



Freeport City Council
January 10, 2017
Regular Council Meeting
Package



City of Freeport
REGULAR COUNCIL MEETING
9:00 a.m./Council Chambers/Freeport City Hall
January 10, 2017 Agenda

- I. Meeting Called to Order**
- II. Invocation and Pledge of Allegiance**
- III. Recognition of Guests**
- IV. Approval of Past Minutes**
 - December 13, 2016 Regular Council Meeting Minutes (Attachment) **Tab 1**
- V. Consideration of Additions/Deletions to Agenda**
- VI. Approval of Agenda with Additions/Deletions**
- VII. Staff Reports**
 - A. City Clerk Matters
 - 1. Approval for additional funds to purchase Breakaway Bases (Attachment) **Tab 2**
 - B. Staff Accountant
 - 1. Pay all bills in order (Attachment) **Tab 3: a - h**
 - 2. HD Supply Meter Invoice (Attachment) **Tab 4**
 - C. Planning & Zoning Dept.
 - 1. Budgeted Funding for 331 Business Multi-modal Master Plan
 - D. Legal Matters
 - 1. No Wake Zone Ordinance-Second Reading & Adoption (Attachment) **Tab 5**
 - 2. Non-Voting Mayor Ordinance-First Reading & Advertisement (Attachment) **Tab 6**
 - E. Engineering
 - F. Water Dept.
 - 1. Recommendation for Water Maintenance Worker Trainee David Godwin
 - G. Sewer Dept.
 - 1. Councilwoman McLean
 - Grinder Pumps (Attachment) **Tab 7**
 - Sludge Drying Beds/Sewer Impact Fees (Attachment) **Tab 8**
 - H. Parks Dept.
 - 1. Pool repairs and equipment
 - 2. Burn debris at the complex during the week of Jan 16th
 - Exact date to be determined by weather and Fire dept.
 - 3. Disc Golf Disability Permit
- VIII. Old Business**
- IX. New Business**
 - A. Conducting Private Business on City Property
 - B. Mayor Russ Barley
 - C. Councilwoman Brannon
 - 1. Legislative Matters

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- D. Councilwoman Cuchens
 - 1. Grant updates
 - 2. Procedure for hiring a website designer
 - 3. Travel approval
- E. Councilwoman McLean
- F. Councilman Farris
 - 1. DOT Mowing Contract
 - 2. New Tractor & Mower for Maintaining City Streets
 - 3. Replacing the Road Side Gator for Parks & Street
- G. Councilwoman Laird
 - 4. Merit Raise for Parks Director
- X. Public Comment**
- XI. Adjournment**

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Tab 1

City of Freeport
REGULAR COUNCIL MEETING
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December 13, 2016 Minutes

I. Meeting Opened

The December 13, 2016 Regular Council Meeting was called to order at 9:00 AM by Mayor Russ Barley. The meeting was held in City Council Chambers of Freeport City Hall.

Council members present: Councilman Eddie Farris, Councilwoman Kasey Cuchens, Councilwoman Janice McLean, Mayor Russ Barley, & Councilwoman Elizabeth Brannon.

Council members absent: Councilwoman Jennifer Laird

Staff present: City Clerk Podraza, City Attorney Clay Adkinson, Parks Director Assistant Chris Campbell, Water Supervisor Larry Tuggle, Billing Supervisor Jennifer Douglas, Finance Officer Sara Bowers, & City Engineer William Menadier.

II. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

III. Recognition of Guests:

1. Susan McMinamin- Senior Games Update
 - Freeport Lifeguard Susan McMinamin represented the City of Freeport in the Florida Senior Games Swimming competition held in Clearwater Florida. Susan updated the Council on her performance at the games and thanked the Mayor and Council for giving her this opportunity. Susan qualified in six events and will be participating in the United States National Senior Games next June 2017 in Birmingham, AL. Congratulations to Susan for her achievements.

IV. Approval of Past Minutes

- Minutes for the November 15, 2016 Regular Council Meeting

Council Action: Councilwoman Cuchens made a motion to approve the November 15, 2016 Regular Council Meeting Minutes as presented. Councilwoman McLean seconded the motion. All ayes; motion carried.

- Minutes for the November 17, 2016 Special Council Meeting

Council Action: Councilman Farris made a motion to approve the November 17, 2016 Special

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Council Meeting Minutes as presented. Councilwoman McLean seconded the motion. All ayes; motion carried.

- Minutes for the November 21, 2016 Special Council Meeting

Council Action: Councilwoman McLean made a motion to approve the November 21, 2016 Special Council Meeting Minutes with specified correction as presented. Councilman Farris seconded the motion. All ayes; motion carried.

V. Consideration of Additions/Deletions to Agenda

1. Additions:

- Planning & Zoning – Special Event Permit for Freeport High School
- Sewer – Approve two recommendations for employment
- Councilwoman Cuchens – Add item to Capital Improvement Plan

2. Deletions

- Councilwoman Laird - Discuss Merit Raise for Parks Director

VI. Approval of Agenda with Additions/Deletions

Council Action: Councilman Farris made a motion to approve the Agenda with specified Additions and Deletions as presented. Councilwoman Brannon seconded the motion. All ayes; motion carried.

VII. Staff Reports

A. City Clerk Matters

1. Budget Amendment to include CDBG Grant Funds

- The budget amendment is a requirement of the grant administration policies per Mr. Ted Court, Government Operations Consultant II, with the Florida Department of Economic Opportunity, Bureau of Community Revitalization.

Council Action: Councilwoman Brannon made a motion to approve the 2016/2017 Budget Amendment to include CDBG Grant Funds as presented. Councilman Farris seconded the motion. All ayes; motion carried.

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2. FACC Fall Academy Update
 - Clerk Podraza gave the Council a brief overview of the classes she attended at the Florida Association of City Clerks Fall Conference. Podraza thanked the Council for allowing her to participate.

B. Staff Accountant

1. Pay all bills in order

Council Action: Councilwoman McLean made a motion to pay all bills in order as presented. Councilwoman Cuchens seconded the motion. All ayes; motion carried.

2. Uniform Allowance

Council Action: Councilwoman Cuchens made a motion to approve the Employee Uniform Allowance expenditures for 2017 as presented. Councilwoman Brannon seconded the motion. All ayes; motion carried.

C. Planning & Zoning Dept.

1. Approval of Special Event Permit for Freeport High School

Council Action: Councilwoman Brannon made a motion to approve the Special Event Permit for the Freeport High School 5K being held January 21st from 8:00 am to 11:00 am in Hammock Bay; from the Gazebo on Great Hammock Bend to the front entrance located on Highway 20. Councilwoman Cuchens seconded the motion. All ayes; motion carried.

2. Budgeted Funding for 331 Business Multi-modal Master Plan
 - After Council discussion, this project was tabled until the January 10, 2017 meeting.
3. FAPA Emerald Coast Chapter Appointment/Representative to APA FL Legislative Policy Committee.
 - City Planner Latilda Hughes-Neel informed the Council that she has been appointed to the FAPA Emerald Coast Chapter to APA FL Legislative Policy Committee. This is a great honor and Council congratulated Latilda for her appointment.
4. Attendance of Legislative Conference in Tallahassee February 7-8, 2017

Council Action: Councilwoman Cuchens made a motion to approve City Planner Latilda Hughes-Neel to attend the Legislative Conference in Tallahassee. Councilman Farris seconded the motion. All ayes; motion carried.

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5. Geotechnical Evaluation for final WWTP location on US 331 N

Council Action: Councilwoman Cuchens made a motion to approve the final Geotechnical Evaluation in the amount of \$750.00 for the WWTP Location on US 331 N. Councilwoman McLean seconded the motion. All ayes; motion carried.

D. Legal Matters

1. Approve 1st Reading and advertise for *No Wake Zone Ordinance*

Council Action: Councilwoman McLean made a motion to approve first reading and publication for the "Idle Speed - No Wake Restricted Area" Ordinance. Councilman Farris seconded the motion. All ayes; motion carried.

2. Interlocal Agreement/Resolution regarding "One Walton"

- The One Walton Interlocal Agreement is crucial to the future growth and development of Freeport, DeFuniak Springs, and Walton County. This agreement is in regards to the expansion and improvement of the water and sewer system along the U.S. Highway 331 Corridor from the Choctawhatchee Bay to DeFuniak Springs. The Agreement was approved by the DeFuniak Springs City Council on December 12, 2016. The Agreement will be presented at the next County Commissioners meeting on December 13, 2016.

Council Action: Councilwoman McLean made a motion to approve the "One Walton" Interlocal Agreement/Resolution between the City of DeFuniak Springs, the City of Freeport, and Walton County. Councilman Farris seconded the motion. All ayes; motion carried.

3. Praestare Release

- City Attorney Adkinson updated the Council and presented the letter sent to Praestare that has been redlined by their attorney. Attorney Adkinson reviewed the language adjustments that were made. After Council discussion, Attorney Adkinson agreed to update and execute the letter with changes requested by Praestare.

E. Engineering

1. Engineering Updates Report

- City Engineer William Menadier reviewed the Engineering Updates Report with the Council.

F. Water Dept.: None

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G. Sewer Dept.

1. Councilwoman McLean
 - Councilwoman McLean announced that Mayor Barley received a letter from the Northwest Florida Water Management District stating that the City of Freeport has been awarded \$50,000.00 for a Water Supply Development Grant Program.
 - Councilwoman McLean presented two different proposals to the Council in regards to the installation and maintenance of Customer Sewage Grinder Pumps. Council discussed and the topic was tabled until the January 10, 2016 Council Meeting.
 - Wastewater Treatment Plant Permit Renewal Process – \$16,000.00 to Dewberry Preble-Rish

Council Action: Councilwoman McLean made a motion to approve \$16,000.00 for Dewberry Preble-Rish to proceed with the Wastewater Treatment Plant permit renewal process with DEP. Councilwoman Cuchens seconded the motion. All ayes; motion carried.

- Approve recommendation for two new Sewer Maintenance Workers

Council Action: Councilwoman McLean made a motion to hire Sewer Maintenance Worker Trainee Ashlee Hardee and Sewer Maintenance Worker Trainee James Pratt. Councilman Farris seconded the motion. All ayes; motion carried.

H. Parks Dept.

1. Park's Director Assistant Chris Campbell updated the Council with Parks & Recreation matters.
2. Councilwoman Cuchens requested to address the item under her name on the agenda regarding security at the Sports Complex.
 - Council discussed security cameras and off-duty Sheriffs' patrol. Park's Assistant Campbell was asked to have Park's Director Dana research adding more security cameras.
 - The off-duty Officer in attendance at the meeting agreed to ask for more patrol to be added to the Park by the Walton County Sheriff's Department.

VIII. Old Business

A. Freeport Recreation Committee Appointment

Council Action: Councilman Farris made a motion to approve City Council Appointments for the Freeport Recreation Committee as follows:

- Councilman Farris – Monnie Mixon

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- Councilwoman Laird – Gary Adams
- Councilwoman Cuchens – Aaron Strickland
- Councilwoman McLean – Mickey Strickland
- Councilwoman Brannon – Racyne Diggs

Councilwoman Brannon seconded the motion. All ayes; motion carried.

IX. New Business

A. Mr. Michael & Mrs. Estelle Buggs

1. Water Bill

- Mr. & Mrs. Buggs approached the podium and presented their current and past water bills from September through November 2016. Council discussion ensued.

Council Action: Councilwoman Cuchens made a motion to waive the second bill presented for a total of \$792.93 that ran from October 6, 2016 through November 2, 2016 and the initial bill of \$892.93 that ran from September 6, 2016 through October 6, 2016 will be divided out into payments over a six (6) month period. Councilwoman McLean seconded the motion. All ayes; motion carried.

B. Mayor Russ Barley

1. Approve 2017 Holiday Schedule

Council Action: Councilwoman Cuchens made a motion to approve the 2017 Holiday Schedule as presented. Councilwoman Brannon seconded the motion. All ayes; motion carried.

2. Employee Christmas Lunch on December 14, 2016

3. Close City Hall 1:00 pm to 2:00 pm on December 14th for Employee Lunch

Council Action: Councilwoman McLean made a motion to approve the Employee Christmas Lunch and the closing of City Hall from 1:00 pm to 2:00 pm on December 14, 2016 so that City Employees will be able to attend. Councilman Farris seconded the motion. All ayes; motion carried.

C. Councilwoman Brannon

1. Legislative Matters

- Councilwoman Brannon announced the Florida League of Cities Meeting and dinner being held in DeFuniak Springs at the Chautauqua Building on December 15, 2016. The meeting will be at 5:00 pm and the dinner will be at 6:00 pm. A Toy Drive is being held at the FLC meeting for the Walton County Matrix Center. Please bring an unwrapped toy or toiletries for the disadvantaged in the community.

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- Councilwoman Brannon informed the Council that the Triumph Gulf Coast Speaker of the House, Richard Cochran, has announced formation of a Select Committee to ensure that 75% of the Triumph Funds will be distributed to the eight (8) disproportionately affected counties.
 - Councilwoman Brannon received the 2017 assignments for the House Committee/Subcommittee Groupings. The list will be available at the City Clerk's office.
- D. Councilwoman Cuchens
1. Non-Voting Mayor
 - Councilwoman Cuchens informed the Council that in May of 2015, the Council discussed the consideration of going to a Non-Voting Mayor. The City would need to adopt an Ordinance for the referendum to be voted on at the next General Election in July of 2017. Councilwoman Cuchens asked Council if this is still the avenue that the City will be taking.
 - City Attorney Adkinson advised the Council that the Attorney's office is going to prepare the Ordinance which would need to be adopted in the election year that it is going to be effective. The cost for such an election will be around \$1,800.00. The Ordinance calling for the Referendum will be brought to the Council at the January 10, 2017 Regular Council Meeting.
 - ~~2. Security at Freeport Regional Sports Complex (This item previously addressed under Parks)~~
 3. Personnel Evaluations
 - Councilwoman Cuchens wanted to make sure that staff evaluations are being done. This is something that has gotten a little behind in the past. By conducting evaluations, employees have a good opportunity to be communicated to in regards to areas of improvement. This is also an opportunity for employees to be communicated to about the City's recommendations for them.
 - Councilwoman Cuchens requested to discuss the possibility of Council participation in the evaluation process. City Attorney Adkinson advised that he does not believe the current policy allows it. It would be best to adopt a policy for Council to participate in evaluations. Council discussion ensued no action was taken.
 4. Training for City Clerk for 2017 election
 - Councilwoman Cuchens inquired if the Clerk is scheduled for formal training with the Supervisor of Elections Office for the 2017 General Election. Clerk Podraza informed the Council that the Supervisor of Elections office does not have a formal training program. However, the Clerk has been ensured that the Supervisor of Elections staff will walk her through the process.
 - Councilwoman Cuchens requested that the Qualifying Packets be available for candidates

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- by January. Clerk Podraza agreed to contact the Supervisor of Elections Office and inquire about the Qualifying Packets and make sure they are available as soon as possible.
5. Approval for overtime
 - Councilwoman Cuchens requested confirmation that as of October 1, 2016, a policy is in place that Department Heads must approve overtime unless it is an emergency. Finance Officer Sara Bowers confirmed that a memo has been sent out to all personnel regarding the policy that is currently in place which states, overtime must be preapproved by the Department Head unless it is an emergency.
 6. WFRPC to use Council Chambers
 - Councilwoman Cuchens informed the Council that the West Florida Regional Planning Council has requested the use of the Freeport City Council Chambers to hold meetings in 2017.

Council Action: Councilwoman Cuchens made a motion to approve the West Florida Regional Planning Council to use the City of Freeport Council Chambers for meetings during 2017. Councilwoman McLean seconded the motion. All ayes; motion carried.

7. Add item to Capital Improvement Plan

Council Action: Councilwoman Cuchens made a motion to update the City of Freeport Capital Improvement Plan to include a Kayak and Canoe Launch at Marse Landing with the funding from the Florida Boating Improvement Grant for up to \$100,000.00 for the 2017 cycle. Councilman Farris seconded the motion. All ayes; motion carried.

8. Grant updates
 - Councilwoman Cuchens informed the Council about the Rivers, Trails and Conservation Grant which will also be for canoe and boat launches as well as docks. This grant is through the Department of Interior. Councilwoman McLean is working with Parks Director Weiler on this project through River Way South. They will be doing a presentation and will be bringing back information to the Council. Councilwoman Cuchens thanked Councilwoman McLean for working with Parks Director Weiler and Parks Director Assistant Chris Campbell on this grant project.
 - Councilwoman Cuchens updated the Council on the Enterprise Florida Grant in the amount of \$10,000.00 for website design. This was originally a state appropriation but is now a grant that will need to be applied for.

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Council Action: Councilwoman Cuchens made a motion to approve the Application Process of the Enterprise Florida Grant in the amount of \$10,000.00 for website design and for the City of Freeport to put in \$1000.00 towards the grant if needed. Councilwoman McLean seconded the motion. All ayes; motion carried.

E. Councilwoman McLean

1. Rural Development Conference Call
 - Councilwoman McLean reviewed her memo to Council in regards to the telephone conference that was held with Rural Development. The needs of the City of Freeport were discussed in regards to the wastewater treatment plant and sewer system. The anticipated growth of the City as well as data gathering and loan application process information were discussed as well. It was a very positive and productive conference.
2. Tax Information
 - Councilwoman McLean provided the Council with the Walton County Tax Collector Account Districts Report for informational purposes.

F. Councilman Farris

1. Mowing Contract with DOT
 - Councilman Farris informed the Council that after meeting with DOT, Water Supervisor Larry Tuggle and he suggest that the City bid out the work for the DOT Mowing Contract. The City currently receives \$10,646.84 to complete this work. More information will be brought to the January 10, 2017 meeting.
2. New Tractor & Mower for Maintaining City Streets
 - If the City continues to do the DOT work, then a tractor and mower will be needed at the cost of approximately \$36,000.00 to \$40,000.00. Council discussed replacing the equipment and more information will be discussed at the January 10, 2016 meeting.
3. Repairing or replacing the Road Side Gator – Used for trash pick-up
 - Council discussed the replacement of both the Parks and the Water Dept. Road Side Gators. Council requested that Larry Tuggle look at acquiring better pricing for two gators. This will be brought back to the January 10, 2016 meeting.

G. Councilwoman Laird

1. ~~Discuss Merit Raise for Parks Director~~

X. **Public Comment: None**

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XI. Adjournment

Mayor Russ Barley called for a motion to adjourn. Councilwoman McLean motioned to adjourn. The Mayor gaveled and the meeting adjourned at 11:50 a.m.

FREEPORT CITY COUNCIL

Mayor

Council President

ATTEST:

City Clerk

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Tab 2

City of Freeport
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October 27, 2016 Minutes

- Councilwoman McLean explained that in the second proposal, the customer is responsible for the maintenance of their service from the road to their residence. They would be responsible for hiring a plumber for repairs.
 - Councilman Farris requested that the proposals be table until the next meeting so that Council would have more time to review them. The grinder pumps were tabled until the next Council Meeting.
4. Furniture for new treatment plant.
- Councilwoman McLean informed the Council that the furniture for the new Sewer Administrative trailer has been purchased and will be arriving in the next week. The Sewer Department is excited and will hold a grand opening when the trailer and furniture are all set up. The furniture was under budget at around \$7,000.00.
- H. Parks Dept.
1. Disc Golf
- Parks Director Weiler introduced Josh Gallaspy of the Freeport Dragon Slayer's Disc Golf Club. Mr. Gallaspy informed the Council that the Dragon Slayer's are looking for sponsorship to improve and expand the Disc Golf Course under the guidance of the Park Director, Dana Weiler. So far the Golf Club has raised \$1,750.00 and there are eleven spots left to fill. Business or Personal/Club Course Sponsorship is needed. A Business Sponsorship is \$250.00, Individual/Local Sponsorship is \$200.00 and a Course Sponsorship is \$500.00 This Sponsorship will put the name of the sponsor on a "Course Sponsor" sign for all golfers to see. It will be dedicated to donors at this level only and will included the name and phone number (if applicable) at the top of the sign.
2. Field Updates
- Parks Director Weiler provided pictures of the baseball fields to the Council showing the before and after of the fields since putting in the new clay. Weiler briefed the Council on the status of the preparation of the fields.
 - Parks Director Weiler requested Council Approval to purchase breakaway safety bases for the fields.

Council Action: Councilwoman Laird made a motion for Parks Director Weiler to purchase five (5) sets of breakaway safety baseball bases at approximately \$495.00 a set for a total not to exceed \$2,500.00. Councilman Farris seconded the motion. All ayes; motion carried.

- Parks Director Weiler provided pictures to inform the Council of the tracks made from citizens, who have been riding on the Sports Complex multipurpose field with their

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GoodSports

Fax: 407-332-1456
124 Robin Road, Ste. 1500
Altamonte Springs, FL 32701

QUOTE

Date	Estimate #
12/20/2016	101280

Name / Address
City of Freeport

Rep
AO

Item	Description	Qty	Rate	Total
12906010	HOLLYWOOD YOUTH KWIK-RELEASE BASE SET OF 3	1	340.00	340.00T
12906060	HKRYS KWIK RELEASE DOUBLE FIRST BASE	1	200.00	200.00T
12916550	BBP-44 Base Anchors (SET OF 3)	1	24.00	24.00T
Shipping	Shipping will be added to the invoice.		0.00	0.00

Subtotal			\$564.00
Sales Tax (7.0%)			\$39.48
Total			\$603.48

\$564.00 X 5 sets = \$2,820.00

\$2,820.00 - \$2,500.00 = \$320.00

Additional \$200.00 to cover shipping

Requesting a total of \$500.00



***Check Detail Register©**

Tab 3
a

December 16-17

Check Amt Invoice Comment

10103 Clearing Acct PNS

Paid Chk# 002204 12/8/2016 MATHEW HERNDON

G 410-11500 Accounts Receivable \$43.26 12606 Refund credit amt on closed water account

Total MATHEW HERNDON \$43.26

10103 Clearing Acct PNS \$43.26

Fund Summary

10103 Clearing Acct PNS

410 Water Fund \$43.26

\$43.26

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10101 Payables						
Paid Chk# 026820 12/9/2016 BOARD OF COUNTY COMMISSIONERS						
G 420-23901	Current Portion LngTermDebt	\$102,685.80	DEC 2016		Yearly pmt. Per interlocal agreement	
Total BOARD OF COUNTY COMMISSIONERS		\$102,685.80				
Paid Chk# 026821 12/9/2016 CARR, RIGGS & INGRAM, LLC						
E 001-510-43200	Auditing Services	\$4,500.00	16216422		Progress bill on 9/30/16 Audit	
Total CARR, RIGGS & INGRAM, LLC		\$4,500.00				
Paid Chk# 026822 12/9/2016 City of Freeport						
E 420-535-44300	Utilities	\$26.88	10179-Nnov 16		City Utilities-Shipyard lift Station	
E 001-572-44300	Utilities	\$34.00	1034- Nov 16		City Utilities @ Hwy 20 W.	
E 001-572-46345	Casey Park & Pool Complex	\$19.00	11642-nov 16		City Utilities @ Water Fountain	
E 001-572-43050	Community Center Operations	\$37.52	2021-Nov 16		City Utilities	
E 410-533-44300	Utilities	\$34.31	2381-Nov 16		City utilities @ 423 Madison St.	
E 001-510-44300	Utilities	\$164.46	2720-Nov 16		City Utilities @ City Hall	
E 001-572-46355	Heritage Museum Operations	\$34.11	2829-Nov 16		City Utilities	
E 001-571-43000	Operating Expense	\$93.45	2904-Nov 16		City Utilities @ 76 Hwy 20 W.	
E 410-533-44300	Utilities	\$45.86	3342-Nov 16		City Utilities @ 15195 331 Business	
E 001-572-44300	Utilities	\$29.31	3451-Nov 2016		City Utilities @ Blount House	
E 001-510-44300	Utilities	\$31.90	3644-Nov 16		City Utilities @ Svc Address - Point	
E 001-572-46365	Freeport Regional Sports Comp	\$35.63	3658-Nov 16		City Utilities	
E 001-572-46365	Freeport Regional Sports Comp	\$31.11	3660-Nov 16		City Utilities	
E 001-572-46345	Casey Park & Pool Complex	\$108.17	8719-Nov 16		City Utilities	
Total City of Freeport		\$725.71				
Paid Chk# 026823 12/9/2016 COASTAL EQUIP RENTAL OF SW						
E 001-572-46370	Festival Expenses	\$397.90	118884		Lift rental to hang Bay Fest banners	
E 001-510-43009	Miscellaneous	\$819.50	119483		Lift Rental to hang Christmas banners	
Total COASTAL EQUIP RENTAL OF SW		\$1,217.40				
Paid Chk# 026824 12/9/2016 DANA WEILER						
E 001-510-44000	Travel Expense	\$150.00	Reimb.		Reimburse for Life Guards stay at Clarion Inn	
Total DANA WEILER		\$150.00				
Paid Chk# 026825 12/9/2016 DeFuniak Herald Breeze						
E 001-510-48100	Advertising	\$173.75	23424		Ad for small scale amendment and openings in water and sewer	
Total DeFuniak Herald Breeze		\$173.75				
Paid Chk# 026826 12/9/2016 ERNIE GODWIN						
G 001-21860	Suppl Insurance Liab	\$604.80	Pu439506		To reimburse employee for check from AFLAC to city	
Total ERNIE GODWIN		\$604.80				
Paid Chk# 026827 12/9/2016 FDOT						
G 410-23901	Current Portion LngTermDebt	\$39,680.00	OCT 2016		Yearly pmt per promiaaory note	
Total FDOT		\$39,680.00				
Paid Chk# 026828 12/9/2016 FLORIDA BLUE						
G 001-21820	Insurance Withholding	\$5,597.06	72537458		Employee Health Ins. For Dec. 2016 - General Fund	
G 410-21820	Insurance Withholding	\$8,635.46	72537458		Employee Health Ins. For Dec 2016 - Water Fund	
G 420-21820	Insurance Withholding	\$3,358.24	72537458		Employee Health Ins. For Dec 2016 - Sewer	
Total FLORIDA BLUE		\$17,590.76				
Paid Chk# 026829 12/9/2016 FLORIDA MUNICIPAL INSURANCE TR						
E 001-510-44500	Insurance	\$33,414.25	Inv. 2 FY 16/17		Quarterly pmt on Liab., Auto., Property and Work Comp Ins.	
Total FLORIDA MUNICIPAL INSURANCE TR		\$33,414.25				

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		Check Amt	Invoice	Comment
Paid Chk# 026830	12/9/2016	Frank s Cash & Carry		
E 420-535-45200	Operating Supplies & Mat	\$29.78	20265823	PVC conduit
E 420-535-45200	Operating Supplies & Mat	\$22.03	20265882	Couplings and elbows
E 420-535-45200	Operating Supplies & Mat	\$9.15	20265972	Cap screws and washers
E 420-535-45200	Operating Supplies & Mat	\$6.26	20266039	Drinking water
E 420-535-45200	Operating Supplies & Mat	\$14.99	20266151	Ratchet tiedown
E 420-535-45200	Operating Supplies & Mat	\$39.99	20266617	Shovel
E 420-535-45200	Operating Supplies & Mat	\$12.10	20266726	Drinking water & gravel mix
E 001-510-44600	Bldg Maint & Furniture	\$15.40	20266914	Nylon Rope and washers
E 420-535-45200	Operating Supplies & Mat	\$9.28	20267042	80 lbs Gravel Mix
E 420-535-45200	Operating Supplies & Mat	\$9.28	20267174	80 lb. Gravel mix
E 410-533-45200	Operating Supplies & Mat	\$45.26	20267311	Various operating supplies
E 410-533-45200	Operating Supplies & Mat	\$11.99	20267338	Fire ant killer
E 001-572-45250	Grounds Maintenance	\$44.46	20267443	Sealer, sandpaper & large screws
E 001-572-45250	Grounds Maintenance	\$18.95	20267468	Painting supplies, socket adaptor & carpenter pencil
E 410-533-45200	Operating Supplies & Mat	\$3.98	20267639	2 Gallons of bleach
E 420-535-45200	Operating Supplies & Mat	\$39.36	20267688	PVC Conduit, elbows, couplings & misc.
E 420-535-45200	Operating Supplies & Mat	\$7.38	20267736	Lime
E 420-535-45200	Operating Supplies & Mat	\$3.49	20267810	Master padlock
E 420-535-45200	Operating Supplies & Mat	\$26.15	20267869	Drinking water & tape rule
E 001-572-45250	Grounds Maintenance	\$27.98	20268207	Waterproof cover & receptical
E 420-535-45200	Operating Supplies & Mat	\$23.98	20268465	Rope & Trimline
E 410-533-45200	Operating Supplies & Mat	\$8.99	20268873	Fittings
E 420-535-45200	Operating Supplies & Mat	\$59.52	20268881	PVC conduit, tape & gravel mix
E 420-535-45200	Operating Supplies & Mat	\$9.99	20268943	Masking tape
E 420-535-45200	Operating Supplies & Mat	\$6.26	20269012	Drinking water
E 001-510-44600	Bldg Maint & Furniture	\$120.57	20269058	Light bulbs, screws, nuts
E 420-535-45200	Operating Supplies & Mat	\$5.84	20269077	Gravel mix
E 001-572-45250	Grounds Maintenance	\$3.17	20269105	Misc supplies
E 001-510-44600	Bldg Maint & Furniture	\$43.97	20269168	Light bulb & 2 batteries
E 420-535-45200	Operating Supplies & Mat	\$106.89	20269336	Drill
E 410-533-45200	Operating Supplies & Mat	\$47.35	20269648	Pipe, caps and elbows
E 420-535-45200	Operating Supplies & Mat	\$5.84	20270115	Gravel mix
E 001-510-44600	Bldg Maint & Furniture	\$8.99	20270157	PVC Cap
E 420-535-45200	Operating Supplies & Mat	\$13.23	20270263	PVC Conduit strap, elbow, misc
E 420-535-45200	Operating Supplies & Mat	\$17.63	20270380	Screwdriver & power bit
E 001-510-44600	Bldg Maint & Furniture	\$21.82	20270624	2 Breakers, Key cut & seal
Total Frank s Cash & Carry		\$901.30		

Paid Chk# 026831	12/9/2016	GREENSOUTH SOLUTIONS LLC		
E 410-533-44620	System Maint & Repairs	\$42,729.33	667	Belt press dewatering & disposal of biosolids
Total GREENSOUTH SOLUTIONS LLC		\$42,729.33		

Paid Chk# 026832	12/9/2016	HEALTHMARK		
E 420-535-42610	Employee Screening expense	\$38.50	16745	Pre-employment drug test
Total HEALTHMARK		\$38.50		

Paid Chk# 026833	12/9/2016	MASTERCARD		
E 001-510-44000	Travel Expense	\$1,111.74	Nov 2016	Embassy Suites, travel for Clerk - should see refund on Dec stmt because part belongs to City of DFS
E 001-510-44900	Administration Expense	\$75.00	Nov 2016	Dropbox
E 001-510-44900	Administration Expense	\$111.05	Nov 2016	Email
E 001-510-44800	Membership Fees	\$160.00	Nov 2016	IIMC membership for city clerk
E 001-572-46370	Festival Expenses	\$214.00	Nov 2016	Tent for Bay Fest
E 001-572-46370	Festival Expenses	\$56.92	Nov 2016	Banners for Bay Fest
E 001-510-45100	Office Supplies	\$15.89	Nov 2016	I-pad cover
E 001-510-45400	Training Materials	\$50.00	Nov 2016	FACC webinar

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		Check Amt	Invoice	Comment
E 001-510-44900	Administration Expense	\$57.00	Nov 2016	Shipping Master Recreational Grant
E 001-510-44900	Administration Expense	\$50.00	Nov 2016	Webmaster
E 001-510-47095	Interest Expense	\$75.73	Nov 2016	Interest on credit card
E 001-510-44900	Administration Expense	\$75.00	Oct 2016	DropBox
E 001-510-44800	Membership Fees	\$100.47	Oct 2016	Amazon
E 001-510-44000	Travel Expense	\$195.80	Oct 2016	Travel - Mayor
E 001-510-45100	Office Supplies	\$112.73	Oct 2016	Supplies - Dollar General
E 001-510-45100	Office Supplies	\$254.28	Oct 2016	I-Pads from Amazon
E 001-510-44800	Membership Fees	\$60.00	Oct 2016	FL Floodplain Mgmt. for planning dept.
E 001-510-45400	Training Materials	\$125.00	Oct 2016	Registration Fee for planning dept
E 001-572-46365	Freeport Regional Sports Comp	\$1,318.87	Oct 2016	14 metering faucets & deck plate
E 001-510-44900	Administration Expense	\$450.00	Oct 2016	Email service
E 001-510-44900	Administration Expense	\$50.00	Oct 2016	Webmaster
E 001-572-46345	Casey Park & Pool Complex	\$21.50	Oct 2016	City utility bill for water fountain
E 410-533-45200	Operating Supplies & Mat	\$234.52	Oct 2016	Wrench combo & diamond bits from Lowes
E 410-533-45100	Office Supplies	\$199.00	Oct 2016	Water's portion for a laptop from Walmart
E 420-535-45100	Office Supplies	\$199.00	Oct 2016	Sewer's portion for a laptop form Walmart
E 410-533-45200	Operating Supplies & Mat	\$77.60	Oct 2016	Water's proption for One Call svc
E 420-535-45200	Operating Supplies & Mat	\$77.60	Oct 2016	Sewer's portion for One Call Svc
Total MASTERCARD		\$5,528.70		

Paid Chk#	12/9/2016	NORTH FLORIDA CONSTRUCTION		
G 410-16400	Distribution System	\$121,151.69	Pay Request #	Water System Upgrades & Expansion - DEP Grant
Total NORTH FLORIDA CONSTRUCTION		\$121,151.69		

Paid Chk#	12/9/2016	NWFL C STORES INC VI		
E 001-572-43000	Operating Expense	\$342.44	Nov 2016	Fuel
E 410-533-45210	Gas & Oil	\$318.87	Nov 2016	Water
E 420-535-45210	Gas & Oil	\$717.52	Nov 2016	Sewer
Total NWFL C STORES INC VI		\$1,378.83		

Paid Chk#	12/9/2016	OKALOOSA GAS DISTRICT		
E 001-510-44300	Utilities	\$15.88	109658 Nov 16	Natural Gas Utility @ city hall
E 001-572-46365	Freeport Regional Sports Comp	\$22.04	Nov 2016	Natural Gas Utility
Total OKALOOSA GAS DISTRICT		\$37.92		

Paid Chk#	12/9/2016	PURITY CHEMICALS		
E 420-535-45205	Operating Supplies - LPS	\$1,799.98	inv26665	20 lb Bac on the Block
E 420-535-45205	Operating Supplies - LPS	\$1,839.71	INV26666	20 lb Bac on the Block plus freight
Total PURITY CHEMICALS		\$3,639.69		

Paid Chk#	12/9/2016	SMITHS SIGNS & PRINTING		
E 001-510-48100	Advertising	\$25.00	Bal on #HELD	Banner & Magnetic Sign
Total SMITHS SIGNS & PRINTING		\$25.00		

Paid Chk#	12/9/2016	STANDARD INSURANCE COMPANY		
G 001-21820	Insurance Withholding	\$103.60	Nov 2016	Employee Dental Insurance - General Fund
G 410-21820	Insurance Withholding	\$198.46	Nov 2016	Employee Dental Insurance - Water Fund
G 420-21820	Insurance Withholding	\$40.66	Nov 2016	Employee Dental Insurance - Sewer fund
Total STANDARD INSURANCE COMPANY		\$342.72		

Paid Chk#	12/9/2016	Terminix Pest Control		
E 001-572-46365	Freeport Regional Sports Comp	\$318.16	DEC 2016	Pest Control @ 563 Hammock Trl. E.
E 001-572-46365	Freeport Regional Sports Comp	\$318.16	DEC 2016	Pest Control @ 655 Hammock Trl E.
E 410-533-44600	Bldg Maint & Furniture	\$294.88	DEC 2016	Pest Control @ 15195 US Hwy 331 S.
E 001-572-43050	Community Center Operations	\$236.68	DEC 2016	Pest Control @ Community Center
E 001-510-44600	Bldg Maint & Furniture	\$306.52	DEC 2016	Pest Control @ City Hall
E 001-572-46355	Heritage Museum Operations	\$294.88	DEC 2016	Pest Control @ Museum

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		Check Amt	Invoice	Comment
E 001-572-46360	Blount House Operations	\$318.16	DEC 2016	Pest Control @ Blount House
	Total Terminix Pest Control	\$2,087.44		
<hr/>				
Paid Chk# 026841	12/9/2016	TRIANGLE CHEVROLET		
E 410-533-44610	Vehicle & Equip Maint	\$671.01	9439	Repairs on the inmate van
	Total TRIANGLE CHEVROLET	\$671.01		
	10101 Payables	\$379,274.60		

Fund Summary

10101 Payables	
001 General Fund	\$53,623.73
410 Water Fund	\$214,388.56
420 Sewer Fund	\$111,262.31
	\$379,274.60

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		Check Amt	Invoice	Comment
10101 Payables				
Paid Chk# 026842	12/16/2016	ADDISON PARKER		
E 420-535-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
	Total ADDISON PARKER	\$225.00		
Paid Chk# 026843	12/16/2016	ALLEN C. PULLINGS		
E 001-510-43130	Outside Labor & Services	\$100.00	12/13/16 Meeti	Deputy service during council meeting
	Total ALLEN C. PULLINGS	\$100.00		
Paid Chk# 026844	12/16/2016	APRIL PORTER		
E 410-533-42600	Uniform Expenses	\$125.00	Uniform 16/17	Uniform allowance
	Total APRIL PORTER	\$125.00		
Paid Chk# 026845	12/16/2016	Aqua Products		
E 420-535-45200	Operating Supplies & Mat	\$1,249.77	Chlorine	Chlorine
	Total Aqua Products	\$1,249.77		
Paid Chk# 026846	12/16/2016	ATCO INTERNATIONAL		
E 420-535-45200	Operating Supplies & Mat	\$1,109.41	10474749	Dead end, Liberator 600 & Quick-San
	Total ATCO INTERNATIONAL	\$1,109.41		
Paid Chk# 026847	12/16/2016	AZLAND MINING LLC		
E 001-572-46345	Casey Park & Pool Complex	\$275.00	2016-1145	Sand for playground
	Total AZLAND MINING LLC	\$275.00		
Paid Chk# 026848	12/16/2016	B & M Tire Center		
E 410-533-44610	Vehicle & Equip Maint	\$1,263.07	15041	Repairs on meter reading truck
E 410-533-44610	Vehicle & Equip Maint	\$995.07	15041	Repairs on meter reading truck
E 410-533-44610	Vehicle & Equip Maint	\$186.77	15041	Repairs on inmate van
	Total B & M Tire Center	\$2,444.91		
Paid Chk# 026849	12/16/2016	BARBARA MOORE		
E 001-510-42600	Uniform Expenses	\$125.00	Uniform 16/17	Uniform allowance
	Total BARBARA MOORE	\$125.00		
Paid Chk# 026850	12/16/2016	Bridgett Hilgenberg		
E 420-535-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
	Total Bridgett Hilgenberg	\$225.00		
Paid Chk# 026851	12/16/2016	BRIMMER OUT ON A LIMB TREE SVC		
E 001-510-43130	Outside Labor & Services	\$450.00	4222551	Remove a popcorn tree @ fire station
	Total BRIMMER OUT ON A LIMB TREE SVC	\$450.00		
Paid Chk# 026852	12/16/2016	Chevron U.S.A., Inc.		
E 420-535-45210	Gas & Oil	\$369.49	49136264	Fuel for sewer dept.
	Total Chevron U.S.A., Inc.	\$369.49		
Paid Chk# 026853	12/16/2016	CHRIS CAMPBELL		
E 001-572-43000	Operating Expense	\$225.00	Uniform 16/17	Uniform allowance
	Total CHRIS CAMPBELL	\$225.00		
Paid Chk# 026854	12/16/2016	CHRISTOPHER SHOREY		
E 420-535-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
	Total CHRISTOPHER SHOREY	\$225.00		
Paid Chk# 026855	12/16/2016	CREST WHOLESALE SUPPLY		
E 001-572-43000	Operating Expense	\$382.13	173093	Gloves and liners
	Total CREST WHOLESALE SUPPLY	\$382.13		

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		Check Amt	Invoice	Comment
Paid Chk# 026856 12/16/2016 DANA WEILER				
E 001-572-43000	Operating Expense	\$225.00	Uniform 16/17	Uniform allowance
Total DANA WEILER		\$225.00		
Paid Chk# 026857 12/16/2016 DEWBERRY ENGINEERS INC				
E 420-535-43140	Engineering Services	\$1,164.00	1374124	Potential US 331 WWTP
E 420-535-43140	Engineering Services	\$6,500.00	1374126	Sludge Drying Beds
E 001-510-43140	Engineering Services	\$800.00	1374127	Planning review fees-stormwater for Village Storage
E 410-533-46400	Capital Outlay	\$3,136.35	1374130	US 331 Tie-In to DFS water system
E 410-533-46400	Capital Outlay	\$6,196.80	1374131	Water system upgrades & Expansions
E 420-535-43140	Engineering Services	\$3,085.00	1374132	Impact fee study for wastewater
E 410-533-43140	Engineering Services	\$3,085.00	1374132	Impact fee study for water
E 420-535-46400	Capital Outlay	\$240.00	1374134	SRF-US 331 utility upgrades
Total DEWBERRY ENGINEERS INC		\$24,207.15		
Paid Chk# 026858 12/16/2016 DONNA IRWIN				
E 001-510-43009	Miscellaneous	\$128.84	Christmas 201	Reimburse for Christmas parade festivities
Total DONNA IRWIN		\$128.84		
Paid Chk# 026859 12/16/2016 ERNIE GODWIN				
E 001-510-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
Total ERNIE GODWIN		\$225.00		
Paid Chk# 026860 12/16/2016 EXXON				
E 001-572-43000	Operating Expense	\$33.26	47735080	Fuel for parks dept.
E 410-533-45210	Gas & Oil	\$1,240.19	47735080	Fuel for water dept.
E 420-535-45210	Gas & Oil	\$733.82	47735080	Fuel for sewer dept.
Total EXXON		\$2,007.27		
Paid Chk# 026861 12/16/2016 FERGUSON ENTERPRISES, INC.				
E 410-533-45200	Operating Supplies & Mat	\$735.00	1211493	35 water meter boxes
E 410-533-45200	Operating Supplies & Mat	\$125.00	1211583	PVC pipe
E 420-535-45200	Operating Supplies & Mat	\$290.90	1211613	Pipe
E 410-533-45200	Operating Supplies & Mat	\$4,938.09	1212211	50 meters, PVC pipe and fittings
E 410-533-45200	Operating Supplies & Mat	\$330.84	1212633	Hydrant ext.
Total FERGUSON ENTERPRISES, INC.		\$6,419.83		
Paid Chk# 026862 12/16/2016 GARLAND LAWN CONTROL				
E 001-572-43130	Outside Labor & Services	\$2,300.00	595668	Monthly fee for herbicide and insecticide treatment @ Sports Complex
Total GARLAND LAWN CONTROL		\$2,300.00		
Paid Chk# 026863 12/16/2016 GARY THOMAS				
E 410-533-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
Total GARY THOMAS		\$225.00		
Paid Chk# 026864 12/16/2016 Gulf Coast Pump & Equipment				
E 420-535-45205	Operating Supplies - LPS	\$9,010.00	021363	Replacement pumps for residential grinders
E 420-535-45205	Operating Supplies - LPS	\$696.00	021400	Grinder can parts
E 420-535-44650	Repairs to Main Pump Station	\$10,648.50	021419	Odor control valve
Total Gulf Coast Pump & Equipment		\$20,354.50		
Paid Chk# 026865 12/16/2016 JENNIFER DOUGLAS				
E 410-533-42600	Uniform Expenses	\$100.00	Uniform 16/17	Uniform allowance
E 420-535-42600	Uniform Expenses	\$25.00	Uniform 16/17	Uniform allowance
Total JENNIFER DOUGLAS		\$125.00		
Paid Chk# 026866 12/16/2016 JENNIFER DUKE				

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		Check Amt	Invoice	Comment
E 410-533-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
Total JENNIFER DUKE		\$225.00		
Paid Chk# 026867	12/16/2016	JOHNNY MCCORMICK		
E 410-533-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
Total JOHNNY MCCORMICK		\$225.00		
Paid Chk# 026868	12/16/2016	JOSH MCKAY		
E 410-533-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
Total JOSH MCKAY		\$225.00		
Paid Chk# 026869	12/16/2016	KALLENBACH, JURGEN		
E 410-533-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
Total KALLENBACH, JURGEN		\$225.00		
Paid Chk# 026870	12/16/2016	KONICA MINOLTA BUSINESS SOLUTI		
E 001-510-44610	Vehicle & Equip Maint	\$315.73	242773479	Admin. - Copier lease & copies
E 410-533-44610	Vehicle & Equip Maint	\$227.99	242773760	Billing - Copier lease & copies
Total KONICA MINOLTA BUSINESS SOLUTI		\$543.72		
Paid Chk# 026871	12/16/2016	Land s End Corporate Sales		
E 410-533-42600	Uniform Expenses	\$296.55	SIN4485853	Uniform shirts for billing dept.
Total Land s End Corporate Sales		\$296.55		
Paid Chk# 026872	12/16/2016	LARRY TUGGLE		
E 410-533-42600	Uniform Expenses	\$225.00	uniform 16/17	Uniform allowance
Total LARRY TUGGLE		\$225.00		
Paid Chk# 026873	12/16/2016	NEOPOST		
E 001-510-45100	Office Supplies	\$175.00	Nov 2016	
Total NEOPOST		\$175.00		
Paid Chk# 026874	12/16/2016	NICHOLE MARTIN		
E 410-533-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
Total NICHOLE MARTIN		\$225.00		
Paid Chk# 026875	12/16/2016	QUILL		
E 001-510-45100	Office Supplies	\$46.98	2153721	Copy paper for admin
E 001-510-45100	Office Supplies	\$11.99	2153721	Paper for admin
E 001-510-44600	Bldg Maint & Furniture	\$32.97	2229914	Pine-Sol and sanitizer for city hall
E 001-510-45100	Office Supplies	\$8.79	2229914	Mechanical pencils for admin
Total QUILL		\$100.73		
Paid Chk# 026876	12/16/2016	RBM CONTRACTING		
E 420-535-46000	System Improvement & Upgrade	\$97,271.16	Pay #2	Sludge Drying Beds project
Total RBM CONTRACTING		\$97,271.16		
Paid Chk# 026877	12/16/2016	Robert Fawcett		
E 420-535-42600	Uniform Expenses	\$225.00	Uniform 16/17	Uniform allowance
Total Robert Fawcett		\$225.00		
Paid Chk# 026878	12/16/2016	STACY WARD		
E 410-533-42600	Uniform Expenses	\$125.00	Unirom 16/17	Uniform allowance
Total STACY WARD		\$125.00		
Paid Chk# 026879	12/16/2016	Sunshine State One-Call		
E 420-535-44100	Telephone Expense	\$149.19	0000144958	Sewer - 811 Call Before You Dig Svc
E 410-533-44100	Telephone Expense	\$195.17	0000145050	Water - 811 Call Before You Dig Svc
Total Sunshine State One-Call		\$344.36		

***Check Detail Register©**

November 16-17

			Check Amt	Invoice	Comment
<hr/>					
Paid Chk# 026880	12/16/2016	THOMAS GODWIN			
E 420-535-42600	Uniform Expenses		\$225.00	Uniform 16/17	
	Total THOMAS GODWIN		\$225.00		
<hr/>					
Paid Chk# 026881	12/16/2016	TONY WILSON			
E 420-535-42600	Uniform Expenses		\$225.00	Uniform 16/17	Uniform allowance
	Total TONY WILSON		\$225.00		
	10101 Payables		\$164,629.82		

Fund Summary

<u>10101 Payables</u>	
001 General Fund	\$5,860.69
410 Water Fund	\$24,876.89
420 Sewer Fund	\$133,892.24
	<hr/>
	\$164,629.82

***Check Detail Register©**

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December 16-17

		Check Amt	Invoice	Comment
10101 Payables				
Paid Chk#	026882	12/22/2016	APPRIVER, LLC	
E 001-510-44900	Administration Expense	\$4,008.60	24661	Email service for 12 months
Total APPRIVER, LLC		\$4,008.60		
Paid Chk#	026883	12/22/2016	Aqua Products	
E 420-535-45200	Operating Supplies & Mat	\$270.00	20161532	Monthly cylinder rental
Total Aqua Products		\$270.00		
Paid Chk#	026884	12/22/2016	BROWN FIRE PROTECTION	
E 001-572-46365	Freeport Regional Sports Comp	\$443.00	2612	Semi-annual fire suppression system maint. & material
Total BROWN FIRE PROTECTION		\$443.00		
Paid Chk#	026885	12/22/2016	CHELCO	
E 001-510-44300	Utilities	\$599.95	Nov 2016	Administration
E 001-541-44300	Utilities	\$2,384.98	Nov 2016	Streets
E 001-572-43050	Community Center Operations	\$155.98	Nov 2016	Utilities
E 001-572-44300	Utilities	\$101.89	Nov 2016	Parks & Rec.
E 001-572-46340	Laird Park Expenses	\$37.33	Nov 2016	Utilities
E 001-572-46345	Casey Park & Pool Complex	\$527.63	Nov 2016	Utilities
E 001-572-46355	Heritage Museum Operations	\$40.13	Nov 2016	Utilities
E 001-572-46360	Blount House Operations	\$58.67	Nov 2016	Utilities
E 001-572-46365	Freeport Regional Sports Comp	\$1,172.09	Nov 2016	Utilities
E 410-533-44300	Utilities	\$6,880.71	Nov 2016	Water
E 412-534-44300	Utilities	\$796.66	Nov 2016	North Bay
E 420-535-44300	Utilities	\$6,314.17	Nov 2016	Sewer
Total CHELCO		\$19,070.19		
Paid Chk#	026886	12/22/2016	COMMUNITY COFFEE COMPANY	
E 001-510-45100	Office Supplies	\$80.00	2484634390	Coffee
Total COMMUNITY COFFEE COMPANY		\$80.00		
Paid Chk#	026887	12/22/2016	DANA WEILER	
E 001-572-43000	Operating Expense	\$94.18		Reimburse for oil change & grease points on tractor (Coastal Auto Service)
E 001-572-43000	Operating Expense	\$53.64		Reimburse for 2 commercial 120' hoses for pressure washing
Total DANA WEILER		\$147.82		
Paid Chk#	026888	12/22/2016	FLORIDA BLUE	
G 001-21820	Insurance Withholding	\$5,597.06	72584357	Emp. Health Ins - General Fund
G 410-21820	Insurance Withholding	\$7,835.88	72584357	Emp. Health Ins - Water Fund
G 420-21820	Insurance Withholding	\$4,157.82	72584357	Emp. Health Ins - Sewer Fund
Total FLORIDA BLUE		\$17,590.76		
Paid Chk#	026889	12/22/2016	H D WATERWORKS	
E 420-535-45205	Operating Supplies - LPS	\$7,409.40	G461974	Parts for grinder pumps
E 410-533-45200	Operating Supplies & Mat	\$21.55	G478745	PVC
Total H D WATERWORKS		\$7,430.95		
Paid Chk#	026890	12/22/2016	HEALTHMARK	
E 420-535-42610	Employee Screening expense	\$38.50	537986	Per-employment drug screen
E 420-535-42610	Employee Screening expense	\$38.50	Hardee	Pre-employment drug test
Total HEALTHMARK		\$77.00		
Paid Chk#	026891	12/22/2016	JIMMY S PAINT & BODY SHOP, INC	
E 420-535-44610	Vehicle & Equip Maint	\$1,853.63	8719	Truck repair from auto accident, insurance filed
Total JIMMY S PAINT & BODY SHOP, INC		\$1,853.63		

***Check Detail Register©**

December 16-17

		Check Amt	Invoice	Comment
Paid Chk# 026892 12/22/2016 Land s End Corporate Sales				
E 001-510-42600	Uniform Expenses	\$122.28	SIN4511385	City shirts
Total Land s End Corporate Sales		\$122.28		
Paid Chk# 026893 12/22/2016 LOWES				
E 001-572-43000	Operating Expense	\$439.63	2177239	Various supplies for Parks & Rec.
E 001-572-43000	Operating Expense	\$22.42	2331979	Blank corrugated sign and paint
Total LOWES		\$462.05		
Paid Chk# 026894 12/22/2016 MASTERCARD				
E 001-510-44900	Administration Expense	\$409.05	Dec 2016	Website & email service
E 001-510-44800	Membership Fees	\$609.00	Dec 2016	Am. Planning Assoc & Flood Plan membership fees
E 001-510-43009	Miscellaneous	\$91.44	Dec 2016	NWFLC Dinner
E 001-510-43009	Miscellaneous	\$12.63	Dec 2016	Christmas decorations
E 001-510-44900	Administration Expense	\$50.00	Dec 2016	Webmaster
E 001-572-43000	Operating Expense	\$124.21	Dec 2016	Lights for Parks & Rec
E 001-510-43009	Miscellaneous	\$82.39	Dec 2016	Christmas candy for parade
E 420-535-45100	Office Supplies	\$1,679.05	Dec 2016	Office furniture for Sewer
E 001-510-43009	Miscellaneous	\$148.85	Dec 2016	Christmas decorations
E 001-510-43009	Miscellaneous	\$32.09	Dec 2016	Christmas tree
E 001-510-44000	Travel Expense	(\$813.74)	Dec 2016	Credit on Travel for the City Clerk
E 001-572-43000	Operating Expense	(\$6.71)	Dec 2016	Credit on lights for Parks & Rec
E 001-510-43009	Miscellaneous	\$116.93	Dec 2016	Interest and late fees
Total MASTERCARD		\$2,535.19		
Paid Chk# 026895 12/22/2016 MUNICIPAL CODE CORPORATION				
E 001-510-45100	Office Supplies	\$262.20	168341	Updated pages to city code
Total MUNICIPAL CODE CORPORATION		\$262.20		
Paid Chk# 026896 12/22/2016 NW Florida League of Cities				
E 001-510-44800	Membership Fees	\$100.00	2017 Dues	Membership dues for 2017
Total NW Florida League of Cities		\$100.00		
Paid Chk# 026897 12/22/2016 PRO CHEM, INC.				
E 420-535-45200	Operating Supplies & Mat	\$416.51	0626089-IN	Misc cleaning supplies
Total PRO CHEM, INC.		\$416.51		
Paid Chk# 026898 12/22/2016 QUILL				
E 420-535-45100	Office Supplies	\$70.47	2253471	3 Deskpads
E 420-535-45100	Office Supplies	\$21.59	2257528	Push pins for sewer
E 420-535-45100	Office Supplies	\$388.84	2282103	Office chair, 12 letter trays, cork board for sewer
E 001-510-45100	Office Supplies	\$29.98	2282922	Paper for admin
E 001-510-44600	Bldg Maint & Furniture	\$42.99	2282922	Extra large can liners for various bldgs
E 410-533-44600	Bldg Maint & Furniture	\$31.00	2282922	Bathroom tissue
E 410-533-45100	Office Supplies	\$84.94	2284622	Rubber bands and pens for utility billing
E 420-535-45100	Office Supplies	\$99.99	2292322	Shredder
E 001-510-44600	Bldg Maint & Furniture	\$12.64	2336194	Sanitary cleaning supplies
E 001-510-44900	Administration Expense	\$121.72	2365618	Paper plates, cups, platic forks & spoons
E 001-510-45100	Office Supplies	\$89.99	2393103	Computer monitor for admin
E 001-510-44600	Bldg Maint & Furniture	\$92.97	2407099	Bathroom tissue and paper towels
E 001-510-45100	Office Supplies	\$31.96	2503293	Binders and self-stick notes
Total QUILL		\$1,119.08		
Paid Chk# 026899 12/22/2016 RUSS BARLEY				
E 001-510-43009	Miscellaneous	\$115.28	Christmas 16	Food and supplies for employee Christmas lunch
E 001-510-44000	Travel Expense	\$248.40	Mileage 1st Q	Mileage reimbursement Oct 6 through Dec 10, 2016
Total RUSS BARLEY		\$363.68		

***Check Detail Register©**

December 16-17

			Check Amt	Invoice	Comment
Paid Chk# 026900 12/22/2016 STANDARD INSURANCE COMPANY					
G 410-21860	Suppl Insurance Liab		\$35.00	Life Jan 2017	Additional employee life ins.
G 001-21820	Insurance Withholding		\$76.85	Life Jan 2017	City paid life ins. - General Fund
G 410-21820	Insurance Withholding		\$138.34	Life Jan 2017	City paid life ins. - Water Fund
G 420-21820	Insurance Withholding		\$53.80	Life Jan 2017	City paid life ins. - Sewer Fund
Total STANDARD INSURANCE COMPANY			\$303.99		

Paid Chk# 026901 12/22/2016 The Water Spigot, Inc.					
E 420-535-45220	Lab Supplies		\$120.00	16-4585	Test wastewater on 11/21/16
E 420-535-45220	Lab Supplies		\$150.00	16-4677	Test wastewater on 11/09/16
E 420-535-45220	Lab Supplies		\$150.00	16-4775	Test wastewater on 11/16/16
E 420-535-45220	Lab Supplies		\$150.00	16-4776	Test wastewater on 11/22/16
Total The Water Spigot, Inc.			\$570.00		

Paid Chk# 026902 12/22/2016 VERIZON					
E 001-510-44100	Telephone Expense		\$195.94	9776522809	Admin
E 001-572-44300	Utilities		\$99.42	9776522809	Parks & Rec
E 410-533-44100	Telephone Expense		\$571.81	9776522809	Water
E 420-535-44100	Telephone Expense		\$634.45	9776522809	Sewer
Total VERIZON			\$1,501.62		

Paid Chk# 026903 12/22/2016 WALTON COUNTY ECONOMIC DEVEL					
E 001-510-44800	Membership Fees		\$900.00	Oct-Dec 16	First Quarterly pmt
Total WALTON COUNTY ECONOMIC DEVEL			\$900.00		

Paid Chk# 026904 12/22/2016 WINDSTREAM (ALL TEL LONG DIST)					
E 420-535-44100	Telephone Expense		\$21.70	Nov 2016	Sewer
E 412-534-44300	Utilities		\$9.90	Nov 2016	North Bay
E 410-533-44100	Telephone Expense		\$9.89	Nov 2016	Water
Total WINDSTREAM (ALL TEL LONG DIST)			\$41.49		

10101 Payables \$59,670.04

Fund Summary

10101 Payables	
001 General Fund	\$19,215.94
410 Water Fund	\$15,609.12
412 North Bay Water Fund	\$806.56
420 Sewer Fund	\$24,038.42
	\$59,670.04

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December 16-17

Check Amt Invoice Comment

10104 Clearing Account 2

Paid Chk# 005117 12/30/2016 SHANNON & ERIC HEIPLE

G 410-11500 Accounts Receivable \$27.88 13214 Refund overpayment on closed utility acct.

Total SHANNON & ERIC HEIPLE \$27.88

10104 Clearing Account 2 \$27.88

Fund Summary

10104 Clearing Account 2

410 Water Fund \$27.88

\$27.88

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December 16-17

Check Amt Invoice Comment

10101 Payables

Paid Chk#		Date	Vendor	Check Amt	Invoice	Comment
331 POOL & BEACH SUPPLY						
E 420-535-45200	Operating Supplies & Mat		\$63.98	17485	2 Wirebrushes	
Total 331 POOL & BEACH SUPPLY			\$63.98			
B & M Tire Center						
E 410-533-44610	Vehicle & Equip Maint		\$30.00	14446	Brake fluid - Water	
E 410-533-44610	Vehicle & Equip Maint		\$67.95	14454	Synthetic oil change - Water	
E 001-510-44610	Vehicle & Equip Maint		\$12.00	15406	Tire Repair - Admin	
E 410-533-44610	Vehicle & Equip Maint		\$12.00	15406	Tire repair - Water	
E 420-535-44610	Vehicle & Equip Maint		\$15.00	15458	Truck repair - Sewer	
E 420-535-44610	Vehicle & Equip Maint		\$15.00	15472	Truck repairs - Sewer	
Total B & M Tire Center			\$151.95			
BARBARA MOORE						
E 001-510-44000	Travel Expense		\$33.22	Dec 2016	Reimburse mileage for bank and post office	
Total BARBARA MOORE			\$33.22			
BAY AREA AWARDS & ENGRAVING						
E 001-510-44900	Administration Expense		\$46.40	40389	2 Nameplates and holders	
Total BAY AREA AWARDS & ENGRAVING			\$46.40			
CASS DATA & MAILING						
E 412-534-44200	Postage		\$293.78	27554	Mailing services for North Bay utility bills	
E 410-533-44200	Postage		\$2,179.10	27554	Mailing services for all other utility bills	
Total CASS DATA & MAILING			\$2,472.88			
CENTURY LINK						
E 001-572-46365	Freeport Regional Sports Comp		\$369.70	Dec 2016	Phone & internet	
E 410-533-44100	Telephone Expense		\$536.69	Dec 2016	Phone & internet - Water	
E 420-535-44100	Telephone Expense		\$232.38	Dec 2016	Phone & Internet - Sewer	
Total CENTURY LINK			\$1,138.77			
City of Freeport						
E 410-533-44300	Utilities		\$34.15	Dec 2016	Old city hall & lift station	
E 001-510-44300	Utilities		\$384.71	Dec 2016	City Hall & Marse Landing	
E 001-572-44300	Utilities		\$34.00	Dec 2016	Laird Park	
E 001-572-43050	Community Center Operations		\$35.32	Dec 2016	City utilities	
E 001-541-44300	Utilities		\$38.00	Dec 2016	City triangle	
E 001-572-46355	Heritage Museum Operations		\$34.00	Dec 2016	City utilities	
E 001-571-43000	Operating Expense		\$165.45	Dec 2016	City utilities at the library	
E 420-535-44300	Utilities		\$72.97	Dec 2016	City utilities at 2 lift stations	
E 001-572-46360	Blount House Operations		\$28.70	Dec 2016	City utilities	
E 001-572-46365	Freeport Regional Sports Comp		\$79.57	Dec 2016	City utilities	
E 001-572-46345	Casey Park & Pool Complex		\$381.95	Dec 2016	City utilities	
Total City of Freeport			\$1,288.82			
COX COMMUNICATIONS						
E 001-510-44100	Telephone Expense		\$1,047.17	Dec 2016	Phone & internet - Admin	
Total COX COMMUNICATIONS			\$1,047.17			
CRAIGS GENERATOR SERVICE						
E 410-533-44610	Vehicle & Equip Maint		\$204.98	SC02751	Semi-annual service on generator per contract	
Total CRAIGS GENERATOR SERVICE			\$204.98			
DeFuniak Herald Breeze						
E 001-510-48100	Advertising		\$28.80	00023668	Employment Ad & notice to citizens, re: speed table to be installed on S. Jackson St.	

***Check Detail Register©**

December 16-17

			Check Amt	Invoice	Comment
Total DeFuniak Herald Breeze			\$28.80		
<hr/>					
Paid Chk#	026915	1/4/2017	ELLIOTT PLUMBING SERVICE, INC.		
E 410-533-46000	System Improvement & Upgrade		\$3,200.00	TICKET #126	Install approx. 420' of water line to 6 units
Total ELLIOTT PLUMBING SERVICE, INC.			\$3,200.00		
<hr/>					
Paid Chk#	026916	1/4/2017	Frank s Cash & Carry		
E 410-533-45200	Operating Supplies & Mat		\$233.74	20270665	Water - misc. operation supplies
E 420-535-45200	Operating Supplies & Mat		\$925.03	20270892	Sewer - misc operating supplies
E 001-510-43009	Miscellaneous		\$205.49	20271098	Misc supplies for tree lighting
E 001-572-45250	Grounds Maintenance		\$197.35	20271364	P&R - misc operating supplies
E 001-571-44600	Bldg Maint & Furniture		\$45.47	20272117	Repair lights in library
E 001-510-44600	Bldg Maint & Furniture		\$7.96	20273357	Bleach for water fountain
E 001-510-44600	Bldg Maint & Furniture		\$50.20	20273511	Cleaning and maintenance supplies for city hall
Total Frank s Cash & Carry			\$1,665.24		
<hr/>					
Paid Chk#	026917	1/4/2017	GARLAND LAWN CONTROL		
E 001-572-43130	Outside Labor & Services		\$2,300.00	682137	Dec treatment at the sport complex
Total GARLAND LAWN CONTROL			\$2,300.00		
<hr/>					
Paid Chk#	026918	1/4/2017	H & T CONTRACTORS, INC		
E 410-533-44620	System Maint & Repairs		\$13,200.00	20151658	Repair a water main break
Total H & T CONTRACTORS, INC			\$13,200.00		
<hr/>					
Paid Chk#	026919	1/4/2017	HALIFAX MEDIA GROUP		
E 001-510-48100	Advertising		\$850.20	2019228-1216	Employment ad
Total HALIFAX MEDIA GROUP			\$850.20		
<hr/>					
Paid Chk#	026920	1/4/2017	MAILFINANCE		
E 001-510-44900	Administration Expense		\$357.00	N6303430	Quarterly lease pmt on postage machine
Total MAILFINANCE			\$357.00		
<hr/>					
Paid Chk#	026921	1/4/2017	NWFL C STORES INC VI		
E 001-572-43000	Operating Expense		\$483.86	Dec 2016	Fuel for P&R
E 410-533-45210	Gas & Oil		\$227.17	Dec 2016	Fuel for Water
E 420-535-45210	Gas & Oil		\$862.22	Dec 2016	Fuel for Sewer
Total NWFL C STORES INC VI			\$1,573.25		
<hr/>					
Paid Chk#	026922	1/4/2017	PORTLAND SELF STORAGE		
E 001-510-43009	Miscellaneous		\$85.00	2904	Monthly rent on storage unit
Total PORTLAND SELF STORAGE			\$85.00		
<hr/>					
Paid Chk#	026923	1/4/2017	QUILL		
E 001-510-45100	Office Supplies		\$136.29	2364986	Filing supplies - Planning
E 420-535-45100	Office Supplies		\$230.46	2555796	Filling supplies, Dixie cups, batteries & dry board supplies - Sewer
E 001-510-45100	Office Supplies		\$107.07	2636745	Copy paper and filing supplies - Admin
E 001-510-45100	Office Supplies		\$58.88	2644120	Envelopes - Admin
E 420-535-45100	Office Supplies		\$71.97	2740468	3 Name plates - Sewer
Total QUILL			\$604.67		
<hr/>					
Paid Chk#	026924	1/4/2017	SALTWATER STEEL		
E 001-572-46365	Freeport Regional Sports Comp		\$96.00	15833a	Remove broken bolts out of coil spring
Total SALTWATER STEEL			\$96.00		
<hr/>					
Paid Chk#	026925	1/4/2017	SUBURBAN PROPANE		
E 410-533-44300	Utilities		\$25.00	Dec 2016	Propane tank rental for one year - Water
Total SUBURBAN PROPANE			\$25.00		

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December 16-17

		Check Amt	Invoice	Comment
Paid Chk# 026926 1/4/2017 The Water Spigot, Inc.				
E 420-535-43135	Outside Lab Services	\$150.00	16-4940	Monthly test on infulent and effluent
E 420-535-43135	Outside Lab Services	\$400.00	16-4940	Monthly coliform tests
Total The Water Spigot, Inc.		\$550.00		
Paid Chk# 026927 1/4/2017 TRIANGLE CHEVROLET				
E 410-533-44610	Vehicle & Equip Maint	\$1,565.20	09896	Repair meter reading truck - Water
Total TRIANGLE CHEVROLET		\$1,565.20		
Paid Chk# 026928 1/4/2017 Walton County Board of Commiss				
E 001-581-49000	Infrastructure Tax	\$64,152.53	Oct 2016	Discretionary Sales Tax per agreement
Total Walton County Board of Commiss		\$64,152.53		
Paid Chk# 026929 1/4/2017 WALTON COUNTY HEALTH DEPT				
E 420-535-43009	Miscellaneous	\$108.00	Dec 2016	Immunizations for new employee - sewer
Total WALTON COUNTY HEALTH DEPT		\$108.00		
Paid Chk# 026930 1/4/2017 WASTE MANAGEMENT				
E 001-572-46365	Freeport Regional Sports Comp	\$305.00	Dec 2016	Garbage collection
E 001-572-46345	Casey Park & Pool Complex	\$114.37	Dec 2016	Garbage collection
E 420-535-44350	Garbage	\$76.26	Dec 2016	Sewer Plant
E 410-533-44350	Garbage	\$76.25	Dec 2016	Water
E 001-572-43050	Community Center Operations	\$76.25	Dec 2016	Garbage collection
Total WASTE MANAGEMENT		\$648.13		
10101 Payables		\$97,457.19		

Fund Summary

10101 Payables	
001 General Fund	\$72,347.91
410 Water Fund	\$21,592.23
412 North Bay Water Fund	\$293.78
420 Sewer Fund	\$3,223.27
	\$97,457.19

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December 16-17

Check Amt Invoice Comment

10102 Payroll

Paid Chk# 014551 1/4/2017 AFLAC					
G 001-21860	Suppl Insurance Liab		\$99.04	Dec 2016	Ins. Withheld from pay checks - Admin
G 410-21860	Suppl Insurance Liab		\$396.66	Dec 2016	Ins Withheld from pay checks - Water
G 420-21860	Suppl Insurance Liab		\$265.08	Dec 2016	Ins. Withheld from pay checks - Sewer
Total AFLAC			\$760.78		
Paid Chk# 014552 1/4/2017 AIG/AMERICAN GENERAL					
G 410-21860	Suppl Insurance Liab		\$26.12	Dec 2016	Ins. Withheld from pay checks - Water
G 420-21860	Suppl Insurance Liab		\$186.64	Dec 2016	Ins. Withheld from pay checks - Sewer
Total AIG/AMERICAN GENERAL			\$212.76		
10102 Payroll			\$973.54		

Fund Summary

10102 Payroll

001 General Fund	\$99.04
410 Water Fund	\$422.78
420 Sewer Fund	\$451.72
	\$973.54

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*Check Detail Register©

December 16-17

Check Amt Invoice Comment

10101 Payables

Paid Chk#	Date	City of Freeport	Check Amt	Invoice	Comment
E 001-510-44900	1/4/2017	Administration Expense	\$5.00	Dec 16	Copy fees for CDBG bank statements
Total City of Freeport			<u>\$5.00</u>		
10101 Payables			<u>\$5.00</u>		

Fund Summary

<u>10101 Payables</u>	
001 General Fund	<u>\$5.00</u>
	\$5.00



Tab 4

CITY COUNCIL:

Janice McLean/Seat 1
Elizabeth Brannon/Seat 2
Eddie Farris/Seat 3
Jennifer Laird/Seat 4
Kasey Cuchens/At Large

MAYOR:

Russ Barley
CITY CLERK:
Rebecca Podraza
CITY PLANNER:
Latilda Hughes AICP

Memorandum

To: City Council

From: Sara Bowers, Financial Officer

Date: December 16, 2016

Re: Invoice for Sensus Meters

Please find attached, for council approval, an invoice from HD Supply Waterworks for the purchase of 1,500 meters. The council previously approved this purchase as evidenced by the attached minutes for \$390,750. While the cost per meter of \$260.50 remained the same, the additional \$7,212.86 is from the following items:

1. Upgrade 5501 to FL6501GB HH	\$5,800.00
2. 2 AR6590 Bluetooth Auto guns	930.00
3. Sensus Command Link	482.86

Requested council action is to approve payment of invoice #G443954 from HD Supply Waterworks for \$397,962.86.

HDSUPPLY WATERWORKS

INVOICE

Invoice # **G443954**
 Invoice Date **12/22/16**
 Account # **040940**
 Sales Rep **JOHN WOOD**
 Phone # **850-478-6372**
 Branch # **025** Pensacola, FL
 Total Amount Due **\$397,962.86**

1830 Craig Park Court
 St. Louis, MO 63146

Remit To:
 HD SUPPLY WATERWORKS, LTD.
 PO BOX 4853
 ORLANDO, FL 32802-4853

2449 1 MB 0.419 E0470X I0595 D2100591389 S2 P3777715 0001:0001



FREEMONT, CITY OF
 PO BOX 339
 FREEMONT FL 32439-0339

Shipped to:
 City of Freeport Warehouse
 112 SR 20 West
 Freeport, FL

CUSTOMER JOB- METERS Sensus meter c/

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
11/15/16	12/21/16	LARRY TUGGLE	Sensus meter c/	METERS		CARRIERHDSUPPLY	G443954

Product Code	Description	Quantity			Price	UM	Extended Price
		Ordered	Shipped	B/O			
4307GPIPERL6W10G	3/4S IPERL TRPL 10G 6' 2W SM 2 WIRE, 7.5"LL SMART MODE I2S1GDXX BID SEQ# 10	1500	1500		118.50000	EA	177,750.00
/45014687046	UPGRADE 5501 TO FL6501GB HH BID SEQ# 30	1	1		5800.00000	EA	5,800.00
/45014687047	UPGRADE 5501 TO FL6501-GB HH BID SEQ# 40	3	3		N/C	EA	
/45014687048	AR6590 BLUETOOTH AUTOGUN BID SEQ# 50	2	2		N/C	EA	
/45014687049	AR6590 BLUETOOTH AUTOGUN BID SEQ# 60	2	2		465.00000	EA	930.00
42SNAR4090EXT	AUTOGUN PITPROBE EXTENSION FOR AR4090 ONLY 5390733749001 BID SEQ# 70	4	4		N/C	EA	
42SNCOMMANDLINK	SENSUS COMMAND LINK BID SEQ# 80	1	1		482.86000	EA	482.86
42SN520M2HRLD	520M PIT HOURLY READ/LEAK DET FLEXNET-NO EXT BAT/MIGRATEABLE SINGLE PORT - TOUCH COUPLED 53963-537-52201MI	1500	1500		142.00000	EA	213,000.00

Larry Tuggle system upgrades

Freight	Delivery	Handling	Restock	Misc.	Subtotal:	397,962.86
					Other:	0.00
					Tax:	0.00
					Invoice Total:	\$397,962.86

Terms: NET 30

Ordered By: LARRY

This transaction is governed by and subject to HD Supply Waterworks' standard terms and conditions, which are incorporated by reference and accepted. To review these terms and conditions, please visit: www.waterworks.hdsupply.com/TandC.



City of Freeport
REGULAR COUNCIL MEETING
9:00 a.m./Council Chambers/Freeport City Hall
October 11, 2016 Minutes

ayes; motion carried.

- September 22, 2016 Regular Council Meeting Minutes

Council Action: Councilwoman McLean made a motion to approve the September 22, 2016 Regular Council Meeting Minutes as presented. Councilwoman Laird seconded the motion. All ayes; motion carried

V. Consideration of Additions/Deletions to Agenda

1. Additions
 - Eddie Farris - Temporary Personnel
 - Kasey Cuchens – Approval of the FRDAP Grants
 - Janice McLean (Sewer) – Praestare Information
 - Legal – Discontinuation of Temporary Personnel
2. Deletions
 - Parks – Quotes for Complex Light fuses
 - Parks – Quotes for Score Boards

VI. Approval of Agenda with Additions/Deletions

Council Action: Councilman Farris made a motion to approve the Agenda with specified Additions and Deletions as presented. Councilwoman Laird seconded the motion. All ayes; motion carried.

VII. Staff Reports

A. Water Dept.

1. Meter Upgrade Project Approval
 - Water Supervisor Larry Tuggle presented the Bid proposal from HD Supply to replace Neptune Meters with Sensus IPEARL Meters. The City will need to purchase 1500 meters to complete the project. City Attorney Clay Adkinson recommended the Council approve the bid by HD Supply in the amount of \$260.50 per meter for a total amount of \$390,750.00 with the following changes to the agreement:
 - a. Bid document needs to be updated to reflect 1500 meters rather than 1100
 - b. Paragraph 11 will be struck or modified to reflect share in cost of expenses in collection of suit or other legal action.
 - c. Paragraph 5 and 12 will be changed to include a general line regarding non-waiver of sovereign immunity.

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



City of Freeport
REGULAR COUNCIL MEETING
9:00 a.m./Council Chambers/Freeport City Hall
October 11, 2016 Minutes

Council Action: Councilwoman Cuchens made a motion to approve the HD Supply Bid Proposal No. 148543 for the purchase of 1500 meters in the amount of \$260.50 per meter for a total of \$390,750.00, subject to an updated bid reflecting the changes noted by the Freeport City Attorney to include the new dollar amount and quantity of meters; as well as the recommendations to the changes of paragraph 5, 11 & 12 to be elected by the HD Supply Attorneys. Councilwoman McLean seconded the motion. All ayes; motion carried.

- **Advanced Utility Services (AUS) - Statement of Work**
City Attorney Adkinson advised the Council that the City is not a party to the Statement of Work presented by Advanced Utility Services for meter installation. The document should not be signed and approved by the City Council. The document presented is for information only. The document is a subcontractor agreement between AUS Company and HD Supply.

Mr. John Woods with HD Supply approached the podium and informed the Council that he will work with AUS Company and have the installation documents prepared to be approved at the next Regular Council Meeting.

- B. City Clerk Matters: None
- C. Staff Accountant
 - 1. Pay all bills in order.

Council Action: Councilwoman Cuchens made a motion to approve all bills in order. Councilwoman Laird seconded the motion. All ayes; motion carried.

- D. Planning & Zoning Dept.

Council Action: Councilwoman Cuchens made a motion to table the next two items so that City Planner Hughes-Neel could retrieve the documentation needed for presentation and in this way the Council may continue with the next agenda item. Councilwoman Brannon seconded the motion. All ayes; motion carried.

- 1. American Fidelity SSA 1st Reading
- 2. American Fidelity RZ 1st Reading

- E. Legal Matters

- 1. Ordinance Amending Land Development Code – Freeport Recreation Committee

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).

ORDINANCE NO. 2016-____

AN ORDINANCE ESTABLISHING AN "IDLE SPEED – NO WAKE RESTRICTED AREA" IN FOUR MILE CREEK; DESCRIBING THE AREA OF RESTRICTED WATERWAY; DESCRIBING THE LOCATION OF THE MARKERS; PROVIDING FOR ENFORCEMENT, PENALTIES AND PROVIDING AN EFFECTIVE DATE:

WHEREAS, the Freeport City Council, Walton County, Florida is concerned for the safety of persons using Four Mile Creek for recreational purposes, and

WHEREAS, excessive boat speed in Four Mile Creek endangers the health, safety and welfare of the general public using the Creek for recreational purposes, and

WHEREAS, Florida Statutes § 327.46(1)(b) authorizes the City of Freeport to establish an idle speed, no wake zones by ordinance within 300 feet of any bridge span presenting a vertical clearance of less than 25 feet or a horizontal clearance of less than 100 feet and to establish an idle speed, no wake boating-restricted area, if the area is within 300 feet of any boat ramp, hoist, marine railway, or other launching or landing facility available for use by the general boating public on waterways not exceeding 300 feet in width, and

WHEREAS, the Freeport City Council of Walton County desires to conform to the requirements of the Florida Fish and Wildlife Conservation Commission with regard to restricting waterways, and

NOW THEREFORE BE IT ORDAINED BY THE FREEPORT CITY COUNCIL THAT:

1. The area of Four Mile Creek between a line that is perpendicular to the waterway and passes through the point described by the coordinates 30° 29.210'N, 86° 8.242'W and a line that is perpendicular to the waterway and passes through the point described by the coordinates 30° 29.130'N, 86° 8.219'W is declared to be a restricted waterway. As provided in rule 68D-23.103(3) (a), F.A.C., "Idle Speed – No Wake" means that a vessel must proceed at a speed no greater than that which will maintain steerageway and headway. At no time is any vessel required to proceed so slowly that the operator is unable to maintain control over the vessel or any other vessel or object that is has under tow.
2. City of Freeport shall apply to Florida Fish and Wildlife Conservation Commission for a permit to erect markers at the locations listed above.
3. This ordinance shall be enforced by Walton County and the City of Freeport. The placement of the markers does not obligate the Florida Fish and Wildlife Conservation Commission or its officers to enforce the regulations or operation restrictions noticed by the markers.
4. In the event that any section, paragraph, sentence, clause or phrase of the Ordinance shall be declared unconstitutional or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such unconstitutionality or unenforceability shall not affect any of the remaining parts of this Ordinance.
5. Violation of this Ordinance shall be punishable as provided by Florida law.
6. Pursuant to 327.73, F.S., (2015) any person cited for a violation of any such provision shall be deemed to be charged with a noncriminal infraction, shall be cited for such an infraction, and

shall be cited to appear before the county court. The civil penalty for any such infraction is \$50, except as otherwise provided for allowable county court costs for boating infractions.

7. This Ordinance shall become effective upon completion of the following: approved and adopted pursuant to Walton County's procedure, approval by the Florida Fish and Wildlife Conservation Commission pursuant to 327.46, F.S., and upon posting of the regulatory markers.

Adopted this ____ day of _____, 2016.

CITY OF FREEPORT, FL

BY: _____

Russ Barley, Mayor

ATTEST:

Rebecca Podraza, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A REFERENDUM CONCERNING AN AMENDMENT OF ARTICLE II, SECTION 2, OF THE CHARTER LAWS OF THE CITY OF FREEPORT, FLORIDA ADDRESSING THE RIGHT OF MAYOR TO VOTE IN CASES OF TIES.

WHEREAS, the City Council of the City of Freeport, Florida, desires to place before the electorate of the City of Freeport, Florida, a referendum concerning the right of the Mayor to vote in cases of a tie vote among the City Council;

WHEREAS, Article II, §2 of the City Charter of the City of Freeport, Florida establishes that the Mayor shall vote only in cases of a tie vote on the City Council;

WHEREAS the prevailing laws of the State of Florida establish that a Mayor who possesses the ability to vote in cases of a tie vote on the City Council is prohibited from communicating with members of a City Council outside of a duly noticed public meeting pursuant to §286.011 Florida Statutes, commonly referred to as the "Sunshine Law"; and

WHEREAS, the City Council desires the ability to communicate regarding matters related to the City with the Mayor, who acts as the head of government for the City, without the potential issues associated with the Sunshine Law.

WHEREAS, the public referendum will be held on July 11, 2017, and;

WHEREAS, the official results of the referendum will be binding on the City Council and result in the amendment of the Charter Laws of the City of Freeport;

WHEREAS, the title of the referendum would be "Mayor's Right to Vote,"

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Freeport, Florida, that the following question shall be submitted to the electors of the City of Freeport, Florida, by referendum, at the next general election of July 11, 2017:

Title: A referendum on the "Mayor's Right to Vote". Question: "Should the Mayor's right to vote in cases of a tie vote on the City Council be abolished?"

This Ordinance shall become effective upon adoption.

ADOPTED in regular session this ____ day of _____, 2017.

Mayor

ATTEST:

City Clerk

**CITY OF FREEPORT
SEWER DEPARTMENT
GRINDER STATION OPTIONS:**

1.

We will continue to install, and perform all maintenance and repairs to the grinder stations 24 hours a day/ 7 days per week. The debt incurred by these services shall remain the burden of the city and the customers still own the systems. A \$7.00 per month maintenance fee shall be charged to the customers.

OR

2.

Existing customers will continue to receive maintenance and repair services provided by the city, and will be charged \$7.00 per month.

But....

New customers would assume responsibility for the maintenance and repairs of their systems after the city performs the installation. The customers would not be charged a monthly maintenance fee.

OR

3.

The city will provide maintenance and/or repair services at the request of the customers, but the customers will be charged \$25.00 per hour for labor. Plus, the cost of other materials and parts. The customer would not be charged a monthly maintenance fee.

OR

4.

The city will continue to install grinder stations, but will no longer provide maintenance and repair services. All customers will assume responsibility for the maintenance and repairs of their own grinder stations and they will no longer be charged a \$7.00 monthly fee.

January 4, 2017

Janice McLean – Councilwoman
Sewer Department
P.O. Box 339
Freeport, FL 32439

RE: Sludge Drying Beds
Sewer Impact Fees

Dear Ms. McLean,

Dewberry|Preble-Rish has reviewed the service area for sewer impact fees and determined that the construction of the new sludge drying beds, aging bed, and rehabilitation of the two (2) existing drying beds are all eligible costs. The impact fees that have been collected for this service area should be used to offset the construction costs of the project required by FDEP.

Please feel free to contact me with any questions at 850-974-8815 or by e-mail at cknauer@dewberry.com.

Sincerely,



Cliff L. Knauer, P.E.
Dewberry | Preble-Rish

cc: Clayton Adkinson, City of Freeport - Attorney
Rebecca Prodraza, City of Freeport - Clerk