



Freeport City Council
September 24, 2020 Regular Meeting Package



CITY COUNCIL:
Amanda Green/Seat 1
Elizabeth Brannon/Seat 2
Eddie Farris/Seat 3
Mark Martin/Seat 4
Elizabeth Haffner/At Large

MAYOR:
Russ Barley
P.O. Box 339/112 State Highway 20 West
Freeport, Florida 32439
Phone (850) 835-2822 / Fax: (850) 835-3137
www.freeportflorida.gov

City of Freeport
REGULAR CITY COUNCIL MEETING AGENDA
City Hall Council Chambers
September 24, 2020 6:30pm

1. Meeting Called to Order
2. Invocation and Pledge of Allegiance
3. Recognition of Guests
4. Consent Agenda
 - a. Bills **(Tab 1)**
 - b. Revenue & Expenditure Reports as of August 2020 **(Tab 2)**
 - c. Minutes September 8, 2020 First Public Hearing **(Tab 3)**
 - d. Minutes September 8, 2020 City Council Meeting **(Tab 4)**
5. Public Comment on Consent Agenda
6. Approval of Consent Agenda
7. Consideration of Additions/Deletions to the Agenda
8. Approval of Agenda with Additions/Deletions
9. Staff Reports
 - a. Water
 - b. Sewer
 - c. Parks/Projects
 - d. City Manager
 - i. Liberty Partners Contract Renewal 2020-2021 **(Tab 5)**
 - e. City Clerk
 - i. TextMyGov **(Tab 6)**
 - f. Finance
 - i. Excess Funds **(Tab 7)**
 - g. Billing
 - i. Update to New Customer Policy **(Tab 8)**
 - h. Planning



- i. Bluffs at Lafayette Mixed Use Planned Development Project – Proposed Resolution (Tab 9)
 - ii. JAB Holdings Re-Zoning – 1st Reading of Ordinance- Advertise for 2nd Reading (Tab 10)
 - iii. Verandas Phase 1-C-3 Final Plat (Tab 11)
 - i. Legal
 - i. Resolution 2020-09 (Tab 12)
 - j. Engineering
 - i. Barrier Free Park Phase I draft plans (Tab 13)
- 10. Old Business
 - i. April Court Abandonment (Tab 14)
- 11. New Business
 - a. Mayor Russ Barley
 - i. North Walton Tourist Development Tax
 - ii. Christmas Parade & Tree Lighting
 - b. Councilwoman Brannon
 - c. Councilman Farris
 - d. Councilwoman Green
 - e. Councilwoman Haffner
 - f. Councilman Martin
- 12. Public Comment
- 13. Adjournment

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Vendor	Name						
1083	COMMUNITY COFFEE COMPANY LLC Invoice: 13160021929 COFFEE SERVICE - SEWER PO#: 0						
	Inv Date: 08.06.2020	Inv Amt: 83.00	Payment: 0	Name:			
	Due Date: 09.05.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.06.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COFFEE SERVICE - SEWER	0.00	0.00	83.00		420-535-45100 Office Supplies	
*** TOTAL ***			0.00	83.00			
531	READY MIX USA Invoice: 9442434703 CONCRETE - SPORTS COMPLEX PO#: 0						
	Inv Date: 08.20.2020	Inv Amt: 851.00	Payment: 0	Name:			
	Due Date: 09.19.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.20.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CONCRETE - SPORTS COMPLEX	0.00	0.00	851.00		001-572-44660 R&M - Sports Co	
*** TOTAL ***			0.00	851.00			
2032	POOL EQUIPMENT & SUPPLY Invoice: 5286436 REPLACE FLOAT VALVE - POOL PO#: 0						
	Inv Date: 09.28.2020	Inv Amt: 38.09	Payment: 0	Name:			
	Due Date: 10.28.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 09.28.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REPLACE FLOAT VALVE - POOL	0.00	0.00	38.09		001-572-44680 R&M - Community	
*** TOTAL ***			0.00	38.09			
2090	CITY ELECTRIC Invoice: FTW072983 CASEY PARK PO#: 1746						
	Inv Date: 08.28.2020	Inv Amt: 497.18	Payment: 0	Name:			
	Due Date: 09.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.28.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PROJECT FOR CASEY PARK	1.00	600.00	497.18		001-572-44670 R&M - Casey Par	
*** TOTAL ***			600.00	497.18			
30	UTILITY SUPPLY OF AMERICA Invoice: 331443 PARTS FOR SEWER PO#: 1721						
	Inv Date: 08.18.2020	Inv Amt: 264.95	Payment: 0	Name:			
	Due Date: 09.17.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.18.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR SEWER PER ROBERT	0.00	264.95	264.95		420-535-45200 Operating Suppl	
*** TOTAL ***			264.95	264.95			
1202	QUILL Invoice: 9862953 SUPPLIES FOR CHARLIES DESK PO#: 1740						
	Inv Date: 08.24.2020	Inv Amt: 33.45	Payment: 0	Name:			
	Due Date: 09.23.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.24.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DESK SUPPLIES FOR CHARLIE	1.00	38.45	33.45		001-510-45100 Office Supplies	
*** TOTAL ***			38.45	33.45			
1202	QUILL Invoice: 9823815 SUPPLIES FOR VARIOUS DEPTS PO#: 1739						
	Inv Date: 08.21.2020	Inv Amt: 86.69	Payment: 0	Name:			
	Due Date: 09.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			

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Vendor	Name
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Disc Date: 08.21.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
3	CLEANING SUPPLIES PER JAMES	1.00	86.69	86.69		001-510-45100 Office Supplies	
*** TOTAL ***			86.69	86.69			

1202 QUILL Invoice: 9904452 SUPPLIES FOR VARIOUS DEPTS PO#: 1739
 Inv Date: 08.25.2020 Inv Amt: 6.79 Payment: 0 Name:
 Due Date: 09.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	CLOROX WIPES FOR BILLING	1.00	6.79	6.79		001-519-45100 BILLING - OFFIC	
*** TOTAL ***			6.79	6.79			

1202 QUILL Invoice: 9802744 SUPPLIES FOR VARIOUS DEPTS PO#: 1739
 Inv Date: 08.21.2020 Inv Amt: 161.93 Payment: 0 Name:
 Due Date: 09.20.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.21.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SHOP TOWELS, CREAMER & SUGAR F	1.00	62.94	62.94		410-533-45100 Office Supplies	
2	CLOROX WIPES FOR BILLING	0.00	10.58	10.58		001-519-45100 BILLING - OFFIC	
3	CLEANING SUPPLIES PER JAMES	0.00	88.41	88.41		001-510-45100 Office Supplies	
*** TOTAL ***			161.93	161.93			

1202 QUILL Invoice: 9941696 OFFICE SUPPLIES -PLANNING PO#: 1747
 Inv Date: 08.26.2020 Inv Amt: 70.32 Payment: 0 Name:
 Due Date: 09.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.26.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAPER & BINDER CLIPS FOR PLANN	1.00	70.32	70.32		001-515-45100 PLANNING - OFFI	
*** TOTAL ***			70.32	70.32			

1202 QUILL Invoice: 9946203 OFFICE SUPPLIES -PLANNING PO#: 1747
 Inv Date: 08.26.2020 Inv Amt: 144.39 Payment: 0 Name:
 Due Date: 09.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.26.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAPER & BINDER CLIPS FOR PLANN	0.00	149.39	144.39		001-515-45100 PLANNING - OFFI	
*** TOTAL ***			149.39	144.39			

1712 BARBARA MOORE Invoice: MILEAGE.AUG2020 MAIL & BANK RUNS aUGUST 2020 PO#: 0
 Inv Date: 08.31.2020 Inv Amt: 29.91 Payment: 0 Name:
 Due Date: 09.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MAIL & BANK RUNS - AUGUST 202	0.00	0.00	29.91		001-510-44000 Travel Expense-	
*** TOTAL ***			0.00	29.91			

1202 QUILL Invoice: 7873693 SUPPLIES FOR PARKS PO#: 1636
 Inv Date: 06.18.2020 Inv Amt: 15.99 Payment: 0 Name:
 Due Date: 07.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.18.2020 Discount: 0.00 Pd Date:

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Vendor	Name	Qty	Liquidate	Expensed	Job#	Account	FA
1	WHITE BOARD & STAMP & TRIFOLD	0.00	15.99	15.99		001-572-45100 Office Supplies	

*** TOTAL ***

15.99 15.99

2242 WE CAN SHADE IT Invoice: 615 PLAYGROUND SHADE PO#: 1732
 Inv Date: 08.30.2020 Inv Amt: 9,425.00 Payment: 0 Name:
 Due Date: 09.29.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.30.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PLAYGROUND SHADE COVER	1.00	9,425.00	9,425.00		001-572-46410 Equipment Major	Y

*** TOTAL ***

9,425.00 9,425.00

19 The Water Spigot, Inc. Invoice: 20-2856 WASTEWATER SAMPLING AUG 2020 PO#: 0
 Inv Date: 08.28.2020 Inv Amt: 515.00 Payment: 0 Name:
 Due Date: 09.27.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.28.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WASTEWATER SAMPLING AUGUST 202	0.00	0.00	515.00		420-535-43135 Outside Lab Ser	

*** TOTAL ***

0.00 515.00

2245 WILLIAM GOMES III Invoice: FLORIDABLUE.REBATE 2019 FLORIDA BLUE REBATE PO#: 0
 Inv Date: 08.25.2020 Inv Amt: 155.71 Payment: 0 Name:
 Due Date: 09.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	2019 FLORIDA BLUE REBATE	0.00	0.00	155.71		001-36000 Miscellaneous	

*** TOTAL ***

0.00 155.71

2246 ELIZABETH A HAFNER Invoice: FLORIDABLUE.REBATE 2019 FLORIDA BLUE REBATE PO#: 0
 Inv Date: 08.25.2020 Inv Amt: 152.87 Payment: 0 Name:
 Due Date: 09.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	2019 FLORIDA BLUE REBATE	0.00	0.00	152.87		001-36000 Miscellaneous	

*** TOTAL ***

0.00 152.87

2078 DATAPROSE, LLC Invoice: DP2002888 UTILITY BILL MAILING AUG 2020 PO#: 0
 Inv Date: 08.31.2020 Inv Amt: 2,602.38 Payment: 0 Name:
 Due Date: 09.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	UTILITY BILL MAILING AUGUST 20	0.00	0.00	2,602.38		001-519-44200 BILLING - POSTA	

*** TOTAL ***

0.00 2,602.38

129 FREEPORT AUTO PARTS Invoice: 40970 GREASE FOR PARKS PO#: 1714
 Inv Date: 08.05.2020 Inv Amt: 20.84 Payment: 0 Name:
 Due Date: 09.04.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GREASE FOR PARKS PER DANNY	1.00	20.84	20.84		001-572-45200 Operating Suppl	

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Vendor	Name
*** TOTAL ***	20.84 20.84

129 FREEPORT AUTO PARTS Invoice: 41171 BELT FOR PARKS PO#: 1722
 Inv Date: 08.11.2020 Inv Amt: 38.92 Payment: 0 Name:
 Due Date: 09.10.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	V-BELT FOR PARKS EQUIPMENT PER	1.00	38.92	38.92		001-572-44610 Vehicle & Equip	
*** TOTAL ***			38.92	38.92			

129 FREEPORT AUTO PARTS Invoice: WATER.AUG2020 PURCHASES BY WATER 8.2020 PO#: 1542
 Inv Date: 08.31.2020 Inv Amt: 49.32 Payment: 0 Name:
 Due Date: 09.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR WATER PER LARRY	0.00	49.32	49.32		410-533-44610 Vehicle & Equip	
*** TOTAL ***			49.32	49.32			

129 FREEPORT AUTO PARTS Invoice: SEWER.AUG2020 PURCHASES BY SEWER 8.2020 PO#: 1696
 Inv Date: 08.31.2020 Inv Amt: 339.03 Payment: 0 Name:
 Due Date: 09.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER STACY	0.00	339.03	339.03		420-535-44610 Vehicle & Equip	
*** TOTAL ***			339.03	339.03			

128 FRANK'S CASH & CARRY Invoice: 2007-146819 PARTS FOR PLANNING PO#: 1699
 Inv Date: 07.29.2020 Inv Amt: 29.99 Payment: 0 Name:
 Due Date: 08.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 07.29.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PART FOR PLANNING PER DANNY	1.00	29.99	29.99		001-515-44600 Planning - Bldg	
*** TOTAL ***			29.99	29.99			

128 FRANK'S CASH & CARRY Invoice: 2007-147556 PARTS FOR PLANNING PO#: 1708
 Inv Date: 07.30.2020 Inv Amt: 115.51 Payment: 0 Name:
 Due Date: 08.29.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 07.30.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ELECTRICAL PARTS FOR PLANNING	1.00	115.51	115.51		001-515-44600 Planning - Bldg	
*** TOTAL ***			115.51	115.51			

128 FRANK'S CASH & CARRY Invoice: 2008-160138 PARTS FOR LIBRARY PO#: 1738
 Inv Date: 08.12.2020 Inv Amt: 4.90 Payment: 0 Name:
 Due Date: 09.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR LIBRARY PER DANNY	1.00	4.90	4.90		001-571-44600 Bldg Maint & Fu	
*** TOTAL ***			4.90	4.90			

128 FRANK'S CASH & CARRY Invoice: 2008-165882 PARTS FOR LIBRARY PO#: 1738

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Vendor	Name
	Inv Date: 08.19.2020 Inv Amt: 13.03 Payment: 0 Name: Due Date: 09.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr: Disc Date: 08.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR LIBRARY PER DANNY	0.00	13.03	13.03		001-571-44600 Bldg Maint & Fu	
			-----	-----			
*** TOTAL ***			13.03	13.03			

128 FRANK'S CASH & CARRY Invoice: 2008-165938 PARTS FOR LIBRARY PO#: 1738
 Inv Date: 08.19.2020 Inv Amt: 9.56 Payment: 0 Name:
 Due Date: 09.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR LIBRARY PER DANNY	0.00	9.56	9.56		001-571-44600 Bldg Maint & Fu	
			-----	-----			
*** TOTAL ***			9.56	9.56			

128 FRANK'S CASH & CARRY Invoice: WATER-AUGUST.2020 BLANKET PO FOR WATER PO#: 1492
 Inv Date: 08.25.2020 Inv Amt: 422.42 Payment: 0 Name:
 Due Date: 09.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR WATER PER LARRY	0.00	303.55	422.42		410-533-45200 Operating Suppl	
			-----	-----			
*** TOTAL ***			303.55	422.42			

128 FRANK'S CASH & CARRY Invoice: SEWER-AUGUST.2020 BLANKET FOR SEWER PO#: 1702
 Inv Date: 08.25.2020 Inv Amt: 1,059.97 Payment: 0 Name:
 Due Date: 09.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER	0.00	1,059.97	1,059.97		420-535-45200 Operating Suppl	
			-----	-----			
*** TOTAL ***			1,059.97	1,059.97			

128 FRANK'S CASH & CARRY Invoice: PARKS-AUGUST.2020 BLANKET PO FOR PARKS PO#: 1634
 Inv Date: 08.25.2020 Inv Amt: 457.98 Payment: 0 Name:
 Due Date: 09.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR PARKS PER TRAVI	0.00	347.32	457.98		001-572-45200 Operating Suppl	
			-----	-----			
*** TOTAL ***			347.32	457.98			

593 CRC DATA TECHNOLOGIES Invoice: 114618 REMOTE FIELD TECH PO#: 0
 Inv Date: 08.24.2020 Inv Amt: 367.50 Payment: 0 Name:
 Due Date: 09.23.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.24.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REMOTE FIELD TECH - MALANI & D	0.00	0.00	367.50		001-510-43130 Outside Labor &	
			-----	-----			
*** TOTAL ***			0.00	367.50			

593 CRC DATA TECHNOLOGIES Invoice: 114710 COMPLETE CARE AGREEMENT PO#: 0
 Inv Date: 09.01.2020 Inv Amt: 2,970.00 Payment: 0 Name:
 Due Date: 10.01.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 09.01.2020 Discount: 0.00 Pd Date:

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Vendor	Name	Qty	Liquidate	Expensed	Job#	Account	FA
1	COMPLETE CARE AGREEMENT	0.00	0.00	2,970.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	2,970.00			
593	CRC DATA TECHNOLOGIES	Invoice: 114619		CONFIGURATION LARRY'S LAPTOP		PO#: 0	
	Inv Date: 08.24.2020	Inv Amt: 1,377.00	Payment: 0	Name:			
	Due Date: 09.23.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.24.2020	Discount: 0.00	Pd Date:				
1	CONFIGURATION OF LARRY'S LAPTO	0.00	0.00	1,377.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	1,377.00			
1833	JULIE L. MCDERMON	Invoice: SECURITY.082720		SECURITY FOR 8/27/20 COUNCIL MPO#: 0			
	Inv Date: 08.27.2020	Inv Amt: 120.00	Payment: 0	Name:			
	Due Date: 09.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.27.2020	Discount: 0.00	Pd Date:				
1	SECURITY FOR 8/27/20 CITY COUN	0.00	0.00	120.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	120.00			
2174	LIBERTY PARTNERS OF TALLAHASSE	Invoice: FRE202009		MONTHLY FLORIDA CONSULTING SER		PO#: 0	
	Inv Date: 08.31.2020	Inv Amt: 5,000.00	Payment: 0	Name:			
	Due Date: 09.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.31.2020	Discount: 0.00	Pd Date:				
1	MONTHLY FLORIDA CONSULTING SER	0.00	0.00	5,000.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	5,000.00			
78	AQUA PRODUCTS	Invoice: 20201322		MONTHLY CYLINDER RENTAL		PO#: 0	
	Inv Date: 09.01.2020	Inv Amt: 260.00	Payment: 0	Name:			
	Due Date: 10.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 09.01.2020	Discount: 0.00	Pd Date:				
1	MONTHLY CYLINDER RENTAL - SEWE	0.00	0.00	130.00		420-535-45200 Operating Suppl	
2	MONTHLY CYLINDER RENTAL - WATE	0.00	0.00	130.00		410-533-45200 Operating Suppl	
*** TOTAL ***			0.00	260.00			
108	DEFUNIAK HERALD BREEZE	Invoice: 00029490		ABANDON, RESOLUTION, ZONING AD		PO#: 0	
	Inv Date: 08.31.2020	Inv Amt: 1,039.50	Payment: 0	Name:			
	Due Date: 09.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.31.2020	Discount: 0.00	Pd Date:				
1	LEGAL ADVERTISING FOR ABANDONM	0.00	0.00	1,039.50		001-515-44960 PLANNING - ADVE	
*** TOTAL ***			0.00	1,039.50			
1071	OKALOOSA GAS DISTRICT	Invoice: 275513-110718-AUG20		NATURAL GAS - CONCESSION STAND		PO#: 0	
	Inv Date: 08.28.2020	Inv Amt: 22.98	Payment: 0	Name:			
	Due Date: 09.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.28.2020	Discount: 0.00	Pd Date:				
1	NATURAL GAS - CONCESSION STAND	0.00	0.00	22.98		001-572-44300 Utilities	

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*** TOTAL *** 0.00 22.98

1071 OKALOOSA GAS DISTRICT Invoice: 265573-109658-AUG20 NATURAL GAS - CITY HALL PO#: 0
 Inv Date: 08.28.2020 Inv Amt: 19.24 Payment: 0 Name:
 Due Date: 09.27.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.28.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NATURAL GAS - CITY HALL	0.00	0.00	19.24		001-510-44300 Utilities	

*** TOTAL *** 0.00 19.24

1442 WASTE MANAGEMENT OF NW FLORIDA Invoice: 8984405-4814-4 GARBAGE SERVICE - WWTP PO#: 0
 Inv Date: 08.25.2020 Inv Amt: 82.72 Payment: 0 Name:
 Due Date: 09.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GARBAGE SERVICE - WWTP	0.00	0.00	82.72		420-535-44350 Garbage	

*** TOTAL *** 0.00 82.72

805 COX COMMUNICATIONS Invoice: 8.20.20-9.19.20 PHONE/INTERNET 8/20-9/20/2020 PO#: 0
 Inv Date: 08.20.2020 Inv Amt: 311.27 Payment: 0 Name:
 Due Date: 09.19.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.20.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - PHONE/INTERNET 8/20-9/	0.00	0.00	179.73		001-510-44100 Telephone Expen	
2	WATER - PHONE/INTERNET 8/20-9/	0.00	0.00	79.99		410-533-44100 Telephone Expen	
3	PLANNING - PHONE/INTERNET 8/20	0.00	0.00	51.55		001-515-44100 Planning - Tele	

*** TOTAL *** 0.00 311.27

1908 LEAF Invoice: 10960679 SERVER LEASE - ADMIN & SEWER PO#: 0
 Inv Date: 08.21.2020 Inv Amt: 390.03 Payment: 0 Name:
 Due Date: 09.20.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.21.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SERVER LEASE - ADMIN	0.00	0.00	292.52		001-510-44400 Equipment Lease	
2	SERVER LEASE - SEWER	0.00	0.00	97.51		420-535-44400 Equipment Lease	

*** TOTAL *** 0.00 390.03

1657 EXXON Invoice: 67187332 FUEL PURCHASES CITY VEHICLES PO#: 0
 Inv Date: 08.31.2020 Inv Amt: 6,137.85 Payment: 0 Name:
 Due Date: 09.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GAS/OIL - PARKS	0.00	0.00	119.87		001-572-45210 Gas & Oil	
2	GAS/OIL - WATER	0.00	0.00	1,696.23		410-533-45210 Gas & Oil	
3	GAS/OIL - NORTH BAY	0.00	0.00	227.25		412-534-45210 Gas & Oil	
4	GAS/OIL - SEWER	0.00	0.00	4,094.50		420-535-45210 Gas & Oil	

*** TOTAL *** 0.00 6,137.85

*** GRAND TOTALS *** 13,151.45 35,794.21 0.00 DISCOUNTS

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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	0.00	26,459.38-	0.00	
001-24100	Encumbrance Reserve	11,071.69	0.00	0.00	
001-24300	Encumbrances	0.00	11,071.69-	0.00	
001-36000	Miscellaneous	308.58	0.00	0.00	
001-510-43130	Outside Labor & Services	9,834.50	0.00	0.00	
001-510-44000	Travel Expense-Employees	29.91	0.00	0.00	
001-510-44100	Telephone Expense	179.73	0.00	0.00	
001-510-44300	Utilities	19.24	0.00	0.00	
001-510-44400	Equipment Lease	292.52	0.00	0.00	
001-510-45100	Office Supplies	208.55	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	213.55	ENC LIQ
001-515-44100	Planning - Telephone	51.55	0.00	0.00	
001-515-44600	Planning - Bldg Maint. & Furni	145.50	0.00	0.00	
001-515-44600	Planning - Bldg Maint. & Furni	0.00	0.00	145.50	ENC LIQ
001-515-44960	PLANNING - ADVERTISING	1,039.50	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	214.71	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	0.00	0.00	219.71	ENC LIQ
001-519-44200	BILLING - POSTAGE	2,602.38	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	17.37	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	0.00	0.00	17.37	ENC LIQ
001-571-44600	Bldg Maint & Furniture	27.49	0.00	0.00	
001-571-44600	Bldg Maint & Furniture	0.00	0.00	27.49	ENC LIQ
001-572-44300	Utilities	22.98	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	38.92	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	0.00	0.00	38.92	ENC LIQ
001-572-44660	R&M - Sports Complex	851.00	0.00	0.00	
001-572-44670	R&M - Casey Park	497.18	0.00	0.00	
001-572-44670	R&M - Casey Park	0.00	0.00	600.00	ENC LIQ
001-572-44680	R&M - Community Pool	38.09	0.00	0.00	
001-572-45100	Office Supplies	15.99	0.00	0.00	
001-572-45100	Office Supplies	0.00	0.00	15.99	ENC LIQ
001-572-45200	Operating Supplies & Mat	478.82	0.00	0.00	
001-572-45200	Operating Supplies & Mat	0.00	0.00	368.16	ENC LIQ
001-572-45210	Gas & Oil	119.87	0.00	0.00	
001-572-46410	Equipment Major>\$10,000	9,425.00	0.00	0.00	
001-572-46410	Equipment Major>\$10,000	0.00	0.00	9,425.00	ENC LIQ
FUND TOTALS		37,531.07	37,531.07-	11,071.69	
410-20200	Accounts Payable	0.00	2,440.90-	0.00	
410-24100	Encumbrance Reserve	415.81	0.00	0.00	
410-24300	Encumbrances	0.00	415.81-	0.00	
410-533-44100	Telephone Expense	79.99	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	49.32	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	0.00	0.00	49.32	ENC LIQ
410-533-45100	Office Supplies	62.94	0.00	0.00	
410-533-45100	Office Supplies	0.00	0.00	62.94	ENC LIQ
410-533-45200	Operating Supplies & Mat	552.42	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	303.55	ENC LIQ
410-533-45210	Gas & Oil	1,696.23	0.00	0.00	
FUND TOTALS		2,856.71	2,856.71-	415.81	
412-20200	Accounts Payable	0.00	227.25-	0.00	
412-534-45210	Gas & Oil	227.25	0.00	0.00	
FUND TOTALS		227.25	227.25-	0.00	

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Account Number	Description	Debits	Credits	Other	
420-20200	Accounts Payable	0.00	6,666.68-	0.00	
420-24100	Encumbrance Reserve	1,663.95	0.00	0.00	
420-24300	Encumbrances	0.00	1,663.95-	0.00	
420-535-43135	Outside Lab Services	515.00	0.00	0.00	
420-535-44350	Garbage	82.72	0.00	0.00	
420-535-44400	Equipment Lease	97.51	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	339.03	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	0.00	0.00	339.03	ENC LIQ
420-535-45100	Office Supplies	83.00	0.00	0.00	
420-535-45200	Operating Supplies & Mat	1,454.92	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	1,324.92	ENC LIQ
420-535-45210	Gas & Oil	4,094.50	0.00	0.00	
FUND TOTALS		8,330.63	8,330.63-	1,663.95	
901-280-57200	Provided for Culture & Recreat	0.00	9,425.00-	0.00	
901-572-16690	Parks - Equipment	9,425.00	0.00	0.00	
FUND TOTALS		9,425.00	9,425.00-	0.00	
GRAND TOTALS		58,370.66	58,370.66-	13,151.45	

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Vendor	Name	Invoice:		SECURITY FOR COUNCIL MTG 90820 PO#: 0			
2155	MARK A WENDEL	Inv Date: 09.08.2020	Inv Amt: 120.00	Payment: 0	Name:		
		Due Date: 10.08.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 09.08.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SECURITY FOR CITY COUNCIL MTG	0.00	0.00	120.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	120.00			
108	DEFUNIAK HERALD BREEZE	Inv Date: 09.02.2020	Inv Amt: 16.50	Payment: 0	Name:		
		Due Date: 10.02.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 09.02.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NOTICE OF INTENT TO DESIGNATE	0.00	0.00	16.50		001-510-44960 Legal Advertisi	
*** TOTAL ***			0.00	16.50			
1650	NWFL C STORES INC IV	Inv Date: 08.31.2020	Inv Amt: 514.43	Payment: 0	Name:		
		Due Date: 09.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.31.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FUEL FOR ADMIN	0.00	0.00	166.95		001-510-45210 Gas & Oil	
2	FUEL FOR WATER	0.00	0.00	60.30		410-533-45210 Gas & Oil	
3	FUEL FOR PARKS	0.00	0.00	143.59		001-572-45210 Gas & Oil	
4	FUEL FOR STREETS	0.00	0.00	143.59		001-541-45210 Gas & Oil	
*** TOTAL ***			0.00	514.43			
2220	QUADIENT FINANCE USA INC	Inv Date: 08.30.2020	Inv Amt: 400.00	Payment: 0	Name:		
		Due Date: 09.29.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.30.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	POSTAGE PURCHASED AUGUST 2020	0.00	0.00	400.00		001-519-44200 BILLING - POSTA	
*** TOTAL ***			0.00	400.00			
1919	GATEHOUSE MEDIA	Inv Date: 08.31.2020	Inv Amt: 352.98	Payment: 0	Name:		
		Due Date: 09.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.31.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADVERTISING WASHINGTON ST STO	0.00	0.00	352.98		420-535-44960 LEGAL AD	
*** TOTAL ***			0.00	352.98			
13	SUNSHINE STATE ONE-CALL	Inv Date: 08.31.2020	Inv Amt: 201.53	Payment: 0	Name:		
		Due Date: 09.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.31.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CALL BEFORE YOU DIG - SEWER	0.00	0.00	201.53		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	201.53			

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Vendor	Name	Invoice:		CALL BEFORE YOU DIG - WATER		PO#: 0	
13	SUNSHINE STATE ONE-CALL	Invoice: 192784	CALL BEFORE YOU DIG - WATER	PO#: 0			
	Inv Date: 08.31.2020	Inv Amt: 155.73	Payment: 0	Name:			
	Due Date: 09.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.31.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CALL BEFORE YOU DIG - WATER	0.00	0.00	155.73		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	155.73			
91	CHELCO	Invoice: 8.02.2020	ELECTRIC SERVICE AUGUST 2020	PO#: 0			
	Inv Date: 09.02.2020	Inv Amt: 22,230.90	Payment: 0	Name: CHELCO			
	Due Date: 10.02.2020	Retain: 0.00	Amt Paid: 0.00	Addr: PO BOX 512			
	Disc Date: 09.02.2020	Discount: 0.00	Pd Date:	: DEFUNIAK SPRINGS FL 32435-0512			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - ELECTRIC POWER AUG 20	0.00	0.00	973.20		001-510-44300 Utilities	
2	PLANNING - ELECTRIC POWER AUG	0.00	0.00	304.99		001-515-44300 Planning - Util	
3	STREETS - ELECTRIC POWER AUG	0.00	0.00	2,871.54		001-541-44300 Utilities	
4	PARKS & REC - ELECTRIC POWER	0.00	0.00	2,594.57		001-572-44300 Utilities	
5	WATER - ELECTRIC POWER AUG 20	0.00	0.00	6,339.28		410-533-44300 Utilities	
6	NORTH BAY - ELECTRIC POWER AU	0.00	0.00	789.05		412-534-44300 Utilities	
7	SEWER - ELECTRIC POWER AUG 20	0.00	0.00	8,358.27		420-535-44300 Utilities	
*** TOTAL ***			0.00	22,230.90			
1939	FIRST FLORIDA BANK	Invoice: ACROBAT.PRO.08.23.20	MONTHLY RENEWAL ACROBAT PRO	PO#: 0			
	Inv Date: 08.23.2020	Inv Amt: 14.99	Payment: 0	Name:			
	Due Date: 09.22.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.23.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY RENEWAL FOR ACROBAT PR	0.00	0.00	14.99		001-513-45100 FINANCE - OFFIC	
*** TOTAL ***			0.00	14.99			
1939	FIRST FLORIDA BANK	Invoice: DROPBOX.8.08.20	MONTHLY RENEWAL FOR DROPBOX	PO#: 0			
	Inv Date: 08.08.2020	Inv Amt: 125.00	Payment: 0	Name:			
	Due Date: 09.07.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.08.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY RENEWAL FOR DROPBOX	0.00	0.00	125.00		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	125.00			
1939	FIRST FLORIDA BANK	Invoice: LOGMEIN.082520	MONTHLY RENEWAL FOR LOG ME IN	PO#: 0			
	Inv Date: 08.25.2020	Inv Amt: 24.48	Payment: 0	Name:			
	Due Date: 09.24.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.25.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY RENEWAL FOR LOG ME IN	0.00	0.00	24.48		001-510-45410 Membership Fees	
*** TOTAL ***			0.00	24.48			
1939	FIRST FLORIDA BANK	Invoice: DIGIUM.082720	MONTHLY CHG CITY TELEPHONE SYS	PO#: 0			
	Inv Date: 08.27.2020	Inv Amt: 915.84	Payment: 0	Name:			
	Due Date: 09.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.27.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA

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Vendor	Name						
1	MONTHLY CHARGE FOR CITY TELEPH	0.00	0.00	915.84		001-510-44100	Telephone Expen
*** TOTAL ***			0.00	915.84			
1939	FIRST FLORIDA BANK	Invoice: MYFLACOUNTY.081020		RECORDING OF SATISFACTION	PO#: 0		
	Inv Date: 08.10.2020	Inv Amt: 20.70	Payment: 0	Name:			
	Due Date: 09.09.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.10.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	OFFICIAL RECORDS RECORDING OF	0.00	0.00	20.70		001-510-45100	Office Supplies
*** TOTAL ***			0.00	20.70			
1939	FIRST FLORIDA BANK	Invoice: WALMART.081020		SUPPLIES FOR POOL	PO#: 1720		
	Inv Date: 08.10.2020	Inv Amt: 85.84	Payment: 0	Name:			
	Due Date: 09.09.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.10.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR POOL PER LAURA	1.00	85.84	85.84		001-572-44680	R&M - Community
*** TOTAL ***			85.84	85.84			
1939	FIRST FLORIDA BANK	Invoice: VISTA.PRINT.081920		BUSINESS CARDS FOR CITY CLERK	PO#: 1736		
	Inv Date: 08.19.2020	Inv Amt: 26.99	Payment: 0	Name:			
	Due Date: 09.18.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.19.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BUSINESS CARDS FOR MALANI	1.00	26.99	26.99		001-510-45100	Office Supplies
*** TOTAL ***			26.99	26.99			
1939	FIRST FLORIDA BANK	Invoice: CALEB-TRAINING		CALEB - PLANT OPERATOR TRAININ	PO#: 1743		
	Inv Date: 08.25.2020	Inv Amt: 159.00	Payment: 0	Name:			
	Due Date: 09.24.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.25.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CALEB MCCULLOUGH - WATER PLANT	1.00	159.00	159.00		410-533-45500	Training
*** TOTAL ***			159.00	159.00			
1939	FIRST FLORIDA BANK	Invoice: JOSH-TRAINING		JOSH - PLANT OPERATOR TRAINING	PO#: 1743		
	Inv Date: 08.25.2020	Inv Amt: 160.00	Payment: 0	Name:			
	Due Date: 09.24.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.25.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	JOSH MCKAY - WATER PLANT OPERA	0.00	160.00	160.00		410-533-45500	Training
*** TOTAL ***			160.00	160.00			
1939	FIRST FLORIDA BANK	Invoice: CALEB-SEMINAR		CALEB - TRAINING SEMINAR	PO#: 1743		
	Inv Date: 08.25.2020	Inv Amt: 35.00	Payment: 0	Name:			
	Due Date: 09.24.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.25.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CALEB MCCULLOUGH - FLA RURAL	0.00	35.00	35.00		410-533-45500	Training
*** TOTAL ***			35.00	35.00			

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1939	FIRST FLORIDA BANK	Invoice: APA.2020CONFERENCE	LATILDA - ANNUAL APA CONFERENC	PO#: 1748			
		Inv Date: 08.26.2020	Inv Amt: 198.71	Payment: 0	Name:		
		Due Date: 09.25.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.26.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LATILDA - ANNUAL APA CONFERENC	1.00	195.00	198.71		001-515-45500 PLANNING - TRAI	
*** TOTAL ***			195.00	198.71			
2005	ALAN JAY FLEET SALES	Invoice: FLF263585	NEW TRUCK FOR WATER	PO#: 1756			
		Inv Date: 09.09.2020	Inv Amt: 52,165.00	Payment: 0	Name:		
		Due Date: 10.09.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 09.09.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NEW TRUCK FOR WATER - REPLACEM	1.00	52,165.00	52,165.00		410-533-46410 Equipment Major	
*** TOTAL ***			52,165.00	52,165.00			
42	WALTON CO. SHERIFF'S OFFICE	Invoice: SEPTEMBER.2020	SEPT 2020 INMATE WORK CREW	PO#: 0			
		Inv Date: 09.01.2020	Inv Amt: 4,914.34	Payment: 0	Name:		
		Due Date: 10.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 09.01.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	STREETS - SEPT 2020 INMATE WOR	0.00	0.00	3,685.75		001-541-43130 Outside Labor &	
2	PARKS - SEPT 2020 INMATE WORK	0.00	0.00	1,228.59		001-572-43130 Outside Labor &	
*** TOTAL ***			0.00	4,914.34			
2248	CENTURYLINK	Invoice: A460811	DAMAGE TO FIBER OPTIC CABLE	PO#: 0			
		Inv Date: 08.27.2020	Inv Amt: 7,838.63	Payment: 0	Name:		
		Due Date: 09.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.27.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SEWER BORE DAMAGED FIBER OPTIC	0.00	0.00	7,838.63		420-535-44620 System Maint &	
*** TOTAL ***			0.00	7,838.63			
2249	R & B CONTRACTING ENTERPRISES	Invoice: PAY.REQUEST.1	PAY REQ #1 E BAY LOOP WATERMA	PO#: 0			
		Inv Date: 09.09.2020	Inv Amt: 63,230.55	Payment: 0	Name:		
		Due Date: 10.09.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 09.09.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAY REQUEST #1 - EAST BAY L	0.00	0.00	63,230.55		410-16490 Water Dept Infrastr	
*** TOTAL ***			0.00	63,230.55			
896	TUGWELL PUMP & SUPPLY, LLC	Invoice: 3243	SUPPLIES FOR SEWER	PO#: 1745			
		Inv Date: 09.01.2020	Inv Amt: 4,750.00	Payment: 0	Name:		
		Due Date: 10.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 09.01.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR SEWER PER ROBERT	1.00	4,750.00	4,750.00		420-535-44620 System Maint &	
*** TOTAL ***			4,750.00	4,750.00			
1615	ACCURATE CONTROL EQUIPMENT	Invoice: 159982	POSTAGE METER TAPES	PO#: 0			

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Vendor	Name						
		Inv Date: 09.03.2020	Inv Amt: 34.95	Payment: 0	Name:		
		Due Date: 10.03.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 09.03.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	POSTAGE METER TAPES	0.00	0.00	34.95		001-519-44200 BILLING - POSTA	
*** TOTAL ***			0.00	34.95			
1972	CORE & MAIN	Invoice: M741028	METERS FOR WATER		PO#: 1640		
		Inv Date: 08.04.2020	Inv Amt: 3,112.18	Payment: 0	Name:		
		Due Date: 09.03.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.04.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	QUARTERLY METER PURCHASE PER L	0.00	3,112.18	3,112.18		410-533-45200 Operating Suppl	
*** TOTAL ***			3,112.18	3,112.18			
1972	CORE & MAIN	Invoice: M883007	METERS FOR WATER		PO#: 1737		
		Inv Date: 08.21.2020	Inv Amt: 14,454.00	Payment: 0	Name:		
		Due Date: 09.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.21.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER METERS FOR WATER PER LAR	1.00	14,454.00	14,454.00		410-533-45200 Operating Suppl	
*** TOTAL ***			14,454.00	14,454.00			
1972	CORE & MAIN	Invoice: M922829	METERS FOR WATER		PO#: 1737		
		Inv Date: 08.28.2020	Inv Amt: 15,768.00	Payment: 0	Name:		
		Due Date: 09.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.28.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER METERS FOR WATER PER LAR	0.00	15,768.00	15,768.00		410-533-45200 Operating Suppl	
*** TOTAL ***			15,768.00	15,768.00			
30	UTILITY SUPPLY OF AMERICA	Invoice: 341654	GLOVES FOR SEWER		PO#: 1578		
		Inv Date: 08.27.2020	Inv Amt: 122.37	Payment: 0	Name:		
		Due Date: 09.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.27.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GLOVES FOR SEWER PER ROBERT	0.00	139.13	122.37		420-535-45200 Operating Suppl	
*** TOTAL ***			139.13	122.37			
30	UTILITY SUPPLY OF AMERICA	Invoice: 338748	PARTS FOR SEWER		PO#: 1721		
		Inv Date: 08.25.2020	Inv Amt: 143.52	Payment: 0	Name:		
		Due Date: 09.24.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.25.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR SEWER PER ROBERT	0.00	112.54	143.52		420-535-45200 Operating Suppl	
*** TOTAL ***			112.54	143.52			
30	UTILITY SUPPLY OF AMERICA	Invoice: 340322	PARTS FOR SEWER		PO#: 1749		
		Inv Date: 08.26.2020	Inv Amt: 653.03	Payment: 0	Name:		
		Due Date: 09.25.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 08.26.2020	Discount: 0.00	Pd Date:			

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Vendor	Name	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	642.91	653.03		420-535-45200 Operating Suppl	
*** TOTAL ***			642.91	653.03			

1812 FERGUSON WATERWORKS Invoice: 1355624--93.WTR PARTS FOR WATER PO#: 1388
 Inv Date: 08.13.2020 Inv Amt: 173.80 Payment: 0 Name:
 Due Date: 09.12.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.13.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR WATER PER LARRY	0.00	173.80	173.80		410-533-45200 Operating Suppl	
*** TOTAL ***			173.80	173.80			

1812 FERGUSON WATERWORKS Invoice: 1357195--93.WTR PARTS FOR WATER PO#: 1388
 Inv Date: 08.26.2020 Inv Amt: 404.60 Payment: 0 Name:
 Due Date: 09.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.26.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR WATER PER LARRY	0.00	404.60	404.60		410-533-45200 Operating Suppl	
*** TOTAL ***			404.60	404.60			

1812 FERGUSON WATERWORKS Invoice: 1357330--93.WTR PARTS FOR WATER PO#: 1388
 Inv Date: 08.27.2020 Inv Amt: 328.84 Payment: 0 Name:
 Due Date: 09.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR WATER PER LARRY	0.00	328.84	328.84		410-533-45200 Operating Suppl	
*** TOTAL ***			328.84	328.84			

1812 FERGUSON WATERWORKS Invoice: 1357113-93.WTR PARTS FOR WATER PO#: 1388
 Inv Date: 09.28.2020 Inv Amt: 612.95 Payment: 0 Name:
 Due Date: 10.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 09.28.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR WATER PER LARRY	0.00	528.47	612.95		410-533-45200 Operating Suppl	
*** TOTAL ***			528.47	612.95			

1812 FERGUSON WATERWORKS Invoice: 1353733--43738.SWR PARTS FOR SEWER PO#: 1705
 Inv Date: 08.03.2020 Inv Amt: 923.57 Payment: 0 Name:
 Due Date: 09.02.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.03.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR SEWER	1.00	923.57	923.57		420-535-45200 Operating Suppl	
*** TOTAL ***			923.57	923.57			

1812 FERGUSON WATERWORKS Invoice: 1356359--43738.SWR PARTS FOR SEWER PO#: 1262
 Inv Date: 08.19.2020 Inv Amt: 63.91 Payment: 0 Name:
 Due Date: 09.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 08.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER BH	0.00	63.91	63.91		420-535-44620 System Maint &	

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Vendor	Name						
	*** TOTAL ***		63.91		63.91		
1812	FERGUSON WATERWORKS	Invoice: 1355985--43738.SWR	PARTS FOR SEWER	PO#: 1705			
	Inv Date: 08.25.2020	Inv Amt: 26.60	Payment: 0	Name:			
	Due Date: 09.24.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.25.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR SEWER	0.00	26.60	26.60		420-535-45200 Operating Suppl	
	*** TOTAL ***		26.60	26.60			
82	B & M TIRE CENTER	Invoice: 50507	TRUCK TIRES - JOHNNY	PO#: 1719			
	Inv Date: 08.12.2020	Inv Amt: 749.83	Payment: 0	Name:			
	Due Date: 09.11.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.12.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TRUCK TIRES FOR WATER PER LARR	1.00	800.00	749.83		410-533-44610 Vehicle & Equip	
	*** TOTAL ***		800.00	749.83			
796	WALTON CONSTRUCTION SERVICE	Invoice: 2020/218	126 PITTS BAYSHORE - WATER BOR	PO#: 0			
	Inv Date: 09.04.2020	Inv Amt: 360.00	Payment: 0	Name:			
	Due Date: 10.04.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 09.04.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	126 PITTS BAYSHORE - WATER BOR	0.00	0.00	360.00		410-533-43130 Outside Labor &	
	*** TOTAL ***		0.00	360.00			
796	WALTON CONSTRUCTION SERVICE	Invoice: 2020/213	227 SWEETWATER - WATER BORE	PO#: 0			
	Inv Date: 08.27.2020	Inv Amt: 1,356.00	Payment: 0	Name:			
	Due Date: 09.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 08.27.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	227 SWEETWATER - WATER BORE	0.00	0.00	1,356.00		410-533-43130 Outside Labor &	
	*** TOTAL ***		0.00	1,356.00			
796	WALTON CONSTRUCTION SERVICE	Invoice: 2020/217	1905 CO RD 83A EA - SEWER BORE	PO#: 0			
	Inv Date: 09.04.2020	Inv Amt: 864.00	Payment: 0	Name:			
	Due Date: 10.04.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 09.04.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	1905 CO RD 83A EAST - SEWER BO	0.00	0.00	864.00		420-535-43130 Outside Labor &	
	*** TOTAL ***		0.00	864.00			
796	WALTON CONSTRUCTION SERVICE	Invoice: 2020/216	3391 CO RD 83A EA - SEWER BORE	PO#: 0			
	Inv Date: 09.04.2020	Inv Amt: 864.00	Payment: 0	Name:			
	Due Date: 10.04.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 09.04.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	3391 CO RD 83A EAST - SEWER B	0.00	0.00	864.00		420-535-43130 Outside Labor &	
	*** TOTAL ***		0.00	864.00			
281	WALTON COUNTY BOARD OF	Invoice: QTR.DISC.080620	QUARTERLY DISCRETIONARY TAX	PO#: 0			

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Vendor	Name
	Inv Date: 08.06.2020 Inv Amt: 19,365.41 Payment: 0 Name: Due Date: 09.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr: Disc Date: 08.06.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	QUARTERLY DISCRETIONARY TAX	0.00	0.00	19,365.41		001-581-49000 Transfer Discre	
*** TOTAL ***			0.00	19,365.41			

281	WALTON COUNTY BOARD OF	Invoice: 0720.DISC	DISCRETIONARY TAX JULY 2020	PO#: 0
	Inv Date: 08.27.2020 Inv Amt: 191,083.60 Payment: 0 Name: Due Date: 09.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr: Disc Date: 08.27.2020 Discount: 0.00 Pd Date:			

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DISCRETIONARY TAX JULY 2020	0.00	0.00	191,083.60		001-581-49000 Transfer Discre	
*** TOTAL ***			0.00	191,083.60			

1884	CITY OF FREEPORT GENERAL OPERA	Invoice: 1BILLING-012	MONTHLY UTILITY BILLING SERVIC	PO#: 0
	Inv Date: 09.10.2020 Inv Amt: 24,971.66 Payment: 0 Name: Due Date: 10.10.2020 Retain: 0.00 Amt Paid: 0.00 Addr: Disc Date: 09.10.2020 Discount: 0.00 Pd Date:			

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	Water Utility Billing Services	0.00	0.00	18,663.33		410-533-43400 Utility Billing	
2	NB Utility Billing Services	0.00	0.00	3,680.00		412-534-43400 Utility Billing	
3	Sewer Utility Billing Services	0.00	0.00	2,628.33		420-535-43400 Utility Billing	
*** TOTAL ***			0.00	24,971.66			
*** GRAND TOTALS ***			95,055.38	435,093.96		0.00 DISCOUNTS	

CITY OF FREEPORT
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Account Number	Description	Debits	Credits	Other	
001-10100	General Operating Cash	24,971.66	0.00	0.00	
001-20200	Accounts Payable	0.00	224,545.78-	0.00	
001-24100	Encumbrance Reserve	307.83	0.00	0.00	
001-24300	Encumbrances	0.00	307.83-	0.00	
001-34950	Charge for Utility Billing Svc	0.00	24,971.66-	0.00	
001-510-43130	Outside Labor & Services	120.00	0.00	0.00	
001-510-44100	Telephone Expense	915.84	0.00	0.00	
001-510-44300	Utilities	973.20	0.00	0.00	
001-510-44960	Legal Advertising	16.50	0.00	0.00	
001-510-45100	Office Supplies	172.69	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	26.99	ENC LIQ
001-510-45210	Gas & Oil	166.95	0.00	0.00	
001-510-45410	Membership Fees	24.48	0.00	0.00	
001-513-45100	FINANCE - OFFICE SUPPLIES	14.99	0.00	0.00	
001-515-44300	Planning - Utilities	304.99	0.00	0.00	
001-515-45500	PLANNING - TRAINING	198.71	0.00	0.00	
001-515-45500	PLANNING - TRAINING	0.00	0.00	195.00	ENC LIQ
001-519-44200	BILLING - POSTAGE	434.95	0.00	0.00	
001-541-43130	Outside Labor & Services	3,685.75	0.00	0.00	
001-541-44300	Utilities	2,871.54	0.00	0.00	
001-541-45210	Gas & Oil	143.59	0.00	0.00	
001-572-43130	Outside Labor & Services	1,228.59	0.00	0.00	
001-572-44300	Utilities	2,594.57	0.00	0.00	
001-572-44680	R&M - Community Pool	85.84	0.00	0.00	
001-572-44680	R&M - Community Pool	0.00	0.00	85.84	ENC LIQ
001-572-45210	Gas & Oil	143.59	0.00	0.00	
001-581-49000	Transfer Discretionary Tax	210,449.01	0.00	0.00	
FUND TOTALS		249,825.27	249,825.27-	307.83	
410-16490	Water Dept Infrastructure/Impr	63,230.55	0.00	0.00	
410-20200	Accounts Payable	0.00	178,288.39-	0.00	
410-24100	Encumbrance Reserve	88,088.89	0.00	0.00	
410-24300	Encumbrances	0.00	88,088.89-	0.00	
410-533-43130	Outside Labor & Services	1,716.00	0.00	0.00	
410-533-43400	Utility Billing Services	18,663.33	0.00	0.00	
410-533-44100	Telephone Expense	155.73	0.00	0.00	
410-533-44300	Utilities	6,339.28	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	749.83	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	0.00	0.00	800.00	ENC LIQ
410-533-45200	Operating Supplies & Mat	34,854.37	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	34,769.89	ENC LIQ
410-533-45210	Gas & Oil	60.30	0.00	0.00	
410-533-45500	Training	354.00	0.00	0.00	
410-533-45500	Training	0.00	0.00	354.00	ENC LIQ
410-533-46410	Equipment Major>\$10,000	52,165.00	0.00	0.00	
410-533-46410	Equipment Major>\$10,000	0.00	0.00	52,165.00	ENC LIQ
FUND TOTALS		266,377.28	266,377.28-	88,088.89	
412-20200	Accounts Payable	0.00	4,469.05-	0.00	
412-534-43400	Utility Billing Services	3,680.00	0.00	0.00	
412-534-44300	Utilities	789.05	0.00	0.00	
FUND TOTALS		4,469.05	4,469.05-	0.00	
420-20200	Accounts Payable	0.00	27,790.74-	0.00	

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Account Number	Description	Debits	Credits	Other	
420-24100	Encumbrance Reserve	6,658.66	0.00	0.00	
420-24300	Encumbrances	0.00	6,658.66-	0.00	
420-535-43130	Outside Labor & Services	1,728.00	0.00	0.00	
420-535-43400	Utility Billing Services	2,628.33	0.00	0.00	
420-535-44100	Telephone Expense	201.53	0.00	0.00	
420-535-44300	Utilities	8,358.27	0.00	0.00	
420-535-44620	System Maint & Repairs	12,652.54	0.00	0.00	
420-535-44620	System Maint & Repairs	0.00	0.00	4,813.91	ENC LIQ
420-535-44960	LEGAL AD	352.98	0.00	0.00	
420-535-45200	Operating Supplies & Mat	1,869.09	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	1,844.75	ENC LIQ
FUND TOTALS		34,449.40	34,449.40-	6,658.66	
GRAND TOTALS		555,121.00	555,121.00-	95,055.38	

FISCAL YEAR 2019-2020
As of August 31, 2020

	<u>Budget</u>	<u>YTD Amount</u>	<u>% OF YTD Budget</u>
GENERAL FUND REV	\$ 9,306,420.00	\$ 4,825,576.78	
Less: Beginning Fund Balance	\$ (3,839,460.00)		
Total GENERAL FUND REV	<u>\$ 5,466,960.00</u>	<u>\$ 4,825,576.78</u>	88.27%
WATER FUND REV	\$ 3,929,980.00	\$ 2,417,828.95	
Less: Beginning Fund Balance	\$ (1,305,060.00)		
Less: IMPACT FEES		\$ -	
Total WATER REV	<u>\$ 2,624,920.00</u>	<u>\$ 2,417,828.95</u>	92.11%
NB WATER FUND REV	\$ 706,870.00	\$ 296,430.38	
Less: Beginning Fund Balance	\$ (406,000.00)		
Less: IMPACT FEES		\$ -	
Total NB REV	<u>\$ 300,870.00</u>	<u>\$ 296,430.38</u>	98.52%
SEWER FUND REV	\$ 2,604,270.00	\$ 2,704,194.58	
Less: Beginning Fund Balance	\$ (732,900.00)		
Less: IMPACT FEES & 75% CAPACITY FEES		\$ (620,905.52)	
Total SEWER REV	<u>\$ 1,871,370.00</u>	<u>\$ 2,083,289.07</u>	111.32%
Total Rev Before Beg Fund Bal	\$ 10,264,120.00		
Total Rev Before Impact Fees		\$ 9,623,125.18	
Total BEGINNING FUND BALANCE	\$ 6,283,420.00		
Total IMPACT FEES & 75% CAPACITY FEES		\$ 620,905.52	
TOTAL REV	<u>\$ 16,547,540.00</u>	<u>\$ 10,244,030.69</u>	

GENERAL FUND EXP	\$ 9,306,420.00		
Encumbrance Carryover	\$ 124,755.13		
Less: Ending Fund Balance	\$ (3,730,360.00)		
Total GENERAL FUND EXP	<u>\$ 5,700,815.13</u>	\$ 3,919,416.20	68.75%
WATER FUND EXP	\$ 3,929,980.00		
Encumbrance Carryover	\$ 131,231.05		
Less: Ending Fund Balance	\$ (560,700.00)		
Total WATER FUND EXP	<u>\$ 3,500,511.05</u>	\$ 2,490,606.37	71.15%
NB WATER FUND EXP	\$ 706,870.00		
Encumbrance Carryover	\$ -		
Less: Ending Fund Balance	\$ (406,000.00)		
Total NB WATER FUND EXP	<u>\$ 300,870.00</u>	\$ 197,038.25	65.49%
SEWER FUND EXP	\$ 2,604,270.00		
Encumbrance Carryover	\$ 12,348.98		
Less: Ending Fund Balance	\$ (76,150.00)		
Total SEWER FUND EXP	<u>\$ 2,540,468.98</u>	\$ 1,918,823.87	75.53%
Total Exp Before End Fund Bal	\$ 12,042,665.16		
Less Encumbrance Carryover	\$ (268,335.16)		
Total ENDING FUND BALANCE	\$ 4,773,210.00		
GRAND TOTAL EXP	<u>\$ 16,547,540.00</u>	<u>\$ 8,525,884.69</u>	

CITY OF FREEPORT

REVENUE REPORT
91.66 % Yr Complete For Fiscal Year: 2020 / 8

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
001-31110	AD VALOREM TAXES	1,641,320	0.00	1,641,320.00	1,681,478.61	8.41	40,158.61-	1.02
001-31241	LOCAL OPTION GAS TAX	10,370	0.00	10,370.00	8,517.32	673.42	1,852.68	0.82
001-31260	ONE CENT INFRASTRUCTURE	1,437,500	0.00	1,437,500.00	1,120,826.63	210,449.01	316,673.37	0.78
001-31500	Local Communications Tax	27,180	0.00	27,180.00	25,804.49	1,928.34	1,375.51	0.95
001-32310	Franchise Fee-Electric	147,000	0.00	147,000.00	131,318.33	14,717.66	15,681.67	0.89
001-32370	Franchise Fee-Garbage	2,900	0.00	2,900.00	2,865.21	789.12	34.79	0.99
001-32520	Planning & Zoning Fees	87,000	0.00	87,000.00	65,612.30	6,760.00	21,387.70	0.75
001-32900	Review Fees	100,000	0.00	100,000.00	51,442.00	4,200.00	48,558.00	0.51
001-33154	Grant - Other	12,000	0.00	12,000.00	0.00	0.00	12,000.00	0.00
001-33480	GRANT - FDOT	27,660	0.00	27,660.00	0.00	0.00	27,660.00	0.00
001-33512	State Revenue Sharing	185,520	0.00	185,520.00	153,769.72	33,320.03	31,750.28	0.83
001-33514	Mobile Home License	1,000	0.00	1,000.00	1,129.87	78.50	129.87-	1.13
001-33515	Beverage License	2,440	0.00	2,440.00	2,578.30	0.00	138.30-	1.06
001-33518	Half Cent Sales Tax	765,350	0.00	765,350.00	580,438.00	103,908.68	184,912.00	0.76
001-33549	DOT Contract	5,240	0.00	5,240.00	5,244.48	0.00	4.48-	1.00
001-34338	Return Check Fee	0	0.00	0.00	65.00	0.00	65.00-	0.00
001-34720	P & R Usage Fees	14,000	0.00	14,000.00	2,405.00	160.00	11,595.00	0.17
001-34722	SPORTS COMPLEX-HAMMOCK BAY FEE	62,000	0.00	62,000.00	61,895.00	11,395.00	105.00	1.00
001-34725	Pool concession fees	14,500	0.00	14,500.00	10,752.84	2,312.65	3,747.16	0.74
001-34900	Recording/Filing Fees	0	0.00	0.00	6.75	0.00	6.75-	0.00
001-34910	Notary Services	100	0.00	100.00	50.00	0.00	50.00	0.50
001-34950	Charge for Utility Billing Svc	299,660	0.00	299,660.00	274,688.26	24,971.66	24,971.74	0.92
001-35150	Court Fines	1,000	0.00	1,000.00	2,505.54	629.62	1,505.54-	2.51
001-36000	Miscellaneous	13,000	0.00	13,000.00	22,782.95	8,953.16	9,782.95-	1.75
001-36100	Interest Income	7,000	0.00	7,000.00	12,404.21	242.68-	5,404.21-	1.77
001-36200	City Property Lease	22,800	0.00	22,800.00	20,900.00	1,900.00	1,900.00	0.92
001-36210	Meeting Room Rental	3,420	0.00	3,420.00	4,661.59	50.00	1,241.59-	1.36
001-36600	Festival - Sponsorship & Incom	15,000	0.00	15,000.00	5,568.00	0.00	9,432.00	0.37
001-36610	Donations to Parks/Rec	2,000	0.00	2,000.00	0.00	0.00	2,000.00	0.00
001-36991	Infrastructure tax refund	560,000	0.00	560,000.00	571,904.28	0.00	11,904.28-	1.02
001-36999	Insurance Proceeds	0	0.00	0.00	3,962.10	0.00	3,962.10-	0.00
001-39284	BEGINNING RESERVES	3,839,460	0.00	3,839,460.00	0.00	0.00	3,839,460.00	0.00
TOTAL GENERAL FUND REVENUE		9,306,420	0.00	9,306,420.00	4,825,576.78	432,207.06	4,480,843.22	0.51
410-34330	Sales	1,517,000	0.00	1,517,000.00	1,258,305.51	125,394.32	258,694.49	0.83
410-34331	Connection Fees	0	0.00	0.00	112,517.50	30,775.00	112,517.50-	0.00
410-34332	Reconnect Fees	30,000	0.00	30,000.00	16,250.00	575.00	13,750.00	0.54

CITY OF FREEPORT

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G/I ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
410-34333	Capacity Fees	371,700.00	0.00	371,700.00	313,609.06	22,557.66	58,090.94	0.84
410-34334	Late Charges & Penalties	40,000.00	0.00	40,000.00	29,160.00	4,410.00	10,840.00	0.73
410-34335	Material Sales	16,700.00	0.00	16,700.00	38,819.79	4,156.60	22,119.79	2.32
410-34338	Return Check Fees	1,200.00	0.00	1,200.00	1,950.00	0.00	750.00	1.63
410-34369	Insurance Proceeds	0	20,630.00	20,630.00	23,173.17	0.00	2,543.17	1.12
410-36000	Miscellaneous	5,000.00	0.00	5,000.00	200.81	0.00	4,799.19	0.04
410-36100	Interest Income	3,100.00	0.00	3,100.00	4,253.11	653.24	1,153.11	1.37
410-38100	Received from General	614,590.00	5,000.00	619,590.00	619,590.00	0.00	0.00	1.00
410-39284	BEGINNING RESERVES	1,305,060.00	0.00	1,305,060.00	0.00	0.00	1,305,060.00	0.00
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	TOTAL WATER REVENUE	3,904,350	25,630.00	3,929,980.00	2,417,828.95	188,521.82	1,512,151.05	0.61
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412-34330	Sales	240,000.00	0.00	240,000.00	225,656.03	22,440.37	14,343.97	0.94
412-34331	Connection Fees	0	0.00	0.00	1,312.50	0.00	1,312.50	0.00
412-34332	Reconnect Fees	4,000.00	0.00	4,000.00	2,300.00	150.00	1,700.00	0.58
412-34333	Capacity Fees	5,250.00	0.00	5,250.00	23,385.96	0.00	18,135.96	4.45
412-34334	Late Charges & Penalties	15,000.00	0.00	15,000.00	5,030.00	890.00	9,970.00	0.34
412-34335	Material Sales	500.00	0.00	500.00	0.00	0.00	500.00	0.00
412-34338	Return Check Fees	100.00	0.00	100.00	165.00	0.00	65.00	1.65
412-36100	Interest Income	3,000.00	0.00	3,000.00	5,560.89	59.62	2,560.89	1.85
412-38100	Received from General	33,020.00	0.00	33,020.00	33,020.00	0.00	0.00	1.00
412-39284	BEGINNING RESERVES	406,000.00	0.00	406,000.00	0.00	0.00	406,000.00	0.00
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	TOTAL NORTH BAY REVENUE	706,870.00	0.00	706,870.00	296,430.38	23,420.75	410,439.62	0.41
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420-34350	Sales	1,360,000.00	0.00	1,360,000.00	1,502,014.35	149,637.93	142,014.35	1.10
420-34351	Connection Fees	28,620.00	0.00	28,620.00	242,863.43	63,617.37	214,243.43	8.49
420-34353	Sewer Capacity Fees	370,400.00	0.00	370,400.00	827,874.02	50,227.41	457,474.02	2.24
420-34354	Late Charges & Penalties	40,000.00	0.00	40,000.00	750.00	100.00	39,250.00	0.02
420-34355	Material Sales	4,500.00	0.00	4,500.00	13,811.22	1,688.58	9,311.22	3.07
420-34357	Insurance Proceeds	0	0.00	0.00	958.42	0.00	958.42	0.00
420-36100	Interest Income	3,700.00	0.00	3,700.00	51,773.14	1,323.26	48,073.14	13.99
420-38100	Received from General	59,150.00	5,000.00	64,150.00	64,150.00	0.00	0.00	1.00
420-39284	BEGINNING RESERVES	732,900.00	0.00	732,900.00	0.00	0.00	732,900.00	0.00
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	TOTAL SEWER FUND REVENUE	2,599,270.00	5,000.00	2,604,270.00	2,704,194.58	263,948.03	99,924.58	1.03

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	GRAND TOTAL REVENUE	16,516,910	30,630.00	16,547,540.00	10,244,030.69	908,097.66	6,303,509.31	0.61

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EXPENDITURE REPORT
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G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
FUND 001 GENERAL FUND							
DEPT 510 ADMINISTRATION							
001-510-41100	Salaries - Elected Officials	81,480.00	72,879.68	5,316.66	0.00	8,600.32	0.89
001-510-41120	Salaries - Admin	95,000.00	10,033.20	3,100.76	0.00	84,966.80	0.11
001-510-41200	Salary - Staff	32,150.00	30,958.15	2,472.00	0.00	1,191.85	0.96
001-510-41220	Salary - Maintenance	36,590.00	33,737.99	2,814.40	0.00	2,852.01	0.92
001-510-41230	Salary - Clerk	79,580.00	37,244.83	2,736.00	0.00	42,335.17	0.47
001-510-41250	Salary - Part Time	24,800.00	16,298.98	1,156.00	0.00	8,501.02	0.66
001-510-41400	Overtime	200.00	52.77	39.58	0.00	147.23	0.26
001-510-42100	City Share FICA & Medcr	26,760.00	14,609.54	1,276.08	0.00	12,150.46	0.55
001-510-42200	Retirement Contribution	52,640.00	18,310.50	2,739.89	0.00	34,329.50	0.35
001-510-42300	City Share Health Ins	55,220.00	37,253.03	3,046.88	0.00	17,966.97	0.67
001-510-42400	Worker s Compensation	7,870.00	9,238.49	1,350.02	0.00	1,368.49-	1.17
001-510-42500	Uniform Expenses	597.10	440.75	0.00	0.00	156.35	0.74
001-510-42610	Employee Screening expense	150.00	72.50	0.00	0.00	77.50	0.48
001-510-43010	Bank Charges	150.00	144.96	0.00	0.00	5.04	0.97
001-510-43100	Legal Services	82,000.00	56,696.57	0.00	0.00	25,303.43	0.69
001-510-43130	Outside Labor & Services	125,800.00	120,387.38	15,125.00	2,510.00	5,412.62	0.96
001-510-43140	Engineering Services	15,000.00	0.00	0.00	0.00	15,000.00	0.00
001-510-44000	Travel Expense-Employees	6,500.00	1,892.39	39.25	0.00	4,607.61	0.29
001-510-44010	Travel Expense-Mayor & Council	15,000.00	2,755.05	0.00	0.00	12,244.95	0.18
001-510-44100	Telephone Expense	25,000.00	17,221.00	1,492.89	0.00	7,779.00	0.69
001-510-44200	Postage	1,000.00	745.77	0.00	0.00	254.23	0.75
001-510-44300	Utilities	16,000.00	9,862.65	1,178.38	0.00	6,137.35	0.62
001-510-44400	Equipment Lease	6,000.00	6,304.92	185.64	0.00	304.92-	1.05
001-510-44500	Liability Insurance	5,990.00	8,228.90	2,242.50	0.00	2,238.90-	1.37
001-510-44510	Vehicle Insurance	140.00	138.16	0.00	0.00	1.84	0.99
001-510-44560	Property Insurance	11,040.00	14,136.98	3,097.50	0.00	3,096.98-	1.28
001-510-44600	Bldg Maint & Furniture	15,000.00	18,278.02	188.20	250.00	3,278.02-	1.22
001-510-44605	Old City Hall	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-510-44610	Vehicle & Equip Maint	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-510-44625	Community Center Operations	3,000.00	720.00	0.00	0.00	2,280.00	0.24
001-510-44630	Heritage Museum Center	3,000.00	800.23	0.00	0.00	2,199.77	0.27
001-510-44640	Ground House Operations	3,000.00	1,139.10	0.00	0.00	1,860.90	0.38
001-510-44690	Grounds Maintenance	5,000.00	4,843.49	0.00	0.00	156.51	0.97
001-510-44920	Miscellaneous Exp	3,000.00	2,810.44	0.00	11.02	189.56	0.94
001-510-44930	Festival/Event Expense	20,403.44	25,069.08	7,474.02	291.18	4,665.64-	1.23
001-510-44950	Advertising City Logo	700.00	0.00	0.00	0.00	700.00	0.00
001-510-44960	Legal Advertising	10,000.00	4,656.82	173.65	0.00	5,343.18	0.47

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001-510-45100	Office Supplies	21,000.00	22,451.36	2,369.21	820.88	1,451.36-	1.07
001-510-45210	Gas & Oil	4,000.00	2,435.12	201.95	0.00	1,564.88	0.61
001-510-45410	Membership Fees	8,200.00	6,670.88	99.48	0.00	1,529.12	0.81
001-510-45500	Training	2,000.00	75.00	0.00	0.00	1,925.00	0.04
001-510-46400	Equipment Minor<\$10,000	9,230.00	0.00	0.00	0.00	9,230.00	0.00
001-510-46410	Equipment Major>\$10,000	11,050.00	11,050.00	0.00	0.00	0.00	1.00
001-510-46610	Admin - Land	0.00	57,844.75	0.00	0.00	57,844.75-	0.00
001-510-47165	Debt Service - Principal	16,600.00	0.00	0.00	0.00	16,600.00	0.00
001-510-47250	Interest Expense	34,880.00	0.00	0.00	0.00	34,880.00	0.00
001-510-48000	Donations	2,000.00	100.00	100.00	0.00	1,900.00	0.05
TOTAL DEPT 510 ADMINISTRATION		980,720.54	676,599.43	60,016.04	3,883.08	302,121.11	0.69
DEPT 513 FINANCE							
001-513-41120	FINANCE - SALARIES	89,320.00	78,991.99	6,870.18	0.00	10,328.01	0.88
001-513-42100	FINANCE - CITY SHARE SS	6,830.00	6,005.93	522.36	0.00	824.07	0.88
001-513-42200	FINANCE - RETIREMENT CONTRIBUT	16,530.00	14,856.88	1,510.11	0.00	1,673.12	0.90
001-513-42300	FINANCE - EMPLOYEE INS.	18,500.00	16,702.40	1,540.84	0.00	1,797.60	0.90
001-513-42400	FINANCE - WORKERS COMPENSATION	150.00	178.26	32.50	0.00	28.26-	1.19
001-513-42610	FINANCE - EMPLOYEE SCREENING	150.00	0.00	0.00	0.00	150.00	0.00
001-513-43130	FINANCE - OUTSIDE LABOR & SVC	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-513-43200	FINANCE - AUDITING SERVICES	129,660.00	84,953.71	4,000.00	0.00	44,706.29	0.66
001-513-44000	FINANCE - TRAVEL EXPENSE	3,000.00	847.98	0.00	0.00	2,152.02	0.28
001-513-44200	FINANCE - POSTAGE	1,200.00	480.13	0.00	0.00	719.87	0.40
001-513-44400	FINANCE - EQU. LEASE	1,250.00	0.00	0.00	0.00	1,250.00	0.00
001-513-44500	FINANCE - LIABILITY INS.	3,000.00	4,113.20	1,120.00	0.00	1,113.20-	1.37
001-513-44610	FINANCE - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-513-44920	FINANCE - MISCELLANEOUS	500.00	187.05	0.00	0.00	312.95	0.37
001-513-45100	FINANCE - OFFICE SUPPLIES	4,000.00	1,091.92	305.12	0.00	2,908.08	0.27
001-513-45410	FINANCE - MEMBERSHIP FEES	500.00	0.00	0.00	0.00	500.00	0.00
001-513-45500	FINANCE - TRAINING	1,000.00	200.00	0.00	0.00	800.00	0.20
001-513-46400	FINANCE - EQU. MINOR<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL DEPT 513 FINANCE		282,590.00	208,609.45	15,901.11	0.00	73,980.55	0.73
DEPT 515 PLANNING							
001-515-41120	PLANNING - SALARIES	125,400.00	98,561.80	6,816.73	0.00	26,838.20	0.79
001-515-42100	PLANNING - CITY SHARE SS	9,590.00	7,490.05	518.72	0.00	2,099.95	0.78
001-515-42200	PLANNING - RETIREMENT CONTRIBU	21,120.00	17,872.58	1,626.39	0.00	3,247.42	0.85

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001-515-42300	PLANNING - EMPLOYEE INS.	27,750.00	21,156.26	1,540.84	0.00	6,593.74	0.76
001-515-42400	PLANNING - WORKERS COMPENSATIO	160.00	320.25	59.77	0.00	60.25-	1.38
001-515-42600	PLANNING - UNIFORM EXPENSE	100.00	377.15	0.00	0.00	277.15-	3.77
001-515-42610	PLANNING - EMPLOYEE SCREENING	150.00	72.50	0.00	0.00	77.50	0.48
001-515-43130	PLANNING - OUTSIDE LABOR & SVC	3,000.00	2,644.29	177.00	0.00	355.71	0.88
001-515-43160	PLANNING - REVIEW FEES	100,000.00	31,955.00	2,420.00	0.00	68,045.00	0.32
001-515-44000	PLANNING - TRAVEL EXPENSE	5,000.00	397.06	0.00	0.00	4,602.94	0.08
001-515-44100	Planning - Telephone	2,400.00	1,218.67	84.28	0.00	1,181.33	0.51
001-515-44200	PLANNING - POSTAGE	6,400.00	481.32	0.00	0.00	5,918.68	0.08
001-515-44300	Planning - Utilities	4,000.00	2,912.26	493.44	0.00	1,087.74	0.73
001-515-44400	PLANNING - EQU. LEASE	2,720.00	879.58	92.82	0.00	1,840.42	0.32
001-515-44500	PLANNING - LIABILITY INS.	3,000.00	4,113.20	1,120.00	0.00	1,113.20-	1.37
001-515-44560	Planning - Property Ins.	1,100.00	1,434.79	334.79	0.00	334.79-	1.30
001-515-44600	Planning - Bldg Maint. & Furni	30,200.00	35,012.95	1,075.58	1,922.80	4,812.95-	1.16
001-515-44610	PLANNING - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-515-44920	PLANNING - MISCELLANEOUS	2,500.00	221.33	149.98	0.00	2,278.67	0.09
001-515-44960	PLANNING - ADVERTISING	5,000.00	2,078.60	692.60	0.00	2,921.40	0.42
001-515-45100	PLANNING - OFFICE SUPPLIES	5,000.00	7,324.21	1,098.14	219.81	2,324.21-	1.46
001-515-45410	PLANNING - MEMBERSHIP FEES	2,000.00	1,650.05	0.00	0.00	349.95	0.83
001-515-45500	PLANNING - TRAINING	2,000.00	503.13	168.13	195.00	1,496.87	0.25
001-515-46400	PLANNING - EQU MINOR<\$10,000	13,050.00	16,034.50	0.00	10,050.00	2,984.50-	1.23
TOTAL DEPT 515 PLANNING		372,640.00	254,611.53	18,469.21	12,387.61	118,028.47	0.68
DEPT 519 UTILITY BILLING							
001-519-41120	BILLING - SALARIES	154,960.00	101,203.18	9,317.93	0.00	53,756.82	0.65
001-519-41400	BILLING - OVERTIME	2,800.00	175.50	0.00	0.00	2,624.50	0.06
001-519-42100	BILLING - CITY SHARE SS	12,070.00	6,797.87	652.88	0.00	5,272.13	0.56
001-519-42200	BILLING - RETIREMENT CONTRIBUT	13,370.00	8,447.19	1,074.98	0.00	4,922.81	0.63
001-519-42300	BILLING - EMPLOYEE INS.	46,250.00	25,020.75	3,059.08	0.00	21,229.25	0.54
001-519-42400	BILLING - WORKERS COMPENSATION	270.00	326.65	56.37	0.00	56.65-	1.21
001-519-42610	BILLING - EMPLOYEE SCREENING	220.00	217.50	0.00	0.00	2.50	0.99
001-519-43130	BILLING - OUTSIDE LABOR & SVC	3,000.00	874.45	0.00	0.00	2,125.55	0.29
001-519-44000	BILLING - TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-519-44200	BILLING - POSTAGE	35,600.00	28,515.26	3,631.82	0.00	7,084.74	0.80
001-519-44400	BILLING - EQU. LEASE	2,200.00	2,451.70	92.82	0.00	251.70-	1.11
001-519-44500	BILLING - LIABILITY INS.	3,000.00	4,113.20	1,120.00	0.00	1,113.20-	1.37
001-519-44610	BILLING - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-519-44920	BILLING - MISCELLANEOUS	500.00	314.06	0.00	0.00	185.94	0.63

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G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
001-519-45100	BILLING - OFFICE SUPPLIES	6,300.00	8,030.66	4,666.05	17.37	1,730.66-	1.27
001-519-45500	BILLING - TRAINING	8,000.00	0.00	0.00	0.00	8,000.00	0.00
001-519-46400	BILLING - EOU. MINOR<\$10,000	9,200.00	1,352.00	0.00	0.00	7,848.00	0.15
TOTAL DEPT 519 UTILITY BILLING		301,740.00	187,839.97	23,671.93	17.37	113,900.03	0.62
DEPT 541 STREETS							
001-541-43130	Outside Labor & Services	103,230.00	94,957.50	7,000.00	0.00	8,272.50	0.92
001-541-44300	Utilities	37,100.00	32,297.11	2,939.52	0.00	4,802.89	0.87
001-541-44500	Liability Insurance	3,000.00	4,113.20	1,120.00	0.00	1,113.20-	1.37
001-541-44510	Vehicle Insurance	140.00	207.86	69.70	0.00	67.86-	1.48
001-541-44610	Vehicle & Equip Maint	3,000.00	715.53	576.04	0.00	2,284.47	0.24
001-541-44680	R&M City Roads	75,060.00	42.24	0.00	0.00	75,017.76	0.00
001-541-44690	GROUND MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00	0.00
001-541-44940	Grant Match	15,000.00	0.00	0.00	0.00	15,000.00	0.00
001-541-44960	FDOT Beautification Grant	27,670.00	600.00	0.00	0.00	27,070.00	0.02
001-541-45200	Operating Supplies & Mat	8,895.20	9,111.14	85.57	1,080.00	215.94-	1.02
001-541-45210	Gas & Oil	1,550.00	708.37	119.56	0.00	841.63	0.46
001-541-45300	ROAD MATERIAL & SUPPLIES	392,130.00	26,996.74	1,200.00	0.00	365,133.26	0.07
001-541-46410	Equipment - Major >\$10,000	24,940.00	0.00	0.00	0.00	24,940.00	0.00
TOTAL DEPT 541 STREETS		696,715.20	169,749.69	13,110.39	1,080.00	526,965.51	0.24
DEPT 571 LIBRARY							
001-571-43000	Operating Expense	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-571-44300	Utilities	600.00	390.90	18.17	0.00	209.10	0.65
001-571-44600	Bldg Maint & Furniture	2,000.00	2,898.67	0.00	27.49	898.67-	1.45
TOTAL DEPT 571 LIBRARY		3,600.00	3,289.57	18.17	27.49	310.43	0.91
DEPT 572 PARKS & RECREATION							
001-572-41200	Salary - Staff	131,600.00	111,430.65	10,084.45	0.00	20,169.35	0.85
001-572-41250	Salary - Part Time	51,120.00	25,994.75	11,134.00	0.00	25,125.25	0.51
001-572-41400	Parks Overtime	3,150.00	305.29	0.00	0.00	2,844.71	0.10
001-572-42100	City Share FICA & Medcr	14,220.00	10,459.76	1,614.71	0.00	3,760.24	0.74
001-572-42200	Retirement Contribution	20,130.00	15,969.74	1,000.85	0.00	4,160.26	0.79
001-572-42300	City Share Health Ins	37,000.00	13,355.20	1,586.74	0.00	23,644.80	0.36
001-572-42400	Worker s Compensation	6,040.00	7,089.41	1,049.85	0.00	1,049.41-	1.17
001-572-42600	Uniform Expenses	2,000.00	1,511.82	0.00	0.00	488.18	0.76

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001-572-42610	Employee Screening expense	700.00	657.00	0.00	0.00	43.00	0.94
001-572-43105	Professional Services	10,000.00	59.57	0.00	0.00	9,940.43	0.01
001-572-43130	Outside Labor & Services	65,000.00	40,912.90	3,000.00	1,150.00	24,087.10	0.63
001-572-44000	Travel Expense-Employees	1,500.00	0.00	0.00	0.00	1,500.00	0.00
001-572-44100	Telephone Expense	10,300.00	8,377.03	1,466.61	0.00	1,922.97	0.81
001-572-44300	Utilities	48,000.00	33,435.22	3,319.91	0.00	14,564.78	0.70
001-572-44500	Liability Insurance	3,000.00	4,113.20	1,120.00	0.00	1,113.20	1.37
001-572-44510	Vehicle Insurance	840.00	949.42	117.62	0.00	109.42	1.13
001-572-44560	Property Insurance	18,430.00	23,639.35	5,210.07	0.00	5,209.35	1.28
001-572-44600	Bldg Maint & Furniture	7,500.00	8,433.92	0.00	1,880.50	933.92	1.12
001-572-44610	Vehicle & Equip Maint	7,500.00	1,938.72	398.71	38.92	5,561.28	0.26
001-572-44630	R&M LAGRANGE PARK	10,000.00	0.00	0.00	0.00	10,000.00	0.00
001-572-44640	R&M LAIRD PARK	10,000.00	4,900.00	0.00	4,900.00	5,100.00	0.49
001-572-44650	R&M - MARSE LANDING	30,500.00	1,393.92	0.00	0.00	29,106.08	0.05
001-572-44660	R&M - Sports Complex	93,895.00	45,356.37	0.00	10,174.48	48,538.63	0.48
001-572-44670	R&M - Casey Park	28,150.00	25,371.16	0.00	5,738.16	2,778.84	0.90
001-572-44680	R&M - Community Pool	37,650.00	41,502.72	1,842.94	85.84	3,852.72	1.10
001-572-44690	Grounds Maintenance	20,000.00	20,392.00	0.00	56.24	392.00	1.02
001-572-44920	Miscellaneous Exp	1,300.00	432.43	0.00	0.00	867.57	0.33
001-572-44940	Grant Match	25,000.00	0.00	0.00	0.00	25,000.00	0.00
001-572-45100	Office Supplies	500.00	413.74	90.97	15.99	86.26	0.83
001-572-45200	Operating Supplies & Mat	42,500.00	19,982.68	436.69	542.16	22,517.32	0.47
001-572-45210	Gas & Oil	4,000.00	1,778.14	238.78	0.00	2,221.86	0.44
001-572-45410	Membership Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-572-45500	Training	3,000.00	738.00	189.00	0.00	2,262.00	0.25
001-572-46200	Building Improvements	59,134.39	75,888.82	0.00	0.00	16,754.43	1.28
001-572-46360	TRAILS GRANT	175.00	135,612.33	0.00	88.67	135,437.33	774.93
001-572-46400	Equipment Minor<\$10,000	9,000.00	20,198.31	5,691.31	2,081.01	11,198.31	2.24
001-572-46410	Equipment Major>\$10,000	104,765.00	86,985.37	0.00	37,279.41	17,779.63	0.83
TOTAL DEPT 572 PARKS & REC		918,599.39	789,578.94	49,593.21	64,031.38	129,020.45	0.85
TRANSFERS & ENDING BALANCE							
001-581-49000	Transfer Discretionary Tax	1,437,500.00	910,377.62	107,041.35	0.00	527,122.38	0.63
001-581-49110	Transfer to Water	619,590.00	619,590.00	0.00	0.00	0.00	1.00
001-581-49120	Transfer to Sewer	64,150.00	64,150.00	0.00	0.00	0.00	1.00
001-581-49135	Transfer to North Bay	33,020.00	33,020.00	0.00	0.00	0.00	1.00
001-581-49284	ENDING RESERVES	3,720,310.00	0.00	0.00	0.00	3,720,310.00	0.00

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TOTAL TRANSFERS & ENDING BAL		5,874,570.00	1,627,137.62	107,041.35	0.00	4,247,432.38	0.27
TOTAL FUND 001 GENERAL FUND		9,431,175.13	3,919,416.20	287,821.41	81,426.93	5,511,758.93	0.41
FUND 410 WATER FUND							
410-533-41210	Salary - Operator	55,700.00	51,405.59	4,389.40	0.00	4,294.41	0.92
410-533-41220	Salary - Maintenance	350,200.00	266,037.76	21,083.33	0.00	84,162.24	0.76
410-533-41400	Overtime	9,800.00	9,025.81	1,082.60	0.00	774.19	0.92
410-533-42100	City Share FICA & Medcr	31,800.00	24,800.17	1,993.82	0.00	6,999.83	0.78
410-533-42200	Retirement Contribution	44,650.00	37,543.99	3,830.82	0.00	7,106.01	0.84
410-533-42300	City Share Health Ins	101,750.00	77,187.46	6,174.66	0.00	24,562.54	0.76
410-533-42400	Worker s Compensation	14,130.00	17,079.36	2,957.48	0.00	2,949.36-	1.21
410-533-42600	Uniform Expenses	3,500.00	3,177.95	0.00	0.00	322.05	0.91
410-533-42610	Employee Screening expense	450.00	38.50	0.00	0.00	411.50	0.09
410-533-43010	Bank Charges	1,000.00	394.95	0.00	0.00	605.05	0.40
410-533-43011	Deposit Overage/Shortage	300.00	0.95-	0.00	0.00	300.95	0.00-
410-533-43015	Taxes & Permits	4,200.00	6,000.00	0.00	0.00	1,800.00-	1.43
410-533-43130	Outside Labor & Services	10,000.00	25,923.83	1,235.54	0.00	15,923.83-	2.59
410-533-43135	Outside Lab Services	18,400.00	15,544.00	400.00	0.00	2,856.00	0.84
410-533-43140	Engineering Services	50,000.00	5,625.00	0.00	0.00	44,375.00	0.11
410-533-43400	Utility Billing Services	223,960.00	205,296.63	18,663.33	0.00	18,663.37	0.92
410-533-44000	Travel Expense-Employees	3,000.00	0.00	0.00	0.00	3,000.00	0.00
410-533-44100	Telephone Expense	21,000.00	16,635.37	1,301.55	0.00	4,364.63	0.79
410-533-44300	Utilities	88,000.00	59,376.31	6,395.56	0.00	28,623.69	0.67
410-533-44500	Liability Insurance	3,000.00	4,113.20	1,120.00	0.00	1,113.20-	1.37
410-533-44510	Vehicle Insurance	3,660.00	4,631.96	980.00	0.00	971.96-	1.27
410-533-44560	Property Insurance	24,240.00	29,765.33	5,532.21	0.00	5,525.33-	1.23
410-533-44600	Bldg Maint & Furniture	3,000.00	1,537.36	0.00	0.00	1,462.64	0.51
410-533-44610	Vehicle & Equip Maint	21,387.00	11,337.12	95.12	2,437.22	10,049.88	0.53
410-533-44620	System Maint & Repairs	398,375.74	288,127.12	108,697.81	0.00	110,248.62	0.72
410-533-44920	Miscellaneous Exp	600.00	10.35	0.00	0.00	589.65	0.02
410-533-45100	Office Supplies	3,000.00	3,221.32	199.96	62.94	221.32-	1.07
410-533-45200	Operating Supplies & Mat	736,608.31	722,228.11	127,152.10	91,483.31	14,380.20	0.98
410-533-45210	Gas & Oil	25,000.00	18,113.46	4,105.60	0.00	6,886.54	0.72
410-533-45410	Membership Fees	750.00	280.00	0.00	0.00	470.00	0.37
410-533-45500	Training	3,000.00	389.00	0.00	354.00	2,611.00	0.13
410-533-46300	Infasturcture Improvements	751,850.00	11,720.00	0.00	0.00	740,130.00	0.02
410-533-46400	Equipment Minor<\$10,000	8,000.00	4,274.78	0.00	4,274.78	3,725.22	0.53
410-533-46410	Equipment Major>\$10,000	201,910.00	179,792.48	0.00	150,300.00	22,117.52	0.89

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410-533-47010	Loss on Sale/Disposal of Asset	0.00	26,324.81	0.00	0.00	26,324.81-	0.00
410-533-47020	Bad Debt Expense	32,120.00	34,640.41	125.78-	0.00	2,520.41-	1.08
410-533-47100	Bond Pymt - Principal	58,000.00	0.00	0.00	0.00	58,000.00	0.00
410-533-47150	Note Payable	71,700.00	0.00	0.00	0.00	71,700.00	0.00
410-533-47250	Interest Expense	86,120.00	0.00	0.00	0.00	86,120.00	0.00
410-533-47270	Note Payable - Interest	36,350.00	33,331.59	3,028.40	0.00	3,018.41	0.92
410-59200	Water Dep Exp Bldgs	0.00	10,580.68	961.88	0.00	10,580.68-	0.00
410-59400	Water Dep Exp Imprvmnts	0.00	250,384.85	22,748.21	0.00	250,384.85-	0.00
410-59600	Water Dep Exp Equ	0.00	34,710.71	3,110.29	0.00	34,710.71-	0.00
TOTAL WATER EXPENSES		3,500,511.05	2,490,605.37	347,113.89	248,912.25	1,009,904.68	0.71
TRANSFERS & ENDING BAL							
410-581-49284	ENDING RESERVES	560,700.00	0.00	0.00	0.00	560,700.00	0.00
TOTAL FUND 410 WATER FUND		4,061,211.05	2,490,605.37	347,113.89	248,912.25	1,570,604.68	0.61
FUND 412 NORTH BAY FUND							
412-534-43010	Bank Charges	0.00	24.00	0.00	0.00	24.00-	0.00
412-534-43015	Taxes & Permits	2,000.00	2,000.00	2,000.00	0.00	0.00	1.00
412-534-43130	Outside Labor & Services	2,500.00	1,174.83	0.00	0.00	1,325.17	0.47
412-534-43135	Outside Lab Services	2,500.00	928.00	80.00	0.00	1,572.00	0.37
412-534-43400	Utility Billing Services	44,160.00	40,480.00	3,680.00	0.00	3,680.00	0.92
412-534-44100	Telephone Expense	1,000.00	544.67	55.89	0.00	455.33	0.54
412-534-44300	Utilities	11,000.00	7,482.96	792.42	0.00	3,517.04	0.68
412-534-44500	Liability Insurance	3,000.00	4,113.20	1,120.00	0.00	1,113.20-	1.37
412-534-44510	Vehicle Insurance	170.00	244.65	74.69	0.00	74.65-	1.44
412-534-44560	Property Insurance	3,950.00	5,057.60	1,115.00	0.00	1,107.60-	1.28
412-534-44600	Bldg Maint & Furniture	1,000.00	6.00	0.00	0.00	994.00	0.01
412-534-44610	Vehicle & Equip Maint	2,000.00	0.00	0.00	0.00	2,000.00	0.00
412-534-44620	System Maint & Repairs	20,000.00	2,982.54	0.00	0.00	17,017.46	0.15
412-534-45100	Office Supplies	500.00	0.00	0.00	0.00	500.00	0.00
412-534-45200	Operating Supplies & Mat	3,000.00	0.00	0.00	0.00	3,000.00	0.00
412-534-45210	Gas & Oil	3,600.00	1,936.58	215.29	0.00	1,663.42	0.54
412-534-47010	Loss on Sale/Disposal of Asset	0.00	164.56	0.00	0.00	164.56-	0.00
412-534-47020	Bad Debt Expense	20,000.00	15,314.20	0.00	0.00	4,685.80	0.77
412-534-47100	Bond Pymt - Principal	84,000.00	0.00	0.00	0.00	84,000.00	0.00
412-534-47250	Interest Expense	96,490.00	0.00	0.00	0.00	96,490.00	0.00
412-59400	North Bay Dep Exp Imprvmnts	0.00	103,180.55	9,380.05	0.00	103,180.55-	0.00

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412-59600	North Bay Dep Exp Equ	0.00	11,404.01	1,001.75	0.00	11,404.01-	0.00
TOTAL NORTH BAY EXPENSES		300,870.00	197,038.35	19,515.09	0.00	103,831.65	0.65
412-581-49284	TRANSFERS & ENDING BAL ENDING RESERVES	406,000.00	0.00	0.00	0.00	406,000.00	0.00
TOTAL FUND 412 NORTH BAY FUND		706,870.00	197,038.35	19,515.09	0.00	509,831.65	0.27
FUND 420 SEWER FUND							
420-535-41210	Salary - Operator	156,830.00	73,628.89	4,243.60	0.00	83,201.11	0.47
420-535-41220	Salary - Maintenance	226,610.00	254,072.29	25,670.98	0.00	27,462.29-	1.12
420-535-41400	Overtime	17,900.00	13,567.53	1,454.58	0.00	4,332.47	0.76
420-535-42100	City Share FICA & Medcr	30,700.00	25,933.37	2,379.31	0.00	4,766.63	0.84
420-535-42200	Retirement Contribution	43,340.00	38,495.15	4,326.31	0.00	4,844.85	0.89
420-535-42300	City Share Health Ins	92,500.00	77,791.96	7,704.20	0.00	14,708.04	0.84
420-535-42400	Worker s Compensation	8,990.00	11,107.60	2,125.00	0.00	2,117.60-	1.24
420-535-42600	Uniform Expenses	3,200.00	2,129.05	0.00	0.00	1,070.95	0.67
420-535-42610	Employee Screening expense	420.00	111.00	0.00	0.00	309.00	0.26
420-535-43010	Bank Charges	100.00	0.00	0.00	0.00	100.00	0.00
420-535-43015	Taxes & Permits	500.00	0.00	0.00	0.00	500.00	0.00
420-535-43130	Outside Labor & Services	43,260.00	34,881.37	8,055.26	2,979.00	8,378.63	0.81
420-535-43135	Outside Lab Services	56,500.00	12,237.71	685.00	0.00	44,262.29	0.22
420-535-43140	Engineering Services	31,000.00	4,019.50	192.50	0.00	26,980.50	0.13
420-535-43400	Utility Billing Services	31,540.00	28,911.63	2,628.33	0.00	2,628.37	0.92
420-535-43410	Sludge Disposal	140,000.00	109,350.00	0.00	0.00	30,650.00	0.78
420-535-44000	Travel Expense-Employees	2,000.00	0.00	0.00	0.00	2,000.00	0.00
420-535-44100	Telephone Expense	13,000.00	13,314.63	2,462.04	0.00	314.63-	1.02
420-535-44300	Utilities	105,000.00	86,615.78	9,685.55	0.00	18,384.22	0.82
420-535-44350	Garbage	1,200.00	898.30	82.72	0.00	301.70	0.75
420-535-44400	Equipment Lease	1,200.00	38,897.39	0.00	0.00	37,697.39-	32.41
420-535-44500	Liability Insurance	3,000.00	4,113.20	1,120.00	0.00	1,113.20-	1.37
420-535-44510	Vehicle Insurance	2,310.00	2,945.00	642.00	0.00	635.00-	1.27
420-535-44560	Property Insurance	32,950.00	45,487.39	10,633.93	0.00	12,537.39-	1.38
420-535-44600	Bidg Maint & Furniture	12,500.00	2,863.39	883.47	0.00	9,636.61	0.23
420-535-44610	Vehicle & Equip Maint	30,000.00	17,001.22	560.14	4,309.47	12,998.78	0.57
420-535-44620	System Maint & Repairs	358,508.98	258,446.27	36,781.06	8,250.10	100,062.71	0.72
420-535-44920	Miscellaneous Exp	5,000.00	412.28	0.00	0.00	4,587.72	0.08
420-535-44960	LEGAL AD	1,000.00	0.00	0.00	0.00	1,000.00	0.00

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420-535-45100	Office Supplies	5,000.00	3,923.99	524.99	737.56	1,076.01	0.78
420-535-45200	Operating Supplies & Mat	262,580.00	123,143.90	6,841.87	8,794.69	139,436.10	0.47
420-535-45210	Gas & Oil	28,000.00	25,736.11	4,743.33	0.00	2,263.89	0.92
420-535-45410	Membership Fees	300.00	280.00	0.00	0.00	20.00	0.93
420-535-45500	Training	1,500.00	0.00	0.00	0.00	1,500.00	0.00
420-535-46300	Infasturcture Improvements	530,350.00	0.00	0.00	0.00	530,350.00	0.00
420-535-46400	Equipment Minor<\$10,000	8,000.00	4,274.78	0.00	4,274.78	3,725.22	0.53
420-535-46410	Equipment Major>\$10,000	72,000.00	45,850.00	0.00	0.00	26,150.00	0.64
420-535-47010	Loss on Sale/Disposal of Asset	0.00	120,713.35	0.00	0.00	120,713.35-	0.00
420-535-47020	Bad Debt Expense	17,000.00	18,058.84	402.19-	0.00	1,058.84-	1.06
420-535-47100	Bond Pymt - Principal	7,000.00	0.00	0.00	0.00	7,000.00	0.00
420-535-47150	Note Payable	124,250.00	0.00	0.00	0.00	124,250.00	0.00
420-535-47250	Interest Expense	9,000.00	0.00	0.00	0.00	9,000.00	0.00
420-535-47270	Note Payable - Interest	24,430.00	22,574.60	1,856.11	0.00	1,855.40	0.92
420-59200	Sewer Dep Exp Bldgs	0.00	6,041.37	549.22	0.00	6,041.37-	0.00
420-59400	Sewer Dep Exp Infrastructure	0.00	318,261.74	28,424.16	0.00	318,261.74-	0.00
420-59600	Sewer Dep Exp Equ	0.00	72,733.29	6,316.73	0.00	72,733.29-	0.00
TOTAL SEWER EXPENSES		2,540,468.98	1,918,823.87	171,170.20	29,345.60	621,645.11	0.75
TRANSFERS & ENDING BAL							
420-581-49284	ENDING RESERVES	76,150.00	0.00	0.00	0.00	76,150.00	0.00
TOTAL FUND 420 SEWER FUND		2,616,618.98	1,918,823.87	171,170.20	29,345.60	697,795.11	0.73
GRAND TOTAL EXPENDITURES		16,815,875.16	8,525,884.79	825,620.59	359,684.78	8,289,990.37	0.50

**CITY OF FREEPORT
FIRST PUBLIC HEARING**

**September 8, 2020
5:05 PM**

1. Meeting Called to Order

The Budget Workshop was called to order at 5:05 pm in City Hall Council Chambers by Mayor Barley.

Council members present: Amanda Green, Elizabeth Brannon, Mayor Russ Barley, Eddie Farris, Mark Martin, and Elizabeth Haffner.

Staff present: Finance Officer Sara Bowers, City Attorney Clay Adkinson, City Clerk Malani Robinson and City Manager Charlie Simmons, and Joyce Sunday.

2. First Public Hearing 2020-2021 Budget

-Mayor Barley opened the meeting by turning it over to City Attorney Adkinson who announced the millage rate at 4.7302 and the City's budget at \$16, 672, 350.00. City Attorney Adkinson then asked for a motion to adopt the tentative millage rate of 4.7302.

COUNCIL ACTION: Motioned by: Councilman Farris. Seconded by: Councilwoman Haffner. All ayes: motion carried.

Public Comment: Mr. Vance a new resident to the Freeport community expressed his concerns with the increasing budget and his displeasure with the City's services not being proportional to its revenue. Mr. Vance shed light on his increase in property taxes and requested answers from the Council. The Council informed Mr. Vance that his property taxes were not influenced by the City but by the County. City Attorney Adkinson offered clarity on the budget and explained why the budget increased each year.

City Attorney Adkinson asked for a motion to adopt the tentative budget for the 2020-2021 year at \$16, 672, 350.00.

**CITY OF FREEPORT
FIRST PUBLIC HEARING**

COUNCIL ACTION: Motioned by: Councilman Farris. Seconded by: Councilwoman Haffner. All ayes: motion carried.

Public Comment: Mr.Vance stated his concerns with the City's expenses on phone bills and shed light on his experience with managing communications. Mr.Vance sought clarity from the Council on this expense and wanted to know who was responsible for overlooking these expenses. City Manager Simmons informed Mr.Vance that he oversaw the City's expenses and welcomed him to his office hours. The Council informed Mr.Vance that this area had limited service providers which contributed to the high expense.

City Attorney Adkinson asked for a motion to set the Final Hearing for September 21, 2020 at 5:05 pm.

COUNCIL ACTION: Motioned by: Councilwoman Green. Seconded by: Councilwoman Haffner. All ayes: motion carried.

3. Adjournment

Mayor Barley adjourned the hearing at 5:17 pm.

Mayor

ATTEST:

City Clerk



CITY COUNCIL:

Amanda Green/Seat 1
Elizabeth Brannon/Seat 2
Eddie Farris/Seat 3
Mark Martin/Seat 4
Elizabeth Haffner/At Large

MAYOR:

Russ Barley
P.O. Box 339/112 State Highway 20 West
Freeport, Florida 32439
Phone (850) 835-2822 / Fax: (850) 835-3137
www.freeportflorida.gov

**City of Freeport
REGULAR CITY COUNCIL MEETING MINUT
City Hall Council Chambers
September 8, 2020 9:00am**

1. Meeting Called to Order

-The September 8, 2020 City of Freeport City Regular City Council Meeting was called to Order at 9:00AM by Mayor Russ Barley. The meeting was held in the City Hall Council Chambers in Freeport, Florida.

Council Members Present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilwoman Amanda Green, Councilwoman Elizabeth Heffner, Councilman Eddie Farris, and Councilman Mark Martin.

Staff Present: City Attorney Clay Adkinson, City Planning Director Latilda Hughes-Neel, Finance Officer Sara Bowers, Utility Billing Manager Debbie Roberts, Parks and Recreation Director Travis Digges, Water Supervisor Larry Taggle, City Clerk Malani Robinson, City Manager Charlie Simmons, Alex Rouchaleau, and Joyce Sunday.

2. Invocation and Pledge of Allegiance

-The invocation was given by Councilman Farris followed by the pledge of allegiance.

3. Recognition of Guests

4. Consent Agenda

- a. Bills **(Tab 1)**
- b. Minutes August 25, 2020 Blight Workshop **(Tab 2)**
- c. Minutes August 27, 2020 City Council Meeting **(Tab 3)**



5. Public Comment on Consent Agenda

6. Approval of Consent Agenda

-COUNCIL ACTION: Motioned by: Councilman Farris. Seconded by: Councilwoman Haffner. All ayes: motion carried.

7. Consideration of Additions/Deletions to the Agenda

8. Approval of Agenda with Additions/Deletions

9. Staff Reports

a. Water

b. Sewer

c. Parks/Projects

i. Extension of Park Hours until 8PM

-Parks Director Digges sought the Council's approval of extending the park hours until 8PM. Being that sundown is at 7PM due to the upcoming seasonal changes, Parks Director Digges suggested giving an extra hour to assist with the activities being held throughout the parks. Councilwoman Haffner asked if there would be an additional extension once daylight savings time begins, to which Parks Director Digges explained that it was an option he would revisit

d. City Manager

i. Commercial Rates (Tab 4)

-City Manager Simmons presented charts to the Council which illustrated the old, current, and suggested commercial rates being applied to a utility bill. City Manager Simmons emphasized the necessity for the city to move in a positive direction by acting on increasing the commercial rates, otherwise the City would be faced with the same dilemma next year with the outcome of the new rate study. Councilwoman Haffner asked for clarity on the charts and noted that a 115% increase is excessive in her



opinion, viewing it as the city trying to make up for the past by not enacting an increase sooner. City Manager Simmons assured the Council that the suggested rate was not an act of making up for the past, but a reflection of the cover cost needed to offer the water and sewer services to the city. Councilwoman Haffner noted that the City should consider increasing the rates over a period of a few years to catch up to the current rate. City Manager Simmons remarked that the proposed rate was fair based on expenses and was a step for the Council to review. Councilman Farris cautioned that reducing the rate any lower would put the city back where it started from and would only prolong the backlash of increased commercial rates. Councilwoman Brannon expressed her dissatisfaction of doubling the rates however she understood the reasoning of it, therefore she felt the proposed rate was a reasonable compromise. City Attorney Adkinson reminded the Council that the City was using a lot of financing and grant money from RD and SRF Projects, that could demand to see the rate studies and the current rates. City Attorney Adkinson cautioned that the City must be able to justify the current rates in comparison to the rate study; fortunately, the financiers are only requesting that the interest be paid off therefore they would only need to see that the City is in a position to pay off the debt. Furthering the discussion City Attorney Adkinson warned that the City's current rate could interfere with future loans and grants once they realize that the City is charging 200% less than recommended. Councilman Farris noted that there was too much at stake for the Council to backtrack on its decision and that the City should move forward with the proposed rate.



COUNCIL ACTION: Motioned by: Councilman Farris.
Seconded by Councilman Martin. All ayes: motion carried.

e. City Clerk

f. Finance

i. **Budget Amendment #7 (Tab 5)**

-Finance Advisor Bowers presented the FlexNet amendment from the last meeting seeking approval for the budget change.

COUNCIL ACTION: Motioned by: Councilwoman Brannon. Seconded by: Councilwoman Haffner. All ayes: motion carried.

g. Billing

h. Planning

i. Legal

j. Engineering

- Engineer Rouchaleau began by updating the Council on several projects the city was currently undertaking:

- Received comments back from DOT about the proposed 331 Landscaping.
- Working with the Planning Department in submitting the Safe Route to School Phase 2 application, should have finished this week.
- West Bay Loop the proposal Lift Station and Forest Main Extension, currently reviewing concept plans
- East Bay Loop water main construction is underway, currently installing pipes.
- Washington Street resurfacing and storm water improvements are out for bid. September 15, 2020 is when he expects bids, had two good contractors who reached out.



- Barrier Free Park Phase 1 improvements are 90% complete, plans were approved by city and are going to run it through the grant awarders and place it out for bid. Will bring to next Council meeting for review.
- SRF Phase 1 Improvements should be wrapping up this month
- USDA Treatment Plant awaiting their comments, should have it revised and resubmitted by the end of the month
- Hammock Bay Rec Trails are completed and closing out the paperwork, awaiting reimbursement, sign should be coming in any day now.
- State Road 20 Beautification Grant- has already ordered the plants, has a conference call scheduled this week with the landscape architect.
- State Road 20 Forest Main and Jolly Bay Forest Main are complete.
- U.S 331 North Sewer and Water Improvements are under design

-City Manager Simmons noted that the City has a lot of projects underway being that it was still so small.

i. Bear Creek Update

-Engineer Cliff noted that the plans are 30% complete, there is another round of testing needed which should be completed by next week. City will be doing additional testing, maintenance of traffic, for the drilling company. Dredge and fill permits for the Army Corp and DDP are expected to be submitted this week. Engineer Cliff also informed the Council of the box boulder and the 2016 FEMA Study which concluded that the box boulder was overtopped and not adequate.

10. Old Business



11. New Business

a. Mayor Russ Barley

b. Councilwoman Brannon

i. **Private Property Rights**

-While assisting a client it was brought to Councilwoman Brannon's attention that the City of Freeport requires anyone who wants to open a water account with the city to bring in a leasing agreement. Councilwoman Brannon cautioned the Council to think about unintended consequences prior to correcting an issue quickly. Councilwoman Brannon suggested that the owner being present with an ID to fill out a form with the Billing Department, especially for those who do not have an actual lease. City Manager Simmons asked for clarity on Councilwoman Brannon's request so that staff could draw up a new procedure. Councilwoman Green expressed her concern on how it would work, referencing how other municipalities handle utilities. Councilwoman Haffner offered insight on how the process would work, noting that many people have verbal agreements with the owner or have the utilities included in their rent. City Attorney Adkinson advised the Council to go a step further by protecting the owner and tenant, if one of the parties decides to opt out of payments. City Attorney Adkinson noted that the owner of the property needed to verify that they would be the guarantor on the back end of the agreement with the utility payments, this would protect future tenants as well. City Attorney Adkinson recommended having a notary present to sign the agreement. Billing Manager Roberts noted that the billing department has been making exceptions to the policy by allowing out of state owners to email their ID, tenants name, and the start date of the agreement to get around



sending in a lease. Councilwoman Brannon referenced that the policy states otherwise and should be updated. Billing Manager Roberts agreed to update the policy and bring it to the next meeting.

c. Councilman Farris

i. Future Fall Event

-Councilman Farris noted that COVID-19 had put a lot of City events on hold, and several individuals in the community had expressed their concern. Councilman Farris expressed that once the pandemic subsided the City would be hosting events to bring the community back together. Councilwoman Green suggested doing a reverse event that such as a food drive or charity to bring the community together safely. Councilman Farris also suggested making the City more festively decorated around the holidays, to which he acknowledged the Mayor's efforts. Mayor Barley suggested updating old banners that were not in use for the upcoming holiday season.

ii. 4th of July Fireworks

-Believes the community has individuals who would willingly donate to hosting the event. Councilman Farris expressed his concern in not letting things slip through the cracks and to resume community engagement activities as soon things are safe. City Manager Simmons noted that prior to the pandemic the City was in the process of hosting its own 4th of July event and hosting a small carnival, however, once there was clearance, he would resume planning activities.

d. Councilwoman Green

e. Councilwoman Haffner

f. Councilman Martin

12. Public Comment



-Mr.Puckett a new resident of Freeport, shared his experience with renting out properties and having the tenants pay the utility bill with it still being in his name. Mr.Puckett then expressed his concerns with the City's planning noting that there needed to be more protection for residents from contractors, amidst growth in the City.

-City Attorney Adkinson noted that the City's website needed to make changes to the title of the evening's meeting, calling it a Public Hearing as opposed to a workshop.

13. Adjournment

-Councilman Farris made the motion to adjourn the meeting. The Mayor adjourned the meeting at 9:43AM.



September 30, 2019

Mr. Russ Barley
Mayor, City of Freeport
112 Highway 20 West
PO Box 339
Freeport, FL 32439

Dear Mayor Barley:

Thank you for your confidence in Liberty Partners of Tallahassee, LLC (FEI/EIN #271494189). We are pleased to provide governmental consulting services to the City of Freeport.

2019-20 CONTRACT FOR SERVICES

1. *Client; Scope of Services.* Our client in this matter will be the City of Freeport (the “Organization”). We will be engaged to advise the Organization in connection with advocacy issues relating to the interest of the Organization, including but not limited to promoting the interests of the attractions industry in Florida. Liberty Partners will utilize our expertise to provide the following personalized and targeted services that will incorporate the components necessary to meet the Organization’s overall goals and objectives. The scope of our engagement is included in Attachment A. The firm will be available for any and all in-person meetings and will provide regular progress reports as frequently as needed.

2. *Term of Engagement.* The term of the engagement will be for twelve (12) months beginning on **October 1, 2019 and ending on September 30, 2020**. It is not the intent of either the Organization or the firm to terminate this contract prior to September 30, 2020, but either of us may terminate the engagement for cause by a 60-day written notice. In the event that we terminate the engagement, we will take such steps as are reasonably practicable to protect the Organization's interests in the above matter and, if you so request, we will suggest to you a possible successor firm and provide it with whatever papers you have provided to us. Unless previously terminated, our representation of the Organization will terminate upon our sending you a final statement for services rendered in this matter. Following such termination, otherwise non-public information you have supplied to us which is retained by us will be kept confidential. At your request, your papers and property will be returned to you promptly upon receipt of payment for outstanding fees and costs.

3. *Fees and Retainer.* Based on the scope of services outlined in Attachment A, these services shall be retained at a rate of \$5,000 per month. Travel, entertainment and/or other direct expenses related to these services shall be pre-approved by the Organization, billed on a monthly basis and not exceed \$1,000 per year. Full payment is due promptly upon receipt of our statement. If this statement remains unpaid for more than 30 days, we may cease performing services for you until arrangements satisfactory to us have been made for payment of outstanding statements and the payment of future fees.

4. *Confidentiality.* From time to time, the firm may be provided with non-public or proprietary information related to the Organization's business in order to assist the firm in performing the services outlined in this contract. All such information, whether provided orally or in writing, shall be considered confidential. The firm agrees not to disclose any such information to any person without your prior written consent and will provide prompt notice to you of any judicial or quasi-judicial demand for such information.

5. *Client Responsibilities.* You agree to cooperate fully with us and to provide promptly all information known or available to you relevant to our representation including any outreach to members or staff of the Legislature or Executive Branch or communications with members of the press. You also agree to pay our statements for services and expenses in accordance with paragraph 3 above.

6. *Conflicts.* As we have discussed, you are aware that the firm represents many other companies, organizations and individuals. It is possible that during the time that we are representing the Organization, some of our present or future clients will have disputes or transactions with the Organization. The Organization agrees that we may continue to represent or may undertake in the future to represent existing or new clients in any matter that is not substantially related to our scope of services outlined in paragraph 1 above even if the interests of such clients in those other matters are directly adverse to you.

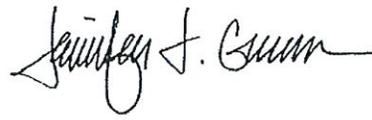
We agree, however, that your prospective consent to conflicting representations contained in the preceding sentence shall not apply in any instance where, as a result of our representation of you, we have obtained proprietary or other confidential information of a nonpublic nature, which, if known to such other client, could be used in any such other matter by such client to your material disadvantage. You should know that, in similar engagement letters with many of our other clients, we have asked for similar agreements to preserve our ability to represent you.

Once again, we are pleased to have the opportunity to work with you and the City of Freeport. I will be the primary contact for the representation or your Organization before the Florida Legislature and Florida Executive Branch. Melanie Bostick, Tim Parson and Ethan Merchant will be actively involved in this engagement and are available to assist you as needed. All of the professional advocates associated with our firm are members of the Florida Association of Professional Lobbyists (FAPL), have earned their DPL (designated professional lobbyist) and adhere to a strict code of professional conduct.

September 30, 2019
Page Three

Please do not hesitate to contact me at (850) 528-8809 or (850) 841-1726 should you have any questions regarding the terms of our engagement. If you are in agreement with these provisions, please sign the contract and return it to my attention: Liberty Partners of Tallahassee, LLC, P. O. Box 390, Tallahassee, FL 32302.

Sincerely,



Jennifer J. Green, CAE, DPL
President/Owner

AGREED TO AND ACCEPTED:

By:



Russ Barley
Mayor, City of Freeport

Date: 10-16-19

Attachment A

Liberty Partners will offer the City governmental consulting services to achieve its advocacy goals by providing **legislative and regulatory services for the 2020 Legislative Session as well as consulting services with the City's application with Triumph Gulf Coast**. This will include developing a strategy to position the City and its legislative and regulatory agendas through both offensive and defensive advocacy efforts. We will focus on the introduction of legislation, procurement of state funding and monitor the Legislature as well regulatory activity at key Executive Branch agencies such as the Florida Department of Education, the Executive Office of the Governor, other appropriate governmental entities and statewide educational trade associations that align with the goals and objectives of the City.

Liberty Partners will actively advise the City on any proposed legislation with the potential to affect the organization's ability to work with Florida's graduates. A major objective will be to utilize the firm's extensive experience in organizational advocacy and political strategy to leverage public perception and key policy-maker support. Our strategy will focus on developing both an offensive and defensive plan; focusing on pre-emptive outreach and education of appointed and elected officials, extensive monitoring, third-party relationship building, deploying defensive tactics, and advising on earned media within key Florida markets.

Liberty Partners will utilize our expertise to provide the following personalized and targeted services that will incorporate the components necessary to meet the City's overall legislative and regulatory goals and objectives. Moreover, Liberty Partners will advise the City with any third-party efforts as it relates to strengthening relationships within the area of K-12 and postsecondary education related to the organization's efforts.

Following is a timeline of deliverables included in our services:

October 2019 – December 2019: Interim committee meetings begin in September for the 2020 Legislative Session. Begin weekly calls and updates.

- Develop and maintain a close working relationship with the City's leadership.
- Begin providing regular updates on lobbying activities performed on behalf of the City.
- Assist in setting up meetings with legislators and key executive branch personnel.
- Draft letters and talking points as necessary.
- Monitor interim committee meetings and all legislation; continue weekly calls and updates.
- Utilize communication skills, including providing public testimony when necessary and appropriate, before legislative committees to persuade legislators to support public policy and funding that will benefit the City.

- Develop and coordinate efficient online communications and provide monthly updates leading up to the legislative session and weekly updates during the legislative or as needed.
- Track and report bill progress and provide written status reports at least once monthly or more frequently as required.
- Draft the City's pre-application to Triumph Gulf Coast.
- Draft and seek sponsors for the City's appropriations projects.

January 2020 – March 2020: Legislative session begins, continue to monitor all legislation and committee meetings, and continue weekly calls and updates.

- Advocate for or against pertinent legislation, amendments or proviso language.
- Advocate for the City's legislative appropriations projects
- Track and report bill progress and provide written status reports at least once monthly or more frequently as required.
- Analyze and report the impact of legislation, proposed regulatory changes and develop specific policy positions in accordance with the City's goals and objectives.
- Appear and speak on behalf of the City at hearings before legislative committees.
- Utilize communication skills, including providing public testimony when necessary and appropriate, before state legislative committees to persuade legislators to support public policy that will benefit the City.
- Continue to develop and coordinate efficient online communications and provide weekly updates on the status of pertinent legislation during the legislative session.
- Continue to work to ensure that the City's message is heard clearly and yields positive results.
- Focus on bringing together stakeholders, as needed, to develop and support solid public policy.
- Work closely with Executive and Legislative Branch leadership.
- Draft the City's full application to Triumph Gulf Coast.

April 2020 – August 2020: Following conclusion of the 2020 Legislative Session, monitor and report on Governor's actions on legislation and the budget, as well as agencies' implementation process.

- Monitor impact of any legislation that was passed during the 2020 Legislation Session and implementation issues that may arise.
- Monitor the approval of the FY 2020-21 budget and advocate for approval of any legislative appropriations projects for the City.
- Monitor any issues that may arise from department rulemaking or key regulatory boards that would affect the City.
- Schedule regular calls and email updates to the City's leadership.
- Attend any Council meetings as requested and provide legislative updates.
- Assist with developing legislative strategy for the 2021 Legislative Session.

TextMyGov

TextMyGov
P.O. Box 3784
Logan, Utah 84323
435-755-5126

Partnership Proposal

Introducing TextMyGov

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, **97% of smartphone owners text regularly.**

The technology analysts at Compuware reported **that 80 to 90% of all downloaded apps are only used once and then eventually deleted** by users.

TextMyGov Solutions:

Communicate, Engage, Boost Website Traffic, Track, and Work



Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few. If your goal is to increase communication and reduce calls- You need TextMyGov





Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



Boost Website Traffic

TextMyGov uses smart texting technology to maximize a cities website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.



Track

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



Work

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.

Implementation

Getting Started

After the execution of the basic service agreement, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

Configuration

The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

Media Kit

Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

Unlimited Training and Support

After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am-5pm MST.

Subscription Cost Breakdown

This quote represents a subscription to TextMyGov with an annual reoccurring charge for a period of two years. The agreement is set to automatically renew on the date of this agreement, after year two. See below for package price and other details.

Terms and conditions can be printed and attached as Exhibit A or view at www.TextMyGov.com/terms

Prepared for:

City of Freeport
Malani Robinson
P.O. Box 339
Freeport, FL 32439

Prepared by:

Tyler Deeble
TextMyGov
P.O. Box 3784
Logan, UT 84323

Package	Package Price	Billing
TextMyGov Package includes: <ul style="list-style-type: none"> • TextMyGov Web-Based Software • Local Phone Number • Short Code Number (for outgoing messages) • Widget for website • Unlimited Users • Unlimited Departments • Unlimited Support for Every User • 25,000 Text Messages • 100 GB Image Uploads <i>*Additional messages can be purchased 25,000/\$125</i>	\$1,800	Annual
Implementation/Setup Fee	\$500	One Time
Total (First Year):	\$2,300	First Year
Total (Ongoing):	\$1,800	Annual

Notes:

1. *This is a two-year contract. After the initial two years, the contract can be canceled by providing 30-day written notice, otherwise the agreement will revert to a year-to-year term.*
2. *This Quote is provided at the customers request and is good for 30 days.*
3. *Customer agrees to publish TextMyGov Widget for Website.*

Agreement Confirmation

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Billing Information

Billing Contact Name:

Title:

Email:

Office Phone:

Address:

Agreement Signature

Name:

Title:

Date (Subscription Start):

Signature:



THE CITY OF
FREEPORT, FLORIDA
POST OFFICE BOX 339 FREEPORT, FL 32439

To: City Council

From: Sara Bowers, Financial Officer

Date: September 14, 2020

Re: Excess Funds

At the Council's May 28, 2020 meeting, maturing CD's were presented to the Council in reference to taking out excess reserves required by current bonds the city has with Rural Development USDA. It was recommended, at that time, to maintain these funds in a local bank account to determine if these funds would be needed in the 2020/2021 budget. Given the budget process is nearly complete and these funds are not required to balance the budget, staff is respectfully requesting Council approve to place these excess funds totaling \$161,538.25 in the city's investment with the Florida League of Cities Investment Trust. From inception (2/1/2020) through 8/31/2020, this investment has provided earnings of \$61,939.43 or approximately 6.3% annually.

NEW CUSTOMER ACCOUNT POLICY

The following is the Utility Billing Department policy for opening accounts with the City of Freeport.

- If a business or residential customer is applying for service at a location, the billing office clerks will first check to see if that customer has a previous outstanding balance on a closed account at any other location where a balance is still due.
- If there is a balance due on a closed account, that balance must be paid in full before a new account will be opened.
- If a customer is transferring locations, and the deposit is transferred to the new address, the final bill for the old location will be transferred to the new account.
- If it is discovered that a new account has been set up and an existing balance on an old closed account has not been paid, the customer will be sent a letter stating that if the balance on the old account is not paid in 14 days, the amount will be transferred to their new account.
- Customer's who are renting must provide a copy of their signed lease or a notarized Renter's Affidavit to start service.
- If the customer is the owner of a property, a copy of the warranty deed must be provided to prove ownership.
- All customers, both business and residential must pay a deposit for each location where they are setting up an account.
 - If an owner or property management company would like to keep a deposit on file with the City of Freeport, for each time a tenant moves out, they must fill out a Deposit Holdover Request form for EACH metered location. This must be filled out or the deposit will be refunded and will have to be paid again if the owner or company puts the property back in their name.



Freeport Planning & Zoning Department

Planning & Zoning/Development Coordination & Review/Building Permit Review

Code Enforcement/Annexation/Grants Coordination/Floodplain Management

Planning & Development Review Board/Freeport Recreation Board

P.O. BOX 339 * FREEPORT CITY HALL * 112 HIGHWAY 20 WEST * FREEPORT, FLORIDA 32439

Date: August 5, 2020

To: Planning & Development Review Board (September 2, 2020 Hearing)
Freeport City Council (September 24, 2020 Hearing)

From: Latilda Hughes-Neel AICP/Planning Director

Re: Bluffs at Lafayette Mixed Use Planned Development Project

PROJECT SUMMARY

Parcel Numbers: 01-1S-19-23000-001-0000, 02-1S-19-23000-001-0030, 36-1N-19-17000-001-0000,
36-1N-19-17000-002-0000

Acreage: 551.19

Location: east side of US 331 N, 2.4 miles north of State Road 20

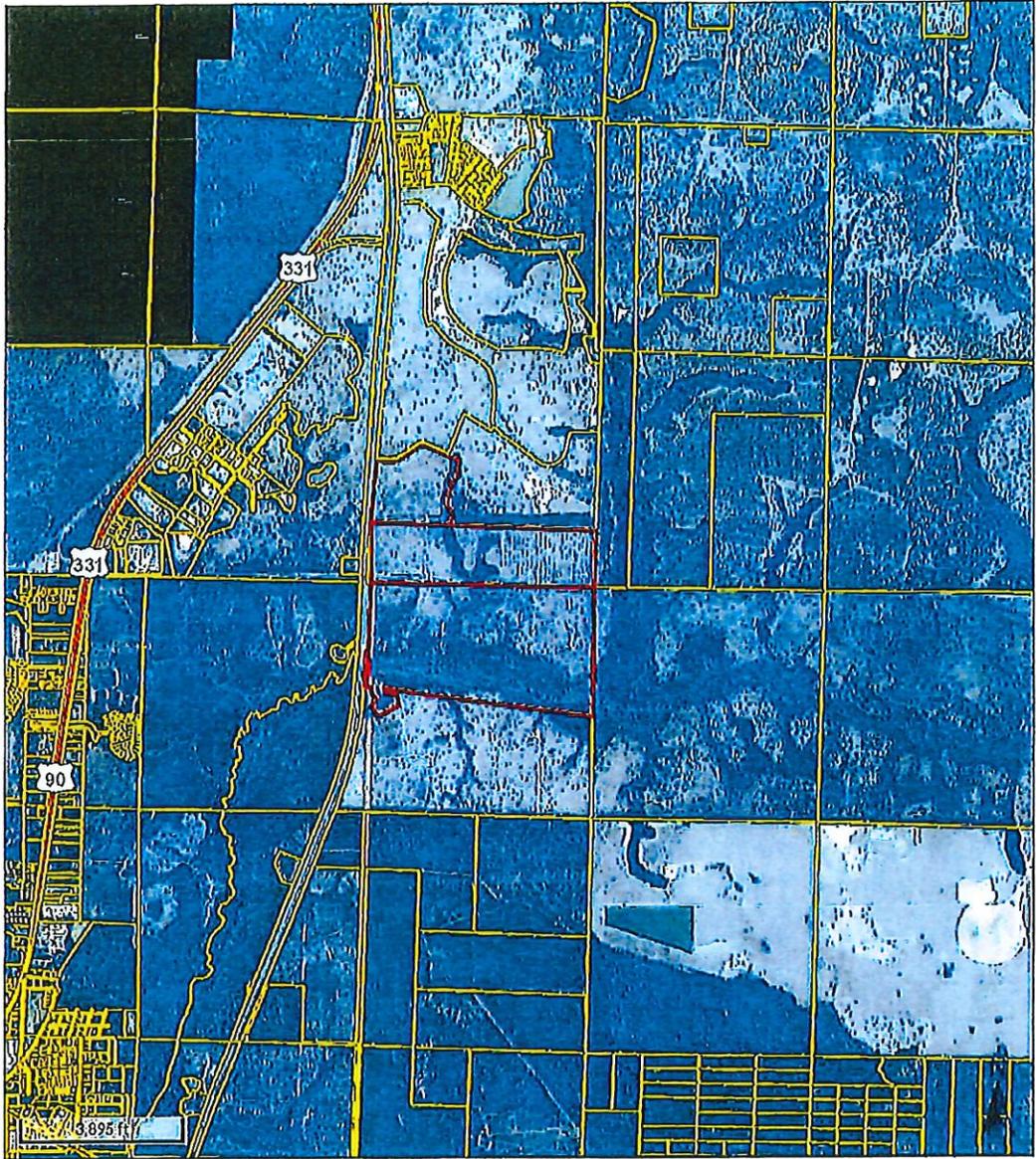
Project Owner: Edward Chandler Jr.

Project Agent: Matthew Parker PE/JP Engineering

Residential Units: 1,546 single-family, 348 multi-family

Commercial Acreage/Square Footage: 593,446 sf commercial

Variances/Exceptions requested as conditions of this PDP: Standard overall building height of 50 feet for residential and commercial instead of 35' single-family, 45' multi-family and 50' commercial. Building height of multi-family increased from 45 feet to 60 feet in multi-family portion of project.



- Legend
-  Parcels
 -  Roads
 -  City Labels

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**FREEPORT PLANNING &
DEVELOPMENT REVIEW BOARD**
September 2, 2020 Regular Meeting Minutes

Chair Konopacki called the meeting to order at 6:01pm

I. Meeting Called to Order

Invocation and Pledge of Allegiance was led by Latilda Hughes Neel

Board members present: John Konopacki/Chair, Steve Thomas/Vice Chair, Michael Gilley, and Kevin Louthain.

Staff members present: Latilda Hughes Neel/Planning Director, Marge Gay/Planning Clerk, Clay Atkinson/City Attorney and Alex Rouchaleau/City Engineer

Other participants present: Matt Parker/JP Engineering representing Bluffs at Lafayette, and Curtis Smith/Nautilus Engineering representing JAB Holdings.

II. Meeting Minutes to be Approved

A. July 8, 2020 PDRB Meeting Minutes

BOARD ACTION: The motion to approve these minutes was made by Kevin Louthain and seconded by Michael Gilley. All were in favor and the motion passed.

III. Bluffs at Lafayette Mixed Use Planned Development Project

Latilda Hughes Neel presented the project:

Project: Bluffs at Lafayette Mixed Use Planned Development Project

Parcel #: 01-1S-19-23000-001-0000, 02-1S-19-23000-001-0030, 36-1N-19-17000-001-0000, 36-1N-19-17000-002-0000

Location: East side of US 331 North, 2.4 miles north of State Road 20



Matt Parker discussed the project and asked for questions from the board.

Chair Konopacki asked if Mr. Parker why the max building height was set at 50 feet for the single-family residences. Mr. Parker explained that they had set that for the multi family homes and did the same for the single-family homes to be consistent. He stated that this was a maximum height. Chair Konopacki also questioned the population figures for the Recreation and Open Spaces portion of the plan. Mr. Parker explained, and Planning Director Hughes-Neel confirmed that the engineers on the project were required to use the most recent published population figures for the project.

Michael Gilley wanted to confirm that we had received a letter from CW Roberts's attorney putting the project on notice that they plan to continue to use their property in the same manner as has been done. Planning Director Hughes-Neel confirmed that it was received and noted.

Chair Konopacki requested a motion to approve the project.

BOARD ACTION: Steve Thomas made the motion to approve, Kevin Louthain seconded the motion. All were in favor and the motion passed.

IV. JAB Holdings Rezoning

Latilda Hughes-Neel presented the request to change the zoning from RC-Residential Commercial to R3-High Density Residential. The Reason for the requested change was that RC required commercial on the first floor of an apartment building. The developers did not want to put any commercial on the first floor.

- This property is vacant, currently under consideration for the development of apartment.
- The property to the north has two different owners, Alabama Electric and Zargari Holdings. The Alabama Electric parcel is being utilized as a utility substation. The Zargari property is vacant.
- The property to the south is Verandas Townhome development project.
- This property fronts Highway 331 Business. Across the highway:
EPORT LLC/vacant
Jimmy's Paint and Body Shop
Robert and Pamela Smits/vacant



American Towers LLC/cellular tower
Freeport Village Apartment Complex

Future Land Use Designation: UD Urban Development

Zoning Amendment:

Parcels: 10-1S-19-23000-004-0010 and 10-1S-19-23000-004-0020
Acreage: 11.45 +/-

- The property to the north is zoned RC Residential Commercial
- The property to the south is zoned R3 High Density Residential
- The property to the east is zoned C Commercial
- The request as proposed is consistent with the zoning currently in place in this area.

Curtis Smith provided maps and drawing of the project for the board's review.

Chair Konopacki called for any questions from the board. There were none.

Chair Konopacki requested a motion to approve the rezoning.

BOARD ACTION: Michael Gilley made the motion to approve, Steve Thomas seconded the motion.

Chair Konopacki called for questions from the public. Mr. David Puckett requested to speak. He stated that as a homeowner in Verandas Townhomes, he was not noticed for the meeting. He also raised concerns regarding parking, traffic and the effect an apartment complex next to his property would have on his property values. Chair Konopacki explained that the apartment complex would be required to provide on-site parking for the project and traffic was and will continue to be an issue until changes are made on Business 331. Planning Director Hughes-Neel advised that the items brought forth by Mr. Puckett were not before the board. The only thing the board was to consider is the change in zoning.

Chairman Konopacki called for a vote of the board. All were in favor and the motion passed.



V. Refresher on the Florida Sunshine Law-Clay Adkinson.

Planning Director Hughes-Neel advised that the newest board member Kyler Clark was not present for the meeting due to an illness and requested that the Refresher be moved forward to the next meeting so that Mr. Clark could be present.

VI. Adjournment

Chair Konopacki requested a motion to adjourn. Michael Gilley made the motion to adjourn and Steve Thomas seconded the motion. All were in favor and the meeting was adjourned at 6:29pm.

August 3, 2020

City of Freeport
Planning Department
Attn: Latilda Hughes-Neel
112 Highway 20 East
Freeport, FL 32439

Re: Planned Development Project Application Criteria Letter

Edward E. Chandler, Jr. is the owner of a ±551.19-acre tract on US Highway 331 identified by Walton County parcel identification numbers 01-1S-19-23000-001-0000, 02-1S-19-23000-001-0030, 36-1N-19-17000-002-0000, & 36-1N-19-17000-001-0000. This tract of land is under contract for sale to Shivers Brothers Construction, LLC who is requesting to create a new mixed-use PDP to be known as The Bluffs at Lafayette. An application has been filed to amend the future land use to Urban Development and Environmental Preservation on a portion of this tract of land due to a recent annexation. Also, a zoning assignment and rezoning of the land is requested to change the zoning to R-3 which is consistent with a mixed-use PDP.

The tract of land is currently vacant. The Bluffs at Lafayette is mixed use project planned to include a variety of housing types and commercial areas to provide a range of retail uses, restaurants and services to support the internal needs of the development as well as the city as a whole. At total build-out the project is planned to have up to 1,546 single-family dwellings, 348 multi-family dwellings and 593,446 SF of commercial development.

The PDP change is consistent with the City's comprehensive plan and land development code. A consistency analysis is included with this application that shows the request is in conformance with and implements the goal and objectives of the City's plan. The proposed development would comply with the City's land development code. The change is compatible with the surrounding neighborhood area as is shown in a compatibility analysis included with this application.

The area of the City of Freeport in which this project will be built is changing. With the completion of the widening of US Highway 331 and the City's planned extension of water and sewer services along US Highway 331 from State Road 20 to Owl's Head, this portion of the city is prepared for development of an area mostly, previously inaccessible for this type of development. This large development tract is highly suitable to utilizing the master planning approach that the PDP process utilizes.

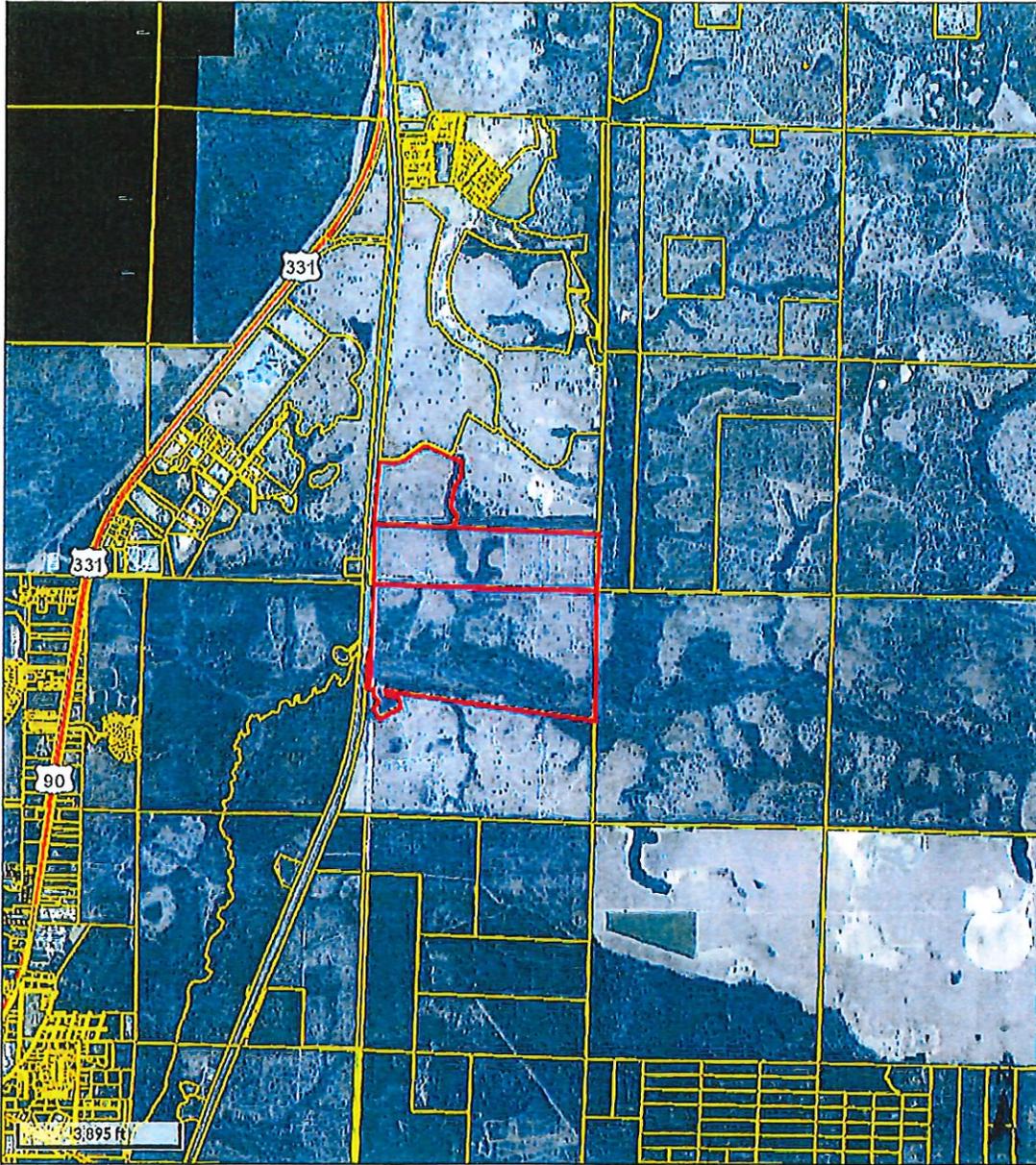
The PDP approval and proposed development will not result in significant adverse impacts on the natural environment. An environmental analysis is included with the application to show the environmental condition of the subject property. There is an area of wetlands on the site. These wetlands will be protected with buffers and minimal proposed uses (road crossings and stormwater management) that would result in degradation of the wetland areas is planned with the development.

The Bluffs at Lafayette follows an established development pattern taking shape along the US Highway 331 corridor between SR 20 and Owls Head. This area is comprised of large tracts of land which are ideally suited to master planning. Several adjacent parcels are already approved as PDP projects.

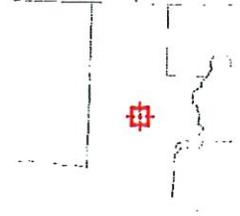
Sincerely,



Matthew R. Parker, P.E.
Authorized Agent



Overview



Legend

- Parcels
- Roads
- City Labels

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GEOSPATIAL

August 3, 2020

City of Freeport
Planning Department
Attn: Latilda Hughes-Neel
112 Highway 20 East
Freeport, FL 32439

Re: The Bluffs at Lafayette – Planned Development Project Criteria Letter (Page 20 of Application)

The planned mixed-use PDP, The Bluffs at Lafayette, is large, ±551.19-acre development which is well suited to utilize the PDP process. A project of this size is typically master planned by the development team to best utilize the property in an efficient manner. Multiple land uses will be constructed in this project. The development tract has wetland areas which need protection, while identifying specific areas where wetland impacts are necessary to allow access to developable portions of the land. The length of time that it will take to build out this project is well suited to allow the City of Freeport to accordingly plan for future infrastructure needs. These factors are reasons that the PDP concept is ideally suited for this development.

Potable water and wastewater treatment will be provided by the City of Freeport. Water distribution lines and a wastewater collection system will be constructed and connected to the city's system. On site stormwater management facilities will be constructed to treat runoff from impervious surfaces developed areas and the road network that will provide access throughout the project.

The manner of financing will be through private investment and financial institutions.

Through his position in the corporation which owns the land, Owl's Head LTD is the owner of the land which comprises the project boundary. Said property is identified by Walton County parcel identification numbers 01-1S-19-23000-001-0000, 02-1S-19-23000-001-0030, 36-1N-19-17000-002-0000, & 36-1N-19-17000-001-0000. This tract of land is under contract for sale to IHTW, LLC.

For portions of the project planned to be single-family dwellings, subdivision plats will be created to subdivide the property into common areas and private road rights of way which will be owned and maintained by homeowner's associations. Individual lots will be available for purchase. All individual lot owners will be required to contribute to the association through lot assessments. Likewise, the multi-family and commercial area will utilize either owner associations or management companies to maintain their prospective portions of the project. A master owner's association will be created for which a unified controller of the entire project will be designated. All individual owners associations within the PDP boundary will be required to be associated to the master association. The association management will be responsible for maintenance of common open spaces areas, building and other facilities.

Upon approval of the PDP, design, permitting and construction is anticipated to commence immediately on the first phase of the development. The roadways, utilities and stormwater management facilities for an area which will include 242 single-family lots, will be built in this phase. Subsequent phasing is unknown and dependent on market conditions, but ultimate build-out of the entire project is anticipated to take 15 years. The size of subsequent phases will be market driven with the understanding that all phase will go through the City development review process subject to the land development regulations of the City.

Respectfully,



Matthew R. Parker, P.E.
Authorized Agent

BUILDING TYPE	MINIMUM LOT AREA	MINIMUM LOT WIDTH	IMPERVIOUS SURFACE RATIO	MAX BUILDING HEIGHT	FRONT SETBACK	SIDE SETBACK	REAR SETBACK
Single-Family Detached Residential	4,600 SF	40 feet	70%	50 feet	20 feet	5 feet	10 feet
Single-Family Attached Residential (Duplex, Townhome)	none	none	70%	50 feet	20 feet	5 feet	10 feet
Multi-Family Residential	none	none	70%	50 feet	20 feet	10 feet	15 feet
Highway Commercial	none	none	75%	50 feet	15 feet	10 feet	15 feet

Building Height Note: Building height shall be measured from finished adjacent grade of the structure.

Single-Family Detached Residential Note 1: On corner lots, front building setback shall orient with the front door of the structure and not to both streets. Note 2: The minimum lot width shall be met at front building setback line. Note 3: Building setbacks are for principal structures only. Note 4: When rear loaded parking is utilized for units, front setback distance will be oriented with the parking area and rear setback distance will be allowed for the front door face of the building without parking.

Single-Family Attached Residential Note 1: These buildings will be permitted in single-family residential land use areas and mixed-use / multi-family residential land use areas. Note 2: On corner lots, front building setback shall orient with the front door of the structure and not to both streets. Note 3: Side setback distance is measured to exterior walls of the structure, interior common fire-walls between units are not subject to side setback requirements. Note 4: When rear loaded parking is utilized for units, front setback distance will be oriented with the parking area and rear setback distance will be allowed for the front door face of the building without parking.

Multi-Family Residential and Highway Commercial Note 1: Front setbacks are measured to collector and arterial roadways. Side and Rear setbacks are measured to external project boundaries. Note 2: Building height can increase to 60 feet for mixed use buildings in the multi-family residential portion of the project.

The Bluffs at Lafayette
Mixed-Use Planned Development Project
Consistency Analysis
And Project Narrative

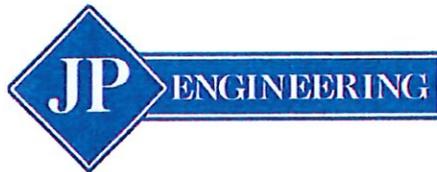
CITY OF FREEPORT, FLORIDA

Parcel ID # 01-1S-19-23000-001-0000, 02-1S-19-23000-001-0030, 36-1N-19-17000-002-0000,
& 36-1N-19-17000-001-0000

Prepared for:

Shivers Brothers
401 E. Verot School Road
Lafayette, LA 70508

Prepared by:



June 20, 2020

Introduction

This analysis pertains to a proposed planned development project (PDP) request in the City of Freeport. A mixed-use PDP called The Bluffs at Lafayette is proposed for a ±551.19-acre tract of land on the east side of US Highway 331 in the northern portion of the City. The project will contain a mixture of residential uses and commercial uses. This project will be built over a projected 15-year period in multiple phases. A proposed master plan is provided to illustrate the planned development patterns to include maximum densities of residential areas and maximum intensities of commercial areas.

It is the intent of this analysis to analyze this project for consistency with the goals and objectives of the City of Freeport Comprehensive Plan.

Site Description and Characteristics

The project tract is located on the east side of US Highway 331 approximately 2.4 miles north of SR 20. The property is a partially wooded, vacant tract. Along and near the southern boundary of the parcel, Lafayette Creek meanders across the property in an east to west direction. The property is comprised of upland and wetland areas. A more thorough description of the property is available in the environmental analysis included in the PDP submittal package.

Project Description

The Bluffs at Lafayette is mixed use project planned to include a variety of housing types and commercial areas to provide a range of retail uses, restaurants and services to support the internal needs of the development as well as the city as a whole. The predominant housing type will be single-family detached dwellings offered on a range of lot sizes. An area is devoted to provide mixed use buildings which will have limited commercial uses in buildings with residential units in a multi-family mixed use section of the project. Along the highway, commercial areas are planned to offer areas for highway commercial uses. Conservation areas are planned to protect natural features and most importantly to protect Lafayette Creek. Open space areas are planned throughout the project to provide areas for active and passive recreational opportunities of the residents of the development.

Access to the project will be provided through a series of driveway connections to US Highway 331. An internal roadway network will be built to serve the project.

Adjacent Land Use and Zoning

	FLU	Zoning	Type of Use	Specific Use
North - 1	Urban Development	R-1 Low Density Res.	Vacant	Vacant
North - 2	Industrial	I-2 General Industrial	Mining	Sand Mine
South	Walton Co. Large Scale Ag & Estate Residential	Walton Co. Large Scale Ag & Estate Residential	Vacant	Vacant
East	Walton Co. Conservation	Walton Co. Conservation	Vacant	NWF Water Management District Lands
West	Urban Development & Environmental Conservation	C-2 High Intensity Comm, R-3 High Density Res & RA Rural Agriculture	Vacant	Vacant across US Hwy 331

Surrounding Area Compatibility

The project tract is located on the US Highway 331 corridor near the northern portion of the City. This roadway corridor is an arterial highway which was recently widened to a four-lane divided highway. This property is located along a section of the corridor which was realigned in 2007 and 2008 through an area of agricultural and undeveloped lands. The western side of the highway corridor is completely within the city limits. Except for a 1.26-mile section, the eastern side of this corridor is within the City limits. A portion of the project tract is processing and annexation which is approximately 0.45 miles of frontage along this portion of the highway frontage outside the city boundary.

As mentioned, the subject property and the nearby properties along the realigned corridor of US Hwy 331 are largely undeveloped. This is partly due to these properties not having roadway access prior to the highway realignment. Currently the surrounding area is mostly undeveloped land comprised of large development tracts. A significant portion of the western side of the corridor is subject to a master planned development which was approved by the City in the recent past. As with that large development, the eastern side of the corridor is most likely to develop over time utilizing master development plans to guide the development along this corridor.

The change of land use on the subject parcel will follow this pattern that has shown itself to be compatible with the development patterns which are taking shape in this portion of the City of Freeport.

Infrastructure Concurrency Analysis

The following chart will provide an analysis of the maximum potential impacts to the infrastructure of the City of Freeport created by the proposed project. The comprehensive plan has adopted levels of service for the elements addressed in the chart. While this chart shows the maximum potential demand on city services from the development of the project, it is important to understand that build out of this project will take a projected 15 year time frame to complete which is beyond the current planning time frame considered by the City Capital Improvements Element of the Comprehensive Plan.

A benefit to the City of the PDP process for a project of the scope of The Bluffs at Lafayette is planning future improvements to City services can more clearly be analyzed. Analyzing full build out of a project of this scale against the existing availability of services and proposed availability (in current planning time frame) of services would show that the project would exceed the capabilities of City infrastructure. With planned improvements, in the current planning time frame, to upgrade City water and sewer services will allow development to commence with this project. Every phase of this project will be required to meet concurrency requirements for that individual phase based upon the availability of services during development review and approval process with the City.

	Overall Master Plan	Phase I
Single-family dwellings	1,546 units	242 units
Multi-family dwellings	348 units	
Commercial	593,446.01 SF	
INFRASTRUCTURE ANALYSIS		
Avg. Water Demand (gpd)	724,615.65 gpd	84,700 gpd
Avg. Sewer Demand (gpd)	724,615.65 gpd	84,700 gpd
Solid Waste Generation	22,621 pounds/day	2,989 pounds/day
Drainage (Stormwater)	Must meet 25 year/24-hour Design Storm Event with On-site Facility.	
Traffic Generation (P.M. Peak Hour Trips)	2,262 trips	466 trips
Recreation / Open Space (potential population)	6,503 people	1,939 people

Potable Water

The project is located in relatively close proximity to the City of Freeport water service system. The well located off of N. Nick Wilson Way, will provide potable water to the project. The City has a project to extend a water main extension to the east and service the Hwy 331 commercial corridor. At the estimated demands, the water system would have sufficient capacity to service the project.

Water mains would need to be extended to support the development of the subject parcel.

Sanitary Sewer

The project is located within the boundaries of the City of Freeport sewer service system. The system has a permitted capacity of 0.600 MGD. The maximum three-month average daily flow over the last 12 month period has been 0.416 gpd and the maximum monthly average daily flow over the last 12 month period has been 0.445 MGD. This system is operating under its permitted

capacity. At this demand the current sewer system has capacity to treat the first phase and would be able to treat approximately 21.3% of the full build out. The City of Freeport is currently expanding the sewer treatment capacity by more than double. Upon completion, the system will have sufficient capacity to treat the project's buildout.

Sewer mains would need to be extended to support the development of the subject parcel. Planned upgrades to the sewer treatment facility and sewer main extensions are currently being planned which would bring sewer to the highway corridor to support development in this corridor.

Solid Waste

The solid waste generated in the City of Freeport is transported to the Walton County landfill for disposal. The Walton County Solid Waste department is contracted with a permitted facility with sufficient available capacity.

Stormwater Drainage

All new development will be required to store and treat all post-development runoff, which exceeds pre-development runoff as stated in the Stormwater Management Sub-Element of the Comprehensive Plan. Any stormwater discharge facilities shall be designed to not degrade the receiving water body below the minimum conditions necessary to assure the suitability of water for the designated use of its classification

Transportation Element

With the anticipated 15-year period to achieve full build out, roadway improvements will likely be implemented which will increase capacity on roadway segments which will be impacted by this project. The Traffic Analysis Phasing consists of 242 single-family residential units, 312 multi-family units, and 39,316.97 SF of Commercial; Phase I has been analyzed by Joe Poole, P.E. and from a concurrency perspective, this portion of the project can be built without placing impacted roadway segments over LOS capacity.

The traffic impact analysis of the full build out of the master plan would impact roadway segments that would exceed their MSV. A review by Joe Poole, P.E. of the long-range planning for future transportation roadway improvements show that improvements are in process of being considered by the Transportation Planning Organizations and FDOT. Improvements to the transportation system will be necessary before full build out of the project.

With the anticipated 15-year period to achieve full build out, roadway improvements will likely be implemented which will increase capacity on roadway segments which will be impacted by this project.

As each phase of the project is designed and permitted through the City development review process, a traffic analysis will be prepared for that specific phase, Phase I is included herewith. The analysis will identify any deficiencies that exist at that point in time and provide solutions to mitigate the deficiency. Permits to build any phase cannot be issued unless the requirements of the City land development code are met.

Recreation and Open Space

The increase in the number of housing units will eventually create a higher population that would utilize public recreation areas in the city. Based upon the adopted level of service of 6.25 acres of park space per 1,000 population, the current public park inventory in the City of Freeport would support a population of 11,904 people. Based upon estimates from the University of Florida, the 2019 population of Freeport was 4,316 people. The current acreage of parks in the City is ±74.4 acres.

The master plan indicates approximately 112.48 acres of wetland conservation area, along with open areas with plans for walking and multi-use paths. Areas are strategically placed throughout the project to enhance the aesthetics and enjoyment of its future residents. Active and Passive areas of recreation are interwoven within the single family areas, along with vehicular and pedestrian interconnectivity to the mixed use areas, including multi-family and commercial Uses.

Natural Resources

An environmental analysis was prepared by Wetland Sciences, Inc. to analyze the subject property according to city guidelines in the Land Development Code. The identification and location of soils, vegetative communities, wetlands, threatened and endangered species, archeological and/or cultural resources, hazardous materials or contamination, protected trees, wellheads and surface water bodies have been addressed in this report.

Recommendations were provided in this report to address protection of natural resources identified on the subject property.

Freeport Comprehensive Plan Consistency

Capital Improvements Element

Objective I.D - Development Orders and Permits will not be issued based unless necessary public facilities needed to support such development and to maintain adopted levels of service at the time of the impact are or will be available.

Policy I.D.2: Proposed Comprehensive Plan amendments and requests for development or redevelopment permits shall be evaluated according to the following guidelines:

1. Will the project or amendment contribute to a condition of public hazard as described in the Infrastructure Element, the Traffic Circulation Element, or the Recreation and Open Space Element?

RESPONSE: No.

2. Will the project or amendment exacerbate any existing condition of public facility deficits, as described in the Infrastructure Element, the Traffic Circulation Element, or the Recreation and Open Space Element?

RESPONSE: Upon completion of the City's current utility expansion, No.

3. Will the project or amendment generate public facility demands that may be accommodated by capacity increases already planned in the Five-Year Schedule of Improvements?

RESPONSE: Yes, increased water and sewer demand that could be generated by the project will be accommodated by increased capacity planned for with expansion of water service and sewer treatment in the City.

4. Will the project or amendment conform to the future land uses as shown on the future land use map of the Future Land Use Element and service areas identified in the Infrastructure Element?

RESPONSE: Yes.

5. If the public facilities are developer provided, will the improvements accommodate public facility demands based upon the adopted LOS standards?

RESPONSE: Yes, all necessary infrastructure constructed in the project limits will conform to City Land Development Code regulations.

6. If the public facilities are provided in part or whole by the City, are they financially feasible subject to this Element?

RESPONSE: Yes.

7. Will the project or amendment affect state agencies' and water management districts' facilities plans?

RESPONSE: No.

Future Land Use Element

Objective I.B: New development will be strongly encouraged to locate in areas with existing public services and in conformance with specific standards

Policy I.B.3: The City will utilize its adopted Urban Service Area Boundary Area Map of the Future Land Use Map Series as a guide when making planning decisions pertaining to land use changes and new development.

RESPONSE: The subject property is adjacent to the Urban Service Area Boundary along the northern and western boundary of the property.

Public School Facilities Element

Objective PS-1.4: School Capacity

It is the objective of Walton County to coordinate petitions for changes to future land use, zoning, subdivision and site plans for residential development with adequate school capacity. This goal will be accomplished recognizing the School Board's statutory and constitutional responsibility to provide a uniform system of free and adequate public schools, and the County's authority for land use, including the authority to approve or deny petitions for comprehensive plan amendments, re-zonings or final subdivision and site plans that generate students and impact the Walton County school system.

Manage the timing of comprehensive plan amendments and other land use decisions to coordinate with adequate school capacity.

Objective PS-1.5: Implement School Concurrency

Manage the timing of residential subdivision approvals, site plans or their functional equivalent to ensure adequate school capacity is available consistent with adopted level of service standards for public school concurrency.

Policy PS-1.5.1: Consistent with the Interlocal Agreement, the County and School Board agree to the following standards for school concurrency in Walton County:

1. Level of Service Standard: Consistent with the Interlocal Agreement, the uniform, district-wide level-of service standards are initially set as follows, and are hereby adopted in the County's Public School Facilities Elements and Capital Improvements Element:

TYPE OF SCHOOL	LEVEL OF SERVICE
Elementary	100% of permanent FISH capacity
Middle	100% of permanent FISH capacity
K-8	100% of permanent FISH capacity
High	100% of permanent FISH capacity
Special purpose	100% of permanent FISH capacity

RESPONSE: An analysis of the 2016-2017 Work Plan available from the Walton County School District, the three schools zones (Freeport Elementary, Freeport Middle School and Freeport High School) which will serve the subject property are projected to be below FISH capacity for the 2020-2021 school year.

Approval of this PDP application will better allow the Walton County School District to plan for the needs of expanding the capacity of the schools which serve the Freeport area.

Hopping Green & Sams

Attorneys and Counselors

Writer's Direct Dial No.: (850) 425-2207

August 24, 2020

Via U.S. Mail and Email

Freeport Planning & Zoning Department
c/o Latilda Hughes-Neel
PO Box 339
Freeport, FL 32439
cityplanner@freeportflorida.gov

RE: Notice of Development Proposal by Owls Head, LP
Freeport Planning & Development Review Board September 2, 2020

Ms. Hughes-Neel:

My firm represents CW Roberts Contracting, Inc. who owns properties (Parcel no. 34-1N-19-17000-002-0010 and 36-1N-19-17000-001-0010) within close proximity to the Owls Head's property being proposed for development. We received the attached Notice from JP Engineering, LLC as an owner of a property within 400 feet of the proposed development relating to the Planning Board's consideration of Owls Head's various requests. CW Roberts has utilized one of its properties as an asphalt mixing plant for many years and the other property as a borrow pit. CWR plans to continue to use the properties in the same manner in the future.

While CW Roberts has no objection to the proposed development, CW Roberts submits these comments so that the industrial use of its properties, including such things as noise, lights, and odors, is known to the City and the developer. Accordingly, CW Roberts provides these comments such that the record is clear that the developer who seeks to development their adjacent property with residential uses (as well as the future homeowners to whom they sell lots) are well aware of the pre-existing industrial uses of the CW Roberts properties in the area and accepts such uses.

I also attach a similar and previous letter we sent earlier this year regarding development of some other adjacent Owls Head property. If your office requires any additional information or comment from my client, please don't hesitate to contact me at the number listed above.

Sincerely,



D. Kent Safriet

cc: JP Engineering, LLC
c/o Matthew Parker
18596 US Hwy 331 S
Freeport, FL 32439

Enclosures

RESOLUTION 2020-__

WHEREAS, the City of Freeport's Land Development Code provides that some developments within the City of Freeport to be designated as Planned Development Projects (PDPs); and

WHEREAS, Owls Head LP has plans to develop a project known as Bluffs at Lafayette Mixed Use Planned Development Project; and

WHEREAS, the proposed development by Owls Head LP is located on approximately 551.19 acres, which exceeds the minimum of five (5) acres required for a Mixed-Use PDP; and

WHEREAS, Owls Head LP has made application to the City of Freeport to have their proposed project designated as a Mixed Use Planned Development Project; the project containing property assigned Parcel Identification Numbers 01-1S-19-23000-001-0000, 02-1S-19-23000-001-0030, 36-1N-19-17000-001-0000, 36-1N-19-17000-002-0000; containing 551.19 acres +/- and being approved specifically for a mixed-use project to contain the following:

- 1,546 single-family residential units
- 348 multi-family residential units
- 593-446 square feet commercial

Variances granted/conditions to this approval:

- Setbacks: as stated on master plan.
- Building Height: 50 feet for all structures. Building height can increase to 60 feet for mixed use buildings in the multi-family portion of the project.

WHEREAS, the proposed development known as Bluffs at Lafayette Mixed Use Planned Development Project meets the criteria under the City's Land Development Code to be designated as a Mixed Use Planned Development Project; and

RESOLUTION 2020-__

NOW THEREFORE BE IT RESOLVED by the City Council of Freeport, Florida that the proposed development known as Bluffs at Lafayette, being developed by Owls Head LP is hereby designated as a Mixed Use Planned Development Project.

ADOPTED this ____ day of _____ 2020.

FREEPORT CITY COUNCIL

Mayor

ATTEST:

City Clerk



Freeport Planning & Zoning Department

P.O. BOX 339 * 16040 HWY 331 BUSINESS * FREEPORT, FLORIDA 32439

Date: August 14, 2020

To: Freeport City Council
Freeport Planning & Development Review Board

From: Latilda Hughes-Neel AICP, Planning Director

Re: JAB Holdings RZ

Application Summary

Historical/Current Property Use/Area:

- This property is vacant, currently under consideration for the development of apartments
- The property to the north has two different owners. Alabama Electric and Zargari Holdings. The Alabama Electric parcel is being utilized as a utility substation. The Zargari property is vacant.
- The property to the south is the Verandas Townhome development project.
- This property fronts Highway 331 Business. Across the highway:
 - EPORT LLC/vacant
 - Jimmy's Paint & Body Shop
 - Robert & Pamela Smits/vacant
 - American Towers LLC/cellular tower
 - Freeport Village Apartment Complex

Future Land Use designation: UD Urban Development

This Future Land Use district for this property and all parcels adjacent to it is UD Urban Development.

Zoning Amendment:

Parcels: 10-1S-19-23000-004-0010 & 10-1S-19-23000-004-0020

Acreage: 11.45 +/-



Freeport Planning & Zoning Department

P.O. BOX 339 * 16040 HWY 331 BUSINESS * FREEPORT, FLORIDA 32439

Current Zoning: RC Residential Commercial

This zoning category allows R3 High Density Residential but requires the first floor of apartments be developed as commercial.

Proposed FLU: R3 High Density Residential

This zoning category allows apartments without the requirement of commercial on the first floor.

- The property to the north is zoned RC Residential Commercial
- The property to the south is zoned R3 High Density Residential
- The property to the east is zoned C Commercial
- The request as proposed is consistent with the zoning currently in place in this area.

PO Box 2190
SANTA ROBA BEACH, FL 324
EMAIL: CURTIS@NAUTILUSCIVIL.COM
WWW.NAUTILUSCIVIL.COM



June 9, 2020

Latilda Hughes- Neel AICP, Planning Director
City of Freeport - Planning & Zoning Department
16040 Hwy 331 Business
Freeport, Florida 32439
Phone: 850-835-2340

**Re: Business 331 @ Sunflower -- R3 Rezoning
Zoning Amendment
Parcels 110-1S-19-23000-004-0010 & 110-1S-19-23000-004-0020
Data & Analysis Summary**

Dear Latilda,

Please accept this narrative as a summary of the proposed Zoning Amendment for the subject property. This narrative will summarize the applicant's intentions with this rezoning request and the proposed Amendment's conformance with the City of Freeport Land Development Code.

Background & Intent

This request is in response to the Pre-application meeting held on 4/29/2020 in which it was discussed that the RC zoning district permits all uses permitted under the R-1, R-2, and R-3 zoning district, however the "uses permitted as variances" category under LDC 3.05.07.C states "*Apartment complex when located above at least one story of commercial uses, providing each dwelling unit has a minimum floor area of 500 square feet and that parking requirements for the residential use are met.*" This provision seems to conflict with LDC 3.05.07.B.1 permitting all uses of R-1, R-2, and R-3 as these districts do not contain such a provision requiring commercial development along with apartments. A rezoning is being requested from RC to R-3 to remove this provision. This will allow for a potential apartment development without the requirement to construct a more intense mixed-use development with 1st floor commercial. All residential densities will remain the same with this rezoning, however commercial uses will no longer be permitted.





The following summarizes the development standards between the existing (RC) and proposed (R-3) districts:

	Existing	Proposed
Future Land Use	Urban Development	Urban Development
Zoning	RC	R-3
LDC Section	3.05.07	3.05.06
Residential Types Permitted	Single Family, Multi-family (Townhomes, Apartments, Condominiums)	Single Family, Multi-family (Townhomes, Apartments, Condominiums)
Allowable Residential Density	8 units/acre (Single Family) 14 units/acre (Multi-family)	8 units/acre (Single Family) 14 units/acre (Multi-family)
Min. Residential SF per unit	500 sf	700-750 sf
Minimum Lot Area	No minimum	5,000sf (Single Family) 3,000sf (Platting Multi-family)
Maximum Lot Coverage	70% of Lot Area	50% of Lot Area
Commercial Uses Permitted?	Yes	No
Allowable Intensity (ISR)	0.85	0.85
Allowable FAR	3.0	N/A
Max Building Height	Single-Fam: 2.5 stories, 35ft Multi-Fam: 3 stories, 45ft Non-Residential: 4 stories, 50ft	Single-Fam: 2.5 stories, 35ft Multi-Fam: 3 stories, 45ft Non-Residential: 4 stories, 50ft
Uses by Variance	1. One single family dwelling which is accessory and attached to a permitted principal building actively engaged in a permitted use 2. Apartment complex when located above at least one story of commercial uses, providing each dwelling unit has a minimum floor area of 500 square feet and that parking requirements for the residential use are met.	Hospitals and Clinics, nursing homes, convalescent homes
Prohibited Uses	1. Billboards and off-premises signs. 2. Outside storage 3. Vehicle or equipment dealerships and repair facilities except minor filling station servicing 4. Wholesale trade establishments	1. Manufactured housing not meeting the standards of the Florida Manufactured Building Act 2. Any non-residential use

Table 1 - Zoning District Tabular Comparison





Traffic Concurrency Considerations

The proposed rezoning has potential to provide either a net zero change traffic generation or a net reduction when considering development potential.

When considering a residential-only development, RC contains the same density potential as R-3. In this case, no change in traffic generation potential will result from this rezoning.

When considering potential for commercial or mixed-use development in the current RC zoning, a change to R-3 would reduce the traffic generation potential as high-traffic generating commercial development would no longer be permitted under R-3.

Stormwater Concurrency Considerations

The proposed rezoning will have no bearing on stormwater management requirements. Any proposed development under RC or R-3 will require the same level of service for stormwater management.

With the loss of commercial use potential from RC to R-3, the proposed rezoning does have potential to reduce the development intensity in terms of impervious surface. In general, commercial developments tend to have a greater square footage of rooftops, parking spaces, and loading zones, which translate to greater stormwater runoff generating impervious surfaces.

Environmental Considerations

The project site contains a significant amount of wetlands on the center portion of the site, and any development will be subject to avoidance and mitigation of these environmentally sensitive areas. The change from RC to R-3 does not change the local, state, and federal requirements for wetland avoidance and mitigation.

With the loss of commercial use potential from RC to R-3, the proposed rezoning does have potential to reduce the development intensity in terms of impervious surface and site lighting, both of which are environmental considerations.

Water and Sewer Considerations

The proposed rezoning will have no discernible effect on the potential for water and sewer demands. Typically residential development carries a greater demand for water and sewer than commercial development. Since the residential densities between RC and R-3 are the same, no change in demand potential is anticipated with this proposed rezoning.

Development Pattern Considerations

This proposed rezoning will effectively result in no change to the residential development potential and will remove commercial development potential. The surrounding neighborhood along Business 331 consists mainly of townhomes, apartments, schools, churches, and relatively small neighborhood commercial uses. The R-3 zoning district fits in well with the surrounding zoning categories, as R-3 currently extends from the Palms of Freeport and Verandas developments (south of the subject site) northward for 1.5 miles to the Industrial Park. Figure 1 below illustrates the surrounding neighborhood zoning with R-3 in red and RC in pink.



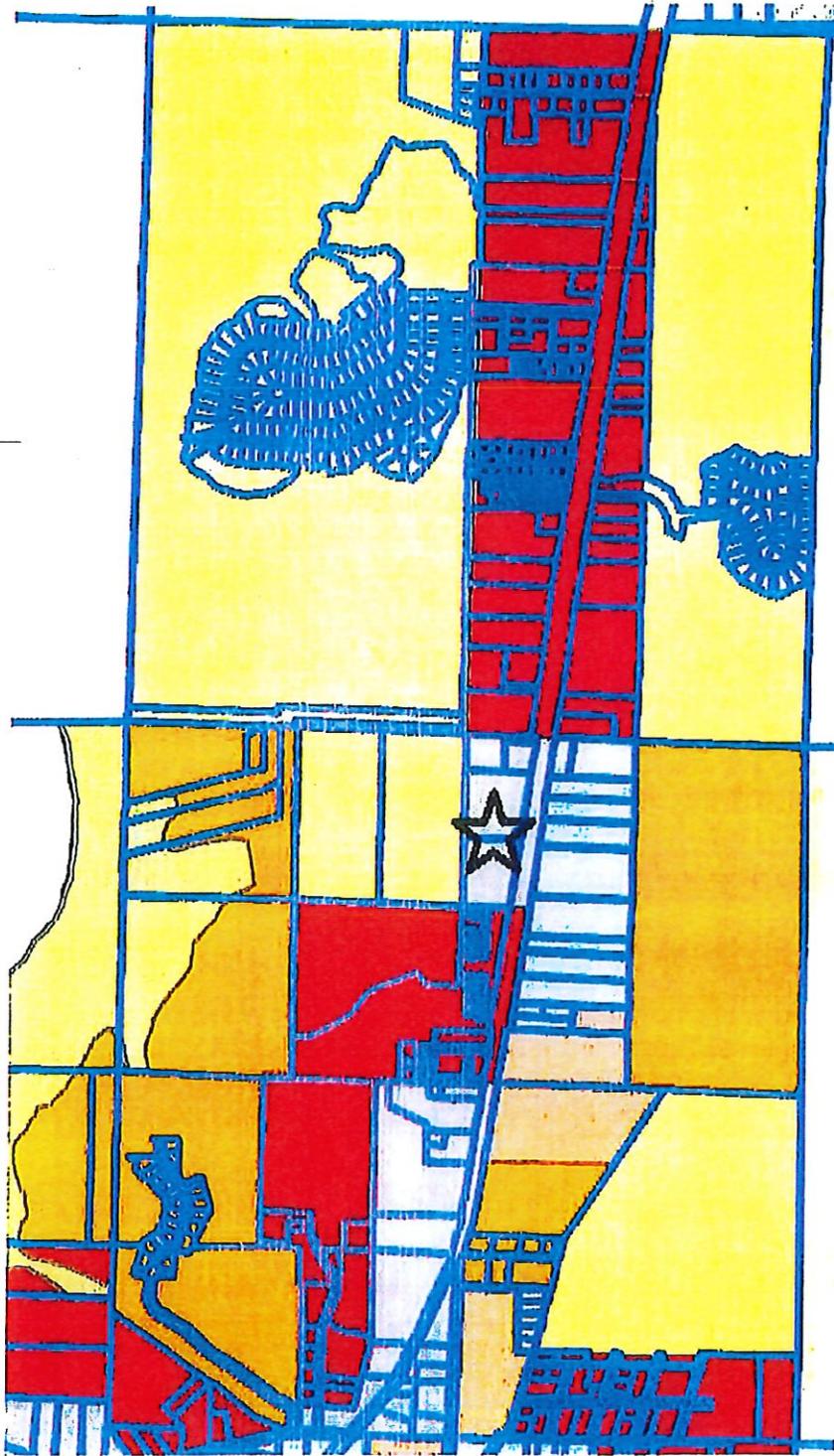


Figure 1 - Surrounding Neighborhood Zoning





Conclusion

The current RC zoning allows for the same residential uses as R-1, R-2, and R-3 zoning districts. However, it includes a provision under "Uses Permit by Variance" that states the following: *"Apartment complex when located above at least one story of commercial uses, providing each dwelling unit has a minimum floor area of 500 square feet and that parking requirements for the residential use are met."* The proposed rezoning intent is to remove this apparently conflicting use requirement such that apartment development(s) can be proposed without 1st floor commercial. The rezoning will effectively keep the residential density and intensity unchanged, and it will remove commercial development potential of the land.

The proposed rezoning is compatible with the surrounding neighborhood and is consistent with both the Land Development Code and Comprehensive Plan.

Maximum traffic generation potential will be decreased by removal of potential commercial uses with this rezoning.

The rezoning will result in no adverse impacts environmental, stormwater, and utility infrastructure demands of the project site.



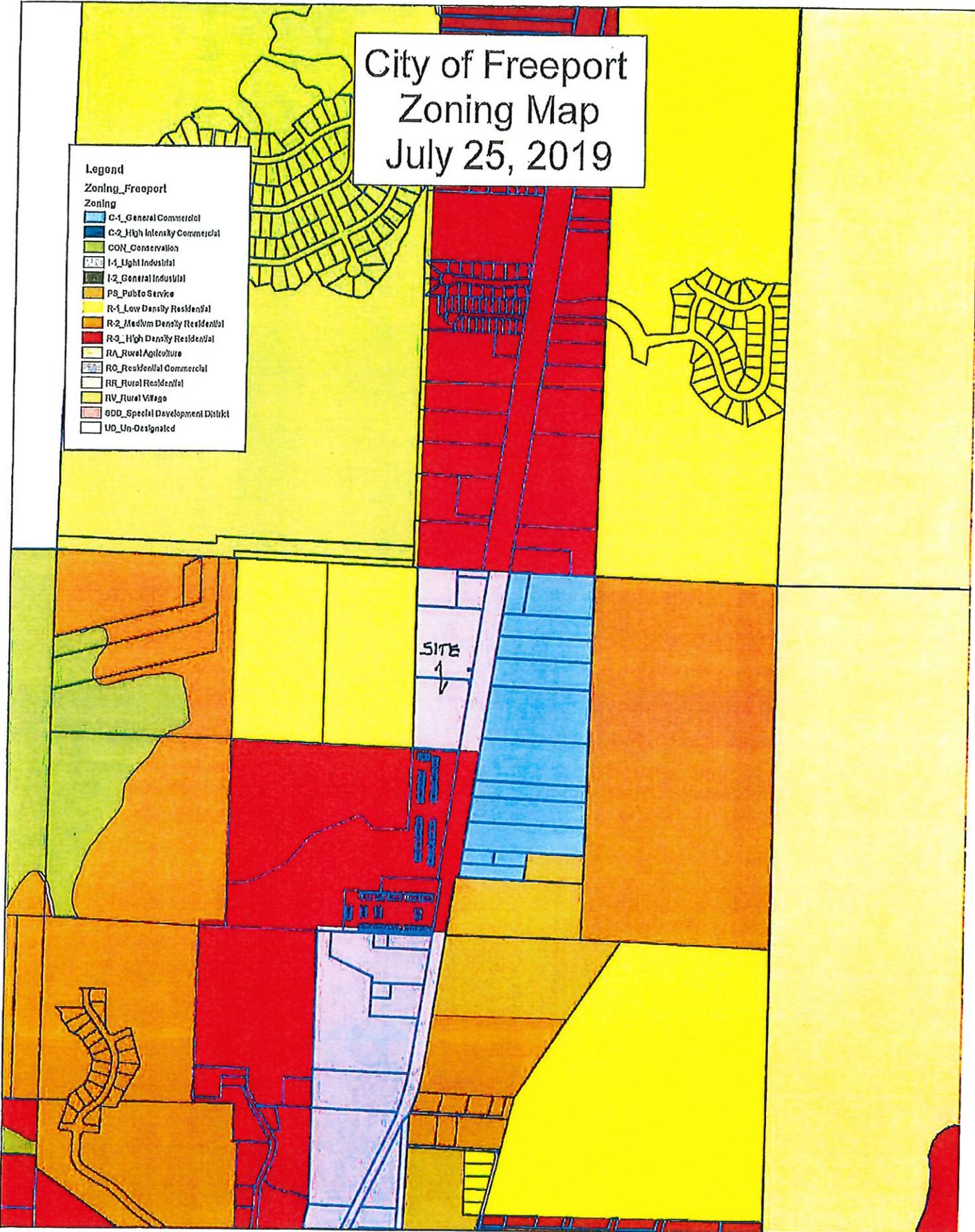
City of Freeport Zoning Map July 25, 2019

Legend

Zoning_Freeport

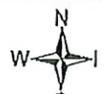
Zoning

	C-1_General Commercial
	C-2_High Intensity Commercial
	CON_Conservation
	I-1_Ught Industrial
	I-2_General Industrial
	PS_Public Service
	R-1_Low Density Residential
	R-2_Medvm Density Residential
	R-3_High Density Residential
	RA_Rural Agriculture
	RC_Residential Commercial
	RR_Rural Residential
	RV_Rural Village
	SDD_Special Development District
	UD_Un-Designated



Produced by the Planning Department of the City of Freeport,
This map is for general reference only.
Data layers that appear on this map
may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT A SURVEY AND

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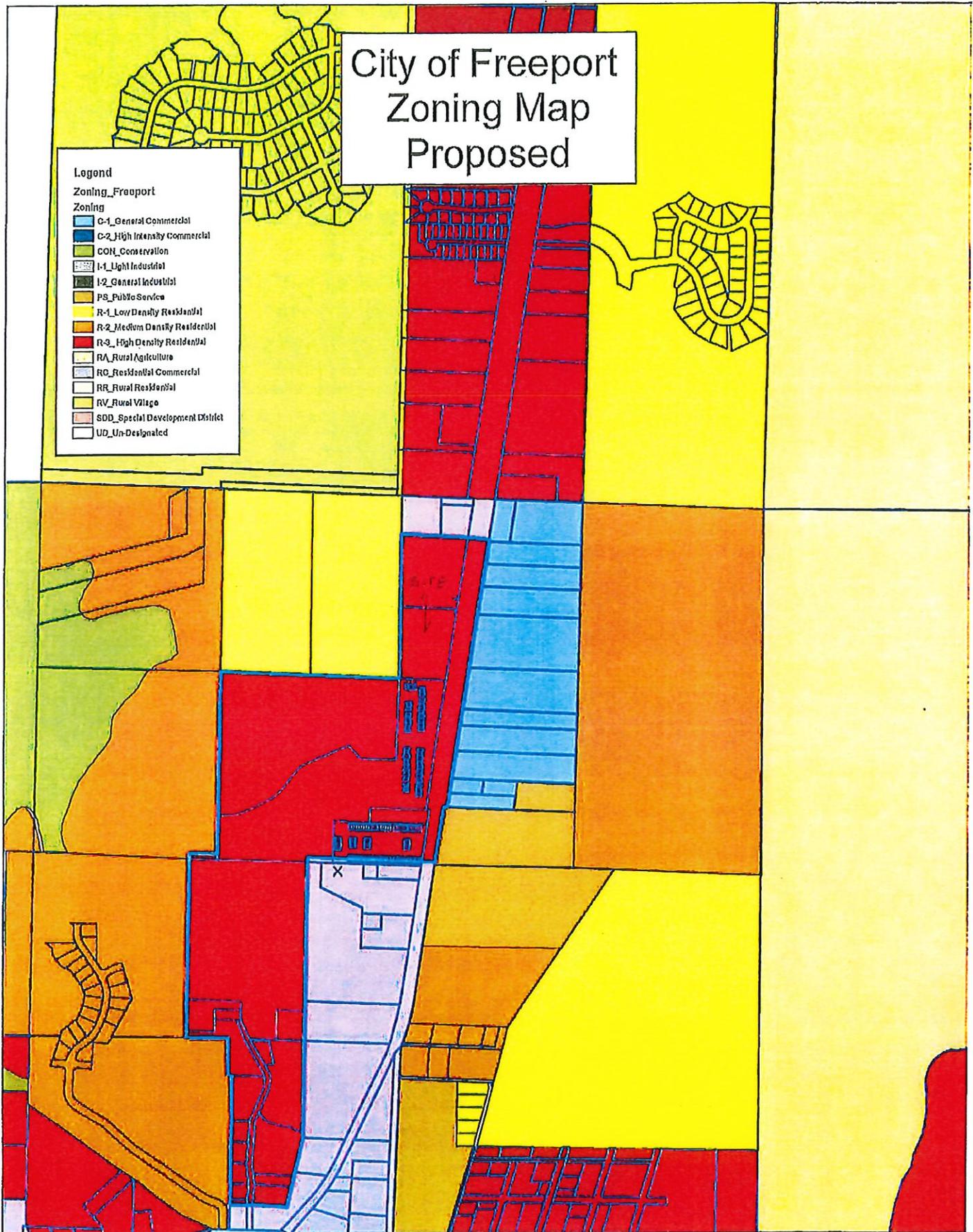
City of Freeport Zoning Map Proposed

Legend

Zoning_Freeport

Zoning

- C-1_General Commercial
- C-2_High Intensity Commercial
- COH_Convention
- I-1_Light Industrial
- I-2_General Industrial
- PS_Public Service
- R-1_Low Density Residential
- R-2_Medium Density Residential
- R-3_High Density Residential
- RA_Rural Agriculture
- RC_Residential Commercial
- RR_Rural Residential
- RV_Rural Village
- SDD_Special Development District
- UD_Un-Designated



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 may or may not be accurate, current, or otherwise reliable.
 THIS MAP IS NOT A SURVEY AND

00.028,05 0.1 Miles



CITY OF FREEPORT

ORDINANCE NO. 2020-__

AN ORDINANCE AMENDING THE ZONING MAP SERIES INCLUDED BY REFERENCE IN ARTICLE 3 OF THE LAND DEVELOPMENT CODE OF THE CITY OF FREEPORT, SPECIFICALLY A PORTION OF THE PARCEL IDENTIFIED WITH PROPERTY REFERENCE NUMBERS 10-1S-19-23000-004-0010 and 10-1S-19-23000-004-0020 CONTAINING APPROXIMATELY 11.45 ACRES MORE OR LESS AND DESCRIBED BY THE LEGAL DESCRIPTION CONTAINED IN SECTION 1 BELOW AMENDING THE ZONING ASSIGNMENT FROM RC RESIDENTIAL COMMERCIAL TO R3 HIGH DENISTY RESIDENTIAL.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA:

WHEREAS, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Freeport to prepare and adopt and enforce a comprehensive plan; and

WHEREAS, the City Council finds that the approximately 11.45 acre area in Sections 10, Township 1 South, Range 19 West, Walton County, Florida, as described above in ordinance title, would best suit the interests of the City by assigning a zoning designations of R-3 High-Density Residential.

WHEREAS, a public hearing for the adoption of the assignment and amendment of zoning was held for the purpose of receiving public comments as required by law with notice having been published as required by law; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA, THAT:

SECTION 1. The zoning designations of that parcels identified by property reference number listed below and being more particularly described as follows:

PARCEL 10-1S-19-23000-004-0010

COM NW/C OF NE4, SLY 807.50FT TO POB THENCE S 512.50FT, ELY 412.50FT TO WESTERN ROW OF US HWY THENCE NLY ALONG HWY ROW 515.36FT THENCE WLY TO POB *LESS & EXCEPT COM AT NE/C OF SEC 10, GO N 87 DEG 35'49"W 2027.11FT ALONG N LINE OF SEC 10 TO CL OF ST RD 83 (US HWY #331), GO S 08 DEG 35'35"W 831.35FT, N 81 DEG 24'25"W 33FT TO W ROW (133FT ROW) OF ST RD 83 AND POB, CONT N 81 DEG 24'25"W 10FT, S 08 DEG 35'35"W 30FT, S 81 DEG 24'25"E 10FT, N 08 DEG 35'35"E 30FT TO POB OR 94-370 OR 2642-3380 &-3389 &-3463 OR 2895-705 OR 3042-799 OR 3153-1137

And

PARCEL 10-1S-19-23000-004-0020

COM NW/C OF NE4; SLY 807.50FT TO POB, N 512.50FT, ELY 540FT TO WESTERN ROW HWY #331 SLY ALONG ROW 515.36FT WESTERLY TO POB *LESS & EXCEPT: COM AT NE/C OF SEC 10, GO N 87 DEG 35'49"W 2027.11FT TO CL OF ST RD 83 (US 331), S 08 DEG 35'35"W 713.35FT, N 81 DEG 24'25"W 33FT TO W ROW (133FT ROW) OF ST RD 83 AND

CITY OF FREEPORT

ORDINANCE NO. 2020-__

POB, CONT N 81 DEG 24'25"W 10FT, S 08 DEG 35'35"W 30FT, S 81 DEG 24'25"E 10FT, N 08 DEG 35'35"E 30FT TO POB OR 2642-3390 &-3463 OR 2895-705 OR 3042-799 OR 3153-1137

Containing 11.45 acres +/-.

SECTION 2. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provision and portions of this Ordinance and the City of Freeport's Land Development Code shall remain in full force and effect.

SECTION 3. The City of Freeport's Land Development Code is hereby amended as set forth in and incorporated herein by reference and consists of a Zoning Map Series Amendment.

An official, true and correct copy of the Freeport Land Development Code as adopted and amended from time to time shall be maintained by the City Mayor or his designee.

SECTION 4. Effective Date

The effective date of this Zoning Amendment shall be the date this ordinance is filed with the Department of State.

CITY OF FREEPORT, FLORIDA

By _____
Mayor

ATTEST

City Clerk

City Planning Board Hearing: September 2, 2020
City Council First Reading: September 24, 2020
City Council Second Reading: October 22, 2020 (tent.)

RESOLUTION __2020-09__

WHEREAS, the City of Freeport, Florida is empowered by Chapter 252 of the Florida Statutes to declare a state of local emergency; and

WHEREAS, the City of Freeport, Florida is faced with severe weather conditions and has suffered or will suffer flooding and wind damage as a result of Hurricane/Tropical Storm Sally; and

WHEREAS, the Mayor and City Council of the City of Freeport, Florida, feel that the City may be impacted to such an extent that resources from the State will be needed to assist with the emergency response and recovery;

THEREFORE, BE IT RESOLVED; that:

- 1) There is hereby declared a local state of emergency in the City of Freeport, Florida, due to Hurricane/Tropical Storm Sally; and

- 2) The Mayor and the City Council of the City of Freeport, Florida hereby enlist the aid of the Honorable Governor of the State of Florida, the State Cabinet and our legislative delegation of Senators and Representatives in Washington, D.C. and Tallahassee, Florida, for assistance in our time of need.

IN WITNESS WHEREOF, the City Council has adopted this Resolution this ____ day of _____; 2020.

Mayor

ATTEST:

City Clerk

NOTICE OF ABANDONMENT

Notice is hereby given that the City Council of the City of Freeport, Florida, intends to abandon the North portion of the road known as "April Court" located in the city limits of the City of Freeport as shown on the map accompanying this Notice. The complete metes and bounds description of the area to be abandoned is available for review at City Hall.

The City Council shall vote on such abandonment at its regular meeting on August 27, 2020, at 6:00 P.M. at City Hall, Freeport, Florida.

Note: If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, such person will need a record of the proceeding and that, for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

It: August 12, 2020
Clay B. Adkinson
City Attorney

RESOLUTION _____

WHEREAS, the City of Freeport, Florida, has been asked to abandon the North portion of the road known as "April Court" which is more particularly described as follows:

Commence at the Southeast corner of the Northeast Quarter of Section 21, Township 1 South, Range 19 West, Walton County, Florida; thence North 02°05'58" East 434.45 feet to the Northerly right of way line of Hansen Road (a forty foot right of way); thence North 75°52'35" West along said Northerly right of way line 240.30 feet; thence North 85°41'15" West along said Northerly right of way line 204.39 feet; thence North 83°44'25" West along said Northerly right of way line 156.43 feet to the intersection with the Easterly line of April Court; thence North 01°19'01" West along said Easterly line 206.51 feet to a point of curvature concave to the West, having a radius of 544.30 feet; thence along said Easterly line and the arc of said curve a distance of 138.98 feet, said curve subtended by a chord bearing North 08°37'55" West a chord distance of 138.60 feet to a point of tangency; thence North 15°56'55" West along said Easterly line 110.76 feet; thence North 61°43'46" West along said Easterly line 130.45 feet to the Point of Beginning; thence continue North 61°43'46" West a distance of 174.62 feet to the West boundary line of April Court; thence South 06°20'47" West 52.65 feet to the Westerly line of April Court; thence South 61°44'59" East along said Westerly line 152.32 feet; thence North 31°21'29" East a distance of 48.86 feet to the Point of Beginning. Said parcel contains 0.18 acres more or less

WHEREAS, the City Council has advertised its intention to abandon that portion of said road, and

WHEREAS, the City Council desires to abandon any interest in that certain North portion of the road known as "April Court" being more particularly described as follows:

Commence at the Southeast corner of the Northeast Quarter of Section 21, Township 1 South, Range 19 West, Walton County, Florida; thence North 02°05'58" East 434.45 feet to the Northerly right of way line of Hansen Road (a forty foot right of way); thence North 75°52'35" West along said Northerly right of way line 240.30 feet; thence North 85°41'15" West along said Northerly right of way line 204.39 feet; thence North 83°44'25" West along said Northerly right of way line 156.43 feet to the intersection with the Easterly line of April Court; thence North 01°19'01" West along said Easterly line 206.51 feet to a point of curvature concave to the West, having a radius of 544.30 feet; thence along said Easterly line and the arc of said curve a distance of 138.98 feet, said curve subtended by a chord bearing North 08°37'55" West a chord distance of 138.60 feet to a point of tangency; thence North 15°56'55" West along said Easterly line 110.76 feet; thence North 61°43'46" West along said Easterly line 130.45 feet to the Point of Beginning; thence continue North 61°43'46" West a distance of 174.62 feet to the West boundary line of April Court; thence South 06°20'47" West 52.65 feet to the Westerly line of April Court; thence South 61°44'59" East along said Westerly line 152.32 feet; thence North 31°21'29" East a distance of 48.86 feet to the Point of Beginning. Said parcel contains 0.18 acres more or less

NOW THEREFORE, be it resolved by the City Council of the City of Freeport, Florida, that North portion of the road known as "April Court" being more particularly described as follows:

Commence at the Southeast corner of the Northeast Quarter of Section 21, Township 1 South, Range 19 West, Walton County, Florida; thence North 02°05'58" East 434.45 feet to the Northerly right of way line of Hansen Road (a forty foot right of way); thence North 75°52'35" West along said Northerly right of way line 240.30 feet; thence North 85°41'15" West along said Northerly right of way line 204.39 feet; thence North 83°44'25" West along said Northerly right of way line 156.43 feet to the intersection with the Easterly line of April Court; thence North 01°19'01" West along said Easterly line 206.51 feet to a point of curvature concave to the West, having a radius of 544.30 feet; thence along said Easterly line and the arc of said curve a distance of 138.98 feet, said curve subtended by a chord bearing North 08°37'55" West a chord distance of 138.60 feet to a point of tangency; thence North 15°56'55" West along said Easterly line 110.76 feet; thence North 61°43'46" West along said Easterly line 130.45 feet to the Point of Beginning; thence continue North 61°43'46" West a distance of 174.62 feet to the West boundary line of April Court; thence South 06°20'47" West 52.65 feet to the Westerly line of April Court; thence South 61°44'59" East along said Westerly line 152.32 feet; thence North 31°21'29" East a distance of 48.86 feet to the Point of Beginning. Said parcel contains 0.18 acres more or less

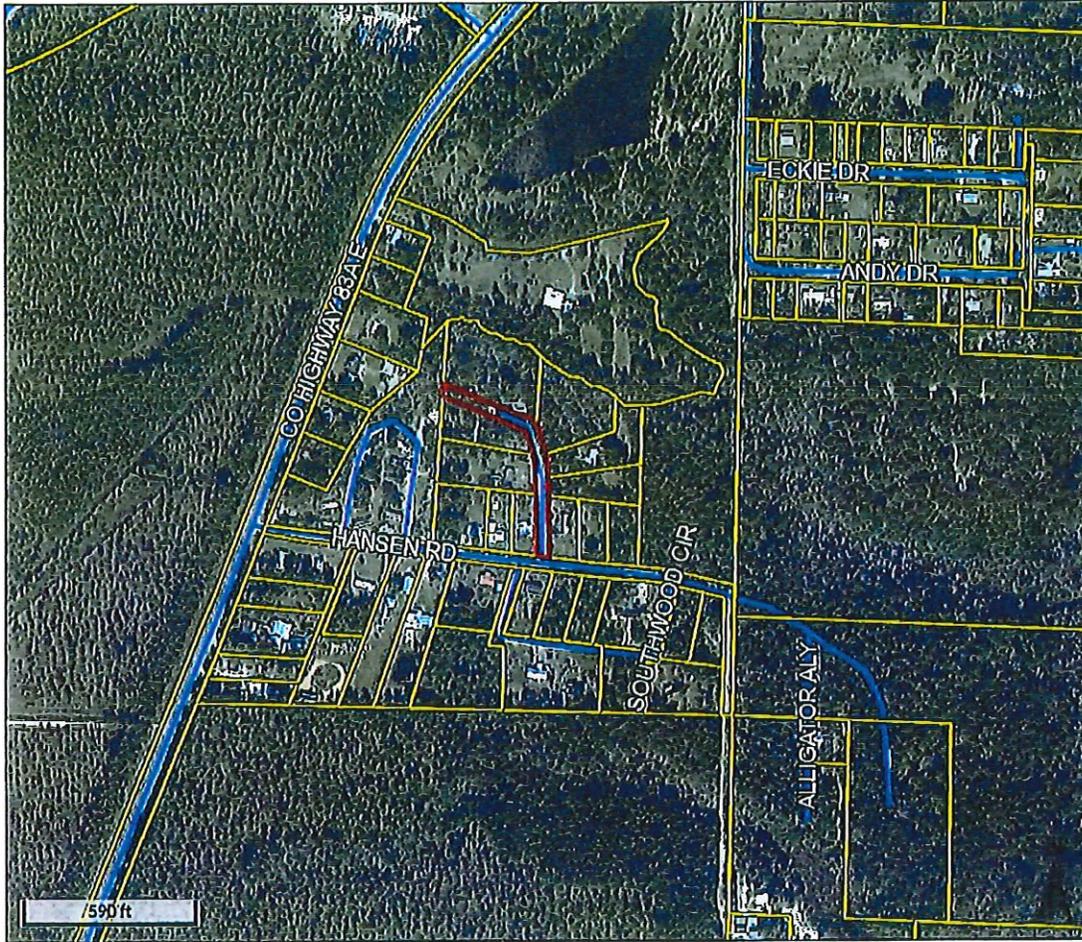
be and the same is hereby abandoned for road and street purposes.

ADOPTED this ____ day of _____, 2020.

Mayor

ATTEST:

City Clerk



Overview



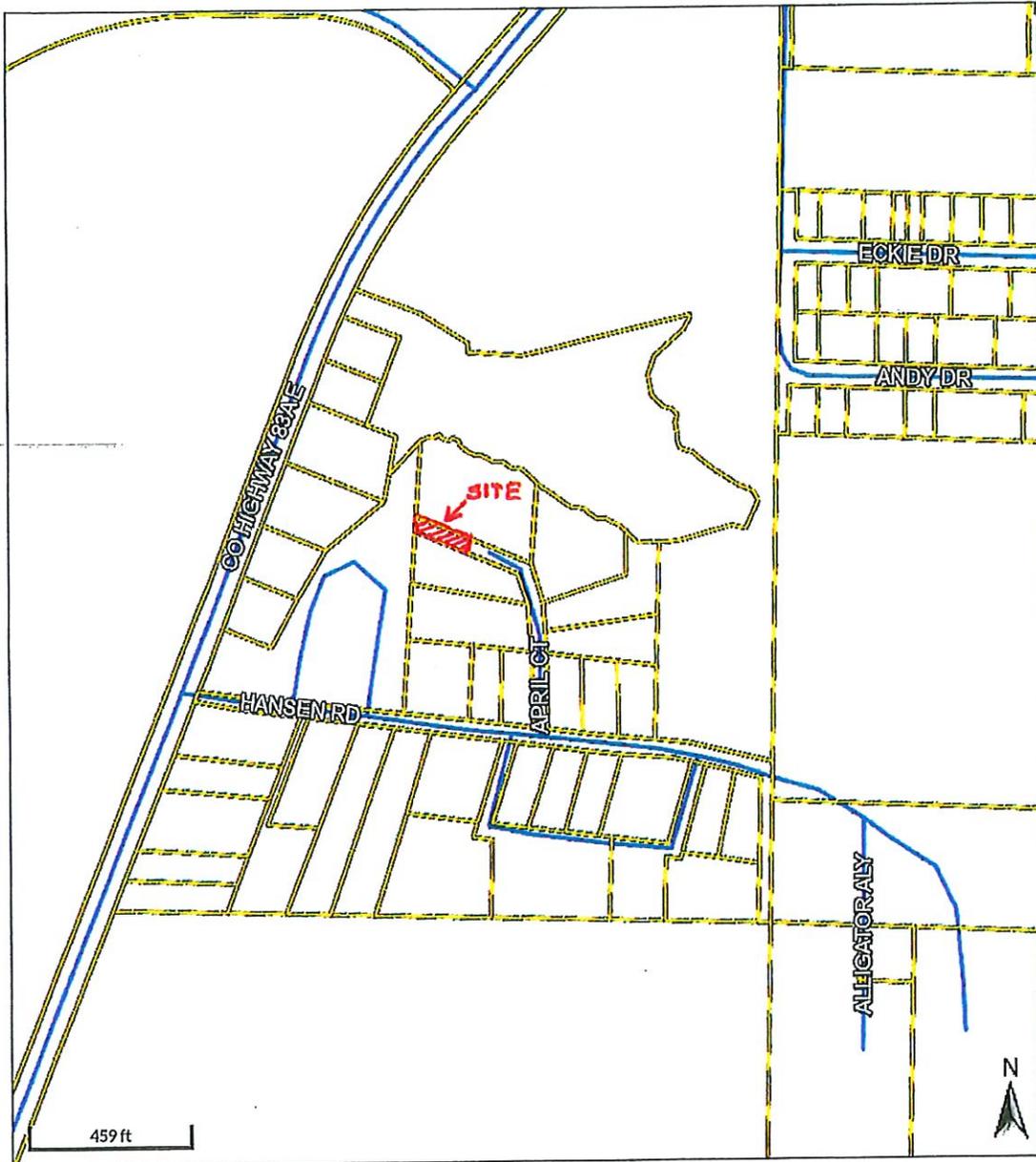
Legend

-  Parcels
-  City Labels

Parcel Number	21-1S-19-23000-006-0500	Physical Address	APRIL CT	Building Value	\$4,202	Just Value	\$5,652	Last 2 Sales			
Acreage	n/a	Mailing Address	MILLER HERBERT LESLIE SR	Misc Value	\$400	Assessed Value	\$5,652	Date	7/27/2017	Price	\$29000
Property Usage	MOBILE HOM	Address	94 HERBERT MILLER RD FREEPORT, FL 32439	Land Value	\$1,050	Exempt Value	\$0	n/a		0	n/a
				Ag Land Value	\$0	Taxable Value	\$5,652				
				Ag Market Value	\$0						
				Qual							Q

Date created: 6/30/2020
Last Data Uploaded: 6/29/2020 7:39:56 PM

Developed by  Schneider GEOSPATIAL



Legend
 □ Parcels
 City Labels

Date created: 7/27/2020
 Last Data Uploaded: 7/24/2020 7:37:12 PM

Developed by Schneider GEOSPATIAL

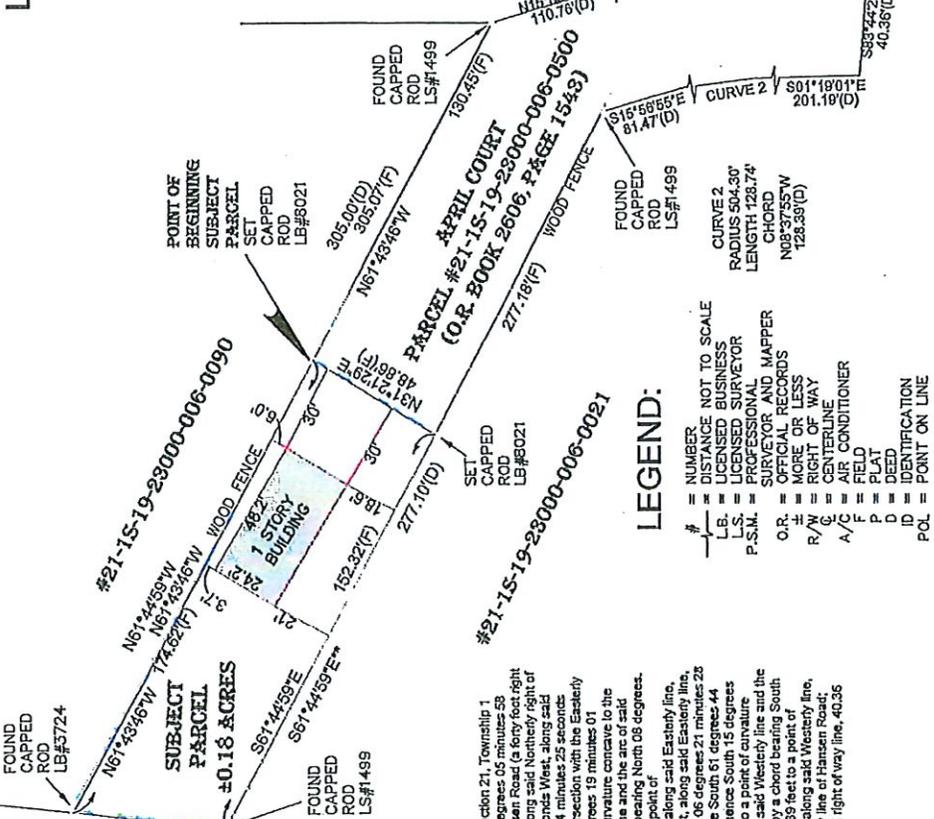
PROPERTY TO BE ABANDONED

LA LAND SURVEYING, LLC
 294 THERMINKLE DRIVE - CRESTVIEW, FLORIDA 32639
 (950) 585-5994 - WWW.LANDSURVEYING.NET
 LB # 8021
 KIMBERLY A. SAKTON, P.S.M. No. 6569

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER

LEGAL: SUBJECT PARCEL

Commence at the Southeast corner of the Northeast Quarter of Section 21, Township 1 South, Range 19 West, Walton County, Florida; thence North 02 degrees 05 minutes 58 seconds East, 434.45 feet to the Northern right of way line of Hansan Road (a forty foot right of way); thence North 75 degrees 52 minutes 35 seconds West, along said Northern right of way line, 240.30 feet; thence North 85 degrees 41 minutes 15 seconds West, along said Northern right of way line, 204.39 feet; thence North 83 degrees 44 minutes 25 seconds West, along said Northern right of way line, 156.43 feet to the intersection with the Easterly line of April Court; thence North 01 degrees 19 minutes 01 seconds West, along said Easterly line, 206.51 feet to a point of curvature concave to the West, having a radius of 544.30 feet; thence along said Easterly line and the arc of said curve a distance of 138.60 feet; said curve subtended by a chord bearing North 08 degrees 37 minutes 55 seconds West, a chord distance of 138.60 feet to a point of tangency; thence North 15 degrees 58 minutes 55 seconds West, along said Easterly line, 110.76 feet; thence North 91 degrees 40 minutes 46 seconds West, along said Easterly line, 130.45 feet To the Point of Beginning; thence continue North 61 degrees 49 minutes 46 seconds West a distance 174.02 feet to the West boundary line of April Court; thence South 06 degrees 20 minutes 47 seconds West, 52.85 feet to the West boundary line of April Court; thence South 61 degrees 49 minutes 38 seconds West, along said Easterly line, 152.23 feet; thence North 31 degrees 21 minutes 29 seconds East, a distance of 46.86 feet to the Point of Beginning. Said Parcel contains 0.18 acres, more or less.



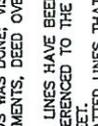
LEGAL: PARENT PARCEL

O.R. 3048, PAGE 1431
 Commence at the Southeast corner of the Northeast Quarter of Section 21, Township 1 South, Range 19 West, Walton County, Florida; thence North 02 degrees 05 minutes 58 seconds East, 434.45 feet to the Northern right of way line of Hansan Road (a forty foot right of way); thence North 75 degrees 52 minutes 35 seconds West, along said Northern right of way line, 240.30 feet; thence North 85 degrees 41 minutes 15 seconds West, along said Northern right of way line, 204.39 feet; thence North 83 degrees 44 minutes 25 seconds West, along said Northern right of way line, 156.43 feet to the intersection with the Easterly line of April Court; thence North 01 degrees 19 minutes 01 seconds West, along said Easterly line, 206.51 feet to a point of curvature concave to the West, having a radius of 544.30 feet; thence along said Easterly line and the arc of said curve a distance of 138.60 feet; said curve subtended by a chord bearing North 08 degrees 37 minutes 55 seconds West, a chord distance of 138.60 feet to a point of tangency; thence North 15 degrees 58 minutes 55 seconds West, along said Easterly line, 110.76 feet; thence North 91 degrees 40 minutes 46 seconds West, along said Easterly line, 130.45 feet To the Point of Beginning; thence continue North 61 degrees 49 minutes 46 seconds West a distance 174.02 feet to the West boundary line of April Court; thence South 06 degrees 20 minutes 47 seconds West, 52.85 feet to the West boundary line of April Court; thence South 61 degrees 49 minutes 38 seconds West, along said Easterly line, 152.23 feet; thence North 31 degrees 21 minutes 29 seconds East, a distance of 46.86 feet to the Point of Beginning. Said Parcel contains 0.18 acres, more or less.

- LEGEND:**
- # = NUMBER
 - = DISTANCE NOT TO SCALE
 - L.B. = LICENSED BUSINESS
 - L.S. = LICENSED SURVEYOR
 - P.S.M. = PROFESSIONAL MEASURER
 - O.R. = OFFICIAL RECORDS
 - R/W = MORE OR LESS
 - G = RIGHT OF WAY
 - C = CENTERLINE
 - A/C = AIR CONDITIONER
 - F = FIELD
 - P = PLAT
 - D = DEED
 - ID = IDENTIFICATION
 - POL = POINT ON LINE

SURVEY REPORT:

- NO SEARCH OF THE PUBLIC RECORDS WAS DONE; VISIBLE EVIDENCE OF EASEMENTS WILL BE SHOWN HEREON, BUT NO CERTIFICATION IS GIVEN THAT EASEMENTS, DEED OVERLAPS, UNDERGROUND IMPROVEMENTS OR APPARENT USES DO NOT EXIST.
- NO ENVIRONMENTAL JURISDICTIONAL LINES HAVE BEEN DETERMINED AND APPARENT USES ARE AS SHOWN.
- BEARINGS SHOWN HEREON ARE REFERENCED TO THE SOUTH LINE OF APRIL COURT, & SHOWN AS **.
- ALL MEASUREMENTS ARE IN U.S. FEET.
- THIS SURVEY DEPENDS ON THE ACCURACY OF THE MEASUREMENTS AND THE UNWRITTEN TITLE OR PRESCRIPTIVE RIGHTS. AND THIS SURVEY DOES NOT CREATE OR CONSTITUTE ANY UNWRITTEN TITLE OR PRESCRIPTIVE RIGHTS.
- FLOOD STATEMENT: PARCEL NO. 1215100557 G, DATED 09-29-2010, FLOOD ZONE X.
- PURPOSE OF THIS SURVEY IS TO CUT 30' FROM FRONT LINE OF EXISTING HOUSE AND CREATE A NEW SUBJECT PARCEL.



20-072
 DATE: 2-19-2020
 F.B. 20-01-PAGE 18
 CURRENT: LES HULLER
 TYPE: BOUNDARY
 SURVEY

LA LAND SURVEYING, LLC
 294 THERMINKLE DRIVE - CRESTVIEW, FLORIDA 32639
 (950) 585-5994 - WWW.LANDSURVEYING.NET
 LB # 8021
 KIMBERLY A. SAKTON, P.S.M. No. 6569

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER

LEGAL: SUBJECT PARCEL

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Parcel Summary

Parcel ID 21-1S-19-23000-006-0500
 Location APRIL CT
 Address FREEPORT 32439
 Brief COM SE/COR OF NE1/4 SEC 21-1S- 19W,N 02 DEG 05'58"E 434.45 FT TO N/LY ROW HANSEN RD,N 77 DEG 52'35"W ALG N/LY ROW 240.30 FT N 85
 Tax Description* DEG 41'15"W ALG ROW 204.09 FT,N 83 DEG 44'25"W ALG ROW 156.43 FT TO INTERSECTION E/LY LN APRIL COURT FOR POB,N 01 DEG 19'01"W ALG
 E/LY ROW 206.51 FT TO CURVE CONCAVE W RADIUS 544.30 FT ARC 138.98 FT CHORD B&D=N 08 DEG 37'55"W 138.60 FT,N 15 DEG 56'55"W ALG
 E/LY LN 110.76 FT,N 61 DEG 44'59"W ALG E/LY LN 305.00 FT, TO W BDRY OF APRIL COURT,S 06 DEG 21'28"W 52.70 FT TO W/LY LN APRIL COURT,S 61
 DEG 44'59" E ALG W/LY ROW 277.10 FT,S 15 DEG 56'55"E ALG W/LY LN 81.47 FT,CURVE CONCAVE W RADIUS 504.30 FT ARC 128.74 FT CHORD
 B&D=S 08 DEG 37'55"E 128.39 FT S 01 DEG 19'01"E ALG W/LY LN 201.19 FT TO INTERSECTION N/LY ROW HANSEN RD,S 83 DEG 44'25"E ALG ROW
 40.36 FT TO POB. OR 3048-1431
 *The Description above is not to be used on legal documents. Exact descriptions should be obtained from the recorded deed.
 Property Use MOBILE HOM (000200)
 Code
 Sec/Twp/Rng 21-1S-19
 Tax District City of Freeport (District 2)
 Millage Rate 13.4212
 Acreage 0.000
 Homestead N

[View Map](#)

Owner Information

[Miller Herbert Leslie Sr](#)
 94 Herbert Miller Rd
 Freeport, FL 32439

Property Value

	2020 Preliminary Values
Building Value	\$4,545
Extra Features Value	\$400
Land Value	\$1,082
Land Agricultural Value	\$0
Agricultural (Market) Value	\$0
Just (Market) Value	\$6,027
Assessed Value	\$6,027
Exempt Value	\$0
Taxable Value	\$6,027
Maximum Save Our Homes Portability	\$0

"Just (Market) Value" description - This is the value established by the Property Appraiser for ad valorem purposes. This value does not represent anticipated selling price.

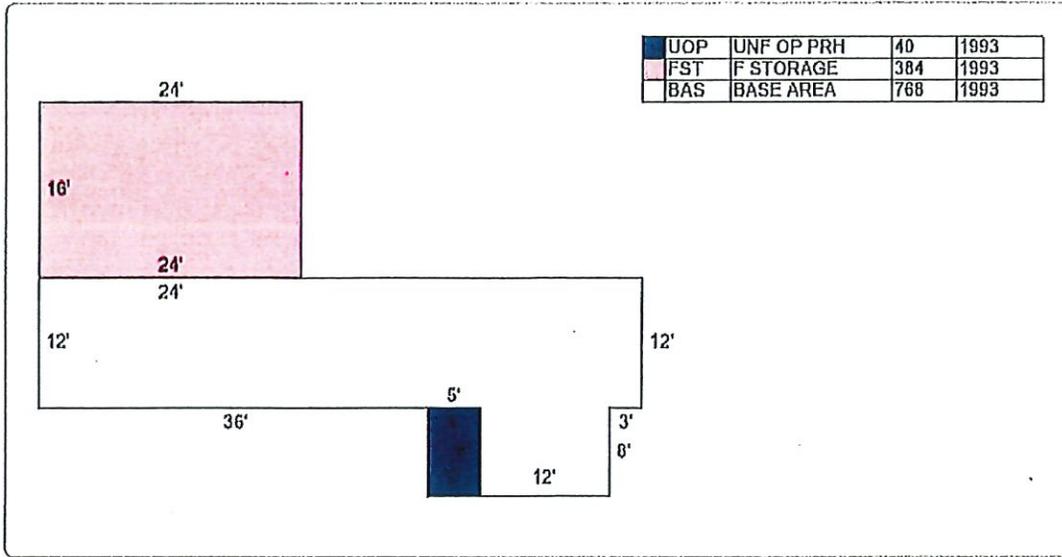
Land Information

Code	Land Use	Number of Units	Unit Type	Acres	Frontage	Depth
000230	MH-SFR LOT	1.00	UT	0.000	0	0

Buildings

Building 1
 Type MOBILE HME
 Total Area 1,192
 Heated Area 768
 Exterior Walls PREFIN MTL
 Roof Cover MINIMUM
 Interior Walls PLYWOOD
 Frame Type N/A
 Floor Cover SHT VINYL; CARPET
 Heat AIR DUCTED
 Air Conditioning CENTRAL
 Bathrooms 1
 Bedrooms 2
 Stories 0
 Year Built 1980

Sketches



Extra Features

Code	Description	Number of Items	Length x Width x Height	Units	Unit Type	Year Built
0081	MH UTILITIES	1	0x0x0	1	UT	0

Sales

Multi Parcel	Sale Date	Sale Price	Instrument	Book	Page	Qualification	Vacant/Improved	Grantor	Grantee
N	07/27/2017	\$29,000	WD	3048	1431	Qualified (Q)	Improved	ANDERSON COREY	MILLER HERBERT LESLIE SR

Map



No data available for the following modules: Photos.

The Walton County Property Appraiser and staff are constantly working to provide and publish the most current and accurate information possible. No warranties expressed or implied are provided for the data herein, its use or its interpretation. The assessed values provided by the Walton County Property Appraiser's Office are not certified values and are subject to change as we prepare the final tax roll.

[User Privacy Policy](#)
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Last Data Upload: 8/28/2020, 6:32:23 PM

Version 2.3.81





CITY COUNCIL:

Amanda Green/Seat 1
Elizabeth Brannon/Seat 2
Eddie Farris/Seat 3
Mark Martin/Seat 4
Elizabeth Haffner/At Large

MAYOR:

Russ Barley
P.O. Box 339/112 State Highway 20 West
Freeport, Florida 32439
Phone (850) 835-2822 / Fax: (850) 835-3137
www.freeportflorida.gov

Date: June 30, 2020

To: Co. Adm. Larry Jones on behalf of Walton County Board of County Commissioners
Walton County Sheriff's Office
Walton County Fire & Rescue
Walton County Public Works
Waste Management
Freeport Water Department
Freeport Sewer Department

From: Freeport City Council

Re: Proposed Abandonment of a Portion of April Court

To All Parties:

Please be advised that the City has received a request to abandon a portion of the right-of-way known as April Court. This easement is currently maintained by Walton County. Per action taken by the Freeport City Council on June 25, 2020 you are being acknowledged as having an area of expertise or jurisdiction regarding the area to be abandoned. Information regarding the area of the easement requested to be abandoned is attached. Before the City entertains a request to set a public hearing to take up this proposal, the City Council is requesting a letter of acknowledgement from your agency/department that you have been notified of this request and requesting review, comments or concerns. The City is specifically looking for the following:

1. No Objection
2. No Objection with Conditions Listed
3. Objections and the Reasons for the Objection Listed.

If you have comments or concerns, please address them no later than Thursday, July 16th, 2020 by 4:00 pm CST to:

Planning Director Latilda Hughes-Neel AICP
City of Freeport Planning & Zoning Department
16040 Highway 331 Business
Freeport FL 32439



Ms. Neel's e-mail is planningdir@freeportflorida.gov . She also may be reached by phone at 850-835-2340, Ext. 213.

Sincerely,

A handwritten signature in black ink, which appears to read "Russ Barley", is written over a horizontal line.

Mayor Russ Barley

SRB/lhn

Attachment

cc: City Attorney Clay Adkinson
City Project Manager Charlie Simmons

Latilda Hughes-Neel

From: Russell Beaty <rbeaty@waltonso.org>
Sent: Monday, July 13, 2020 10:44 AM
To: Latilda Hughes-Neel
Subject: Abandonment and Vacation of Right of Way - April Ct

Mrs. Hughes-Neel:

I have reviewed the information provided by your office concerning the Abandonment and Vacation of Right-of-Way for a portion of April Court. On behalf of Walton County Fire Rescue, I find no objection to this action. Please feel free to contact me directly if you require additional information.

Russell Beaty
Fire Chief
FFCA County SERP Coordinator
752 Triple G Road
DeFuniak Springs, FL 32433
(850)892-8111



MICHAEL A. ADKINSON, JR., SHERIFF
Office of the Sheriff, Walton County





**Walton County
Public Works Division
Engineering Department**

117 Montgomery Circle, DeFuniak Springs, Florida 32435
Phone 850-892-8108

Date: July 14, 2020
To: Latilda Hughes-Neel, AICP
City of Freeport Planning Director
From: Gregory Graham, P.E.
County Engineer
Subject: **Proposed Abandonment of a Portion of April Court**

Dear Ms. Hughes-Neel,

Based on Public Works review of the proposed abandonment it would appear as if the portion of April Court the applicant is wishing to abandon is private property. The property appears to be owned by a Herbert Miller based on the Walton County property appraiser's website.

There does appear to be a paved portion of April Court that the City would have prescriptive rights on but this is not where the subject abandonment is being requested. The County through an interlocal agreement with this City does have the paved portion of April Court on it's County maintained list.

In summary it appears to be a civil matter between private parties. If I can provide any additional information or assist further in any manner please feel free to contact me at (850) 892-8108.

Latilda Hughes-Neel

From: Kathie Petkovic <kpetkovic2@aol.com>
Sent: Monday, August 24, 2020 7:56 PM
To: Latilda Hughes-Neel
Subject: April court road vacating 30 feet to Leslie Miller

Freeport Planning department
August 24, 2020
To: Latilda

Latilda, I'm doing this on an iPad and if I try to be perfect, I'll never get done! I'm in opposition to Mr. Miller wanting to abandon a 30 ft parcel of land that was a road called April court.

I'm very confused as to how he ever got ownership of a building that was a game room and mother in law apartment. I thought that in 1997 I purchased the house with a trailer attached to it, a really big shed, and a frame building as referenced above. And the entire property on the south was fenced in with a 6 ft wooden fence. Mr. Foley and his wife were friends of mine and wanted to sell the property.

I paid the water and electric bills for the little place I rented as 2 one bedroom units. I rented them until about 2009. They were mostly HUD rentals and the last one had a meth lab in the unit. As I was working in Indiana it became difficult to keep a good eye on the 3 renters. Then in 2017 I hear that Cory Anderson became the owner of the little building. Shortly thereafter I was told Mr. Miller became the owner for 5,000.00.

I was in the process of selling my entire property to the neighbor directly south of the fence on a contract for deed. Both dwellings needed some work and they started working on the property.

Mr. Miller gave them a hard time almost every day they were on the property. He kept closing off the road access to my property. The police have been called to the property at least 10 times. Mr. Miller has been using the septic tank on my property and he was asked to please put in his own or hook up to sewer.

I had stopped using the property when Freeport wanted 6,000.00 to hook up to a new sewer system and I had 3 rental units.

The little building is only 2 feet off my surveyed property. Yes, in 2017 I got the property survived. My address was 78 April court when I purchased from the Foley's and remained that until Mr. Miller purchased. The tax rolls still show my address as 78 April court. But somehow that has become the address of Mr. Miller.

Mrs. Burnett has been having a very hard time trying to do anything with my property which she is buying on a contract. There seems to be no record of Mr. Foley owning the little building and no record of the county or city owning any part of April court.

There are about 10 residents that own property which is accessed from April court. It appears that April court is a city road. There is no association of homeowners that own the road. Surely the road can not be owned by Mr. Miller. If the county or city was given

the road many years ago so that a subdivision could be created and the city or county gives up its interest then property owners on each side of the road should be deeded the road by that civic entity. With of course all owners of the subdivision having full access to the roadway.

I can't understand how a road is owned by one person.

I do object to an abandonment so that Mr. Miller can add a front porch or anything else on the property which no one can really understand how it was able to purchase a dedicated right of way.

Thank you,

Kathie Petkovic 850-830-8579

