILLING - EQU. LEASE	3,000.00	1,496.60	0.00	0.00	1,503.40	0.50
001-519-44500	BILLING - LIABILITY INS.	1,000.00	352.50	0.00	0.00	647.50	0.35
001-519-44610	BILLING - EQUIPMENT MAINT.	500.00	243.06	0.00	0.00	256.94	0.49
001-519-44920	BILLING - MISCELLANEOUS						

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001-519-45100	BILLING - OFFICE SUPPLIES	6,300.00	976.99	160.76	0.00	5,323.01	0.16
001-519-45500	BILLING - TRAINING	8,000.00	0.00	0.00	0.00	8,000.00	0.00
001-519-46400	BILLING - EQU. MINOR<\$10,000	9,200.00	0.00	0.00	0.00	9,200.00	0.00

	TOTAL DEPT 519 UTILITY BILLING	301,740.00	77,026.17	22,238.95	352.50	224,713.83	0.25
DEPT 541 STREETS							
001-541-43130	Outside Labor & Services	103,230.00	34,528.75	10,685.75	0.00	68,701.25	0.33
001-541-44300	Utilities	37,100.00	11,737.12	2,928.95	0.00	25,362.88	0.32
001-541-44500	Liability Insurance	3,000.00	1,496.60	0.00	0.00	1,503.40	0.50
001-541-44510	Vehicle Insurance	140.00	69.08	0.00	0.00	70.92	0.49
001-541-44610	Vehicle & Equip Maint	3,000.00	139.49	0.00	0.00	2,860.51	0.05
001-541-44680	R&M City Roads	100,000.00	0.00	0.00	0.00	100,000.00	0.00
001-541-44690	GROUND MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00	0.00
001-541-44940	Grant Match	15,000.00	0.00	0.00	0.00	15,000.00	0.00
001-541-44960	FDOT Beautification Grant	27,670.00	0.00	0.00	0.00	27,670.00	0.00
001-541-45200	Operating Supplies & Mat	8,895.20	1,200.00	0.00	1,200.00	7,695.20	0.13
001-541-45210	Gas & Oil	1,550.00	198.08	0.00	0.00	1,351.92	0.13
001-541-45300	ROAD MATERIAL & SUPPLIES	392,130.00	5,596.74	0.00	0.00	386,533.26	0.01

	TOTAL DEPT 541 STREETS	696,715.20	54,965.86	13,614.70	1,200.00	641,749.34	0.07
DEPT 571 LIBRARY							
001-571-43000	Operating Expense	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-571-44300	Utilities	600.00	187.55	37.73	0.00	412.45	0.31
001-571-44600	Bidg Maint & Furniture	2,000.00	55.00	0.00	0.00	1,945.00	0.03

	TOTAL DEPT 571 LIBRARY	3,600.00	242.55	37.73	0.00	3,357.45	0.06
DEPT 572 PARKS & RECREATION							
001-572-41200	Salary - Staff	131,600.00	46,322.09	9,715.34	0.00	85,277.91	0.35
001-572-41250	Salary - Part Time	51,120.00	1,085.50	0.00	0.00	50,034.50	0.02
001-572-41400	Parks Overtime	3,150.00	305.29	22.05	0.00	2,844.71	0.10
001-572-42100	City Share FICA & Medcr	14,220.00	3,621.52	739.21	0.00	10,598.48	0.25
001-572-42200	Retirement Contribution	20,130.00	7,045.21	1,390.34	0.00	13,084.79	0.35
001-572-42300	City Share Health Ins	37,000.00	4,081.60	816.32	0.00	32,918.40	0.11
001-572-42400	Worker s Compensation	6,040.00	3,019.78	0.00	0.00	3,020.22	0.50
001-572-42600	Uniform Expenses	2,000.00	1,286.82	282.00	0.00	713.18	0.64
001-572-42610	Employee Screening expense	700.00	72.50	0.00	0.00	627.50	0.10

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001-572-43105	Professional Services	10,000.00	59.57	59.57	0.00	9,940.43	0.01
001-572-43130	Outside Labor & Services	65,000.00	24,127.45	9,225.09	500.00	40,872.55	0.37
001-572-44000	Travel Expense-Employees	1,500.00	0.00	0.00	0.00	1,500.00	0.00
001-572-44100	Telephone Expense	10,300.00	3,199.05	742.19	0.00	7,100.95	0.31
001-572-44300	Utilities	48,000.00	13,008.99	2,491.34	0.00	34,991.01	0.27
001-572-44500	Liability Insurance	3,000.00	1,496.60	0.00	0.00	1,503.40	0.50
001-572-44510	Vehicle Insurance	840.00	415.90	0.00	0.00	424.10	0.50
001-572-44560	Property Insurance	18,430.00	9,214.64	0.00	0.00	9,215.36	0.50
001-572-44600	Bldg Maint & Furniture	7,500.00	6,426.05	119.98	2,480.50	1,073.95	0.86
001-572-44610	Vehicle & Equip Maint	7,500.00	785.56	0.00	303.88	6,714.44	0.10
001-572-44630	R&M LAGRANGE PARK	10,000.00	0.00	0.00	0.00	10,000.00	0.00
001-572-44640	R&M LAIRD PARK	10,000.00	0.00	0.00	0.00	10,000.00	0.00
001-572-44650	R&M - MARSE LANDING	30,500.00	0.00	0.00	0.00	30,500.00	0.00
001-572-44660	R&M - Sports Complex	93,895.00	22,362.42	11,457.01	3,737.13	71,532.58	0.24
001-572-44670	R&M - Casey Park	8,500.00	19,633.00	0.00	0.00	11,133.00	2.31
001-572-44680	R&M - Community Pool	18,000.00	28,568.00	1,650.00	0.00	10,568.00	1.59
001-572-44690	Grounds Maintenance	20,000.00	16,445.13	1,500.00	0.00	3,554.87	0.82
001-572-44920	Miscellaneous Exp	1,300.00	0.00	0.00	0.00	1,300.00	0.00
001-572-44940	Grant Match	25,000.00	0.00	0.00	0.00	25,000.00	0.00
001-572-45100	Office Supplies	500.00	28.99	28.99	0.00	471.01	0.06
001-572-45200	Operating Supplies & Mat	42,500.00	8,378.31	5,207.83	0.00	34,121.69	0.20
001-572-45210	Gas & Oil	4,000.00	610.65	85.42	0.00	3,389.35	0.15
001-572-45410	Membership Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-572-45500	Training	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-572-46200	Building Improvements	59,134.39	57,206.32	5,568.52	0.00	1,928.07	0.97
001-572-46360	TRAILS GRANT	175.00	132,952.61	12,292.75	0.00	132,777.61	759.73
001-572-46400	Equipment Minor<\$10,000	9,000.00	5,840.00	0.00	3,995.00	3,160.00	0.65
001-572-46410	Equipment Major>\$10,000	154,065.00	49,705.96	21,640.96	0.00	104,359.04	0.32
TOTAL DEPT 572 PARKS & REC		928,599.39	467,305.51	85,034.91	11,016.51	461,293.88	0.50
TRANSFERS & ENDING BALANCE		1,437,500.00	503,750.83	172,411.31	0.00	933,749.17	0.35
001-581-49000	Transfer Discretionary Tax	614,590.00	0.00	0.00	0.00	614,590.00	0.00
001-581-49110	Transfer to Water	59,150.00	0.00	0.00	0.00	59,150.00	0.00
001-581-49120	Transfer to Sewer	33,020.00	0.00	0.00	0.00	33,020.00	0.00
001-581-49135	Transfer to North Bay	3,730,360.00	0.00	0.00	0.00	3,730,360.00	0.00
001-581-49284	ENDING RESERVES	5,874,620.00	503,750.83	172,411.31	0.00	5,370,869.17	0.08

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TOTAL FUND 001 GENERAL FUND		9,431,175.13	1,647,193.06	365,153.35	17,014.09	7,783,982.07	0.17
FUND 410 WATER FUND							
410-533-41210	Salary - Operator	55,700.00	23,451.99	4,284.40	0.00	32,248.01	0.42
410-533-41220	Salary - Maintenance	350,200.00	128,103.83	21,499.39	0.00	222,096.17	0.37
410-533-41400	Overtime	9,800.00	3,401.52	694.49	0.00	6,398.48	0.35
410-533-42100	City Share FICA & Medcr	31,800.00	11,918.69	1,987.90	0.00	19,881.31	0.37
410-533-42200	Retirement Contribution	44,650.00	17,443.61	2,968.51	0.00	27,206.39	0.39
410-533-42300	City Share Health Ins	101,750.00	37,352.98	6,933.78	0.00	64,397.02	0.37
410-533-42400	Worker s Compensation	14,130.00	7,060.94	0.00	0.00	7,069.06	0.50
410-533-42600	Uniform Expenses	3,500.00	3,287.00	0.00	0.00	213.00	0.94
410-533-42610	Employee Screening expense	450.00	38.50	0.00	0.00	411.50	0.09
410-533-43010	Bank Charges	1,000.00	313.95	51.10	0.00	686.05	0.31
410-533-43011	Deposit Overage/Shortage	300.00	1.00-	0.00	0.00	301.00	0.00-
410-533-43015	Taxes & Permits	4,200.00	0.00	0.00	0.00	4,200.00	0.00
410-533-43130	Outside Labor & Services	10,000.00	10,308.77	1,476.84	0.00	308.77-	1.03
410-533-43135	Outside Lab Services	8,000.00	2,632.00	0.00	0.00	5,368.00	0.33
410-533-43140	Engineering Services	50,000.00	0.00	0.00	0.00	50,000.00	0.00
410-533-43400	Utility Billing Services	223,960.00	93,316.65	18,663.33	0.00	130,643.35	0.42
410-533-44000	Travel Expense-Employees	3,000.00	0.00	0.00	0.00	3,000.00	0.00
410-533-44100	Telephone Expense	21,000.00	7,920.48	1,437.88	0.00	13,079.52	0.38
410-533-44200	Postage	0.00	0.00	6,295.86-	0.00	0.00	0.00
410-533-44300	Utilities	88,000.00	23,024.66	5,708.28	0.00	64,975.34	0.26
410-533-44400	Equipment Lease	0.00	0.00	341.23-	0.00	0.00	0.00
410-533-44500	Liability Insurance	3,000.00	1,496.60	0.00	0.00	1,503.40	0.50
410-533-44510	Vehicle Insurance	3,660.00	1,825.98	0.00	0.00	1,834.02	0.50
410-533-44560	Property Insurance	24,240.00	12,116.56	0.00	0.00	12,123.44	0.50
410-533-44600	Bldg Maint & Furniture	3,000.00	930.36	0.00	261.16	2,069.64	0.31
410-533-44610	Vehicle & Equip Maint	21,387.00	3,039.20	193.47	1,442.41	18,347.80	0.14
410-533-44620	System Maint & Repairs	417,555.74	48,610.74	8,900.00	925.00	368,945.00	0.12
410-533-44920	Miscellaneous Exp	600.00	110.35	0.00	100.00	489.65	0.18
410-533-45100	Office Supplies	3,000.00	2,407.29	1,095.15	86.22	592.71	0.80
410-533-45200	Operating Supplies & Mat	736,608.31	382,196.37	203,579.99	4,908.69	354,411.94	0.52
410-533-45210	Gas & Oil	25,000.00	6,860.26	1,703.08	0.00	18,139.74	0.27
410-533-45410	Membership Fees	750.00	280.00	0.00	0.00	470.00	0.37
410-533-45500	Training	3,000.00	35.00	35.00	0.00	2,965.00	0.01
410-533-46300	Infasturcture Improvements	751,850.00	11,720.00	0.00	0.00	740,130.00	0.02
410-533-46400	Equipment Minor<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00

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410-533-46410	Equipment Major>\$10,000	172,500.00	52,165.00	0.00	52,165.00	120,335.00	0.30
410-533-47010	Loss on Sale/Disposal of Asset	0.00	12,311.01	0.00	0.00	12,311.01-	0.00
410-533-47020	Bad Debt Expense	32,120.00	0.00	0.00	0.00	32,120.00	0.00
410-533-47100	Bond Pymt - Principal	58,000.00	0.00	0.00	0.00	58,000.00	0.00
410-533-47150	Note Payable	71,700.00	0.00	0.00	0.00	71,700.00	0.00
410-533-47250	Interest Expense	86,120.00	0.00	0.00	0.00	86,120.00	0.00
410-533-47270	Note Payable - Interest	36,350.00	15,386.67	3,095.89	0.00	20,963.33	0.42
410-59200	Water Dep Exp Bldgs	0.00	4,809.40	961.88	0.00	4,809.40-	0.00
410-59400	Water Dep Exp Imprvmnts	0.00	113,895.68	22,748.21	0.00	113,895.68-	0.00
410-59600	Water Dep Exp Equ	0.00	16,072.66	3,055.31	0.00	16,072.66-	0.00
TOTAL WATER EXPENSES		3,474,881.05	1,055,843.70	304,435.79	59,888.48	2,419,037.35	0.30
TRANSFERS & ENDING BAL							
410-581-49284	ENDING RESERVES	560,700.00	0.00	0.00	0.00	560,700.00	0.00
TOTAL FUND 410 WATER FUND		4,035,581.05	1,055,843.70	304,435.79	59,888.48	2,979,737.35	0.26
FUND 412 NORTH BAY FUND							
412-534-43010	Bank Charges	0.00	24.00	0.00	0.00	24.00-	0.00
412-534-43015	Taxes & Permits	2,000.00	0.00	0.00	0.00	2,000.00	0.00
412-534-43130	Outside Labor & Services	2,500.00	231.74	0.00	0.00	2,268.26	0.09
412-534-43135	Outside Lab Services	2,500.00	320.00	0.00	0.00	2,180.00	0.13
412-534-43400	Utility Billing Services	44,160.00	18,400.00	3,680.00	0.00	25,760.00	0.42
412-534-44100	Telephone Expense	1,000.00	256.66	53.76	0.00	743.34	0.26
412-534-44200	Postage	0.00	0.00	968.36-	0.00	0.00	0.00
412-534-44300	Utilities	11,000.00	2,896.76	666.85	0.00	8,103.24	0.26
412-534-44500	Liability Insurance	3,000.00	1,496.60	0.00	0.00	1,503.40	0.50
412-534-44510	Vehicle Insurance	170.00	84.98	0.00	0.00	85.02	0.50
412-534-44560	Property Insurance	3,950.00	1,971.30	0.00	0.00	1,978.70	0.50
412-534-44600	Bldg Maint & Furniture	1,000.00	0.00	0.00	0.00	1,000.00	0.00
412-534-44610	Vehicle & Equip Maint	2,000.00	0.00	0.00	0.00	2,000.00	0.00
412-534-44620	System Maint & Repairs	20,000.00	0.00	0.00	0.00	20,000.00	0.00
412-534-45100	Office Supplies	500.00	0.00	0.00	0.00	500.00	0.00
412-534-45200	Operating Supplies & Mat	3,000.00	0.00	0.00	0.00	3,000.00	0.00
412-534-45210	Gas & Oil	3,600.00	999.69	250.26	0.00	2,600.31	0.28
412-534-47010	Loss on Sale/Disposal of Asset	0.00	164.56	0.00	0.00	164.56-	0.00
412-534-47020	Bad Debt Expense	20,000.00	0.00	0.00	0.00	20,000.00	0.00
412-534-47100	Bond Pymt - Principal	84,000.00	0.00	0.00	0.00	84,000.00	0.00

CITY OF FREEPORT

EXPENDITURE REPORT
41.66 % Yr Complete For Fiscal Year: 2020 / 2

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
412-534-47250	Interest Expense	96,490.00	0.00	0.00	0.00	96,490.00	0.00
412-59400	North Bay Dep Exp Imprvmnts	0.00	46,900.25	9,380.05	0.00	46,900.25	0.00
412-59600	North Bay Dep Exp Equ	0.00	5,393.51	1,001.75	0.00	5,393.51	0.00

	TOTAL NORTH BAY EXPENSES	300,870.00	79,140.05	14,064.31	0.00	221,729.95	0.26

412-581-49284	TRANSFERS & ENDING BAL	406,000.00	0.00	0.00	0.00	406,000.00	0.00

	TOTAL FUND 412 NORTH BAY FUND	706,870.00	79,140.05	14,064.31	0.00	627,729.95	0.11

FUND 420 SEWER FUND							
420-535-41210	Salary - Operator	156,830.00	46,045.49	4,243.60	0.00	110,784.51	0.29
420-535-41220	Salary - Maintenance	226,610.00	97,673.95	22,508.64	0.00	128,936.05	0.43
420-535-41400	Overtime	17,900.00	5,540.19	756.82	0.00	12,359.81	0.31
420-535-42100	City Share FICA & Medcrr	30,700.00	11,366.19	2,083.94	0.00	19,333.81	0.37
420-535-42200	Retirement Contribution	43,340.00	16,608.86	3,048.88	0.00	26,731.14	0.38
420-535-42300	City Share Health Ins	92,500.00	32,733.19	6,933.08	0.00	59,766.81	0.35
420-535-42400	Worker s Compensation	8,990.00	4,491.30	0.00	0.00	4,498.70	0.50
420-535-42600	Uniform Expenses	3,200.00	1,800.00	0.00	0.00	1,400.00	0.56
420-535-42610	Employee Screening expense	420.00	111.00	0.00	0.00	309.00	0.26
420-535-43010	Bank Charges	100.00	0.00	0.00	0.00	100.00	0.00
420-535-43015	Taxes & Permits	500.00	0.00	0.00	0.00	500.00	0.00
420-535-43130	Outside Labor & Services	43,260.00	39,396.44	1,513.24	1,700.00	3,863.56	0.91
420-535-43135	Outside Lab Services	56,500.00	7,835.00	920.00	1,775.00	48,665.00	0.14
420-535-43140	Engineering Services	31,000.00	2,329.50	0.00	0.00	28,670.50	0.08
420-535-43400	Utility Billing Services	31,540.00	13,141.65	2,628.33	0.00	18,398.35	0.42
420-535-43410	Sludge Disposal	140,000.00	0.00	0.00	0.00	140,000.00	0.00
420-535-44000	Travel Expense-Employees	2,000.00	0.00	0.00	0.00	2,000.00	0.00
420-535-44100	Telephone Expense	13,000.00	4,905.61	833.20	0.00	8,094.39	0.38
420-535-44300	Utilities	105,000.00	33,970.00	8,278.72	0.00	71,030.00	0.32
420-535-44350	Garbage	1,200.00	405.30	81.06	0.00	794.70	0.34
420-535-44400	Equipment Lease	1,200.00	509.84	97.51	0.00	690.16	0.42
420-535-44500	Liability Insurance	3,000.00	1,496.60	0.00	0.00	1,503.40	0.50
420-535-44510	Vehicle Insurance	2,310.00	1,151.50	0.00	0.00	1,158.50	0.50
420-535-44560	Property Insurance	32,950.00	17,108.40	0.00	0.00	15,841.60	0.52
420-535-44600	Bldg Maint & Furniture	12,500.00	1,397.92	55.00	0.00	11,102.08	0.11
420-535-44610	Vehicle & Equip Maint	30,000.00	6,337.07	305.46	2,639.39	23,662.93	0.21
420-535-44620	System Maint & Repairs	358,508.98	105,770.39	18,871.84	4,551.13	252,738.59	0.30

CITY OF FREEPORT

EXPENDITURE REPORT
41.66 % Yr Complete For Fiscal Year: 2020 / 2

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
420-535-44920	Miscellaneous Exp	5,000.00	4.50	0.00	0.00	4,995.50	0.00
420-535-44960	LEGAL AD	1,000.00	0.00	0.00	0.00	1,000.00	0.00
420-535-45100	Office Supplies	5,000.00	2,771.41	227.94	1,681.00	2,228.59	0.55
420-535-45200	Operating Supplies & Mat	262,580.00	67,775.93	6,522.76	14,593.39	194,804.07	0.26
420-535-45210	Gas & Oil	28,000.00	9,089.79	2,521.84	0.00	18,910.21	0.32
420-535-45410	Membership Fees	300.00	280.00	0.00	0.00	20.00	0.93
420-535-45500	Training	1,500.00	0.00	0.00	0.00	1,500.00	0.00
420-535-46300	Infasturcture Improvements	530,350.00	0.00	0.00	0.00	530,350.00	0.00
420-535-46400	Equipment Minor<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00
420-535-46410	Equipment Major>\$10,000	72,000.00	50,850.00	0.00	5,000.00	21,150.00	0.71
420-535-47010	Loss on Sale/Disposal of Asset	0.00	120,713.35	0.00	0.00	120,713.35-	0.00
420-535-47020	Bad Debt Expense	17,000.00	0.00	0.00	0.00	17,000.00	0.00
420-535-47100	Bond Pymt - Principal	7,000.00	0.00	0.00	0.00	7,000.00	0.00
420-535-47150	Note Payable	124,250.00	0.00	0.00	0.00	124,250.00	0.00
420-535-47250	Interest Expense	9,000.00	0.00	0.00	0.00	9,000.00	0.00
420-535-47270	Note Payable - Interest	24,430.00	11,093.34	1,897.48	0.00	13,336.66	0.45
420-59200	Sewer Dep Exp Bldgs	0.00	2,746.08	549.22	0.00	2,746.08-	0.00
420-59400	Sewer Dep Exp Infrastructure	0.00	147,644.30	28,496.78	0.00	147,644.30-	0.00
420-59600	Sewer Dep Exp Equ	0.00	35,170.40	6,204.24	0.00	35,170.40-	0.00
TOTAL SEWER EXPENSES		2,535,468.98	900,264.49	119,579.58	31,939.91	1,635,204.49	0.35
TRANSFERS & ENDING BAL							
ENDING RESERVES		76,150.00	0.00	0.00	0.00	76,150.00	0.00
TOTAL FUND 420 SEWER FUND		2,611,618.98	900,264.49	119,579.58	31,939.91	1,711,354.49	0.34
GRAND TOTAL EXPENDITURES		16,785,245.16	3,682,441.30	803,233.03	108,842.48	13,102,803.86	0.21



City of Freeport

REGULAR COUNCIL MEETING MINUTES

March 10, 2020, 9:00 AM
Board of County Commissioners Board Room
Freeport Commons
842 Highway 20 E, Unit 118
Freeport, Florida 32439

Council Members Present: Mayor Russ Barley, Councilwoman Amanda Green, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman William "Boots" McCormick, Councilwoman Elizabeth Haffner

Staff Members Present: City Attorney Clay Adkinson, Parks Director Charlie Simmons, Planning Director Latilda Neel, Planning Technician Brooke Jackson, Sewer Supervisor Robert Fawcett, Finance Officer Sara Bowers, Billing Manager Debbie Roberts, City Engineer Alex Rouchaleau, Interim City Clerk Lori Cox

Others Present: City Engineer Cliff Knauer

1. Meeting Called to Order

The meeting was called to order at 9:00 a.m. by Mayor Barley in the Walton County Commissioners Board Room.

2. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

3. Recognition of Guests - none.

4. Request for Placement on the City Council Agenda

- a. Emily Rogers on behalf of Alan R. Gibson - Water Bill Issue

Emily Rogers on behalf of Mr. Gibson, approached the podium to discuss his water bill issue from 2018. She stated that Mr. Gibson's water consumption largely increased in

January of 2018 after a water leak was found by a city employee. In February of 2018, Mr. Gibson instructed the city to turn off the water until the leak could be repaired. Once the leak was repaired his bill continued to increase. According to Mr. Gibson, the water was not turned off when he initially requested it to be so Ms. Rogers asked the Council to cut Mr. Gibson's February 2018 bill in half and to write off the remaining higher bills for this reason.

The Council discussed with Billing and Parks staff as to the timeline of water leak, who made the leak repairs, and who authorized the water to be turned back on according to city documentation. Since staff had limited information and Water Supervisor Tuggle was not in attendance of the meeting, Council requested the agenda item to be tabled to the next council meeting.

Moved by: Councilwoman Haffner
Seconded by: Councilwoman Green

Motion: To table the outstanding bill to the next meeting to gather more data and to have Water Supervisor Tuggle and Meter Reader Thomas present at the meeting.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

b. Teresa McCaleb - Water Bill Issue

Ms. McCaleb approached the podium and explained to the Council that she had a friend previously staying on her property in a camper, when she went out to check her property, she noticed a water hose running full blast. This situation resulted in Ms. McCaleb receiving a \$1739.99 water bill, she had requested that the Council allow her more time to pay the bill.

Moved by: Councilwoman Haffner
Seconded by: Councilman McCormick

Motion: To allow customer Teresa McCaleb to pay her \$1739.99 bill over a twelve-month period.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

5. **Public Comment on Consent Agenda - none.**

6. **Approval of Consent Agenda**

No motion was made on the March 10, 2020 Consent Agenda and will be brought back at the next meeting for approval. Items needing approval are as follows:

- a. Bills Paid from 2/26/2020
- b. Regular Council Meeting Minutes - January 14, 2020 - corrected
- c. Regular Council Meeting Minutes - January 23, 2020 - corrected

7. Consideration of Additions/Deletions to Agenda

- a. DELETION: Attorney Client Session - JAB Holdings, LLV v. City of Freeport - Legal
Closed session will be rescheduled for March 26, 2020 at 6:00 p.m. due to the Court Reporter being sick.
- b. ADDITION: Inmate Contract - Mayor
- c. MOVE: City Manager Hiring Process from Old Business to First Order of Business

8. Approval of Agenda with Additions/Deletions

Moved by: Councilman Farris
Seconded by: Councilwoman Haffner

To approve the Agenda with the specified Additions and Deletions as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

9. City Manager Hiring Process

Councilwoman Green opened discussion about the two City Manager candidates. She felt they both had a lot of potential but believed Ms. Ruder to be would be more in line for what the city needed for its first time City Manager.

Councilwoman Haffner believed Mr. Woerner was the stronger of the two candidates.

Councilman Farris felt that Mr. Woerner was the stronger candidate.

Councilwoman Brannon felt that Mr. Woerner was the stronger candidate.

Council consensus was to re-advertise the position since a 5-0 vote could not be reached. Council also discussed having more telephone or Skype interviews before paying for candidates to come for face to face interviews.

Moved by: Councilwoman Brannon
Seconded by: Councilwoman Haffner

Motion: To begin the negotiation process with City Manager candidate Marc Woerner.

Ayes (3): Councilwoman Brannon, Councilman Farris, and Councilwoman Haffner

Nays (2): Councilwoman Green, and Councilman McCormick

Defeated (3 to 2)

10. Staff Reports

- a. Water - none.
- b. Sewer - none.
- c. Parks

1. Updates

Parks Director & Project Manager Charlie Simmons updated the Council on the following Parks projects:

- Recreation Trails - Simmons is waiting on the completion of landscaping and signage, anticipates grand opening to be the first of April.
- Marse Landing - Bathrooms have been reopened but will be locked during the week due to vandalism.
- Concession stand storage - Landscaping to be done this week then project will be complete.
- Night at the Park 3 - March 21, 2020 6:00-8:30 p.m. will be free to the public.
- Little League - Had a great opening day; the league represented the City well and has been a great help to the City with building press boxes and purchasing equipment.

Simmons gave an update on the following City projects:

- Sewer treatment plant - Screw press has been ordered
- Robert Fawcett, Mark McQuaig, Chris Lightfoot and Alex Rouchaleau make a great team and are working on the reuse project. The City is waiting on DEP instruction.
- City projects are listed on the white board in the conference room at City Hall and will be updated each week and the Council is welcome to come and review it anytime. The Pending List will be treated as a consent order.
- The City needs to be looking for property east of 331, north of SR-20 in preparation for an additional sewer plant in the near future. Simmons is looking into it further with the assistance of Planning Director Neel.
- Senator Gainer meeting - Mayor Barley has a good rapport with the Senator. The Mayor and Simmons spoke with the Senator about getting septic systems off of the bay, an important natural resource.

- American Legion property - Title underwriting will be back this week in hopes to close on the property the following week.
- Sports Complex parking - Simmons spoke to Jay Odom about a possible 5 to 6-acre parcel of property strictly for parking for events.
- Meetings with County Commissioners - Simmons wants to give Commissioners first-hand information on projects the City is doing. Simmons is meeting with Larry Jones tomorrow about city streets.

Councilman Farris mentioned that he has heard many compliments on the park. He thanked Simmons, park staff, Council and the Little League for making it possible. Farris asked Simmons if anything had been planned for the fourth of July.

Simmons is currently working on fourth of July plans and has several sponsors.

Councilwoman Haffner asked Simmons if he is going to discuss the library expansion with the County Commissioners.

Simmons said that he would talk to the Commissioners about the library also.

ADDITION: Inmate Contract - Mayor Barley discussed the inmate contract under the Project Manager and informed the Council that the contract is going to be up in May. The Sheriff's Department requested to renew the contract but wanted to change from a one year to a four-year contract with yearly automatic renewal and either party cancellation policy addition.

Simmons remarked that the Sheriff's Department crew does a great job and had no problem with entering into a longer contract with them.

Moved by: Councilman Farris
Seconded by: Councilwoman Haffner

Motion: Authorize staff to negotiate a contract with the inmate work crew for a four-year term with sixty-day cancellation with or without cause.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

- d. City Clerk - none.
- e. Finance - none.
- f. Billing - none.

g. Planning

1. Future Wastewater Treatment Plant Site Update

Planning Director Latilda Neel informed the Council that she had been working on standing orders from the Council for the past two years to negotiate with the owner of The Preserve property for a future wastewater treatment plant location. Neel stated that a 26-acre parcel of land in the southeastern corner of the property was initially identified with the previous owner of The Preserve property as an ideal location. At that time, Dewberry had performed soil testing and determined it would be a good fit for a wastewater treatment plant, but now the property changed owners. She has reached out to the new owners and explained what the City's initial intent was. The engineers are in contact with the owners and are currently having discussions. She will give an update at the next meeting.

2. LDC Ordinance/Appendix B: Special Events/1st Reading - Staff to Advertise for 2nd Reading

Neel presented Appendix B: Special Event in the LDC Ordinance and requested approval.

Moved by: Councilwoman Green

Seconded by: Councilman Farris

Motion: To approve 1st Reading of the LDC Ordinance/Appendix B: Special Events and advertise for 2nd Reading.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

3. LDC Ordinance/Appendix I: 331 South Corridor Standards/1st Reading - Staff to Advertise for 2nd Reading

Neel presented Appendix I to create 331 South Corridor standards, she noted that the signage is consistent with standard requirements within the code and requested approval.

Moved by: Councilman Farris

Seconded by: Councilwoman Green

Motion: To approve 1st Reading of the LDC Ordinance/Appendix I: 331 South Corridor Standards and to advertise 2nd Reading.

Ayes (4): Councilwoman Green, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Nays (1): Councilwoman Brannon

Carried (4 to 1)

4. Special Event Request - Blood Drive

Neel presented the Special Event permit application by One Blood, the event would be held at the Lake Club in Hammock Bay on April 25 from 10 a.m. to 3 p.m. The applicant is requesting a waiver of fee since it is a nonprofit event.

Moved by: Councilwoman Haffner
Seconded by: Councilman McCormick

Motion: To approve the One Blood blood drive special event and waiver of fees.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

h. Legal - none.

i. Engineering

1. US 331 North Sewer Expansion - Easements

City Engineer Alex Rouchaleau presented easements received from The Preserve and Owl's Head Farms developers.

Moved by: Councilman Farris
Seconded by: Councilwoman Haffner

Motion: To accept the easements from Owls Head Commercial, LLC and 331 Freeport Partners, LLC as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

2. US 331 North Sewer Expansion - Engineering Proposal

Rouchaleau presented the engineering proposal for design, permitting and construction phases of the US 331 North Sewer Expansion for approval.

Moved by: Councilwoman Green
Seconded by: Councilwoman Brannon

Motion: To approve the engineering proposal for the US 331 North Sewer Expansion as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

3. SR-20 Forcemain Upgrade & Jolly Bay Road Repair - Bid Results and Award

Rouchaleau presented three bid results for the project and announced the low bidder to be North Florida Construction bidding the project for \$297,619.00.

Moved by: Councilwoman Haffner
Seconded by: Councilman McCormick

Motion: To award the SR-20 Forcemain Upgrade & Jolly Bay Road Repair project to the lowest bidder, North Florida Construction for \$ 297,619.00.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

4. SRF Phase I WW Improvements - Proposed change order 4

Rouchaleau presented a change order for Phase I Wastewater improvements. The first change was to add an additional 300 additional feet of forcemain going west of the master lift station. The second item was for the additional cost to go from an 8" to 10" pipe and increasing the valves and fittings.

Moved by: Councilman McCormick
Seconded by: Councilman Farris

Motion: To approve change order number 4 to J&P Construction for Phase I wastewater improvements as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

11. Old Business

a. Pending List

Councilwoman Haffner asked if Simmons was now handling the Road Agreement with Walton County.

Attorney Adkinson confirmed that Simmons is now handling it and further noted that Hammock Bay Roads, on the Pending List can be folded into the Road Agreement with Walton County.

Councilwoman Haffner asked Interim City Clerk Cox about the next steps on the Park WIFI.

Cox stated that the next steps are to complete configuration and WIFI security.

Adkinson noted that Municode irrigation cross referencing and Ordinance Language could be combined as one project.

Councilwoman Haffner asked for updates on the Safe Routes to School Grant.

Neel explained that she is going to contact the schools, meet with principles and PTOs and set up an online survey that goes directly to DOT. She is currently working through the survey details. Neel is hoping to go before the school district and the County Commissioner next month to ensure they are still helping with the project.

Councilwoman Haffner asked about the status of the "Anchor Here Grow Here" logo.

Adkinson explained that the next step is to provide the trademark office information on how the City intends to use the logo in commerce or apply for a six-month extension.

Council discussed how, when and where to use the logo with staff.

Direction from Council is for staff to establish commercial trademark use with the marketing firm, Frances Roy.

Neel stated she would bring back a list of ideas.

- b. MOVED: City Manager Hiring Process to First Order of Business; see above.

12. New Business - none.

- a. Mayor Russ Barley
 - 1. ADDITION: Inmate Contract

Contract discussed as last item under Parks/Project Manager above.

- b. Councilwoman Brannon
- c. Councilman Farris
- d. Councilwoman Green
- e. Councilwoman Haffner
- f. Councilman McCormick

13. DELETION: Attorney Client Session - JAB Holdings, LLC v. City of Freeport *CLOSED TO THE PUBLIC*

14. Public Comment

15. Adjournment

Mayor Barley motioned to adjourn. The meeting adjourned at 10:34 a.m.

City Clerk Assistant



City of Freeport

EMERGENCY SPECIAL COUNCIL MEETING MINUTES

March 17, 2020, 9:00 AM
Freeport City Hall
112 Hwy 20 West
Freeport, Florida 32439

Council Members Present: Mayor Russ Barley, Councilwoman Amanda Green, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman William "Boots" McCormick, Councilwoman Elizabeth Haffner

Staff Members Present: City Attorney Clay Adkinson, Parks Director Charlie Simmons, Planning Director Latilda Neel, Interim City Clerk Lori Cox

1. Meeting Called to Order

The meeting was called to order at 9:02 a.m. by Mayor Russ Barley in the Conference Room of Freeport City Hall.

2. Emergency Special Meeting & Agenda

The first order of business was to approve the meeting and the agenda.

Moved by: Councilwoman Brannon

Seconded by: Councilwoman Green

Motion: To approve the Emergency Special Meeting of the Freeport City Council and the Agenda as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

3. Declare a Local Emergency

City Attorney Adkinson explained that the Mayor's action to declare a local emergency would allow the City of Freeport access to FEMA funding and to pursue any emergency actions that the State of Florida declares. Adkinson requested the Council to ratify the State of Emergency as presented in Resolution 2020-04.

Moved by: Councilwoman Brannon
Seconded by: Councilman McCormick

Motion: Approval to ratify Mayor Barley declaring a State of Emergency; Resolution 2020-04.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

4. Suspend Out of County Travel

Adkinson addressed restriction of out of county travel to personnel for Council consideration. The action would be consistent with Walton County, State of Florida and the Federal Government's actions taken.

Moved by: Councilwoman Haffner
Seconded by: Councilwoman Green

Motion: Approval to suspend all personnel travel outside Walton County unless permitted by the Mayor.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

5. Suspend Outdoor Permits

Adkinson presented suspending outdoor permits consistent and local county authority, state and federal government actions taken to discourage large public gatherings on public property for Council to consider. Private events and building permits would not fall under this consideration.

Moved by: Councilwoman Green
Seconded by: Councilwoman Haffner

Motion: Approval to suspend events requiring a permit by the City of Freeport and activities, on public property until declared otherwise.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

6. Suspend Rental of All City Facilities

Adkinson presented suspension of all city facilities for Council consideration. Facilities mentioned were the Blount House, Old City Hall and the Sports Complex.

Moved by: Councilwoman Green

Seconded by: Councilwoman Haffner

Motion: Approval to suspend rental of all city facilities until declared otherwise.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

7. Suspend Volunteer Boards & Committee Meetings

Adkinson presented suspending volunteer boards and committee meetings for Council consideration. The Recreation, City Facilities, and Planning Boards were specifically identified under this consideration.

Planning Director Latilda Neel noted there was one action that needed to come before the Planning Board on April 1st, but the meeting could be rescheduled to the day of the regular council meeting, April 14, 2020.

Moved by: Councilman McCormick

Seconded by: Councilwoman Haffner

Motion: Approval to suspend all volunteer boards and committee meetings until the next regular council meeting on April 14, 2020.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

8. Suspend City Council Meetings

Adkinson presented suspending City Council meetings for Council consideration. He noted that the Board of County Commissioners did not choose to suspend meetings at this time, City of Destin had suspended City Council meetings presently, and the City of DeFuniak had chosen to suspend one meeting.

The March 26, 2020 agenda was reviewed by Council and staff to determine what items needed to be addressed prior to the April 14, 2020 meeting.

- Interim City Clerk Lori Cox mentioned that Water Supervisor Larry Tuggle needed to purchase a truck to replace the Water Department truck that was totaled in an earlier accident.

- Finance Officer Bowers informed the Council that she gave Tuggle a quote of \$28,000 from the Sheriff's contract and suggested he contact Triangle Chevrolet Buick in DeFuniak to see if they could match the price or go lower.
- Adkinson stated that if the Council decided to cancel the March 26th meeting, the purchase of the truck would fall under related matters and authority could be given to the Mayor to execute the necessary documents not to exceed the Sheriff's contract amount.
- Adkinson stated that the re-use agreement listed under Engineering on the March 26th agenda is not an agreement, but rather is a Memorandum of Understanding to renegotiate the existing agreement in the future. Agreement details would not be available until the new sewer treatment is complete. He did not believe bringing the matter back at the April 14th meeting would be an issue.

Moved by: Councilwoman Brannon
Seconded by: Councilwoman Haffner

Motion: Approval to cancel all City Council Meetings until the April 14th Council Meeting and to allow the Mayor authority to execute a contract to purchase a truck for the Water Department, not to exceed the Sheriff's contract amount.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

9. **Related Matters**

- Adkinson informed the Council that at the current time, there are no telephonic meetings, Skype or other electronic means approved to reduce restrictions on public meetings but he is currently monitoring the situation at the state level and he would inform Council of any updates.
- Parks Director Charlie Simmons requested Council direction on the parks. Simmons felt that the parks should remain open during daylight hours but added temporarily locking the bathroom doors and disconnecting the water coolers/fountains would provide a level of protection for staff.
 - Council and staff discussed options of temporarily closing the park and playground due to concerns of the COVID-19 virus adhering to surfaces. Consensus was that the outside temperature was hot enough that the virus could not survive on surfaces according to health officials. Council and staff also felt people should be able to be outside as much as possible.
 - Council and staff agreed that limiting the parks hours of operation, closing the bathrooms and water access facilities were good first step measures to take but would leave further discretion to the Mayor and Simmons.

- Planning Director Neel informed Council that in an effort to provide a level of protection to the Planning department, she now will encourage people to submit applications via email, use the drop box out front of the building, and in lieu of in-house meetings she will have conference calls and conduct business as usual. Neel would also encourage her staff to work from home to care family members if necessary.
 - Adkinson noted that the Mayor can authorize work from home situations and the matter could be brought back to Council for further discussion if needed.
 - Council agreed that employees should stay home if they are sick and if they think they may be infected, it is recommended to use the Teledoc service that has been provided with the city insurance as a first step. Council was concerned for employees and agreed to be flexible during this period.
- Council and staff discussed closures within the surrounding area and the financial impact it will have on people, particularly to pay their bills. Discussion evolved to customer water disconnects for the month. Consensus was to wait until billing disconnect reports were available and address it at the April 16th meeting if necessary.
- City Attorney Adkinson and Councilwoman Green noted the shortage of blood in the Northwest Florida. They encouraged people, especially O negative blood types, to give blood during this critical period.
- Councilman McCormick volunteered to pick up groceries for the elderly in the area.

Moved by: Councilwoman Green

Seconded by: Councilwoman Brannon

Motion: To approve closing the bathroom and water facilities at the parks and grant discretion to the Mayor to consult with Parks Director Simmons to adjust hours of operation and limit parks activities, up to including closure, in accordance with all state or federal recommendations.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

10. Adjournment

The meeting was adjourned by Mayor Barley at 10:09 a.m.

Mayor

Interim City Clerk



City of Freeport

SPECIAL COUNCIL MEETING MINUTES

March 26, 2020, 9:00 AM
Telephone Conference

Council Members Present: Mayor Russ Barley, Councilwoman Amanda Green, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilman William "Boots" McCormick, Councilwoman Elizabeth Haffner

Staff Members Present: City Attorney Clay Adkinson, Parks Director Charlie Simmons, Water Supervisor Larry Tuggle, Sewer Supervisor Robert Fawcett, Finance Officer Sara Bowers, Billing Manager Debbie Roberts, Interim City Clerk Lori Cox

1. Meeting Called to Order

The meeting was called to order at 9:00 a.m. by Mayor Russ Barley by telephone conference.

2. Telephonic Meeting Policy

Mayor Barley turned over the meeting to City Attorney Clay Adkinson to discuss the telephonic meeting policy.

Adkinson presented the following items for consideration and stated this policy will be utilized until in person meetings are acceptable.

- All agendas are published within forty-eight hours, preferably seventy-two hours in advance. The agenda should include detailed items that are to be considered or discussed but add-ons should not be allowed unless it is an emergency circumstance.
- Public comment should be taken at the outset of all agenda items and any member of the public wishing to speak, should identify themselves and provide their comment within the standard three-minute rule. The person wishing to speak may make comment on any item on the agenda. Public comment would be eliminated following motion and second from the Council.

- After public comment, non-city employees on the call should be muted by default by the Clerk to eliminate background noise. Council and staff were encouraged to mute themselves unless speaking to eliminate background noise.
- Adkinson noted that for today's agenda that it would be appropriate to ask for Public Comment at the outset of items 3, 4 & 5 and once again for item 6.

Moved by: Councilwoman Brannon

Seconded by: Councilman Farris

Motion: To approve the telephonic meeting policy as presented.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

3. Public Comments - none.

4. March Water Disconnects

Adkinson summarized March water disconnects were previously discussed during the March 17th, 2020 Emergency Meeting. Council's direction at that time was to address the subject once Billing Manager Debbie Roberts was able to get a concise number of disconnects to determine if the number was higher than normal. He presented the ballpark numbers that Roberts had given him; 200 disconnects, an increase of 80 persons over the prior month. Adkinson, earlier in the week after hearing the numbers, had advised Council and the Mayor by email to reserve action on disconnects until Council had the opportunity to consider it.

Adkinson asked the Council to consider the following:

- If anyone should be disconnected in the month of March
- To utilize the holiday policy; no disconnects done for one month and rolled over to the next month and adding an expressed provision, depending to the COVID-19 situation, to revisit at that time whether or not disconnects are appropriate. If shelter in place is extended or if other directives come from the state of Florida, then disconnects may be inappropriate.

Adkinson turned the subject over to Mayor Barley to call on council members to get their direction.

Councilwoman Green felt it best to hold off this month on disconnects and utilize the holiday policy and push it to the April date.

Councilwoman Brannon agreed with Councilwoman Green.

Councilman Farris was in agreement and felt it was not the time to disconnect water and to let them roll over.

Councilman McCormick was in agreement and also suggested to re-evaluate the issue again later.

Councilwoman Haffner agreed that no cut offs should be made this month.

Mayor Barley then informed the Council that he has had several phone calls about late payment fees and payment convenience fees. He asked for Council direction as to whether or not relief should be given to the matters.

Councilwoman Green did not have a problem holding late payments until the next billing cycle; however, the convenience fee is being charged to the City by the payment service provider. She inquired about what the convenience fee was.

Mayor Barley told her it depended on the amount of the bill.

Finance Officer Sara Bowers stated the fees are either \$2.75 for E - check or 2.95% for credit card.

Councilwoman Brannon did not have a problem with doing away with late payments for one month and addressing them next month. She did not see a way to abate convenience fees since the City gets charged for them. She also stated that payment by mail or drop box options are still available.

Councilman Farris agreed with both Councilwomen Green and Brannon.

Councilman McCormick had no problem with waiving the late fees but felt the convenience fee was not in the City's hands.

Councilwoman Haffner agreed to waive the late fee but felt the convenience fee is not a fee that the City charges and did not see a way to get around them.

Adkinson informed Council that the prevailing opinion, at the current time, from other cities is to abate late payments when suspending disconnects to the following month. Convenience fees; however, have not been suspended when other methods of payment are available. The City has a drop box at City Hall, payments can be made by mail, ACH can be used as opposed to using a credit card.

Moved by: Councilwoman Green

Seconded by: Councilman McCormick

Motion: To suspend all March water disconnects and to revisit the issue in the month of April and to waive late payments on all of the accounts but to not waive the convenience fee.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Carried (5 to 0)

5. Temporarily Closing City Hall to the Public

Adkinson summarized the temporary closing of City Hall to the public as a staff recommendation as a way to guard to the health and safety of employees. Staff requested ratification of City Hall closure that occurred yesterday under the Mayor's authority.

Moved by: Councilman Farris
Seconded by: Councilwoman Brannon

Motion: To ratify the temporary closure of City Hall and to approve until further order.

Ayes (5): Councilwoman Green, Councilwoman Brannon, Councilman Farris, Councilman McCormick,
and Councilwoman Haffner

Carried (5 to 0)

6. Additional Actions Regarding COVID-19

Councilwoman Green wanted to put out a public reminder to not flush toilet paper alternatives down the toilet as they cause great harm to our sewer system. Items of that nature should be put in the trash.

Mayor Barley asked for public comment, none was given.

Council Action: None.

7. Adjournment

The meeting was adjourned by Mayor Barley at 9:24 a.m.

Mayor

Interim City Clerk



MEMORANDUM

DATE: April 7, 2020
TO: City Council
FROM: Lori Cox, Interim City Clerk
SUBJECT: Approval to change Laserfiche (Document Management Software)
Solution Provider

Our Laserfiche agreement renews on May 1, 2020 with MCCI, our 2019-2020 renewal was for \$4,612.50. The 2020-2021 renewal I received is for \$5835.00, an increase of \$1,222.50 for the same services. MCCI gave no explanation for the increase, I therefore, reached out to two other solution providers and received quotes. (Quotes and agreement attached) and respectfully request approval to switch to Nexus Imaging Solutions for a yearly savings of \$3325.00. City Attorney Clay Adkinson has approved the agreement to form.

Thank you,

Lori Cox



1958A Commonwealth LN
 Tallahassee, FL 32303
 FEIN: 33-1069550
 Questions: billing@mccinnovations.com

INVOICE

Current Provider

Bill To:

Freeport
 PO Box 339
 Freeport, FL 32439

Invoice Number	RNW000124
Invoice Date	2/28/2020
PO Number	
Customer Id	FREPOFL01
Payment Terms	Net 30

Shipped	Description	Unit Price	Extended Price
1	Annual Support Renewal		\$5,835.00
Annual Support Renewal-Coverage:5/1/2020 - 4/30/2021			

Subtotal	\$5,835.00
Discount	\$0.00
Freight	\$0.00
Tax	\$0.00
Total	\$5,835.00

Payment by ACH (preferred):
 Enterprise Bank
 ABA: 081006162
 Account: 1293909

Payment by check:
 MCCI, LLC
 PO Box 790379
 St. Louis, MO 63179-0379

Nexus Imaging Solutions
 1100 Peachtree St NE, Suite 200
 Atlanta, GA 30309 US
 470-215-9907
 william@nex-usa.com

Quote #1



ADDRESS
Lori Cox City of Freeport 112 State Highway 20 W Freeport, FL 32439 United States

Company I would like to switch to.

QUOTE #	DATE	EXPIRATION DATE
1141	04/06/2020	05/06/2020

DATE	ITEM NUMBER	DESCRIPTION	QTY	RATE	AMOUNT
	LF Cloud w/ Doc Mgt	Laserfiche Cloud Document Management with Process Automation	3	750.00	2,250.00
	Professional Services Consulting	Professional services to assess current software setup and make recommendations	2	130.00	260.00

This is a quote for our Laserfiche Cloud service. It includes the recurring yearly software cost of \$2,250 for 3 named users. Professional services will include a review of current software setup to to make recommendations for improved use of Laserfiche software. Time estimates are based on preliminary discussions of project requirements. Hours may vary slightly upon further discovery of technical project requirements.

TOTAL **\$2,510.00**

Accepted By

Accepted Date



Laserfiche Solution Provider Agreement

THE PARTIES TO THIS AGREEMENT ARE:

Name: City of Freeport, FL c/o Lori Cox

Address: 112 Highway 20 West
Freeport, FL 32439

Email: clerkassistant@freeportflorida.gov

Phone: (850) 835-2822 Ext. 219

(hereinafter referred to as "the Customer") AND

Name: Nexus Imaging Solutions, LLC

Address: 1100 Peachtree St NE, Suite 200, Atlanta, GA 30309

Email: william@nex-usa.com

Phone: 470-215-9907

(hereinafter referred to as "the Solution Provider")

The Solution Provider and the Customer shall be responsible for advising the other of any changes to their details as initially detailed here.



1. COMMENCEMENT:

THIS CONTRACT WILL COMMENCE when Laserfiche software license keys for the Customer are available for switchover on the Laserfiche Support website;

AND EXPIRES when the Customer chooses not to renew their annual Cloud software contract.

It is expressly understood and accepted that this is not an employment agreement, and as such, the Solution Provider will have no claim to Customer benefits or employee considerations, including but not limited to profit sharing, pension, shares or bonuses. Upon expiry of this contract it is understood that the relationship between the parties has ended.

2. PAYMENT:

Customer agrees to pay annually, to the Solution Provider, the fees for Laserfiche Cloud software licenses. Customer agrees to pay to the Solution Provider the fees for professional services as shown in the quotation, to be provided separately by the Solution Provider, associated with this Laserfiche software switchover. The Customer will pay the fees immediately upon receipt of an invoice from the Solution Provider. Should the Customer require additional professional services in the future for training, installation, or implementation of other Laserfiche components, the Solution Provider will submit a separate quote for the specified work to be performed.

3. DESCRIPTION OF SERVICES:

The Solution Provider will provide professional services required to perform initial implementation and assessment of a switchover a functioning Laserfiche software system from their previous Solutions Provider. The Solution Provider is also required to provide, at the Customer's request, ongoing end-user technical support and technical assistance with product version updates for all current components of the Laserfiche software suite.

Technical aspects that will be supported range in scope according to the following list:

- Installation, configuration or implementation of any current Laserfiche component.
- Providing technical support for issues that arise due to improper installation, configuration or implementation of any current Laserfiche component.
- Providing technical support for issues that arise due to incompatibility between any current Laserfiche component and other third-party software applications, if any only if, Laserfiche is determined, by the Solution Provider and/or Laserfiche, to be the primary culprit of the issue.
- Providing technical support for questions that arise due to insufficient knowledge of how to use any current Laserfiche component.
- Provide technical assistance with product version upgrades for any current Laserfiche component.



- Designing, building and implementing technical business process management solutions using any current component of Laserfiche; these may be part of separate consulting projects.

3.1 It is agreed upon by both parties that the Solution Provider has full control of how these services will be performed subject to it meeting the standards required by the Customer.

3.2 The Solution Provider warrants that they are not violating any other agreement by performing these services.

3.3 The Solution Provider agrees that services not meeting the standards required by the Customer will be corrected. The parties agree that the Solution Provider will have at least one opportunity to re-perform services, should any services not meet the standards required by the Customer, within a specified time limit.

3.4 The Solution Provider warrants that no laws will be violated in performing any services.

3.5 The Solution Provider guarantees that they are competent to carry out the services which they have undertaken in this contract. Any material misrepresentation shall lead to summary termination of this agreement.

3.6 The Laserfiche components mentioned in this section refer to products that are developed by Laserfiche only. Components do not include any third-party software application add-ons that are designed, by third-parties, to provide additional functionality to Laserfiche products.

3.7 Current Laserfiche components include products that are currently offered by Laserfiche. Any discontinued products that are no longer being offered by Laserfiche will not be supported. Previous versions of current Laserfiche products, however, will be supported.

4. NON-DISCLOSURE & CONFIDENTIALITY:

4.1 The Solution Provider acknowledges that during the relationship with the Customer, the Solution Provider may become familiar with its confidential information including commercial and technical secrets and/or the confidential information of clients of the Customer.

4.2 The Solution Provider consequently agrees that during the period of performing services and subsequent thereto, the Solution Provider will not disclose to others or make use of directly or indirectly, any confidential information of the Customer, or confidential information of a client of the Customer, or of others who have disclosed it to the Customer under conditions of confidentiality, unless for a purpose authorized by the Customer. If there is any doubt about whether any disclosure or use is for an authorized purpose, the Solution Provider is to obtain a ruling in writing from the Customer and is to abide by it.

4.3 The Solution Provider shall take reasonable security precautions to keep confidential all information deemed confidential and shall not make unauthorized copies. He/she further undertakes to notify the Customer immediately upon discovery of any unauthorized use or disclosure of confidential material and shall assist the Customer in regaining of such material and mitigating the loss to the Customer there from.

4.4 For the purpose of this clause, confidential information will be deemed to extend to all confidential technical and commercial information, including, but not limited to the



contents of reports, specifications, quotations, formulae, computer records, client lists, price schedules, customer lists, customers and the like.

4.5 The Solution Provider is required to deliver to the Customer whenever required to do so, or in any event when terminating the relationship with the Customer, all books of account, records, correspondence, notes, computer disks, and the like concerning or containing any reference to the business of the Customer or the Customer's clients.

4.6 Nothing herein shall be deemed to relieve either party of any obligation under Chapter 119 of Florida Statutes.

5. OWNERSHIP OF WORK:

5.1 Any documents or records or creations including but not limited to written instructions, drawings, photographs, computer programs, notes or memoranda relating to the business of the Customer, which are made by the Solution Provider or which come into the Solution Provider's possession while he/she is engaged by the Customer to perform services, shall be deemed the property of the Customer and shall be surrendered to the Customer on demand and, in any event, on the date of termination of this agreement. The Solution Provider will not retain any copies thereof or any extracts there from.

5.2 The Solution Provider does hereby assign to the Customer the total right, title and interest in and to any copyright in any existing or future works or part thereof of whatsoever nature that the Solution Provider, individually or jointly with any other person(s) has made or created or will make or will create during the course and scope of this agreement and the performing of services by the Solution Provider for the Customer.

6. OBLIGATIONS OF THE SOLUTION PROVIDER:

6.1 The Solution Provider agrees to take full responsibility for declaration of income for tax purposes and for the payment thereof.

6.2 The Solution Provider will not be liable to the Customer or its agents or employees for any claim, cost or fees arising from the services provided by this agreement, unless any such claims, costs or fees are judged by the appropriate court to be due to willful misconduct or gross negligence on the part of the Solution Provider or his agents.

6.3 The Solution Provider shall provide all software, equipment or tools or instruments needed to perform the services under this agreement.

7. OBLIGATIONS OF THE CUSTOMER:

7.1 The Customer acknowledges that timely completion of the services provided by the Solution Provider under this agreement, depends on the co-operation of the Customer to comply with reasonable requests from the Solution Provider and the Customer agrees to extend such cooperation.

7.2 Upon the death of a Solution Provider whilst under the terms of this agreement, the Customer shall pay all monies due to the estate of the Solution Provider.

7.3 The Customer shall create a user, under their account, on the Laserfiche Support website for the Solution Provider's use. This account shall be granted the Monitor Cases, Client License Download Access, Product Download Access, License Download Access, and My Support Access site access roles.



8. NOTICE OF TERMINATION:

8.0 This contract will terminate as per Section 1, above, with no notice required. However, either party may terminate this contract in writing in the following instances:

8.0.1 If either party is convicted of a criminal offence.

8.0.2 Non-payment to the Solution Provider by the Customer as agreed upon in this agreement and failure to remedy within 30 days from the date payment is due.

8.0.3 Failure by the Solution Provider to meet deadlines for performance of services or failing to meet the standards required by the Customer in the performing of services, as described in Section 2.3.

8.0.4 Insolvency or bankruptcy of either party.

8.0.5 Change of ownership of the business of either party.

9. GENERAL:

9.1 This agreement and any exhibit attached constitute the sole and entire agreement between the parties with regard to the subject matter hereof and the parties waive the right to rely on any alleged express provision not contained herein.

9.2 No party may rely on any representation, which allegedly induced that party to enter into this agreement, unless the representation is recorded herein.

9.3 No agreement varying, adding to, deleting from or canceling this agreement and no waiver of any right under this agreement shall be effective unless it is:

9.3.1 In writing;

9.3.2 Agreed to by both parties;

9.3.3 Signed by both parties.

9.4 Written notice by either party to the other may be given:

9.4.1 In person, and such notices shall be deemed valid on the date of delivery in person.

9.4.2 By registered mail or email, and such notice shall be deemed valid as of seven days of the proof of mailing date.

9.5 No relaxation by a party of any of its rights in terms of this agreement at any time shall prejudice or be a waiver of its rights (unless it is a written waiver) and it shall be entitled to exercise its rights hereafter as if such relaxation had not taken place.

9.6 No party may cede any of its rights or delegate or assign any of its obligations in terms of this agreement without the prior written consent of the other parties.

9.7 Should any provision of this agreement be judged by an appropriate court of law as invalid, it shall not affect any of the remaining provisions whatsoever.



By signing below, both parties certify under the penalty of perjury that the name and address given is their legal name and address.

Date signed: _____

Customer Signature: _____

Full Name/Title: _____

Solution Provider Signature: _____

Full Name/Title: William Penson / President, Nexus Imaging Solutions



VP Imaging, Inc. dba DocuNav Solutions
 8501 Wade Blvd., Suite 760
 Frisco, TX 75034
 800-353-2320

Quote 2



Date: 4/1/2020

Quote: 18481

DocuNav Contact:

Kelly McCormick

SOFTWARE LICENSING (Recurring Cost)

3	CFAUL	Laserfiche Cloud: Full Document Management User w/ Process Automation *Includes: 100 GB storage/user, single Laserfiche Repository, Process Automation, Laserfiche Advanced Audit Trail with Watermark, Laserfiche Records Management Edition, Laserfiche Connector, Laserfiche Import Agent, Laserfiche Snapshot, Laserfiche Integration with Microsoft Office, and Laserfiche Integration with DocuSign	\$648.00	\$1,944.00
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ANNUAL SUPPORT AGREEMENT (Recurring Cost)

1	DSA PR	Priority Annual (DSA) DocuNav Solutions Priority Support Agreement: *Please see attached agreement for details	\$291.60	\$291.60
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PROFESSIONAL SERVICES

32	DN-PST-PP	(Hourly) Pre-Purchased Professional Services Time: DocuNav Solutions Installation, Configuration, Project Management, Stakeholder Meetings or Training Time *Professional Services time estimate is based upon Appendix A: Project Notes *Pre-purchased block of hours billed at time of order and can be used as needed at any time during the project	\$180.00	\$5,760.00
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*Note: All quotes expire 30 days from above date. Please call your DocuNav contact for any changes.

Subtotal	\$7,995.60
Tax	EXEMPT
Total	\$7,995.60

Annual Recurring Cost: \$2,235.60

Sign Here

Date

Payment Terms: All payments are Net 30 from date of invoice issued. Preferred payment method: check or ACH payment. Subscription terms will renew on the anniversary of the date of your DocuNav Annual Support Agreement unless you provide cancellation notice 45 days before the end of the agreement. On-site Professional Services Time: billing rate quoted does not include travel expenses for out of market professional services time. Pre-purchased hours or daily units expire after 3 years from invoice date.



Project Notes & Professional Services Estimate
Proposed Laserfiche Implementation

Please Note:

- 1) Professional Service items listed below are to be used as a guide/summary of how the time quoted is to be allocated
- 2) Project Kick-Off Call to be held prior to start of project to determine detailed project scope, requirements, & goals/deliverables
- 3) DocuNav's Project Team will create detailed Scope of Work to be approved by project stakeholders prior to starting work

Configuration & Training	Hours	Cost
System Review:	8	\$1,440.00
^Review existing Laserfiche system & provide report of our findings/best-practice recommendations		
<i>Annual 4-Hour System Review (Complimentary w/ DocuNav Solutions Priority Support Contract) ></i>	<i>-4</i>	<i>-\$720.00</i>
System Modifications/Improvements:	28	\$5,040.00
^General block of professional services time to implement basic system enhancements/recommendations (based on system review findings)		
^Time can be allocated as-needed, at any time, at the direction of the City of Freeport		
Laserfiche Admin & End-User Web-Training:	8	\$1,440.00
^End-User Training - basic Laserfiche functionality (scanning, importing, indexing, filing, searching, annotations, etc.)		
^Admin Training - LF administrator functions (assigning user licenses, managing security, creating index templates, editing filing rules, etc.)		
Total Professional Services Time Proposed:		\$7,200.00



MEMORANDUM

DATE: March 12, 2020
TO: City Council
FROM: Debbie Roberts, Utility Billing Manager
SUBJECT: Approval of Update to New Account Policy

I respectfully request approval of the Billing Department's New Account Policy, updated 3/12/2020.

Thank you.

NEW CUSTOMER ACCOUNT POLICY

(Effective April 15, 2019)

The following is the Utility Billing Department policy for opening accounts with the City of Freeport.

- If a business or residential customer is applying for service at a location, the billing office clerks will first check to see if that customer has a previous outstanding balance on a closed account at any other location where a balance is still due.
- If there is a balance due on a closed account, that balance must be paid in full before a new account will be opened.
- If a customer is transferring locations, and the deposit is transferred to the new address, the final bill for the old location will be transferred to the new account.
- If it is discovered that a new account has been set up and an existing balance on an old closed account has not been paid, the customer will be sent a letter stating that if the balance on the old account is not paid in 14 days, the amount will be transferred to their new account.
- Customer's who are renting must provide a copy of their signed lease to start service.
- If the customer is the owner of a property, a copy of the warranty deed must be provided to prove ownership.
- All customers, both business and residential must pay a deposit for each location where they are setting up an account.
 - If an owner or property management company would like to keep a deposit on file with the City of Freeport, for each time a tenant moves out, they must fill out a Deposit Holdover Request form for

EACH metered location. This must be filled out or the deposit will be refunded and will have to be paid again if the owner or company puts the property back in their name.

CITY OF FREEPORT
ORDINANCE NUMBER 2020-__

AN ORDINANCE AMENDING THE FREEPORT LAND DEVELOPMENT CODE; ADDING SPECIAL EVENT, SPECIAL EVENT APPLICATION AND SPECIAL EVENT PERMIT TO APPENDIX B – DEFINITIONS; PROVIDING FOR AUTHORITY AND PURPOSE, CONFLICT SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Sections 163.320 and 163.3203, Florida Statutes require provisions established in comprehensive plans to be implemented by land development regulations; and

WHEREAS, the City of Freeport has adopted a Land Development Code in accordance with these statues to ensure the City’s orderly growth and development; and

WHEREAS, the City of Freeport finds it necessary to amend and update certain section of the current Land Development Code; and

WHEREAS, the City of Freeport desires to preserve the aesthetic values of certain corridors and vistas as viewed from various public roadways; and

WHEREAS, the City of Freeport desires to protect and enhance the City’s attraction to the travelling public, enhance civic pride and protect economic values of affected properties; and

WHEREAS, the City of Freeport desires to carefully monitor the activities associated with Special Events being held outside of City parks; and

WHEREAS, the City of Freeport, to ensure the City’s continued orderly growth and development, the City of Freeport finds it prudent to amend its Land Development Code to respond to changing needs and conditions.

NOW BE IT THEREFORE ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, that the Freeport Land Development Code is amended as follows:

Section 1: Amended Language

The language of the Freeport Land Development Code shall be amended as follows:

APPENDIX B – DEFINITIONS

Special Event: A one-time event held by a Club/Special Interest Group, Business, a Church/School/Daycare or a Residential Development which

- a. Will close or impede a portion or all of a city street or county road for events such as walks, runs, races, parades, horse (or other animal) buggy/carriage rides or cause the general public to park outside of normal parking areas onto grassed

CITY OF FREEPORT
ORDINANCE NUMBER 2020-__

- areas, road shoulders or off-site areas or which will take over parking areas which are normally reserved for another use.
- b. Will generate traffic and participation by the general public over and above the normal traffic expected during normal business hours.
 - c. Is being advertised to the general public or on social media as a festival, tournament, charity fund-raising event, block party, tailgating, auctions, community fund-raisers, tournaments, short term car sale or any other similar use supplemental to the normal operations of the entity/premises.
 - d. Is an activity or event that is organized and promoted to attract a crowd of 30 or more persons to promote commercial interests or is sponsored by commercial interests.
 - e. Will, as a component of the event, invite or provide one or more vending operations and /or provide food/drink for sale as a component of the event.
 - f. Any temporary tents/structures which are a component of the Special Event may be present onsite a maximum of 72 hours, including the day of the event. Vehicles and food trucks are allowed on-site the day of the event only.
 - g. **NOTE: an event serving or selling alcoholic beverages shall not be approved within 1000 feet of a church, daycare facility or school, per Ordinance 80-3**

Exceptions: venue rentals outside of business hours in structures/on premises which have a valid development order and where such events are allowed under the conditions of the development order; funerals/funeral home visitations., public school events; events scheduled to take place in city parks/ rentals of city facilities which are covered through a separate permitting process. A Special Event does not include private parties by private property owners with no commercial gain or benefit; hosted and attended by the owner of the property.

Special Event Application: All requests for a Special Event Permit must complete a Special Event Application and submit all required documentation to the Planning & Zoning Dept. The Special Event Permit will be issued by the Planning & Zoning Dept. submittal to the approval and conditions specified by the City Council approved by the City Council during a regular city council meeting.

A Special Event Application is a development application supplied by the Planning & Zoning Department for the purpose of holding a Special Event. Said application shall include but not be limited to:

- Proof of Ownership
- Notarized Letter from Property Owner granting permission if applicant is not the owner
- Current Valid Development Order for premises/C/O for Structures.
- Site plan showing set-up; structures, parking areas, setbacks, activity areas
- Time/Date/Hours of Event.
- Anticipated Crowd Size
- Proof of Liability Insurance
- Food-Handlers License from all food vendors including permanent restaurant facilities.

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- Beer/wine serve permit from Bureau of Alcohol and Tobacco for premises.
- Restroom facilities for event
- Public safety/first aid arrangements for event
- Temporary Signage permit application for structure/ground signs for event.
- Application Fee of \$250. If the application is a fundraiser for a charitable event, the City Council reserves the right to waive said fee.

Special Event Permit: a Development Order issued by the Planning & Zoning Dept. for a specific Special Event which includes all conditions for the approval issued by the City Council.

Section 2: Numbering

The Articles, Sections, and Subsections will be re-numbered post-revision as required.

Section 3: Authority and Purpose.

This ordinance is adopted pursuant to the authority granted to cities by Chapter 125, Florida Statutes.

Section 4: Conflict.

Those portions of this ordinance whose subject matter is the Land Development Code and/or the Comprehensive Plan which are in conflict are hereby repealed.

Section 4: Severability.

Should any word, phrase, sentence, or section of this ordinance be held by a court of competent jurisdiction to be illegal, void, unenforceable, or unconstitutional, then such language shall be severed from this ordinance and the remainder of the ordinance shall remain in full force and effect.

Section 5: Effective Date:

This ordinance shall take effect as provided by law.

ADOPTED in an advertised public hearing of the City Council of the City of Freeport this ____ day of _____ 2020.

FREEPORT CITY COUNCIL

**CITY OF FREEPORT
ORDINANCE NUMBER 2020-__**

Mayor

ATTEST:

City Clerk

PDRB Public Hearing: August 7, 2019
PDRB Public Hearing: October 2, 2019

FCC 1st Reading/Revised Ordinance Public Hearing: March 10, 2020
FCC 2nd Reading/Adoption Public Hearing: April 7, 2020 (tent.)

**CITY OF FREEPORT
ORDINANCE NUMBER 2020-__**

AN ORDINANCE AMENDING THE FREEPORT LAND DEVELOPMENT CODE; ADDING APPENDIX I- 331 CORRIDOR SOUTH STANDARDS; PROVIDING FOR INTENT, DEFINITIONS, LOCATIONAL CRITERIA, INCENTIVES AND SITE DESIGN STANDARDS; PROVIDING FOR AUTHORITY AND PURPOSE, CONFLICT SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Sections 163.320 and 163.3203, Florida Statutes require provisions established in comprehensive plans to be implemented by land development regulations; and

WHEREAS, the City of Freeport has adopted a Land Development Code in accordance with these statutes to ensure the City's orderly growth and development; and

WHEREAS, the City of Freeport finds it necessary to amend and update certain section of the current Land Development Code; and

WHEREAS, the City of Freeport desires to preserve the aesthetic values of certain corridors and vistas as viewed from various public roadways; and

WHEREAS, the City of Freeport desires to protect and enhance the City's attraction to the travelling public, enhance civic pride and protect economic values of affected properties; and

WHEREAS, the City of Freeport has approved 331 Corridor Standards language which will provide standards for development along the 331 Corridor North of State Road 20; and

WHEREAS, the City of Freeport intends to approve 331 Corridor Standards language which will provide standards for development along the 331 Corridor South of State Road 20; and

WHEREAS, the City of Freeport, to ensure the City's continued orderly growth and development, the City of Freeport finds it prudent to amend its Land Development Code to respond to changing needs and conditions.

NOW BE IT THEREFORE ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, that the Freeport Land Development Code is amended as follows:

Section 1: Amended Language

The language of the Freeport Land Development Code shall be amended as follows:

CITY OF FREEPORT
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APPENDIX I – 331 SOUTH CORRIDOR STANDARDS

I. DEFINITION/APPLICABLE AREA

A. Definition

The 331 South Corridor Standards are defined as supplemental standards created to preserve the aesthetic values of certain corridors and vistas as viewed from various public roadways; to protect and enhance the City's attraction to the travelling public, enhance civic pride and protect economic values of affected properties.

B. Applicable Area

All property contiguous to US 331 South, south of State Road 20 within the City of Freeport shall be considered within the 331 South Corridor Standards area and subject to the 331 South Corridor Standards.

The 331 South Corridor Standards are a City designation and is not associated with the Walton County Scenic Corridor or the Florida Scenic Highway program.

II. EXCEPTIONS

A. Individual Residential Homes not requiring a development order

Individuals building a single-family home on a parcel of record which is not part of a development requiring development approval by the City of Freeport are not subject to the 331 North Corridor Standards.

B. Other as determined by the City Council.

III. DEVELOPMENT DESIGNATION/PROCEDURE

All development projects within the 331 South Corridor area shall follow the standard development application procedures outlined in Section 1.04.00 of the Freeport Land Development Code.

IV. PARKING

A. Design Standards

1. Standard and compact parking spaces shall be sized according to the Institute of Transportation Engineers "Traffic Engineering Handbook".

2. No more than ten (10) parking spaces may be placed in a row;

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landscaped islands will be provided at the ends of each row.

B. Shared Parking Plans

Reduction of parking requirements because of joint use shall be approved if the following conditions are met:

1. The developer submits sufficient data to demonstrate that hours of maximum demand for parking at the respective uses do not normally overlap.

2. The developer submits a legal agreement approved by the City of Freeport Legal Services Department guaranteeing the joint use of the off-street parking spaces as long as the uses requiring parking are in existence or until the required parking is provided elsewhere in accordance with the provisions of the Land Development Code.

V. LANDSCAPING

A. Require 60% Native Drought-Tolerant Species

60% of the proposed landscaping of any development project within the 331 South Corridor area must be drought tolerant.

B. Expand Landscaping List

In addition to the landscaping materials list located in Appendix "C" of the Land Development Code, other species of suitable landscaping groundcover, shrubs, understory trees and canopy trees may be utilized with a written statement of suitability for the climate and grow zone by a licensed landscape architect or licensed arborist.

C. NFWWMD Irrigation Wells Required for irrigation systems.

1. All plant material shall be watered by an automatic irrigation system. The irrigation system shall be designed to avoid water coverage on sidewalks, parking areas and streets.

2. The City of Freeport prohibits the use of potable water for irrigation. Property owners will be required to obtain an irrigation well permit from NFWWMD for all irrigation activities or connect to a reclaim water system for irrigation, if available.

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F. Responsibility of Maintenance of Landscaping

Meeting the requirements of these standards does not relieve the owner/developer from the responsibility of providing and maintaining aesthetically pleasing well-designed landscapes. All plant material shall be maintained in a healthy and vigorous state. Dead plants and/or trees shall be replaced within 90 days of failure.

VI. OUTDOOR STORAGE/DISPLAY

A. Outdoor Storage

1. The use of boxes, crates, pallets or other types of shipping containers is prohibited.

2. In the case of plant nurseries or garden stores, unscreened outdoor storage or display of live plant materials is allowed. All other open or covered storage of materials must be screened from public view.

B. Outdoor Display

1. Vehicle & Equipment Dealerships

Vehicle and Equipment Dealerships can be located within the 331 South Corridor subject to providing Landscape Standard "C" Buffers on the perimeter of all sides of the development visible from the right-of-way and comply with all other landscaping requirements under Section 5.05.00 Freeport Land Development Code, including the parking lot landscaping requirement for customer parking.

2. Retail Goods Display

a. An outdoor display area for retail goods shall not be located closer than five (5) feet from any public entrance or impair pedestrian traffic or otherwise create an unsafe condition and shall be in full compliance with all applicable federal and state accessibility standards, including but not limited to the American Disabilities Act (ADA) as amended.

b. The allowable outside display area of retail goods shall not exceed 50% of the total square footage of the permanent arcade, porch, canopy structure, not to exceed two hundred (200) square feet of total outdoor display area. An outdoor display area shall be limited to one hundred (100) square feet

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of contiguous space.

- c. All merchandise or foods displayed shall be properly anchored, secured or stored in such a manner to avoid shifting or movement.
- d. Vending machines, ice machines and similar machines which dispense goods, as well as propane tank sales, firewood and similar items shall only be located in the permitted display area.
- e. Short-term sales of agricultural products which are seasonal in nature, including and limited to Christmas trees and pumpkin patches shall be allowed between October 1st and January 5th.
- f. Exemptions:
 - i. Fuel pumps and/or energy-dispensing devices which have been legally permitted shall not be subject to these regulations. Other than fuel pumps and or energy-dispensing devices, outdoor display of merchandise, goods, or products at the fueling stations where pumps are located, is prohibited.
 - ii. News racks.

VII. UTILITIES/LIGHTING

A. Utilities

All electric, cable television and telephone feeds from public rights-of-way to buildings must be underground. All air-conditioning units, transformers, backflow preventers or other utility devices must be screened from public view. No satellite dishes/air conditioning units or other extraneous equipment shall be visible from a public right-of-way. All new utility line installations designed to serve new individual end use sites must be located underground outside the public rights-of-way. In all cases, utilities will evaluate and strive to limit the number of aerial crossings necessary to serve future growth. Major transmission lines are not covered by this regulation.

B. Lighting Location Standards

Lighting is required in all parking lots, common areas, recreation areas, multi-modal paths, bike paths/sidewalks, crosswalks and on all corners of

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roadway intersections. Solar pedestal lighting shall be used in an alternating fashion along multi-modal paths and bike paths.

C. Design Standards

All lighting shall be designed to direct light downward and must be complimentary to the development design. The style and location of lighting must be reviewed and approved during the development review process.

VIII. SIGNAGE

1. Signage must comply with Section 5.06 of the Land Development Code.
2. Delivery Vehicles bearing the name of an establishment may not be parked in front so as to serve as “additional signage” for the establishment. No vehicles bearing business signage shall be parked in landscaped or corridor buffer areas or on rights-of-way.

IX. UTILITIES

All electric, cable, television and telephone feeds from public rights of way to buildings must be underground. All air conditioning units, transformers, backflow preventers or other utility devices must be screened from public view. No satellite dishes/air conditioning units or other extraneous equipment shall be visible from a public right-of-way. All new utility line installations designed to serve new individual end use sites must be located underground outside the public right-of-way. In all cases, utilities will evaluate and strive to limit the number of aerial crossings necessary to serve future growth. Major transmission lines are not covered by this regulation.

X. VENDING OPERATIONS

Vending Operations shall be prohibited within the 331 South Corridor Standards area.

XI. YARD SALES

Individual/Community Yard Sales shall be prohibited within the 331 South Corridor Standards area.

XV. TEMPORARY STRUCTURES FOR PROMOTIONAL PURPOSES

Temporary structures, specifically tents, are allowed only for promotional

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events and must be approved for a Special Event Permit through the Department of Planning & Zoning. The tent or structure shall be placed only for a maximum time period of 72 hours.

XVI. OTHER USES OF THE PUBLIC RIGHT-OF-WAY

1. The permanent placement of trash, garbage cans, dumpsters and other such receptacles on the public right-of-way is prohibited. Such containers may be placed on the public right-of way on the days of pick-up only.
2. Display of merchandise or merchandising materials (e.g., signs, banners) is prohibited in the public right-of-way.
3. The use of the public right-of-way for repeated and/or continual deliveries and offloading is prohibited.
4. The use of brick pavers or concrete for the bike path is prohibited. The only acceptable material shall be asphalt.

Section 2: Numbering

The Articles, Sections, and Subsections will be re-numbered post-revision as required.

Section 3: Authority and Purpose.

This ordinance is adopted pursuant to the authority granted to cities by Chapter 125, Florida Statutes.

Section 4: Conflict.

Those portions of this ordinance whose subject matter is the Land Development Code and/or the Comprehensive Plan which are in conflict are hereby repealed.

Section 4: Severability.

Should any word, phrase, sentence, or section of this ordinance be held by a court of competent jurisdiction to be illegal, void, unenforceable, or unconstitutional, then such language shall be severed from this ordinance and the remainder of the ordinance shall remain in full force and effect.

Section 5: Effective Date:

This ordinance shall take effect as provided by law.

**CITY OF FREEPORT
ORDINANCE NUMBER 2020-__**

ADOPTED in an advertised public hearing of the City Council of the City of Freeport
this ____ day of _____ 2020.

FREEPORT CITY COUNCIL

Mayor

ATTEST:

City Clerk

PDRB Public Hearing: August 7, 2019
PDRB Public Hearing: October 2, 2019

FCC 1st Reading Public Hearing: November 12, 2019
FCC 2nd Reading/Adoption Public Hearing: December 10, 2019

FCC 1st Reading/Revised Ordinance Public Hearing: January 14, 2020
FCC 2nd Reading/Adoption Public Hearing: February 11, 2020 (tent.)

Tab 7

**CITY OF FREEPORT
ORDINANCE NUMBER 2020-__**

**AN ORDINANCE PERTAINING TO SPEED LIMIT CHANGES
WITHIN THE INCORPORATED LIMITS OF THE CITY OF
FREEPORT; PROVIDING FOR AUTHORITY AND PURPOSE,
CONFLICT SEVERABILITY, AND AN EFFECTIVE DATE.**

WHEREAS, the City of Freeport regulates speed limits set for public and private local roadways within the City of Freeport; and

WHEREAS, the City of Freeport wishes to establish a process for the lowering or raising of the speed limit on roadways within the City of Freeport.

NOW BE IT THEREFORE ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, that the following rules and regulations pertaining raising or lowering the speed limits on local roads (public and private) within the incorporated limits of Freeport are adopted:

Section 1: Speed Limit Regulations

Speed limit signage must adhere to Manual of Uniform Traffic Control Devices in terms of size, reflectivity and configuration.

All posted speed limits must adhere to the speed limit parameters contained in Section 5.01.02 of the Freeport Land Development Code and shall be in conformance with the Florida Green Book Standards (most recently adopted addition).

Section 2: Submittal Requirements

In order to raise or lower a speed limit on a particular roadway within the City of Freeport, the developer/adjacent property owner/HOA must submit an "Application to Adjust Speed Limit" obtained from the Freeport Planning & Zoning Dept. which contains the following information:

- a. Applicant's Name, Address, Phone Number and E-Mail address.
- b. Name of Subject Roadway
- c. Length and width of paved area in feet.
- d. Width of Right-of-Way
- e. Location Map which contains landmarks and traffic/multi-modal system of sufficient scale to identify the subject roadway.
- f. Narrative containing justification statement of the reasons the speed limit of the subject roadway should be raised/lowered.
- g. Application fee \$750 (includes submittal, staff review and processing and ¼-page newspaper advertisement of public hearing).
- h. Engineering Review/Speed Study fee \$880.

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Section 3: Application Coordination

After an application to adjust a speed limit has been submitted to the Freeport Planning & Zoning Dept., it will be reviewed for completeness by Planning & Zoning staff. When the application has been found to be complete, the Planning & Zoning Dept. will forward a copy of the application and attachments to the City Engineer.

Section 4: Engineering Review

The City Engineering will conduct a speed study of the roadway and will determine if the conditions and specifications of the roadway warrant the raising or lowering of the speed limit as requested. The City Engineer's findings will be forwarded to the Planning & Zoning Dept.

Section 5: Public Hearing

After the City Engineer's findings are complete, the Planning & Zoning Dept. will schedule the application for the next available Freeport City Council regular meeting for approval/approval with conditions/denial. A draft resolution will be prepared for approval by the City Council if the request is granted.

Section 6: Adopted Resolution

The prepared draft resolution will state all the conditions (if any) of the proposed raising/lowering of the specified roadway. The City Council action on the proposed roadway speed limit for the specific segment of roadway is binding unless changed via the Application to Adjust Speed Limit process or by action of the City Council.

Section 7: Authority and Purpose.

This ordinance is adopted pursuant to the authority granted to cities by Chapter 125, Florida Statutes.

Section 8: Conflict.

Those portions of this ordinance which subject matter is in conflict with stricter ordinances adopted by the City of Freeport are hereby repealed.

Section 9: Severability.

Should any word, phrase, sentence, or section of this ordinance be held by a court of competent jurisdiction to be illegal, void, unenforceable, or unconstitutional, then such language shall be severed from this ordinance and the remainder of the ordinance shall remain in full force and effect.

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ORDINANCE NUMBER 2020-__**

Section 10: Effective Date:

This ordinance shall take effect as provided by law.

ADOPTED in an advertised public hearing of the City Council of the City of Freeport
this _____ day of _____ 2020.

FREEPORT CITY COUNCIL

Mayor

ATTEST:

City Clerk

1st Reading of Proposed Ordinance: February 27, 2020

2nd Reading/Adoption Hearing for Proposed Ordinance: March 26, 2020

DRAFT

CITY OF FREEPORT
ORDINANCE NUMBER 2020-__

AN ORDINANCE PERTAINING TO CITY PARK USAGE WITHIN
THE INCORPORATED LIMITS OF THE CITY OF FREEPORT;
PROVIDING FOR AUTHORITY AND PURPOSE, CONFLICT
SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City of Freeport has developed numerous parks and recreation facilities within the incorporated limits of the City of Freeport; and

WHEREAS, the City of Freeport has determined that unified rules and regulations pertaining to park usage are necessary for the continued enjoyment and preservation of these facilities; and

WHEREAS, the City finds it necessary to impose penalties for misuse of city parks and recreation facilities.

NOW BE IT THEREFORE ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, that the following rules and regulations pertaining to park and recreation facility usage are adopted:

Section 1: Definitions

- a. **Recreation Center:** those buildings and surroundings owned by the City of Freeport (the City) where recreation activities, health services and other beneficial services and activities are provided by the City that are designated by the City Council as recreation centers, community centers or senior citizen centers.
- b. **Park:** a specific piece of ground either within the City or is under control of the City that is operated and maintained by the City and set apart for the use of the general public, whether developed or undeveloped, including natural parks and those that may be or are usually planted with trees, lawns and other shrubbery. A park may include within its boundaries facilities for sport, entertainment, dancing, recreation, swimming, or a park may be planned for any beneficial used by the citizenry. A park may have numerous facilities or consist of only one single facility.
- c. **Recreation:** a leisure activity or diversion which restores one's strength, spirit or vitality and which refreshes the mind and/or body.
- d. **Recreation Facilities:** parks, recreation areas and recreation centers owned and or operated by the City of Freeport or for which the City has enforcement and/or maintenance responsibilities.

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Section 2: Authority to Make Rules

The Director of Parks and Recreation Department (the Director) of the City may adopt or recommend the adopting of rules for the use and care of City recreational facilities consistent with this chapter and other City ordinances, as provided by the City's ordinances on rulemaking. The Director may coordinate rulemaking and enforcement with the Law Enforcement Agency which has enforcement authority in all City recreational facilities.

Section 3: Prohibited Activities

The following activities are prohibited in or on City recreational facilities:

- a. Entering into a stormwater retention pond where there is water present in it, except to retrieve sports equipment;
- b. Urinating or defecating except in a toilet for that purpose;
- c. Bringing an animal into a City recreational facility unless it is a pet-designated area or special permission is obtained from the Parks Director. (Note: any Special Service Animal must be kept in physical control by owner)
- d. Allowing any dog or cat to be off of a leash or allowing such animal not to be secured to a person unless in designated pet park.
- e. Allowing a donkey, horse, burro, mule or llama to be in a facility unless permission obtained by the Parks Director.
- f. Allowing an animal, other than a horse, donkey, burro, mule or llama, under one's ownership, care custody or control to defecate in a recreation facility without removing the defecation to a proper trash receptacle as provided.
- g. Possessing or drinking any alcoholic beverage.
- h. Hitting or throwing balls or other hard objects against fences, buildings or against baseball, soccer or other backstops not involved in an organized sport.
- i. Shooting any projectile, paintball or golfing.
- j. Adjusting or tampering with sprinklers, sprinkling valves, or sprinkling or irrigation systems.
- k. Making excessive, unnecessary or unusually loud noises in violation of state and local regulations.
- l. Making or continuing to burn an open fire except in barbeque or grill areas provided by the City unless permitted by the Parks Director.
- m. Putting any object which is normally not used in those receptacles in sinks, toilets or drinking fountains which is reasonable likely to clog or plug the plumbing.
- n. Parking a motor vehicle, trailer or vessel overnight in a facility without permission by the Parks Director.

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- o. Riding bicycles or using skateboards, roller blades, roller skates or the like in areas not designated for use by the Parks Director or using any of these in a careless or reckless manner.
- p. Operating 4-wheelers, golf carts, ORVs, RSVs anywhere within recreation facilities except designated roadways and parking lots.
- q. Using a trail, path, walkway, lot or area for any purpose other than that which is designated by facility signage or by the City or the Parks Director.
- r. Creating or constructing any path without the express written consent of the Parks Director.
- s. Tying or tethering any animal to a tree, plant or structure which is not specifically designated for that purpose.
- t. Annoying, injuring, releasing from confinement or interfering with any animal.
- u. Hunting or fishing unless the facility is specifically designed for that purpose by the City. Fishing is specifically allowed in Laird Park and Marse Landing
- v. Swimming, bathing or wading in any fountain or stormwater facility except to retrieve sports equipment
- w. Operating any dispensary or concession stand without the express written consent of the Parks Director.
- x. Distributing any handbills or circulars or posting, placing or erecting any handbills, notices, papers or advertising of any kind without the express written consent of the Parks Director.
- y. Engaging in any activity in an area which is not specifically designated for that activity.
- z. Camping, lodging or remaining overnight unless in an area specifically designated for that purpose.
- aa. Throwing or depositing any bottle, metal object, glass, paper, wood, clippings, rubbish or garbage except in receptacles set out for that purpose.
- bb. Discharging any explosive of any kind, including fireworks, excepting those persons who have received written consent by the Parks Director to do so.
- cc. Violating any provision or instruction on any sign or violating any rule of the facility.
- dd. Conducting or carrying on any parade, service or speech-making without express written permission of the Parks Director.
- ee. Removing any plant, shrub, natural tree, planted tree, or landscaping materials including rocks, mulch, etc. from the recreation facility excepting parks and recreation personnel in furtherance of their maintenance duties.
- ff. Entering any area designated by signs as a rehabilitation or restoration or construction area, excepting parks and recreation personnel in performance of their duties.

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Section 4: Opening and Closing Times for City Facilities

- a. Except for unusual or unforeseen events, City recreation facilities shall be open to the public every day of the year. Unless otherwise noticed by sign or other communication all recreation facilities shall be open from sunrise until sunset, except for the Freeport Regional Sports Complex, which is open from 10:00 am until 10:00 pm Monday – Friday and from 7:00 am-10:00 pm Saturdays and Sundays.
- b. Individuals or groups may receive express written permission from the Director to be in a facility during the hours it is closed. The written permission shall designate specific hours within which the exception is granted. The exemption from closing hours shall be in effect only for those hours exempted. Such written permission must be presented to any law enforcement officer or City official/employee upon demand. Written exemption from closing hour prohibitions shall not void any other penalties or violations of this ordinance.

Section 5: Motor Vehicle Restrictions

- a. Speeding. It is unlawful to operate or drive a motor vehicle within any recreation facility at a speed in excess of that posted on the particular road, trail or pathway in the facility. If no speed is posted, then no vehicle shall operate at a speed in excess of 7 miles per hour. Nothing in this subsection shall be construed to allow operation of a motor vehicle outside of parking lots and roads unless otherwise permitted by a sign posted by the City.
- b. Careless, Reckless or Hazardous Operation. No motor vehicle, even operated within the permissible speed limit or within an area designated for such vehicle's use shall be operated in a careless or reckless manner or in a manner which causes significant hazard to life, safety or property.
- c. Drive Only Where Allowed. No motor vehicle may be driven within a facility other than those in areas specifically designated and posted by the City for that particular purpose. This shall not apply to motorized or self-propelled equipment used by on-duty City or County employees or emergency personnel for transportation, maintenance or service of facilities or in performance of their duties.
- d. Definition of Motor Vehicle. This is any vehicle within the definition pursuant to Florida Statute 320.01: An automobile, motorcycle, truck, trailer, semitrailer, truck tractor and semitrailer combination or any other vehicle operated on the roads of this State, used to transport persons or property and propelled by power other than muscular power, but the term does not include traction engines, road rollers, special mobile equipment

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as defined in s.316.003(48) or vehicles which run only upon a track, bicycles, swamp buggies or mopeds.

Section 6: Noise Restrictions

No person may play or cause to be played amplified music or sound in a facility without the express written approval of the Parks Director. Such permission may be denied by the Director or the City where it is reasonable believed that the noise will disturb other patrons of the facility, annoy residents neighboring the facility or disturb wildlife. The written permission to play amplified sound must be provided to any City employee or law enforcement official upon demand during the time for which it is granted. Issuance of permission does not exempt the holder or permitted from all other rules, regulations, ordinances or statutes whether State, County or City.

Section 7: Violation of Ordinance or Rule

- a. Eviction. Any person violating any of the ordinances, rules or instructions established by the City of the Director may be evicted immediately from the facility by any City employee who has been granted that authority by the Director or any Law Enforcement Agency having jurisdiction. Any person who, having been given direction to leave by a City employee or Law Enforcement Agency having jurisdiction and who does not leave, is guilty of violating this ordinance section.
- b. Penalty. Any person who violates any ordinance, rule, instruction or sign within this ordinance is guilty of Florida Statute 810.08 Trespass unless the violation is a greater offense under State, County or City criminal codes, in which case the violation shall be punishable as the greater offense.
- c. The City of Freeport reserves the right of the following: Florida Statute 715.07 Vehicles or vessels parked on private property; towing.

(1) As used in this section the term:

- (a) "Vehicle" means any mobile item which normally uses wheels, motorized or not.
- (b) "Vessel" means every description of watercraft, barge and/or boat used or capable of being used as a means of transportation on water, other than a seaplane or a "documented vessel" as defined in s.327.02.

(2) The Park Director or any person authorized by the City of Freeport, which person may be the designated representative of the City of Freeport, may cause any vehicle or vessel parked on such property without the City of

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Freeport's permission, to be removed by a person regularly engaged in the business of towing vehicles or vessels, without liability for the costs of removal, transportation, or storage or damages caused by such removal, transportation or storage, under any violation of this ordinance.

Section 8: Authority and Purpose.

This ordinance is adopted pursuant to the authority granted to cities by Chapter 125, Florida Statutes.

Section 9: Conflict.

Those portions of this ordinance which subject matter is in conflict with stricter ordinances adopted by the City of Freeport are hereby repealed.

Section 10: Severability.

Should any word, phrase, sentence, or section of this ordinance be held by a court of competent jurisdiction to be illegal, void, unenforceable, or unconstitutional, then such language shall be severed from this ordinance and the remainder of the ordinance shall remain in full force and effect.

Section 11: Effective Date:

This ordinance shall take effect as provided by law.

ADOPTED in an advertised public hearing of the City Council of the City of Freeport this _____ day of _____ 2020.

FREEPORT CITY COUNCIL

Mayor

ATTEST:

City Clerk

Tab 9



Freeport Planning & Zoning Department
P.O. BOX 339 * 16040 HWY 331 BUSINESS * FREEPORT, FLORIDA 32439

Date: April 6, 2020

To: Freeport City Council

From: Latilda Hughes-Neel AICP *LHN*

Re: Nuisance Complaint Site History
1615 St Hwy 20 E/1667 St Hwy 20 E/1675 St Hwy 20 E
Parcel Numbers 14-1S-19-23000-013-0000/013-0010/016-0010

The owners of the above referenced parcels were notified by certified mail in August 2014 that a nuisance condition existed and were given a deadline of September 15, 2014 for correction. When no correction was made, the matter was carried to the City Council on November 10, 2014. The City Council voted to turn the matter over to the City Attorney for correction. A substantial amount of clean-up was done and the owners at 1667 St Hwy 20 E placed a 6' fence in their front yard.

The property conditions deteriorated again. The property owners were notified by certified mail in August of 2018 that the property conditions had again become a nuisance. The owners made some progress. When the City's dumpster program for nuisance violations became available, so the owners signed a right-of-entry form so that a city dumpster could be placed on the property for clean-up. According to our records, 10 empty dumpsters have been placed at 1675 Hwy 20 E on the following dates: 3/14/19, 4/10/19, 5/22/19, 6/6/19, 7/2/19, 7/15/19, 9/10/19, 10/7/19, 11/26/19, and 2/6/20. The last dumpster was picked up by the County and has not been replaced due to the current County State of Emergency. Non-essential roll-offs are shut down at this time.

You have individually and collectively received a number of letters and photos which give an accurate description and picture of the situation.

Staff is requesting that the matter be again forwarded to the City Attorney for remedy.

Latilda Hughes-Neel

From: Fred Stanley <stafred@co.walton.fl.us>
Sent: Thursday, March 19, 2020 11:50 AM
To: Planning Clerk
Cc: Billy McKee; Latilda Hughes-Neel; Planning Admin
Subject: RE: 1653 1667 and 1675 Highway 20 E

Hi Marge,

I don't have any record of us placing any of your dumpsters at 1653 or 1667 Hwy 20 E, however we have placed a total of 10 of your dumpsters at 1675 Hwy 20 E and rotating them out as needed on the following dates: 03/14/19, 04/10/19, 05/22/19, 06/06/19, 07/02/19, 07/15/19, 09/10/19, 10/07/19, 11/26/19, 02/06/20 which is currently still on site. It appears that this address is associated with a City of Freeport code enforcement violation and has been ongoing for more than a year. I hope this is the information that you were looking for and if you need anything else don't hesitate to contact me.

Thank you,

Fred Stanley

Fred Stanley
Walton County Solid Waste
1118 Institution Road
DeFuniak Springs, FL 32433
(850) 892-8180/ext. 5909
stafred@co.walton.fl.us



HOW DID WE DO? In order to assist us in providing the highest level of Customer Service, please take the time to complete our short survey. [Walton County Customer Satisfaction Survey](#)

Under Florida law, Florida Statute 119.011, chapter 2006-32, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

From: Planning Clerk <planningclerk@freeportflorida.gov>
Sent: Thursday, March 19, 2020 10:51 AM
To: Fred Stanley <stafred@co.walton.fl.us>
Subject: RE: 1653 1667 and 1675 Highway 20 E

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you so much!

Robert & Donna Cushman

. 69 Fairway Xing
Freeport FL 32439
850-880-6545

March 16, 2020

Clay Adkinson, Freeport City Attorney
PO Box 1207
Defuniak Springs, FL 32435

*Russ -
Donna I hope this letter
will produce action!
Good luck
Bob & Donna 3/16/20*

This letter is in reference to Parcel #14-15-19-23000-013-0010 &
Parcel #14-15-19-23000002-0000 (See attached Walton Property Appraiser reports):



AND in reference to Parcel #14-15-19-23000-013-0000:



Robert & Donna Cushman
March 16, 2020
Page 2

I'm sure that you and all of the City of Freeport Officials and Walton County Officials -- as well as Freeport property owners -- are aware the appalling condition of these two trailer properties on the north side of Hwy 20 (east of Hwy 331) - both within Freeport City Limits. These properties are on a major road entering and leaving Freeport. It is unbelievable that the ordinance violations of property maintenance and Health & Safety issues have existed at least since we bought our home in Freeport almost 13 years ago - without resolution!

In fact, it is worse now than ever before.

Debris, junk, litter and garbage spans across these three property boundaries (and beyond) as shown in the attached Walton County Property Appraiser's "documentation" and photographs -- with possibly three different owners involved - Frith, Shephard and Rhea, as Trustee for Darity.

Over the past 6 years, my wife and I have made many attempts to get these violations corrected. In 2015, the "junk dealer" at 1653 (*is this a licensed business?*) put up a fence to keep the junk and debris out of public view and off Hwy 20's roadside. The fence is now falling down and his junk and debris is spread out within a few feet of Hwy 20.

This is an imminent safety hazard! FDOT must be concerned about a driver who is texting, hitting a junked water heater -- then careening out of control -- for a head-on wreck where people die.

The trailer at 1675 is squalid, filthy with garbage, quite possibly rat-infested and should be condemned. It is definitely a health risk to adults and -- without a doubt -- to children. Incredibly, we've seen small children in the trailer's doorway in the past.

To our best count, we have made 34 phone calls and exchanged 8 emails over the years!

Here's a list of some of the people who have been involved with this issue since we have been trying to get resolution for the past 6+ years:

Walton County Commissioner Bill Chapman's Aide - Jeff Skipper
Walton County Code Enforcement Supervisor - Bill Williams
Walton County Code Enforcement Officer - Kurt Rose
Walton County Health Dept - Marissa Smith

Robert & Donna Cushman
March 16, 2020
Page 3

City of Freeport - Mayor Barley
City of Freeport - City Manager - Gary Mattison
City of Freeport - City Planner - Latilda Hughes-Neel
City of Freeport - Water-Sewer Dept - Jennifer Douglas

Freeport has a beautiful City Hall. Our Library is first class -- and our Memorial Park is awesome - all things that Freeport residents can be proud of. But it's an embarrassment to every person living in Freeport that this inexcusable debacle has not been resolved in this incredible length of time! And these properties sit within a stone's-throw of the "Welcome to Freeport" sign!

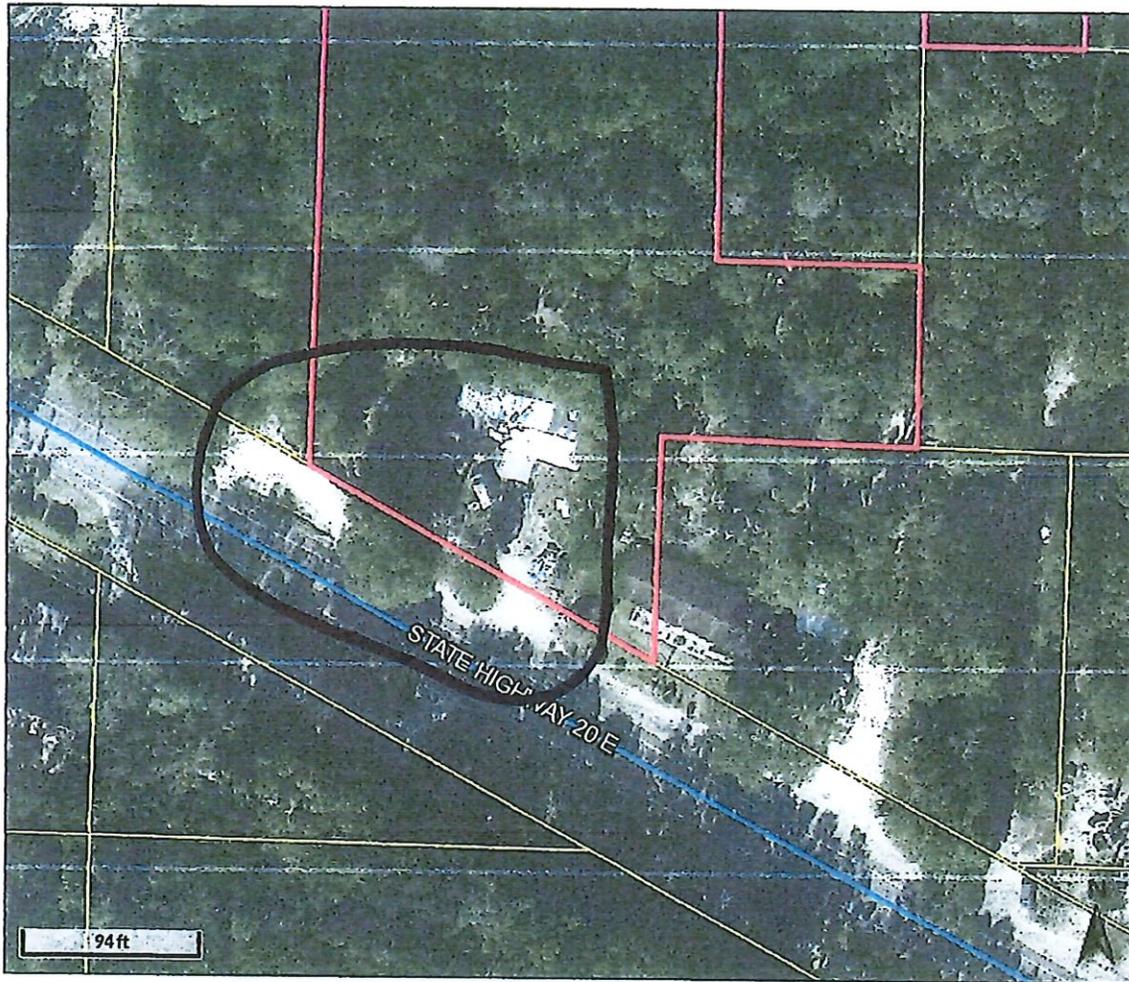
The photos demonstrate a clear violation of at least 6 municipal ordinance sections, which give the City the authority to take action to remedy and impose Fines as necessary. We have the laws. What's the problem with enforcing the applicable ordinances?

With Walton County being the 6th fastest growing county in the United States, this spotlight is bringing more and more public interest, a housing boom and exposure to Freeport. Walton County and the City of Freeport should join together and step forward to be proactive and address these long-standing violations in a more professional, urgent manner - using laws and ordinances already in place to resolve these violations completely and never allow them to progress to this level again.

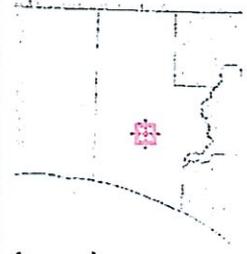
PLEASE tell us what YOU can do -- from a legal perspective -- to force these owners to clean up their horrendous and appalling properties and bring Freeport up to the standards we all expect.

Thank you,

Robert & Donna Cushman
Robert & Donna Cushman



Overview



Legend

-  Parcels
-  Roads
-  City Labels

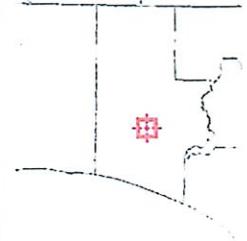
Parcel Number	14-15-19-23000-013-0000	Physical Address	1653 ST HWY 20 E	Building Value	\$14,196	Just Value	\$54,053	Last 2 Sales							
Acreage	9.69	Mailing Address	FRITH ALMA JEAN & ET AL	Misc Value	\$49	Assessed Value	\$53,788	Date	9/27/2005	Price	\$100	Vacant	N	Qual	U
Property Usage	SINGLEFAM	Address	1667 ST HWY 20 E FREEPORT, FL 32439-4449	Land Value	\$39,808	Exempt Value	\$8,896	3/23/2005	\$100	N	U				
				Ag Land Value	\$0	Taxable Value	\$44,892								
				Ag Market Value	\$0										

Date created: 3/6/2020
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Developed by  **Schneider**
GEOSPATIAL



Overview



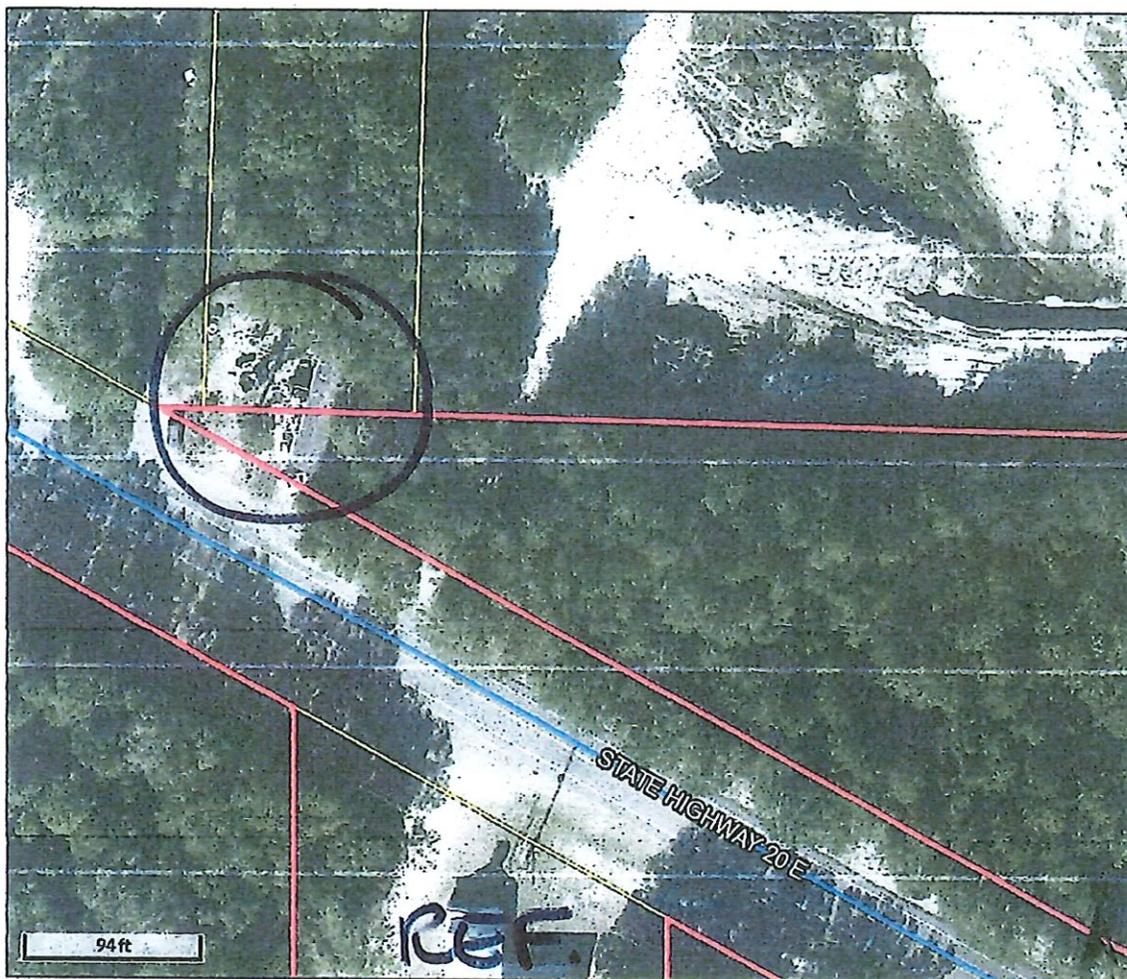
Legend

- Parcels
- Roads
- City Labels

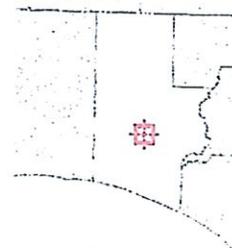
Parcel Number	14-15-19-23000-013-0010	Physical Address	1675	Building Value	\$0	Just Value Assessed	\$6,409 \$6,114	Last 2 Sales							
Acreage	0.626	Mailing Address	SHEPHARD ELLA	Misc Value	\$400	Value		Date	6/13/1996	Price	\$100	Vacant	Y	Qual	U
Property Usage	PPMH	Address	1667 STHWY 20 E FREEPORT, FL 32439	Land Value	\$6,009	Exempt Value	\$0	7/1/1990	\$100	Y	U				
				Ag Land Value	\$0	Taxable Value	\$6,114								
				Ag Market Value	\$0	Value									

Date created: 3/6/2020
Last Data Uploaded: 3/3/2020 6:53:30 PM

Developed by Schneider GEOSPATIAL



Overview



Legend

-  Parcels
-  Roads
-  City Labels

Parcel Number	23-15-19-23000-002-0000	Physical Address	1675	Building Value	\$0	Just Value	\$76,700	Last 2 Sales							
Acreage	59	Mailing Address	MIKE RHEA B TRUSTEE OF TRUST & DARITY DONNAM	Misc Value	\$0	Assessed Value	\$7,350	Date	5/10/2012	Price	\$100	Vacant	Y	Qual	U
Property Usage	TIMBERLAND	Address	14800 CRYSTAL COVE STAPT#903 FT MEYERS, FL 33919	Land Value	\$0	Exempt Value	\$0		3/20/2006	\$100	Y	U			
				Ag Land Value	\$7,350	Taxable Value	\$7,350								
				Ag Market Value	\$76,700										

Date created: 3/6/2020
 Last Data Uploaded: 3/3/2020 6:53:30 PM

Developed by  Schneider GEOSPATIAL

March 27, 2020

Mayor Russ Barley
P.O. Box 339
Freeport, FL 32439

RE: Parcel #14-1S-19-23000-013-0010 and #14-1S-19-23000002-0000 plus #14-1S-19-23000-013-0000

Dear Mayor Barley,

This letter is in agreement with our neighbors, Robert and Donna Cushman, who recently sent letters to our Freeport City Attorney and yourself regarding the subject properties.

We understand you are taking some action regarding the terrible condition of these properties. And we want you to know we appreciate anything that you can do to rectify this situation. Thank you for putting this subject on the agenda for the next City Council Meeting on April 14. We look forward getting the teleconference information on the Freeport City website soon.

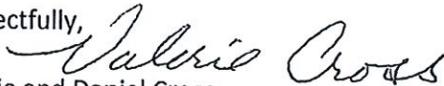
As a 30-year experienced Real Estate Broker, I have been disgusted by the condition of these properties for years. When we first moved here in 2014, I contacted your office about this "blight" situation. I don't know who I spoke with, but they were not aware of any blight ordinances in Freeport, and frankly, didn't know what the word "blight" meant. They said they would pass my concern on to you, but I imagine never did. Even though I'm only licensed in Michigan, I know there are blight ordinances in every area of that state...both rural and urban. I can't imagine the beautiful State of Florida and our growing City of Freeport does not have that authority or ability.

I know properties such as these can be severely damaging to the desirability and marketability of an area. And the worst property is right next to your beautiful new "Welcome to Freeport" sign. Not only are these properties horrible to look at, but it has to be a health and safety risk for the owners and possibly for the City of Freeport for not enforcing a clean-up.

We will also be sending a letter to the Freeport City Attorney, Clay Adkinson. We hope it helps having community involvement to push through some kind of positive change on these properties.

Thank you for ALL you do.

Respectfully,



Valerie and Daniel Cross
1459 Brushed Dune Cir
Freeport, FL 32439
989-302-1557
val@ask4val.com

March 29, 2020

City of Freeport

Mayor Russ Barley

Ref: Properties that continue to languish on sites: Parcel #
14-15-19-23000-013-00110;14-15-19-230000002-0000 and
14-15-19-23000-013-0000 located inside Freeport city limits

Mayor Barley:

It is my understanding that you are pursuing actions regarding the aforementioned properties at the next scheduled City Council meeting slated for April 14, 2020. Properties such as these, if they continue to languish, will have detrimental effects on surrounding communities as well on potential newcomers considering to reside in this area. Surely Walton County Code Enforcement has the ability and authority to move on eradicating the conditions that persist at these locations. Accordingly, with the ever presence of the coronavirus dilemma these properties present a clear and present health danger to all concerned residents in this area.

Accordingly, I am asking that the administrative officials of Freeport and Walton County to address these health and safety issues existing at these properties without delay.

Thanking you in advance, I am,

Tommy E. Pepper



Tommy & Renee Pepper
1063 Brushed Dune Circle
Freeport, Florida
32439-6266



Freeport Planning Department

Planning & Zoning/Code Enforcement

Grants Coordination/Floodplain Management

P.O. BOX 339 * FREEPORT CITY HALL * 112 HIGHWAY 20 WEST * FREEPORT, FLORIDA 32439

Date: December 19, 2014

To: Adkinson Law Firm

From: Latilda R. Hughes-Neel, City Planner

Re: Code Violation.

Parcel Number(s): 14-1S-19-23000-013-0000
14-1S-19-23000-013-0010
14-1S-19-23000-016-0010

Location Address(es): 1615 St Hwy 20 E
1675 St Hwy 20 E

Owner: Alma Jean Frith; Eartha Lee Shepard Jr; Queen Elizabeth Douglas
and Ella Shepard

Owners' Mailing Address: 1667 St Hwy 20 E / Freeport FL 32439

Nature of Code Violation: Nuisance Ordinance 96-1

Date established for correction: September 5, 2014

Per action taken by the Freeport City Council on November 10, 2014, I am forwarding the above code violation for resolution. Supporting documentation is attached.



CITY COUNCIL:
Amanda Green/Seat 1
Elizabeth Brannon/Seat 2
Eddie Farris/Seat 3
Boots McCormick/Seat 4
Elizabeth Haffner/At Large

MAYOR:
Russ Barley
112 Highway 20 West
Freeport FL 32439
Phone: 850-835-2822
Fax: 850-835-3137

August 6, 2018

Re: NUISANCE VIOLATION

Property Owner/Address: Alma Jean Frith; Eartha Lee Shepard Jr; Queen
Elizabeth Douglas and Ella Shepard
1667 St Hwy 20 E
Freeport FL 32439

Parcel Number(s): 14-1S-19-23000-013-0000
14-1S-19-23000-013-0010
14-1S-19-23000-016-0010

Physical Location: 1653 St Hwy 20 E
1667 St Hwy 20 E
1675 St Hwy 20 E

To Mr. /Ms. Frith, Shepard, Douglas and Shepard:

Please be advised that the City conducted a site inspection of the above referenced property on August 6, 2018. The City has determined that the referenced property does not meet city standards in terms of maintenance and upkeep, per the City's adopted Nuisance Ordinance 96-1, and that the property is in violation of Section(s) 6.A-6.C, which specifically state:

“ A. The creation or maintenance of any condition capable of breeding flies, mosquitoes, or other arthropods capable of transmitting diseases directly or indirectly to humans.

B. The accumulation of rubbish, trash, garbage, litter or other solid or liquid waste materials in violation of this Ordinance.



C. The existence of any dwelling, house, building structure or real property on which a dwelling, house, building, or other structure is located which is unsafe, unsecured, deteriorated, degraded with obscene graffiti, or a menace to the health safety and welfare of the citizens of the City of Freeport.”

You are hereby put on notice that you must correct the violations stated above within thirty (30) days of receipt of this notice. If removal, abatement or discontinuance of the cited nuisance or conditions is not voluntarily completed within the stated time set forth in the notice, the City shall institute such legal proceedings charging violation of Ordinance 96-1 and/or seek other remedies as specified in Ordinance 96-1 and the Freeport Land Development Code, including but not limited to fines up to \$250 per day that the code violation remains in place past the period specified for correction.

Please be advised accordingly.

Sidney Russell Barley, Mayor
City of Freeport

cc: Clayton J.M. Adkinson, Esq., City Attorney
Cliff Knauer PE, City Engineer
Latilda R. Hughes-Neel AICP, Planning Director

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (“MOA”) is made this _____ day of _____ 2020 (“Effective Date”) between Freeport 860 LLC, a Florida limited liability company (“Freeport 860”) and the City of Freeport (the “City”). Freeport 860 and the City shall collectively be referred to as the “Parties”.

WHEREAS, the Parties entered into that certain Reclaimed Water Agreement dated February 29, 2008 (“Agreement”), and;

WHEREAS, the Parties recognize that the City is in the process of obtaining permitting to commence construction on a new wastewater treatment plant, and;

WHEREAS, as part of that permitting process, it is necessary for the City to obtain an amendment to the Agreement to provide for an increase in the gallons per day, and;

WHEREAS, Freeport 860 recognizes and agrees the new wastewater treatment plan is necessary and a benefit to both Parties, and the Hammock Bay community, the City’s residents and businesses, and;

WHEREAS, the Parties agree that at this time certain impracticalities exist in determining the specifics of additional terms of a an Amended Reclaim Use Agreement, including, but not limited to, whether separate metering for reclaimed water will be feasible, the actual expected rate of water other than the maximum output of the treatment facilities, and what charges, if any, the City would place on reclaimed water, and;

WHEREAS, the Parties agree and recognize that, notwithstanding those impracticalities in determining such specific terms of an Amended Reclaim Use Agreement, such an amendment to the Agreement is necessary, and shall occur, and will include, at a minimum certain provisions identified herein.

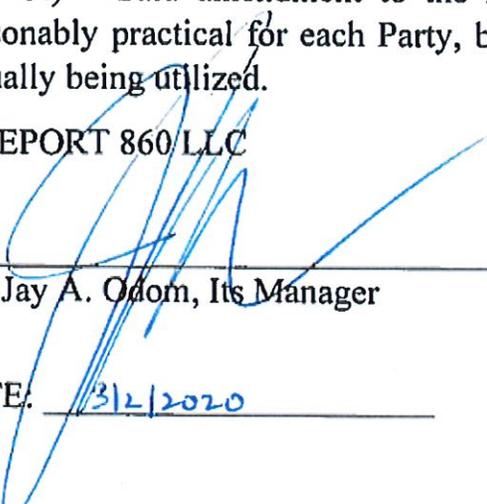
NOW, THEREFORE, the Parties do hereby agree and enter into this MOA to memorialize the terms hereof, with each Party intending to be bound hereby and thereafter fully and faithfully comply herewith, and mutually covenant and state:

- 1.) The Parties agree to enter into an amendment to the Agreement presently in place, to provide, at a minimum, an increase in the gallons per day stated in the Agreement to a rate of up to 1,440,000 gallons per day.

2.) The Parties further agree to negotiate other terms related to metering procedures, rates for reclaimed water, actual expected output and limitations thereon, and other similar terms that would be necessary to formalize the amendment to the Agreement.

3.) Said amendment to the Agreement shall be entered to as soon as reasonably practical for each Party, but prior to the increased gallons per day to actually being utilized.

FREEPORT 860 LLC

BY: 
Jay A. Odom, Its Manager

DATE: 3/2/2020

THE CITY OF FREEPORT

ATTEST:

BY: _____
MAYOR
Russ Barley

Lori Cox, Assistant City Clerk

DATE: _____

Tab 11

OWLS HEAD FARMS/ CITY OF FREEPORT
DEVELOPERS AGREEMENT

AGREEMENT

This agreement is entered into this ____ day of _____, 2020, between the City of Freeport, Florida, a Florida municipality, hereafter “City” and Owls Head Farms LLC, a Florida Limited Liability Company, hereinafter “Developer: who covenant and agree as follows:

1. The Developer has acquired property within the municipal boundaries of the City, and desires to complete development of that property in accordance with all laws, rules and regulations of the City, and in compliance with terms contained herein proposed to the City by the Developer.

2. The property subject to this agreement is commonly referred to as of the date of this agreement as the Owls Head Farms Subdivision. At this time, the required site improvements have not been completed.

3. The City desires to install sewer lines on the west side of US 331 from the intersection of US 331 and County Road 883 (aka 331 Business) south to the Riverwalk Development located south of State Road 20 and is willing to commit to using the sewer capacity fees collected for the first 300 units in Owls Head Farms toward the costs associated with the sewer installation project (“Project”).

4. The Developer, recognizing the significant benefit the completion of the sewer installation project referenced herein will have on the development of the property, and desiring to see said project completed at the earliest practical time to allow development to proceed as early as possible, has proposed to pay both the water and sewer capacity fee(s) due for the first 300 single-family residential units in the Owls Head Farms Subdivision in accordance with this agreement to accomplish the expedited completion of the sewer installation project. The Developer and City both acknowledge and agree that no specific water project has been identified for use of the prepaid water capacity fees listed herein, and no part of this agreement is contingent on the City’s use of those water capacity fees for any specific project or use within any specific period of time.

5. A capacity fee amount for the first 300 single-family residential units in the Owls Head Farms Subdivision has been established by the City Engineer as \$345,000 for water and \$2,026,500 for sewer, for a total of \$2,371,500.

6. Upon execution of this agreement, the parties agree to the following terms of development commencement.

a. The City will move forward with obtaining right-of-way easements on the west side of US 331 outside of the FDOT right-of-way to install sewer lines which will serve the Owls Head Farms development.

OWLS HEAD FARMS/ CITY OF FREEPORT
DEVELOPERS AGREEMENT

b. The City will move forward with design and construction of the sewer lines on the west side of US 331 from the intersection with CR 883 south to the Riverwalk development south of State Road 20 as required.

c. The City shall not make approval of the plat for Phase I of Owls Head Farms Subdivision ("Phase I Plat") contingent or dependent upon the completion of the Project. To the extent the Phase I Plat is submitted to the City, and complies with all laws and regulations entitling it to be adopted and thereafter recorded, the City shall not withhold approval for reasons related to the progress stage of the Project. In no event, however, shall any certificates of occupancy be issued until the Project is complete and certified by the appropriate state and federal regulatory agencies.

d. The Developer will pay the City \$283,500 in water and sewer capacity fees for Owls Head Farms upon execution of this Agreement.

e. The Developer will pay the City \$696,000 in water and sewer capacity fees for Owls Head Farms upon issuance of a Notice To Proceed for the construction of the Project.

f. The Developer will pay the City \$696,000 in water and sewer capacity fees for Owls Head Farms once the construction of the Project is 50% complete as certified by the City Engineer.

g. The Developer will pay the City \$696,000 in water and sewer capacity fees for Owls Head Farms upon issuance of a Notice of Substantial Completion for the Project by the City Engineer.

7. The City and the Developer both expressly acknowledge and agree that this Agreement is voluntary, and the City has not compelled, required or otherwise taken any action that makes the payment schedule herein a necessity. The City and the Developer further expressly acknowledge and agree that in light of this voluntary nature of this agreement, that any prohibitions against the advanced or early payment of such fees that may be applied in this situation are waived as a claim or defense between the parties and shall not act to prevent compliance with the terms of this agreement.

8. The Developer agrees to comply with the terms of development commencement and with the express understanding that development shall not commence, except as provided in paragraph 6(d), above, absent adherence to the terms herein and all other applicable laws, rules and regulations.

9. The Developer acknowledges that this Agreement shall control over and in place of any and all prior agreements, whether formal or informal between the Developer or that Developers predecessors in this project and the City.

OWLS HEAD FARMS/ CITY OF FREEPORT
DEVELOPERS AGREEMENT

10. The Developer expressly binds all heirs, assigns, transferees, subsequent purchasers and successors in interest or in title to this property, in whole or in part, to the terms of this agreement.

11. Any action brought to enforce this agreement shall be brought in the Circuit Court in and for Walton County, Florida, and the prevailing party in such action shall be entitled to all costs expended, including but not limited to reasonable attorney's fees, costs of suit and related expenses.

12. This represents a complete agreement between the parties and shall only be modified or amended in writing by mutual agreement of the parties.

Dated this _____ day of _____, 2020

City of Freeport Florida

Russ Barley, Mayor

Doug Duncan/Owls Head Farms

City Seal

Approved as to Form: _____ City Attorney

PENDING LIST

Tab 12

Assigned	Project	Update Information
Attorney	City Council Districts	Attorney is working with Supervisor of Elections
Attorney/ Councilman McCormick/ Parks Director	Recreation Facility Ordinance	2nd Reading April 14th, Regular Council Meeting. As of 4/7/2020
Attorney	Ordinance/Resolution for approved Commercial water and sewer rate study approved by Council on 11/12/2019	Rate study adopted 2/27/2020, Resolution/Ordinance format approved.
Attorney/ Staff	Ordinance Language & Municode Irrigation Verbiage cross referenced in Water & Sewer in the LDC.	Special meeting 2/27/2020 direction was for staff to work with Clay and bring back to Council.
Charlie Simmons	Road agreement with Walton County and Hammock Bay Roads	Put under Charlie as of 3/10/2020 Regular Council Meeting.
Finance Officer/ Utilities Billing Manager	Bad Debt Write Offs	Debbie is going through each account and hopes to have complete by the end of April. As of 4/8/2020
Finance Officer/ Council	Forensic Audit	Auditors were here on Feb. 25th and 26th. Update as of 3/4/2020
Clerk's Office	City Manager Position	Re advertised position on 3/10/2020 on ICMA, FCCMA, FL League and City Website. Closing date: 4/10/2020. Next steps to be addressed at the April 14th teleconference meeting. As of 4/8/2020
Clerk's Office	Agenda Software	Received 2 hours training on 4/7/2020 on the Council's portal to show them how to use the software. I need to set up individual time slots with Council to train. As of 3/7/2020
Clerk's Office	Sports Complex WIFI	Waiting on Centurylink Cisco Merake team to add WIFI security license. Once that is complete next step is to work with them, Jeffrey from CRC to implement best practice security measures.

PENDING LIST

Planner	331 Branding Logo "Anchor Here Grow Here" Trademark	Latilda to bring back ideas. As of 3/10/2020 Regular Council Meeting
Planner	Safe Routes to School Grant Phase II	Latilda to reach out to schools, principles and PTO's about an online survey. Also has plans to call school district and county commissioners. Has call in to SRTS as well. As of 3/11/2020
Planner	331 South Corridor Standards	2nd Reading April 14th, Regular Council Meeting. As of 4/7/2020
Councilman McCormick	City Fuel Tank	Council approved to further explore pricing and funding opportunities as of 9/27/2019

Dewberry Project Updates - April 2020				
Project	Description	Dewberry Project #	Project Status	Project Estimated Completion Date
SRF Phase I Wastewater Improvements - Construction	Construction engineering and inspection services for Phase I Wastewater Improvements	50102128	Construction approximately 80% complete. Performing 4-Mile Creek bore. Working on lift stations. Finishing connections in Hammock Bay	Jul-20
USDA WWTF	Design and permitting for the WWTF expansion to 1.5 MGD	50092278	90% design complete. Responding to FDEP RAI	on schedule with Agreement
Recreational Trails Grant - Hammock Bay	Construction of recreation trails and amenities at the City parcel in Hammock Bay	50098665	Construction 95% complete. City to submit for reimbursement	Reimbursement deadline September 21 2020
FDOT SR-20 Beautification Grant	Design and construction of landscaping improvements along SR 20	50108564	Design and permitting complete. Received an extension from FDOT. Construction to begin late summer 2020	FDOT extension until Nov. 2020
East Bay Loop Road Watermain Improvements	Survey, design and permitting for 14,000-ft of watermain improvements along East Bay Loop Road	50108562	Waiting on Contractor to finalize Agreement and provide schedule	Construction to start Spring 2020
Lafayette to East Jackson Force main Upgrade	Survey, design and permitting for force main improvement from N. Jackson to Lafayette Lift stations	50108563	Construction starting 4/13/2020	Construction start April 2020
US 331 North Water and Sewer Expansion	Easement and developer's agreement for utility expansion along US 331 north of SR 20	50108576	On agenda for approval of revised developer's agreement	
4-Mile Creek Park	Joint project between Walton County and Freeport		Parks Department performing inhouse. Dewberry provided plans	
West Bay Loop Lift Station Improvements	Performing upgrades to West Bay Loop lift station	50108573	Survey complete. Design ongoing	Design to be completed by end of April
SRF Phase I Water Improvement - Design and Permitting	Design and permitting for the US 331 water main improvements from SR-20 south to Lagrange	50108578	design ongoing	100% Plans and permits ready by 6/1/2019 to submit for August 2020 SRF funding.
Washington Street resurfacing and stormwater improvements	Design of roadway resurfacing and stormwater improvements	50119502	Design finalized. Coordinating schedule with County and to bid project end of April	Construction summer 2020
Barrier Free Park Phase I Improvements	Design of Phase I Barrier Free Park improvements	50119501	Design 65% complete. Sent draft plans to Grant coordinator	Bid project May 2020
Elevated Water Tank Maintenance Contract	Support City with 10-year maintenance contract for elevated water storage tanks	None	Scheduling tank inspection	
Wagon Wheel Ground Storage Tank	Provide design support for a ground storage tank at the Wagon Wheel well site		Working with tank suppliers for conceptual plan	
Jolly Bay Road Forcemain Repair	Provide directional bore design for forcemain repair	50108575	Construction starting 4/13/2020	
WWTF Optimization Study	Provide recommendations to bring online the wastewater reuse system	50108568	Dewatering press has been rented and to be delivered mid April	
Roadway Maintenance Plan			Received formal list of County vs. City roads and funds allocated; working on formal response with City Planner	
City Hall Facilities Plan	Community center		Researching funding opportunities	

SILVER SAN PALMETTO

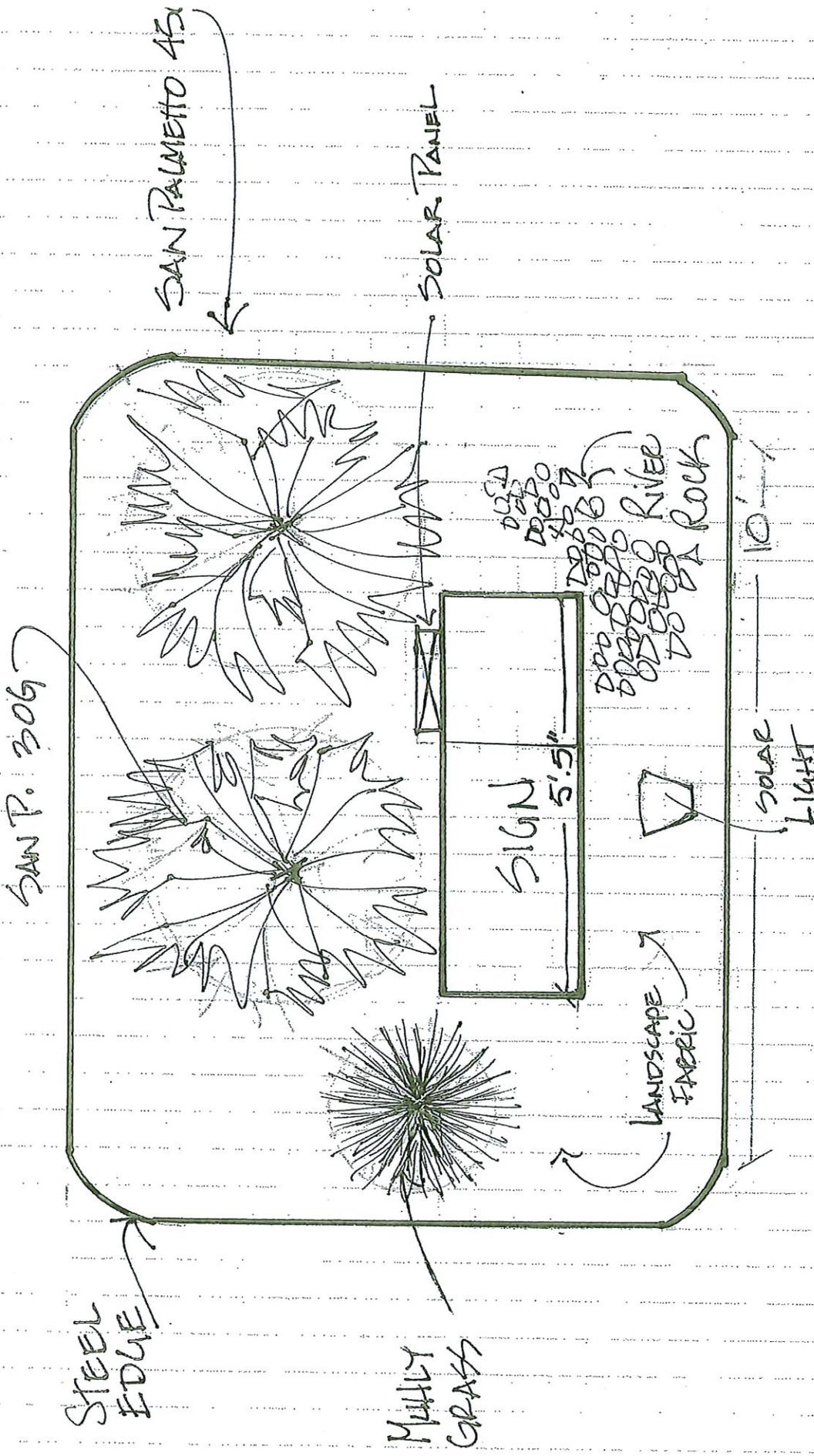


GULF MUDHUT GRASS

RIVER ROCK IN/LANDSCAPE FABRIC

STEEL EDGE

SOLAR LIGHTING



SEE SEPERATE SHEET FOR
 PLANTS SIZE,
 QUANTITY, NOTES.

FREEPORT SIGNAGE LANDSCAPE

CITY OF FREEPORT WELCOME SIGNS 2 SIGNS ON 20 E & N
 2 SIGNS ON 331 N & S

1/2" = 1'-0"

DESIGNED BY Sandra Diamond-Byrne 850-502-0491

MARCH 3, 2020

Sales Quote

S-QU00033395



Cash Sales

Ship-to Address
Cash Sales

G&S Nursery
P.O. Box 215
Lake City, FL 32056

Sandra Diamond-Byrne 850-502-0491

Document Date
March 4, 2020

Salesperson
Frank Severino

Payment Terms
Cash on delivery

Shipment Method

Austin Rice *austin@gsnursery.com*
fax no. (386) 754-6901

Item	Description	Quantity	Unit	Unit Price	Line Amount
45SRSS	Saw Palmetto - Silver 4'H	4	45GAL	325.00	1,300.00
30SRSS	Saw Palmetto - Silver 36"-40"H 32"-36"Spr	4	30GAL	225.00	900.00
3MCAS	Muhly Grass 20"-22"H 18"-22"Spr	4	3GAL	5.75	23.00
100	Delivery Fee	1	PER	300.00	300.00
				Subtotal	2,523.00
				Total Tax	155.61
				Total \$	2,678.61

Quotes are good up to 30 days from document date

Requested this Quote from Austin Rice of G&S
Need to Send Customer Form and Tax ID. exempt info

Tax exempt!

LANDSCAPE ESTIMATE

	<u>Hardscape</u>	<u>Size</u>	<u>Notes:</u>	<u>Cost</u>	<u>Ext Cost</u>
4	<u>FREEPORT CITY SIGNS</u>				
20	STEEL EDGE per sign. 40'	8' pcs	5 per sign		\$ -
400	LANDSCAPE FABRIC per sign 100 sf	SF			\$ -
4	RIVER ROCK medium Square ft per bed 70 x 2"D	Tons	approx. 1 CYD per ton		\$ - \$ -
4	SOLAR LIGHTS				\$ -
	<i>approx w warranty</i>	<i>32.99</i>		<i>40.00</i>	<i>\$ 160.00</i>
		<i>6.99</i>			
<u>Qty</u>	<u>Plant Names</u>	<u>Size</u>	<u>Notes:</u>	<u>Cost</u>	<u>Ext Cost</u>
					\$ -
4	SILVER SAW PALMETTO	45G		\$ 325.00	\$ 1,300.00
4	SILVER SAW PALMETTO	30G		\$ 225.00	\$ 900.00
					\$ -
4	GULF (PINK) MUHLY GRASS	3G		\$ 5.75	\$ 23.00
					\$ -
1	Delivery			\$ 300.00	\$ 300.00
				SUB TOTAL	
	Labor to Install Plants and products				
	Contractor will also need to water in intial installation.				
	<i>Contractor interested in Providing Quote on labor to install.</i>				
	<i>John Cook C&F Landscaping (850) 238-2684</i>				
	<i>HELM'S HAULING - ROCK 218-6895</i>				
	Please provide line item cost per line				

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by CLY

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| 108 answered questions

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Size: Model 1

Model 1	Model 2
\$32.99	\$32.99

- 60 SUPER BRIGHT SOLAR LED: 300Lumen,120 degree beam angle,provide maximum illumination for large spaces
- 4W/6V SOLAR PANEL, 4000 mAh LITHIUM-ION RECHARGEABLE REPLACEABLE BATTERY:good enough to provide an average of 8-10 hours continuous illumination time with full charge for dusk to dawn
- TWO EASY WAYS TO INSTALL:adjustable wall mount bracket and one stroke, you can install it either on a wall and use it as security light or place it in the ground and use it as landscape light
- IP66 RATING FOR WATERPROOFNESS: this solar flood light can be installed and left outdoors in any weather conditions all year round,just need to wipe out dust
- LIGHT SENSOR:this solar flood light will turn on at dusk and turn off at dawn automatic at working mode. Die cast aluminium and bright led output at 60 degree to cover wider angle

\$32.99

& FREE Shipping. Details

Want it Sunday, March 8? Order within **8 hrs 18 mins** and choose **Two-Day Shipping** at checkout. Details

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Qty: 1

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