



CITY COUNCIL:
Amanda Green/Seat 1
Elizabeth Brannon/Seat 2
Eddie Farris/Seat 3
Boots McCormick/Seat 4
Elizabeth Haffner/At Large

MAYOR:
Russ Barley
P.O. Box 339/112 State Highway 20 West
Freeport, Florida 32439
Phone (850) 835-2822 / Fax: (850) 835-3137
www.freeportflorida.gov

City of Freeport
REGULAR COUNCIL MEETING AGENDA
Revised
City Hall Council Chambers
June 9, 2020 at 9:00 AM

1. Meeting Called to Order
2. Invocation and Pledge of Allegiance
3. Swearing in of Mark Martin
4. Auditors Report 2019 Financial Statements
5. Recognition of Guests
 - a. Coremain—Kevin Smith and John Wood, Flexnet presentation for meter reading
6. Public Comment on Consent Agenda
7. Approval of Consent Agenda
 - a. Bills
 - b. Minutes from May 12, 2020 Special Council Meeting
May 14, 2020 Special Council Meeting
May 18, 2020 Special Council Meeting
May 20, 2020 Special Council Meeting
May 26, 2020 Special Council Meeting
May 28, 2020 Special Council Meeting
May 28, 2020 Regular Council Meeting
8. Consideration of Additions/Deletions to the Agenda
9. Approval of Agenda with Additions/Deletions
10. Staff Reports
 - a. Water
 - b. Sewer
 - c. Parks/Projects



The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 pm on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).

7.a

Batch: 13077 / Period: 05.28.2020 /Sorted By: Input Order

Vendor	Name						
1908	LEAF	Invoice: 10659067	ADMIN & SEWER SERVER LEASE	PO#: 0			
		Inv Date: 05.21.2020	Inv Amt: 390.03	Payment: 0	Name:		
		Due Date: 06.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 05.21.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SERVER LEASE - ADMIN	0.00	0.00	292.52		001-510-44400 Equipment Lease	
2	SERVER LEASE - SEWER	0.00	0.00	97.51		420-535-44400 Equipment Lease	
*** TOTAL ***			0.00	390.03			
1621	CENTURYLINK	Invoice: BILL.05.19.20	CENTURYLINK BILLS WATER / SEWE	PO#: 0			
		Inv Date: 05.19.2020	Inv Amt: 488.11	Payment: 0	Name:		
		Due Date: 06.18.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 05.19.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CENTURYLINK - WATER	0.00	0.00	281.08		410-533-44100 Telephone Expen	
2	CENTURYLINK - SEWER	0.00	0.00	207.03		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	488.11			
93	CITY OF FREEPORT	Invoice: UTILITYBILLS.052120	CITY UTILITY BILLS 5.21.20	PO#: 0			
		Inv Date: 05.21.2020	Inv Amt: 1,089.72	Payment: 0	Name:		
		Due Date: 06.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 05.21.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER/SEWER - ADMIN	0.00	0.00	177.39		001-510-44300 Utilities	
2	WATER/SEWER - PLANNING	0.00	0.00	46.28		001-515-44300 Planning - Util	
3	WATER/SEWER - PARKS	0.00	0.00	723.97		001-572-44300 Utilities	
4	WATER/SEWER - LIBRARY	0.00	0.00	35.09		001-571-44300 Utilities	
5	WATER/SEWER - STREETS	0.00	0.00	37.53		001-541-44300 Utilities	
6	WATER/SEWER - WATER	0.00	0.00	40.37		410-533-44300 Utilities	
7	WATER/SEWER - SEWER	0.00	0.00	29.09		420-535-44300 Utilities	
*** TOTAL ***			0.00	1,089.72			
30	UTILITY SUPPLY OF AMERICA	Invoice: 234084	SUPPLIES FOR SEWER	PO#: 1578			
		Inv Date: 05.12.2020	Inv Amt: 336.12	Payment: 0	Name:		
		Due Date: 06.11.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 05.12.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	336.12	336.12		420-535-45200 Operating Suppl	
*** TOTAL ***			336.12	336.12			
856	SMITHS SIGNS & PRINTING	Invoice: SOCIAL.DISTANCE.STIC	SOCIAL DISTANCE SIGNS	PO#: 1595			
		Inv Date: 05.27.2020	Inv Amt: 56.00	Payment: 0	Name:		
		Due Date: 06.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 05.27.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SOCIAL DISTANCE SIGNS PER CHAR	1.00	56.00	56.00		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			56.00	56.00			
1807	GARLAND LAWN CONTROL	Invoice: 487758	APRIL TREATMENTS & SPORTS FIEL	PO#: 0			
		Inv Date: 05.08.2020	Inv Amt: 2,510.00	Payment: 0	Name:		
		Due Date: 06.07.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 05.08.2020	Discount: 0.00	Pd Date:			

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Vendor	Name	Qty	Liquidate	Expensed	Job#	Account	FA
1	APRIL LAWN TREATMENT POOL, FOU	0.00	0.00	2,510.00		001-572-43130 Outside Labor &	

*** TOTAL *** 0.00 2,510.00

2171 PHILLIPS TURF SCIENCE LLC Invoice: 43134 INSECT CONTROL SPORTS COMPLEX PO#: 0
 Inv Date: 05.21.2020 Inv Amt: 3,000.00 Payment: 0 Name:
 Due Date: 06.20.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.21.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SPORTS COMPLEX INSECT CONTROL	0.00	0.00	3,000.00		001-572-44690 Grounds Mainten	

*** TOTAL *** 0.00 3,000.00

1665 SHANNON BONDS Invoice: 125-MAY2020 POOL SERVICE MAY 2020 PO#: 0
 Inv Date: 05.25.2020 Inv Amt: 1,650.00 Payment: 0 Name:
 Due Date: 06.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	POOL SERVICE MAY 2020	0.00	0.00	1,650.00		001-572-44680 R&M - Community	

*** TOTAL *** 0.00 1,650.00

1069 HEALTHMARK OF WALTON INC Invoice: 657617.001 DRUG SCREEN - KAYLA DIGGES PO#: 0
 Inv Date: 05.13.2020 Inv Amt: 38.50 Payment: 0 Name:
 Due Date: 06.12.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.13.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRUG SCREEN - KAYLA DIGGES	0.00	0.00	38.50		001-572-42610 Employee Screen	

*** TOTAL *** 0.00 38.50

856 SMITHS SIGNS & PRINTING Invoice: 05.13.20 BLUEPRINT COPIES FOR PARKS PO#: 0
 Inv Date: 05.13.2020 Inv Amt: 10.00 Payment: 0 Name:
 Due Date: 06.12.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.13.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLUEPRINT COPIES FOR PARKS	0.00	0.00	10.00		420-535-45100 Office Supplies	

*** TOTAL *** 0.00 10.00

856 SMITHS SIGNS & PRINTING Invoice: 5.20.2020 PO#: 0
 Inv Date: 05.20.2020 Inv Amt: 144.00 Payment: 0 Name:
 Due Date: 06.19.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.20.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKING SIGNS FOR PARKS	0.00	0.00	144.00		001-572-45200 Operating Suppl	

*** TOTAL *** 0.00 144.00

1999 PUBLIX SUPER MARKETS, INC Invoice: 1810066239 IMMUNIZATIONS - SEWER EMPLOYEE PO#: 0
 Inv Date: 04.17.2020 Inv Amt: 405.78 Payment: 0 Name:
 Due Date: 05.17.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 04.17.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	IMMUNIZATIONS FOR SEWER EMPLOY	0.00	0.00	405.78		420-535-44920 Miscellaneous E	

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Vendor	Name
*** TOTAL ***	0.00 405.78

1202 QUILL Invoice: 7057983 OFFICE SUPPLIES SEWER PO#: 1579
 Inv Date: 05.19.2020 Inv Amt: 67.99 Payment: 0 Name:
 Due Date: 06.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE SUPPLIES FOR SEWER PER	1.00	67.99	67.99		420-535-45100 Office Supplies	
*** TOTAL ***			67.99	67.99			

1202 QUILL Invoice: 7058168 OFFICE SUPPLIES SEWER PO#: 1579
 Inv Date: 05.19.2020 Inv Amt: 67.99 Payment: 0 Name:
 Due Date: 06.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE SUPPLIES FOR SEWER PER	0.00	67.99	67.99		420-535-45100 Office Supplies	
*** TOTAL ***			67.99	67.99			

1202 QUILL Invoice: 6881592 OFFICE SUPPLIES SEWER PO#: 1579
 Inv Date: 05.12.2020 Inv Amt: 111.81 Payment: 0 Name:
 Due Date: 06.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE SUPPLIES FOR SEWER PER	0.00	75.61	111.81		420-535-45100 Office Supplies	
*** TOTAL ***			75.61	111.81			

1202 QUILL Invoice: 6854656 OFFICE SUPPLIES SEWER PO#: 1579
 Inv Date: 05.12.2020 Inv Amt: 23.29 Payment: 0 Name:
 Due Date: 06.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE SUPPLIES FOR SEWER PER	0.00	0.00	23.29		420-535-45100 Office Supplies	
*** TOTAL ***			0.00	23.29			

1202 QUILL Invoice: 6857629 OFFICE SUPPLIES SEWER PO#: 1579
 Inv Date: 05.12.2020 Inv Amt: 23.29 Payment: 0 Name:
 Due Date: 06.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE SUPPLIES FOR SEWER PER	0.00	0.00	23.29		420-535-45100 Office Supplies	
*** TOTAL ***			0.00	23.29			

1202 QUILL Invoice: 6881732 OFFICE SUPPLIES SEWER PO#: 1579
 Inv Date: 05.12.2020 Inv Amt: 100.82 Payment: 0 Name:
 Due Date: 06.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICE SUPPLIES FOR SEWER PER	0.00	0.00	100.82		420-535-45100 Office Supplies	
*** TOTAL ***			0.00	100.82			

42 WALTON CO. SHERIFF'S OFFICE Invoice: JUNE2020 JUNE 2020 INMATE WORK CREW PO#: 0

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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	0.00	13,625.62-	0.00	
001-24100	Encumbrance Reserve	56.00	0.00	0.00	
001-24300	Encumbrances	0.00	56.00-	0.00	
001-510-44300	Utilities	177.39	0.00	0.00	
001-510-44400	Equipment Lease	292.52	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	56.00	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	0.00	0.00	56.00	ENC LIQ
001-515-44300	Planning - Utilities	46.28	0.00	0.00	
001-541-43130	Outside Labor & Services	3,685.75	0.00	0.00	
001-541-44300	Utilities	37.53	0.00	0.00	
001-571-44300	Utilities	35.09	0.00	0.00	
001-572-42610	Employee Screening expense	38.50	0.00	0.00	
001-572-43130	Outside Labor & Services	3,738.59	0.00	0.00	
001-572-44300	Utilities	723.97	0.00	0.00	
001-572-44680	R&M - Community Pool	1,650.00	0.00	0.00	
001-572-44690	Grounds Maintenance	3,000.00	0.00	0.00	
001-572-45200	Operating Supplies & Mat	144.00	0.00	0.00	
FUND TOTALS		13,681.62	13,681.62-	56.00	
410-20200	Accounts Payable	0.00	321.45-	0.00	
410-533-44100	Telephone Expense	281.08	0.00	0.00	
410-533-44300	Utilities	40.37	0.00	0.00	
FUND TOTALS		321.45	321.45-	0.00	
420-20200	Accounts Payable	0.00	5,355.72-	0.00	
420-24100	Encumbrance Reserve	1,922.71	0.00	0.00	
420-24300	Encumbrances	0.00	1,922.71-	0.00	
420-34351	Connection Fees	2,500.00	0.00	0.00	
420-535-44100	Telephone Expense	207.03	0.00	0.00	
420-535-44300	Utilities	29.09	0.00	0.00	
420-535-44400	Equipment Lease	97.51	0.00	0.00	
420-535-44620	System Maint & Repairs	1,375.00	0.00	0.00	
420-535-44620	System Maint & Repairs	0.00	0.00	1,375.00	ENC LIQ
420-535-44920	Miscellaneous Exp	405.78	0.00	0.00	
420-535-45100	Office Supplies	405.19	0.00	0.00	
420-535-45100	Office Supplies	0.00	0.00	211.59	ENC LIQ
420-535-45200	Operating Supplies & Mat	336.12	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	336.12	ENC LIQ
FUND TOTALS		7,278.43	7,278.43-	1,922.71	
GRAND TOTALS		21,281.50	21,281.50-	1,978.71	

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City of Freeport

MAY 12, 2020 SPECIAL COUNCIL MEETING MINUTES

This meeting was held by Teleconference due to the COVID 19 State of Emergency declared by the City Council.

The meeting was opened by Mayor Russ Barley at 6:00 pm.

Board members present: Mayor Barley, Elizabeth Haffner, Eddie Farris, Elizabeth Brannon and Amanda Green.

Staff members present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Brooke Jackson and Planning Clerk Marge Gay.

The following candidates were interviewed by the City Council:

1. Chase Waggoner
2. Lee Elliott
3. Tom Acre
4. Quinn Robertson

Each candidate was asked the following questions:

1. Why did you decide to apply for this position?
2. What is the population of the city you have been manager for and how many employees were/are under you?
3. Please describe your management style. Do you have regular staff meetings with department directors?
4. Give an example of how you have assisted Council with visioning and/or establishing goals and priorities.
5. What would be your priorities for your first 30, 90 and 180 days on the job?
6. What do you believe are the biggest opportunities and challenges currently for Freeport sand what could be in the future?
7. Please give an example of a time you faced an ethical dilemma.
8. Has anyone contacted you about this position that is not affiliated with the City of Freeport?
9. Please elaborate on your knowledge of Florida Sunshine Law and Florida Public Records Law.
10. Are you a currently an applicant for any other governmental positions in Northwest Florida?



Following the interviews, the Mayor adjourned the meeting at 7:42 pm.

CITY OF FREEPORT

MAYOR

ATTEST:

CITY CLERK

DRAFT



City of Freeport

MAY 14, 2020 SPECIAL COUNCIL MEETING MINUTES

This meeting was held by Teleconference due to the COVID 19 State of Emergency declared by the City Council.

The meeting was opened by Mayor Russ Barley at 6:00 pm.

Board members present: Mayor Barley, Elizabeth Haffner, Eddie Farris, Elizabeth Brannon and Amanda Green.

Staff members present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Brooke Jackson.

The following candidates were interviewed by the City Council:

1. Timothy Day
2. Greg Murray
3. Darcy Long

Each candidate was asked the following questions:

1. Why did you decide to apply for this position?
2. What is the population of the city you have been manager for and how many employees were/are under you?
3. Please describe your management style. Do you have regular staff meetings with department directors?
4. Give an example of how you have assisted Council with visioning and/or establishing goals and priorities.
5. What would be your priorities for your first 30, 90 and 180 days on the job?
6. What do you believe are the biggest opportunities and challenges currently for Freeport sand what could be in the future?
7. Please give an example of a time you faced an ethical dilemma.
8. Has anyone contacted you about this position that is not affiliated with the City of Freeport?
9. Please elaborate on your knowledge of Florida Sunshine Law and Florida Public Records Law.
10. Are you a currently an applicant for any other governmental positions in Northwest Florida?



Following the interviews, the Mayor adjourned the meeting at 7:23 pm.

CITY OF FREEPORT

MAYOR

ATTEST:

CITY CLERK

DRAFT



City of Freeport

MAY 18, 2020 SPECIAL COUNCIL MEETING MINUTES

This meeting was held by Teleconference due to the COVID 19 State of Emergency declared by the City Council.

The meeting was opened by Mayor Russ Barley at 6:00 pm.

Board members present: Mayor Barley, Elizabeth Haffner, Eddie Farris, Elizabeth Brannon, William McCormick and Amanda Green.

Staff members present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Brooke Jackson.

The following candidates were interviewed by the City Council:

1. Benjamin Turnmire
2. Chris Edwards
3. Lee Garner
4. Kevin Owens

Each candidate was asked the following questions:

1. Why did you decide to apply for this position?
2. What is the population of the city you have been manager for and how many employees were/are under you?
3. Please describe your management style. Do you have regular staff meetings with department directors?
4. Give an example of how you have assisted Council with visioning and/or establishing goals and priorities.
5. What would be your priorities for your first 30, 90 and 180 days on the job?
6. What do you believe are the biggest opportunities and challenges currently for Freeport sand what could be in the future?
7. Please give an example of a time you faced an ethical dilemma.
8. Has anyone contacted you about this position that is not affiliated with the City of Freeport?
9. Please elaborate on your knowledge of Florida Sunshine Law and Florida Public Records Law.
10. Are you a currently an applicant for any other governmental positions in Northwest Florida?



Following the interviews, the Mayor adjourned the meeting at 8:12 pm.

CITY OF FREEPORT

MAYOR

ATTEST:

CITY CLERK

DRAFT



City of Freeport

MAY 20, 2020 SPECIAL COUNCIL MEETING MINUTES

This meeting was held by Teleconference due to the COVID 19 State of Emergency declared by the City Council.

The meeting was opened by Mayor Russ Barley at 6:15 pm.

Board members present: Mayor Barley, Elizabeth Haffner, Eddie Farris, Elizabeth Brannon, William McCormick and Amanda Green.

Staff members present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Brooke Jackson.

The following candidates were interviewed by the City Council:

1. Andrew Hyatt
2. Rob Williamson
3. Jared Cobb

Each candidate was asked the following questions:

1. Why did you decide to apply for this position?
2. What is the population of the city you have been manager for and how many employees were/are under you?
3. Please describe your management style. Do you have regular staff meetings with department directors?
4. Give an example of how you have assisted Council with visioning and/or establishing goals and priorities.
5. What would be your priorities for your first 30, 90 and 180 days on the job?
6. What do you believe are the biggest opportunities and challenges currently for Freeport sand what could be in the future?
7. Please give an example of a time you faced an ethical dilemma.
8. Has anyone contacted you about this position that is not affiliated with the City of Freeport?
9. Please elaborate on your knowledge of Florida Sunshine Law and Florida Public Records Law.
10. Are you a currently an applicant for any other governmental positions in Northwest Florida?



Following the interviews, the Council discussed next steps. They all agreed to submit up to 5 names to Ms. Neel for compilation. Ms. Neel and Attorney Atkinson would evaluate the totals so that the Mayor can set a special meeting to interview the top candidates.

The Mayor adjourned the meeting at 8:12 pm.

CITY OF FREEPORT

MAYOR

ATTEST:

CITY CLERK



City of Freeport

MAY 26, 2020 SPECIAL COUNCIL MEETING MINUTES

This meeting was held by Teleconference due to the COVID 19 State of Emergency declared by the City Council.

The meeting was opened by Mayor Russ Barley at 12:00 noon.

Board members present: Mayor Barley, Elizabeth Haffner, Eddie Farris, Elizabeth Brannon, William McCormick and Amanda Green.

Staff members present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Brooke Jackson.

The following candidates were interviewed by the City Council:

1. Andrew Hyatt
2. Rob Williamson
3. Jared Cobb

Each candidate was asked the following prepared questions:

1. What are your biggest work-related accomplishments? How were you able to attain them?
2. What are the two most difficult problems you have encountered in your previous positions? How did you solve them?
3. Can you give an example of creative problem-solving from your past work history?
4. What is your knowledge and experience with Planning, Comprehensive Planning and Land Development Codes?
5. Describe any experience you have had working with workforce and other affordable housing developments.
6. Describe any experience you have had working with public and private sectors in relation to economic development.
7. Describe any experience in grant-writing that you may have.
8. Describe your experience working with a State or Federal Government to procure grants and/or carry out projects?
9. How do you manage contracts with vendors and/or professional services; how do you ensure they are completing their obligations?
10. How would you describe Freeport?
11. As with any city, there are conflicting interests that exist within the population of Freeport. How do you maintain your neutrality if being persuaded or recruited by these opposing elements? How have you dealt with complaints from the public in your past positions? And how will you work with the citizens to strengthen and unify the City?



12. How do you deal with local politics? Have you ever had a negative job experience related to politics? If so, explain.
13. The City has several priorities already in place. How have you or will you with that into the normal tasks?
14. When, if ever, is it appropriate to place a routine matter covered by policies on the city council agenda? And how would you handle it when a policy is unclear?
15. What relationship would you envision between yourself, your staff, the Mayor and Council?
16. How do you feel about working with county, state and federal legislators?
17. What relationships would you envision between the City and other governmental entities? And what techniques
18. What are your three main professional goals for the next five to ten years?
19. What do you believe makes you a superior candidate for this position?
20. What are your salary expectations?
21. If hired, how soon could you relocate?
22. Is there anything that you would like for the Council to know that may add to your interview questioning?

Following the interviews, the Council discussed next steps. The Council agreed among themselves that Hyatt and Cobb were the top two choices. The Council generally agreed that in-person interviews would be helpful prior to making a final decision.

BOARD ACTION: Haffner motioned to set up in-person interviews with Andrew Hyatt and Jared Cobb. Green seconded the motion. All ayes; motion carried.

The Mayor adjourned the meeting at 5:35 pm.

CITY OF FREEPORT

MAYOR

ATTEST:

CITY CLERK



City of Freeport

MAY 28, 2020 SPECIAL COUNCIL MEETING MINUTES

This meeting was held using social distancing protocols in the Council Chambers of Freeport City Hall

The meeting was opened by Mayor Russ Barley at 12:00 noon.

Board members present: Mayor Barley, Elizabeth Haffner, Eddie Farris, Elizabeth Brannon, William McCormick and Amanda Green.

Staff members present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Brooke Jackson.

The following candidates were interviewed by the City Council:

1. Andrew Hyatt
2. Jared Cobb

Each candidate was asked the following prepared questions:

1. If you have reviewed the City's Capital Improvements Plan and Legislative Priorities, how would you prioritize those lists and how would you go about accomplishing those goals?
2. What do you see as the biggest challenge facing Freeport? How would you attempt to overcome it?
3. If selected, you will become the first City Manager in Freeport's history. What opportunities or challenges do you believe that will present?
4. The City will begin its budget process soon. What would be your approach to building the city budget?
5. The growth in Freeport is expected to continue and increase. What is the role of the City Manager in balancing growth with maintaining the positive aspects of a small community's culture? What is an example of something you, as City Manager, would do to encourage continued growth and development that would also maintain our community's culture?

After the interviews the Council discussed the candidates and agreed to take action on the City Manager position during the 6:30 regular meeting.

The Mayor adjourned the meeting at 5:25 pm.



CITY OF FREEPORT

MAYOR

ATTEST:

CITY CLERK

DRAFT



City of Freeport

MAY 28, 2020 REGULAR COUNCIL MEETING MINUTES

This meeting was held using social distancing protocols due to the COVID 19 State of Emergency declared by the City Council.

1. Meeting Called to Order

The meeting was opened by Mayor Russ Barley at 6:30 pm.

Board members present: Mayor Barley, Elizabeth Haffner, Eddie Farris, Elizabeth Brannon, William "Boots" McCormick and Amanda Green.

Staff members present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Brooke Jackson, Finance Officer Sara Bowers, Billing Supervisor Debbie Roberts, Sewer Supervisor Robert Fawcett, Park Director/Project Manager Charlie Simmons, and City Engineer Alex Rouchaleau

2. Invocation and Pledge of Allegiance

The Invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

3. Recognition of Guests

- a. Lisa Johnson, candidate for District 1 County Commissioner
- b. Greg Gregor, candidate for County Property Appraiser

4. Public Comment on Agenda - none

5. Approval of Consent Agenda

- a. Bills Paid
- b. Revenue Expenditure Report through April 2020

BOARD ACTION: Councilwoman Brannon motioned to approve the Consent Agenda as presented. Councilwoman Haffner seconded the motion. All ayes: motion carried.

6. Consideration of Additions/Deletions to the Agenda

- Councilman Farris asked to delete his item.
- Councilwoman Brannon asked to add FDOT/Highway 20 4-Laning
- Finance Officer Bowers requested to add "CDs" to her items.



City of Freeport

MAY 28, 2020 REGULAR COUNCIL MEETING MINUTES

- Mayor Barley requested to add Reopening City Hall, City Clerk Applications and WiFi Blocks.

7. Approval of Agenda with Additions/Deletions

BOARD ACTION: Councilwoman Brannon motioned to approve the additions and deletions to the agenda. Councilman McCormick seconded the motion. All ayes: motion carried.

8. Staff Reports

- a. Water Dept. – none
- b. Sewer Dept.-none
- c. Parks & Recreation
 - i. Parks/Projects Updates
 - Projects List is moving forward
 - Pool Staff has been hired
 - June 15 is opening day for pool and splash pad
 - Restrooms will open next week.
 - ii. Parks Complaints

Simmons discussed the complaint received by Councilwoman Green:

- Current state of fields at Sports Complex
 - Fields are in good shape
 - Parks staff doing a great job of maintaining the fields
- Trails Grant status
 - Trails Grant sitework had to be modified; could not be built as originally proposed; wheelchairs cannot navigate pine straw



City of Freeport

MAY 28, 2020 REGULAR COUNCIL MEETING MINUTES

BOARD ACTION: Councilman Farris motioned to pay the specified invoice out of the set-aside capacity fees for Owls Head Farms. Councilwoman Haffner seconded the motion. All ayes: motion carried.

iii. CDs

Ms. Bowers stated that the City has CDs relating to city reserves. Ms. Bowers requested permission to roll over the CDs and place the excess funds into the investment money market account the City has set up with Florida League of Cities which is performing well. This is an account that the City has set up for emergencies.

BOARD ACTION: Councilwoman Green motioned to roll over the CDs and place the excess into the FLC investment account. Councilman Farris seconded the motion. All ayes: motion carried.

f. Billing Dept. – none

g. Planning & Zoning Dept.

i. Community Planning & Technical Assistance Grant

Ms. Neel presented a grant notification that has a very short turnaround. She requested that it be assigned to someone other than herself, as she is handling all the council meetings until a new clerk is hired.

Alex Rouchaleau/Dewberry stated that he would help out with the grant.

h. Legal

i. Annexation Ordinance 2nd Reading



City of Freeport

MAY 28, 2020 REGULAR COUNCIL MEETING MINUTES

BOARD ACTION: Councilwoman Brannon motioned to hold 2nd Reading and Adoption of Ordinance 2020-05 Annexation. Councilwoman Green seconded the motion. All ayes: motion carried.

- i. Engineering-none

9. Old Business

- a. City Manager

BOARD ACTION: Councilwoman Haffner motioned to have the Mayor and City Attorney begin the negotiation process with city manager applicant Andrew Hyatt. Councilwoman Brannon seconded the motion. All ayes: motion carried.

BOARD ACTION: Councilman Farris motioned to request a proposal from Hyatt regarding salary/compensation. Councilwoman Brannon seconded the motion. All ayes: motioned carried.

10. New Business

- a. Mayor Barley

- i. Re-Opening City Hall

Mayor Barley asked to re-open City Hall on June 1.

BOARD ACTION: Councilman Farris motioned to open City Hall on June 1, 2020. Councilman McCormick seconded the motion. All ayes: motion carried.

- ii. City Clerk Applications

Mayor Barley reported to the Council that 52 applications had been received for the city clerk position. After review of all the applications, he has then narrowed down to six applications. The Council directed Ms. Neel to compile the six applications and e-mail them to the City Council for review.



City of Freeport

MAY 28, 2020 REGULAR COUNCIL MEETING MINUTES

iii. WiFi Blocks

Mayor Barley reported on the current situation with trying to establish WiFi at the Sports Complex. He referred to e-mail correspondence received from Jeff Wyles/CRC (attached).

b. Councilwoman Brannon

i. FDOT/Highway 20 4-Laning

Councilwoman Brannon reminded the Council that Ms. Neel had forwarded the website information on the new 4-laning project and that it was very important to review the plans and make comments prior to the plans being finalized.

c. Councilman Farris – none

i. ~~WiFi at Sports Complex~~

d. Councilwoman Green – none

e. Councilwoman Haffner

i. City of Freeport Elections

Councilwoman Haffner asked the Council to be thinking about perhaps changing the city elections to a different time of year, maybe in the fall when county and state elections take place.

Councilwoman Green agreed that a difference time of year would be preferable.



City of Freeport

MAY 28, 2020 REGULAR COUNCIL MEETING MINUTES

f. Councilman McCormick

Councilman McCormick stated his resignation from the City Council due to his candidacy for District 1 County Commissioner. He thanked the Council and staff for their support and assistance throughout his tenure as city councilman.

g. Appointment to Vacant Council Seat

Mayor Barley announced that the vacancy created by Councilman McCormick's resignation needed to be filled. The following citizens had provided their names for consideration as appointees to the vacated position:

- i. Gary Adams
- ii. Trippe Hope
- iii. Greg Free
- iv. Mark Martin

BOARD ACTION: Councilwoman Brannon motioned to appoint Mark Martin to the vacated seat due to his previous experience as councilman. Councilman Farris seconded the motion. All ayes: motion carried.

BOARD ACTION: Councilman Farris motioned to hold Martin's swearing -in at the June 9, 2020 regular council meeting. Councilwoman Brannon seconded the motion. All ayes: motion carried.

11. Public Comment

Councilwoman Brannon thanked Councilman McCormick for his service.

Director Simmons asked the Council to be thinking of dates for the Grand Opening of the Trails and the new Concession Stand.



City of Freeport

MAY 28, 2020 REGULAR COUNCIL MEETING MINUTES

BOARD ACTION: Councilman Farris motioned to open the Trails at the Sports Complex Friday, June 5, 2020. Councilwoman Haffner seconded the motion. All ayes; motion carried.

12. **Adjournment**

The Mayor called for a motion to adjourn. Councilman McCormick motioned to adjourn the meeting. The meeting adjourned at 7:33 pm.

CITY OF FREEPORT

MAYOR

ATTEST:

CITY CLERK

City Accountant

From: Parks Director
Sent: Thursday, May 28, 2020 3:35 PM
To: City Accountant
Subject: Fwd: Dead grass

Sent from my iPhone

Begin forwarded message:

From: Amanda Green <agreen@freeportflorida.gov>
Date: May 19, 2020 at 11:31:02 AM CDT
To: Parks Director <parks@freeportflorida.gov>
Subject: Fwd: Dead grass

Amanda Green
Freeport City Council
Agreen@freeportflorida.gov

Begin forwarded message:

From: "Kasey Cuchens" <kasey@choctawbay.com>
Date: May 14, 2020 at 10:26:04 AM CDT
To: <agreen@freeportflorida.gov>
Subject: Dead grass

Good morning,

Attached are pictures for your review of the dead grass at the Freeport Regional Sports Complex. The grass along the walking trails/sidewalks is also dead. Could you please let me know why this is happening? Please don't say it is the drought, sprinkler system not working or the Covid-19 virus. The excuses of drought and sprinklers not working were not acceptable excuses in the past and should not be accepted now.

The parks have plenty of people and money in the budget so I expect more than this. Also can you tell me when the walking trail will be completed? The grant was accepted in August of 2017 and still isn't completed. There really are no excuses. The grant has had to have extensions which I don't understand since it was approximately a 1 mile trail. The grant was for \$198,000 which was plenty to complete the trail.

Looking forward to hearing from you.

Thanks,

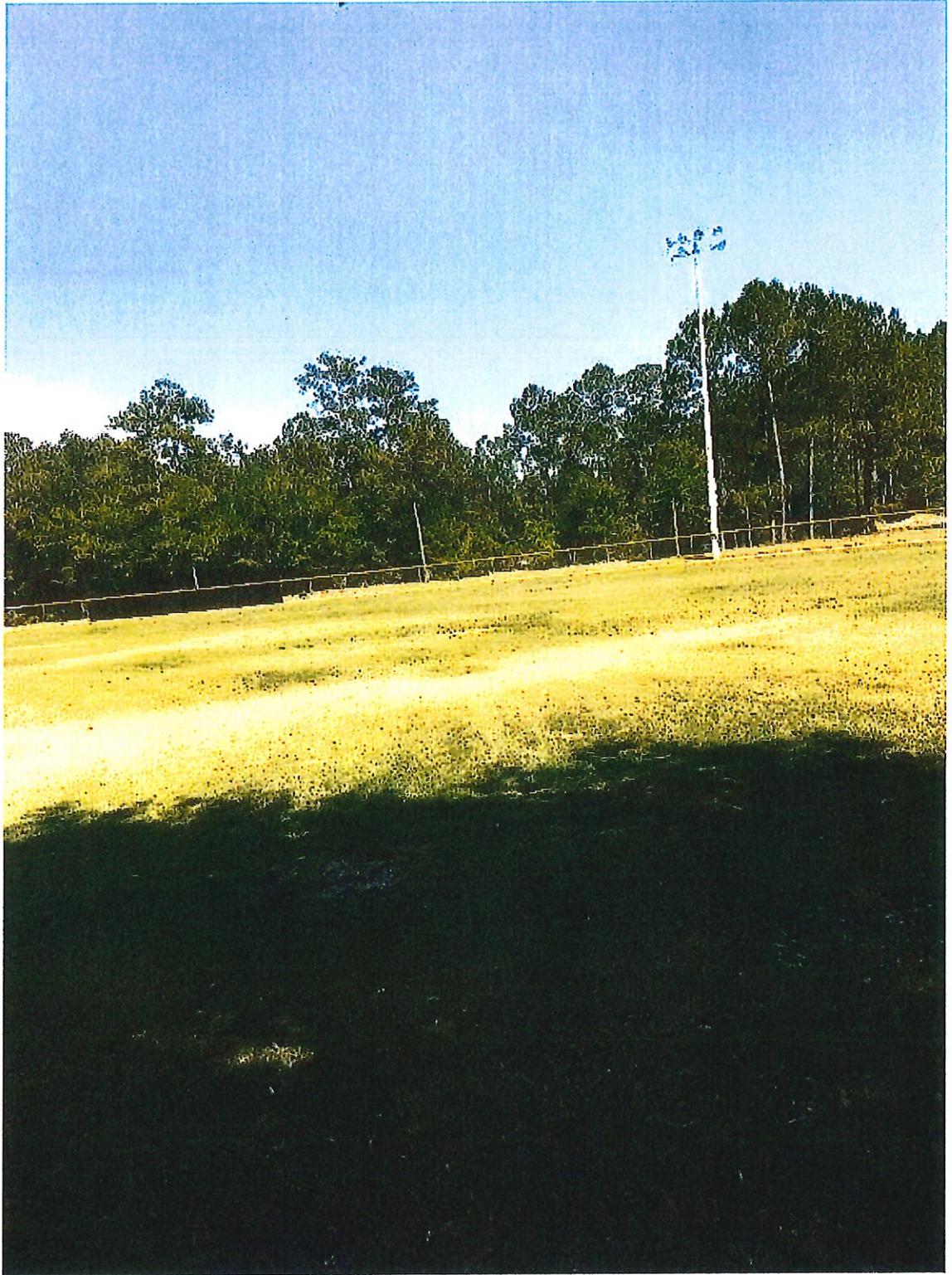
Kasey











Russ Barley

From: Jeff Wyles <jwyles@crdatatech.com>
Sent: Thursday, May 28, 2020 12:59 PM
To: Russ Barley
Subject: FW: City of Freeport - Advanced Security Licenses

Importance: High

Good afternoon Mayor.

I see the licenses have been applied in my online console. I wanted to send an email to you explaining the CATEGORIES that are available for us to block, as well as which ones I recommend. Categories highlighted in RED are the ones I have blocked. I expect you and/or the council to have potential changes to the blocked categories whether they are unblocked or blocked, just let me know.

I have only chosen to block threatening (to computers), disgusting, and illegal oriented websites. If everything goes as planned, I will be ready to turn it on tomorrow with your permission.

CATEGORIES

Abortion

Abused Drugs

Adult and Pornography

Alcohol and Tobacco

Auctions

Bot Nets

Cheating (Academic)

Computer and Internet Info

Computer and Internet Security

Confirmed SPAM Sources

Content Delivery Networks

Cult and Occult

Dating

Dynamically Generated Content

Educational Institutions

Entertainment and Arts

Fashion and Beauty

Financial Services

Gambling

Games

Government

Gross

Hacking

Hate and Racism

Health and Medicine

Home and Garden

Hunting and Fishing

Illegal

Image and Video Search

Individual Stock Advice and Tools

Internet Communications

Internet Portals

Job Search

Keyloggers and Monitoring

Kids

Legal

Local Information

Malware Sites

Marijuana

Military

Motor Vehicles

Music

News and Media

Nudity – PLEASE NOTE: This is akin to National Geographic nudity, NOT pornography.

Online Greeting cards

Open HTTP Proxies

Parked Domains

Pay to Surf

Peer to Peer

Personal Storage

Personal sites and Blogs

Philosophy and Political Advocacy

Phishing and Other Frauds

Proxy Avoidance and Anonymizers

Questionable

Real Estate

Recreation and Hobbies

Reference and Research

Religion

SPAM URLs

Search Engines

Sex Education

Shareware and Freeware

Shopping

Social Networking

Society

Sports

Spyware and Adware

Streaming Media

Swimsuits & Intimate Apparel

Training and Tools

Translation

Travel

Unconfirmed SPAM Sources

Violence

Weapons

Web Advertisements

Web Hosting

Web based email

From: Schwartz, Dion T <Dion.Schwartz@centurylink.com>
Sent: Thursday, May 28, 2020 10:55 AM
To: Jeff Wyles <jwyles@crccdatatech.com>; Mota, Dilailan D <Dilailan.D.Mota@centurylink.com>
Cc: Russ Barley <rbarley@freeportflorida.gov>
Subject: RE: City of Freeport - Advanced Security Licenses

Jeff,

It looks like the licenses have been added to the devices. Can you call the Activations group at 1-844-210-8821 to complete the configuration. If you have any issues, the lead engineer, Carlo Calabrese is aware and he can assist.

Dion Schwartz
Lead Sales Engineer
East SLED Inside Sales
CenturyLink
(407)310-4245 (Cell)
E-mail: dion.schwartz@centurylink.com

From: Jeff Wyles <jwyles@crccdatatech.com>
Sent: Thursday, May 28, 2020 7:47 AM
To: Schwartz, Dion T <Dion.Schwartz@centurylink.com>; Mota, Dilailan D <Dilailan.D.Mota@centurylink.com>
Cc: Russ Barley <rbarley@freeportflorida.gov>
Subject: RE: City of Freeport - Advanced Security Licenses

Good morning Dion.

Thank you for the update. There is a lot of restlessness with this system not be turned on yet. Is there anything that can be done? Perhaps give us different licenses and let CenturyLink worry about our missing ones?

- Jeffrey

From: Schwartz, Dion T <Dion.Schwartz@centurylink.com>
Sent: Wednesday, May 27, 2020 6:46 AM
To: Jeff Wyles <jwyles@crccdatatech.com>; Mota, Dilailan D <Dilailan.D.Mota@centurylink.com>
Cc: Russ Barley <rbarley@freeportflorida.gov>
Subject: RE: City of Freeport - Advanced Security Licenses

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Jeff,

I requested an update today on the status of the licenses. I will provide an update as soon I receive information on the Meraki order.

Dion Schwartz

Lead Sales Engineer
East SLED Inside Sales
CenturyLink
(407)310-4245 (Cell)
E-mail: dion.schwartz@centurylink.com

From: Jeff Wyles <jwyles@crccdatatech.com>
Sent: Tuesday, May 19, 2020 8:05 AM
To: Schwartz, Dion T <Dion.Schwartz@centurylink.com>
Cc: Russ Barley <rbarley@freeportflorida.gov>
Subject: RE: City of Freeport - Advanced Security Licenses
Importance: High

Good morning Dion.

Lori is no longer an employee of the City. I have added Mayor Russ Barley onto this email chain so someone at City Hall is aware of the ongoing processes.

With that being said, is there an update on when these licenses will be applied? It's been about 10 months since this process began and we still cannot turn it on. Thank you.

- Jeffrey Wyles

From: Schwartz, Dion T <Dion.Schwartz@centurylink.com>
Sent: Tuesday, May 12, 2020 1:09 PM
To: 'Lori Cox' <cityclerk@freeportflorida.gov>
Cc: Jeff Wyles <jwyles@crccdatatech.com>; Mota, Dilailan D <Dilailan.D.Mota@centurylink.com>
Subject: RE: City of Freeport - Advanced Security Licenses

Lori,

I did not forget you. They are still trying to figure out how to get the licenses to apply to your devices. I will keep you informed

Dion Schwartz
Lead Sales Engineer
East SLED Inside Sales
CenturyLink
(407)310-4245 (Cell)
E-mail: dion.schwartz@centurylink.com

From: Lori Cox <cityclerk@freeportflorida.gov>
Sent: Monday, May 11, 2020 3:04 PM
To: Schwartz, Dion T <Dion.Schwartz@centurylink.com>
Cc: Jeffrey Wyles <jwyles@crccdatatech.com>
Subject: RE: City of Freeport - Advanced Security Licenses

Thanks Dion,

That certainly explains why we can't get the security set up properly on the Wifi. Thank you for looking into this, please let me know what you find out.

Lori Cox

Interim City Clerk
City of Freeport, FL
(850) 835-2822 Ext. 219
112 Highway 20 West
Freeport, FL 32439
cityclerk@freeportflorida.gov



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From: Schwartz, Dion T <Dion.Schwartz@centurylink.com>
Sent: Monday, May 11, 2020 1:56 PM
To: Lori Cox <cityclerk@freeportflorida.gov>; Mota, Dilailan D <Dilailan.D.Mota@centurylink.com>
Cc: Conley, Georgene <Georgene.Conley@CenturyLink.com>
Subject: City of Freeport - Advanced Security Licenses

Lori,

I spoke to the Meraki Team and they still do not see the Licenses for Advanced Security and that's is why they cannot configure the Meraki. I am working with the ordering team to see if they can find the licenses.

Dion Schwartz
Lead Sales Engineer
East SLED Inside Sales
CenturyLink
(407)310-4245 (Cell)
E-mail: dion.schwartz@centurylink.com

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Census 2020 – It is Important to Make Walton County / City of Freeport COUNT

As of the 2010 Census, Walton County has grown tremendously. In 2010, the Walton County population as determined by the Census was 55,043. US Census population estimates now have Walton County at approximately 74,071. According to US News and World Reports, as of April 2019, Walton County was the 1st fastest growing county in Florida and the 5th fastest growing county in the United States by percentage growth between 2017 and 2018. With this population growth, it is of crucial importance that as many Walton County / City of Freeport residents complete the Census as possible.

Why is the Census important to Walton County / City of Freeport?

That funding shapes many different aspects of every community, no matter the size, no matter the location. The census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, and support for you and your community.

How does the Census direct potential federal funding to Walton County / City of Freeport?

Every year, billions of dollars in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Funding is allocated to more than 100 programs, including:

- Medicaid
- Head Start
- Block grants for community mental health services
- Supplemental Nutrition Assistance Program

How does the Census determine legislative representation?

The results of this once-a-decade count determine the number of seats each state has in the House of Representatives. They are also used to draw congressional and state legislative districts.

Who should be counted in the Census?

You should be counted where you were living and sleeping most of the time as of April 1, 2020. If you are responding for your home, count everyone who was living and sleeping there most of the time as of April 1, 2020. This includes young children, foster children, roommates, and any family members or friends who are living with you, even temporarily.

Where does Walton County stand in the Census?

Currently, Walton County has only seen approximately 29.6% of our population complete the Census. This places Walton County 63rd out of 67 Florida counties. We are urging every household to please take the time to respond to this most important count.

How can I make sure that I count?

- Respond Online - <https://my2020census.gov/>
- Respond via Phone – You have the option of completing the questionnaire by phone. Call 844-330-2020.
- Respond by Mail - In mid-April, the Census Bureau began mailing paper questionnaires to homes that have not yet responded online or by phone.

11.d

PENDING LIST

Assigned	Project	Update Information
Attorney	City Council Districts	Attorney is working with Supervisor of Elections <i>Charlie</i>
Attorney	Ordinance/Resolution for approved Commercial water and sewer rate study approved by Council on 11/12/2019	Rate study adopted 2/27/2020, Resolution/Ordinance format approved.
Attorney/ Staff	Ordinance Language & Municode Irrigation Verbiage cross referenced in Water & Sewer in the LDC.	Special meeting 2/27/2020 direction was for staff to work with Clay and bring back to Council.
Charlie Simmons	Road agreement with Walton County and Hammock Bay Roads	Put under Charlie as of 3/10/2020 Regular Council Meeting.
Finance Officer/ Utilities Billing Manager	Bad Debt Write Offs	Debbie is going through each account and hopes to have complete by the end of April. As of 4/8/2020
Finance Officer/ Council	Forensic Audit	Auditors were here on Feb. 25th and 26th. Update as of 3/4/2020
Clerk's Office	City Manager Position	Special Meetings to be called to conduct telephone interviews for 20 candidates. Update as of 5/1/2020
Clerk's Office	Agenda Software	New Agenda Software to go live on the website 5/6/2020 !! Still need to do training with Council and Planning. Update as of 5/1/2020
Clerk's Office	Sports Complex WIFI	Wifi security set, hours of activation set 7 a.m - 10 p.m. Wifi currently disabled due to Parks closed. Website splash page needs to be approved by Legal. Update as of 5/1/2020
Planner	331 Branding Logo "Anchor Here Grow Here" Trademark	Latilda to bring back ideas. As of 3/10/2020 Regular Council Meeting <i>complete</i>

PENDING LIST

Planner	Safe Routes to School Grant Phase II	Latilda to reach out to schools, principles and PTO's about an online survey. Also has plans to call school district and county comissioners. Has call in to SRTS as well. As of 3/11/2020
Councilman McCormick	City Fuel Tank	Council approved to further explore pricing and funding opportunities as of 9/27/2019

Dewberry Project Updates - May 2020				
Project	Description	Dewberry Project #	Project Status	Project Estimated Completion Date
SRF Phase I Wastewater Improvements - Construction	Construction engineering and inspection services for Phase I Wastewater Improvements	50102128	Construction approximately 80% complete. Working on lift stations. Finishing connections in Hammock Bay	Jul-20
USDA WWTF	Design and permitting for the WWTF expansion to 1.5 MGD	50092278	90% design complete. Responding to FDEP RAI	on schedule with Agreement
Recreational Trails Grant - Hammock Bay	Construction of recreation trails and amenities at the City parcel in Hammock Bay	50098665	Construction 100% complete. City to submit for reimbursement	Reimbursement deadline September 21 2020
FDOT SR. 20 Beautification Grant	Design and construction of landscaping improvements along SR 20	50108564	Design and permitting complete. Received an extension from FDOT. Construction to begin late summer 2020	FDOT extension until Nov. 2020
East Bay Loop Road Watermain Improvements	Survey, design and permitting for 14,000-ft of watermain improvements along East Bay Loop Road	50108562	Finalized agreement and purchasing materials	Construction to start June 2020
Lafayette to East Jackson Force main Upgrade	Survey, design and permitting for force main improvement from N. Jackson to Lafayette Lift stations	50108563	Construction ongoing	Estimated construction completion June 2020
US 331 North Water and Sewer Expansion	Engineering design for utility expansion along US 331 north of SR 20	50108576	Survey complete. Design ongoing	Estimated 30% design by 6/15
4-Mile Creek Park	Joint project between Walton County and Freeport		Parks Department performing inhouse. Dewberry provided plans	
West Bay Loop Lift-Station Improvements	Performing upgrades to West bay Loop lift station	50108573	Survey complete. Force main design complete. Lift station design to be complete by mid May	Submit to FDEP for permitting by mid May.
SRF Phase I Water Improvement - Design and Permitting	Design and permitting for the US 331 water main improvements from SR-20 south to Lagrange	50108578	Design ongoing	100% Plans and permits ready by 6/1/2019 to submit for August 2020 SRF funding
Washington Street resurfacing and stormwater improvements	Design of roadway resurfacing and stormwater improvements	50119502	Design finalized.	Construction summer 2020
Barrier Free Park Phase I Improvements	Design of Phase I Barrier Free Park improvements	50119501	Design 65% complete. Sent draft plans to Grant coordinator and City for review	Bid project end of May 2020
Elevated Water Tank Maintenance Contract	Support City with 10-year maintenance contract for elevated water storage tanks	None	Scheduling tank inspection	
Wagon Wheel Ground Storage Tank	Provide design support for a ground storage tank at the Wagon Wheel well site		Working with tank suppliers for conceptual plan	
Jolly Bay Road Force main Repair	Provide directional bore design for force main repair	50108575	Construction ongoing	
WWTF Optimization Study	Provide recommendations to bring online the wastewater reuse system	50108568	Dewatering press has been rented and to be delivered mid April	
Roadway Maintenance Plan			Received formal list of County vs. City roads and funds allocated; working on formal response with City Planner	
City Hall Facilities Plan	Community center		Researching funding opportunities	

Neel presented a nuisance complaint that she stated has been going on for many years. To date, 1615 St. Hwy 20 E/1667 St. Hwy 20 E/1675 St. Hwy 20 E have received ten dumpsters under the City's dumpster program and remains a nuisance. Neel requested to transfer the case to the City Attorney.

Public Comment- none.

Moved by: Councilwoman Green

Seconded by: Councilwoman Haffner

Motion: To approve forwarding of the nuisance matter to the City Attorney for remedy for 1615 St. Hwy 20 E/1667 St. Hwy 20 E/1675 St. Hwy 20 E, Parcel Numbers 14-1S-19-23000-013-0000/013-0010/016-0010.

Ayes (4): Councilwoman Green, Councilman Farris, Councilman McCormick, and Councilwoman Haffner

Nays (1): Councilwoman Brannon

Carried (4 to 1)

6. Updates

Neel gave updates on the following:

- Vending Ordinance: per Council direction, draft is underway
- Land Development Code has just been completed for Capacity Fees.
- Mobility Fee: Neel is tracking County action and is working on a draft Ordinance.
- Freeport Government Complex guidelines: draft will be sent to Council as a read ahead
- Preserve property owner is receptive to a meeting on a future wastewater treatment site and will schedule accordingly once the pandemic danger has passed.
- She is continuing to monitor all grant progress.

h. Legal - none.

i. Engineering

1. Hammock Bay & City of Freeport Wastewater Reuse Memorandum of Understanding for WWTF Expansion Flows

City Engineer Alex Rouchaleau presented the Reuse Memorandum of Understanding that is required by Department of Environmental Protection to move forward with the Wastewater Treatment Plant Expansion. Rouchaleau stated that the MOU had been

ADKINSON LAW FIRM
ATTORNEYS AT LAW

CLAYTON J.M. ADKINSON
CLAY B. ADKINSON

572 US Highway 90 East, DeFuniak Springs, FL 32433
Telephone (850) 892-5195
Fax (850) 892-3013

MAILING ADDRESS:
Post Office Box 1207
DeFuniak Springs, FL 32435

April 16, 2020

Current Residents
1615 State Hwy 20 E
Freeport, Florida 32439

Current Residents
1667 State Hwy 20 E
Freeport, Florida 32439

Current Residents
1675 State Hwy 20 E
Freeport, Florida 32439

Re: City of Freeport / Code Violation

Dear Residents:

Your property(s), **Parcels 14-1S-19-23000-013-0000 /013-0010 /016-0010** located at **1615, 1667, and 1675 State Highway 20 West, Freeport, Florida** has previously been identified as being in violation of the City ordinances, and continues to be in violation of said ordinance, identified as:

Nuisance Ordinance 96-1, Sections 6.A - 6.C

The nature of this violation has, and remains, the condition and state of the property. The City would note that this has previously been brought forth, and while remediation occurred, the property has again deteriorated. From March of 2019 until the present date, at least ten (10) nuisance-related dumpsters have been placed on the property. It has been, and remains your duty, to repair, clean, and otherwise resolve all current nuisance ordinance violations at this property(s).

Time within which occupants and/or owners must correct condition cited: Fifteen (15) days to comply with said ordinance.

Code Violation Letter
April 16, 2020
Page Two

The Freeport City Council has requested that you be notified of your violation of the above ordinance. If removal, abatement or discontinuance of nuisance or condition cited above are not voluntarily completed within the time set forth in this notice, the City shall institute such legal proceedings, charging the person or persons, firm or corporation or agent with a violation of the above stated ordinance.

Any person receiving written notice of violations on their property may, within the time limitations of such notice, enter an appeal in writing or in person to the City Council. Such appeal shall state the location of the property, the date of the notice of violation and the violation mentioned. The appellant must state the variance or modification requested, the reason thereof, and the hardship or conditions upon which the appeal is made.

Thank you for your cooperation concerning this matter. If I can be of any assistance please call (850) 892-5195.

Sincerely,



Clay B. Adkinson
Attorney for the City of Freeport

cc: City Planner