



Freeport City Council
January 26, 2017
Regular Council Meeting
Package



City of Freeport
REGULAR COUNCIL MEETING
6:00 p.m./Council Chambers/Freeport City Hall
January 26, 2017 Agenda

- I. Meeting Called to Order**
- II. Invocation and Pledge of Allegiance**
- III. Recognition of Guests:**
 1. Robert Jones, Jones-Phillips & Associates, Inc.
 - Proposed Revised Housing Assistance Plan (Attachment) **Tab 1-A**
 - CDBG Relocation Plan (Attachment) **Tab 1-B**
- IV. Approval of Past Minutes**
 - January 10, 2017 Regular Council Meeting Minutes (Attachment) **Tab 2**
- V. Consideration of Additions/Deletions to Agenda**
- VI. Approval of Agenda with Additions/Deletions**
- VII. Staff Reports**
 - A. City Clerk Matters
 1. Website Design RFP Update
 2. Consent Agenda
 - B. Staff Accountant
 1. Pay all bills in order (Attachment) **Tab 3**
 - C. Planning & Zoning Dept.
 1. Recreation Board Appointment
 - D. Legal Matters
 1. Determine a policy for Customers wishing to opt out of the current Grinder Pump Agreement
 - E. Engineering
 1. Engineering Update
 2. Small County Outreach Program for Rural Areas of Opportunity (SCOP) Grant
 - F. Water Dept.
 - G. Sewer Dept.
 1. Councilwoman McLean
 - Review proposed Sewer Finance and Connection Agreement (Attachment) **Tab 4**
 - H. Parks Dept.
 1. Painting at Complex
 2. Pickleball
- VIII. Old Business**
- IX. New Business**
 - A. Mayor Russ Barley
 1. Salary Administration & Performance Evaluations Policies (Attachment) **Tab 5: A & B**
 - B. Councilwoman Brannon

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1. Legislative Matters
- C. Councilwoman Cuchens
 1. FBIP Grant-Marse Landing
 2. Request for matching funds to be applied for FCT grant/property purchase
 3. CIP update if funds approved for FCT grant
 4. Request approval for Josh McKay to take certification Class for Distribution Operator License.
 - Request includes \$600.00 for the cost of the class and associated costs for travel
 5. Speed Table/Speed Bumps (Attachment) **Tab 6: A & B**
- D. Councilwoman McLean
- E. Councilman Farris
 1. Gator for Streets & Parks (Attachment) **Tab 7: A-F**
 2. Update on mowing contract
 3. Freeport Sports Complex
 4. Freeport Swimming Pool
- F. Councilwoman Laird
- X. Public Comment**
- XI. Adjournment**

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Tab
I-A

Becky Podraza

From: Robert Jones <rjones@wfeca.net>
Sent: Thursday, January 12, 2017 1:24 PM
To: Becky Podraza
Subject: CDBG Housing Assistance Plan
Attachments: HAP (2017 REVISED)

Becky:

i am attaching a proposed revised HAP for the council's consideration at the January 26th meeting.

The changes from the HAP plan adopted by the council on February 9, 2016 are as follows:

Page 10, paragraph 3 is revised to clarify the eligibility of manufactured homes as replacement units for mobile homes;

Page 12, Paragraph B is revised to eliminate the posting requirement;

Page 13, second paragraph from the top beginning with "Sealed bids__" to designate the Mayor or his/her representative to open bids;

Page 17, Paragraph C. Replacement is amended to allow manufactured housing as replacement units.

These changes have been reviewed by Mr. Court at the Department of Economic Opportunity. He has advised they are allowable.

I would appreciate it if you could put it on the agenda.

Bob Jones
Jones-Phillips

1. Below Section 8 Minimum Housing Quality Standards; and
2. Feasible for rehabilitation. In order for a house to be considered feasible for rehabilitation, proposed construction must:
 - a) correct all violations of the local housing code and Section 8 standards;
 - b) eliminate lead-based paint hazards following the provisions of subpart J of 24CFR 35.900. The occupants will be notified of the hazards of lead-based paint, the symptoms and treatment of lead poisoning, how to avoid poisoning, lead level screening requirements and appropriate abatement procedures);
 - c) meet applicable local zoning requirements, as well as, local, state and federal housing code requirements for rehabilitation work or general housing use requirements. Certain housing conditions that are not repair oriented, may require the homeowner to make code improvements prior to participation in the program (i.e. nuisance, trash, environmental or health codes);
 - d) not exceed the program costs as established by this housing assistance plan; and
 - e) be made accessible to handicapped/elderly occupants, when the unit is occupied by such.

This calculation will be performed by the Housing Code Specialist and will be considered in submission of the unit in the grant application. Should significant deterioration occur between application and time the unit is scheduled for rehabilitation, the unit will be reevaluated for continued eligibility and a decision made whether to replace it with an alternate unit or with a change in type of rehabilitation (demolition, permanent relocation, etc.) in accordance with DEO's current requirements for contract amendments.

3. The City of Freeport may assist in the replacement of mobile homes. Replacement is defined as the demolition of the existing mobile home and construction of a stick-built house or the placement of a new manufactured hose on the same site. Mobile homes will not be eligible for rehabilitation under the CDBG program. To be eligible for Replacement, the mobile home must be the permanent residence of the applicant; the applicant must have title to the property, as well as title to the mobile home and, must meet the income requirements of the CDBG program.

VII. PROCEDURES

A. Application and Inspection

Each property owner who applies for rehabilitation assistance is initially screened to determine whether he/she is eligible for a 100% Deferred Payment Loan or a Leverage Rental Rehabilitation Deferred Payment Loan. A preliminary inspection is then conducted to determine feasibility of rehabilitation.

If either the owner or the structure does not meet the eligibility requirements for the program, the PA will reject the application. A written rejection notification will be sent to the owner and the local government within ten (10) days stating the reason for rejection.

If both the owner and the house appear eligible for program participation, the application/verification process continues. A work write-up with cost estimate is developed by the Housing Code Specialist and approved by the property owner. The cost estimate for the job is considered confidential information until bid opening.

If special financing arrangements (such as owner covering excessive costs or general property improvements) are required or anticipated, arrangements must be made at this point to prevent soliciting bids on a case that cannot be financed. When the case receives preliminary approvals, bids are solicited for the job.

B. Bidding

Bidding of potential costs is conducted by the PA. Bids will be solicited from a bidders list of pre-qualified contractors (Or in the case of manufactured housing a list of pre-qualified manufactured housing dealer/contractors) interested in the type of work being bid. Bids are not required to be solicited from contractors not responding to request for bids previously solicited. No housing unit owner, lessor, lessee, tenant, or occupant, or employee or intermediate relative of the same, either personally or corporately, shall serve as a contractor or sub-contractor to be paid with CDBG funds for the rehabilitation of said building, nor shall they be paid for their own labor with CDBG funds for the rehabilitation of said building.

A notice is sent to each eligible bidder to inform them of the job. Newspaper advertising for individual jobs is not performed as contractors must be pre-qualified.

Each contractor must inspect the house under the owner's supervision. Failure to do so will result in automatic rejection of his/her bid(s) for the house(s).

Sealed bids will be opened by the PA and Mayor or his/her designee. The PA will generally recommend the contract be awarded to the lowest responsible bidder. The City and owner reserve the right to reject any bids and to award in the best interest of the owner and the City.

Each contractor must satisfactorily complete one job through the Housing Rehabilitation Program before receiving any other contracts unless multiple jobs are bid at the same time initially. No contractor will be allowed to have more than two (2) jobs under construction at one time unless:

1. the anticipated date of commencement is after the scheduled, and estimated date of completion of current jobs; or
2. the contractor has determined, through past performance, his/her ability to satisfactorily complete multiple contracts in a timely manner thereby causing no impact on project and program completions.

This rule may be waived by the Mayor or PA if it is determined that there is an inadequate pool of qualified bidders, if the other bids are excessive, or if other extenuating circumstances arise.

C. Contracting and Rehabilitation

The rehabilitation contract is executed between the homeowner and the contractor when the rehabilitation DPL is closed, with the three (3) day rescission period (if required by law) running simultaneously for both legal agreements. Rehabilitation Agreements (for DPL's) are executed by the Chief Elected Official, the City Clerk or the official authorized to act on the behalf of the elected body.

Owner contributions to the contract are placed in the program escrow account prior to execution of the construction contract. The PA requests a drawdown of CDBG funds in the amount of the DPL to be deposited into the escrow account with partial draws requested if necessary to comply with federal 10-day limit on fund availability. Only rehabilitation expenditures utilize as escrow account with partial draws requested as necessary CDBG funds may be requested as soon as the case is approved, before the DPL is signed.

The security instrument (mortgage and/or Agreement) and Notice of Commencement are recorded immediately. The program pays for recording of the Agreement and filing of the Notice of Commencement.

file. Failure to resolve complaints shall be justification for removing contractor from participation from the program.

VIII. DEMOLITION/REPLACEMENT AND TEMPORARY RELOCATION

A. General

Demolition /replacement is the term used in the rehabilitation program when a home is unsound and not suitable for rehabilitation based on the lack of structural integrity or when the cost of necessary rehabilitation exceeds the after rehabilitation value of the home. Owner occupied units which fall into this category must be authorized for replacement by the City 's PA as different rules exist and budget/scoring and contract requirements and constraints may prohibit this type of assistance. Demolition (or clearance) is the term applied to removal of the dilapidated structure and other improvements on the homeowner's property. Homeowner eligibility requirements are the same as for rehabilitation. Further policies are included in the local Anti-displacement and Relocation Policy. Temporary relocation is where construction, rehabilitation and/or lead paint mediation makes it impossible or impractical for the resident family to remain in the house during construction or rehabilitation. In these instances the City can assist the family in the costs associated with temporary housing and relocation of personal property in accordance with DEO policies and fund availability.

B. Demolition

Requirements are identified by the PA and/or Housing Code Specialist and may be included in the replacement unit bid package. In this way, the same contractor is responsible for site cleanup and preparation as for provision of the replacement unit. The disposal of debris and associated activities area also included if this method is utilized.

When demolition or clearance is conducted separately, bid packages are prepared with procedures following those identified for rehabilitation in this manual. The PA may solicit separate bids/proposals for demolition/clearance if it is deemed advantageous to the City. Demolition contractors are not required to be pre-qualified.

C. Replacement

This activity involves replacement of an eligible owner-occupied unit that is beyond economic repair. The PA will decide with the owner on a case-by-case basis whether to utilize a slab "site built" replacement unit , a modular housing unit or a manufactured housing unit. Decision items will include budget, zoning, replacement requirements, cost estimates, and a number of other items that may vary case-by-case. Site built units are given preference

Tab
I-B

Becky Podraza

From: Robert Jones <rjones@wfeca.net>
Sent: Thursday, January 12, 2017 12:58 PM
To: Becky Podraza
Subject: CDBG Relocation Plan
Attachments: IMG_20170112_0004.pdf

Becky:

i am attaching a file which contains the following:

Proposed Amendment #2 to the CDBG Relocation Plan The current Plan and Amendment #1

i would appreciate it if you could put Amendment #2 on the Council agenda for the regular meeting on January 26, 2017.

The purpose of the Amendment is to clarify what expenses in connection with temporary relocation can be covered with grant funds.

Bob Jones
Jones-Phillips & Associates, Inc.

1. Persons occupying housing which is to be rehabilitated using CDBG funds must voluntarily agree to inclusion in the program and shall vacate the housing at the direction of the local government, or its CDBG program Administrator, in order to facilitate the safe, timely and economical rehabilitation process.
2. A moving allowance will be provided each unit so displaced. The purpose of the allowance is to cover the cost of moving out of the housing unit and moving back in and will be based on the actual cost.
3. The local government may provide a safe, decent and sanitary housing unit for use as temporary relocation housing. The cost of the temporary housing shall be paid for the displaced period as authorized by the CDBG Program Administrator. Any damage to the temporary housing unit shall be the responsibility of the family being assisted.
4. A storage allowance for the actual, reasonable cost will be provided each family displaced if storage is necessary and essential to the move.

ADOPTED by the Freeport City Council by a vote of _____ yeas to _____ nays at the Council's regular meeting held on January 26, 2017.

Mayor

Attest:

Clerk

RESOLUTION NUMBER: 90-9

WHEREAS, the City Council of the City of Freeport, Florida is submitting a Community Development Block Grant under the provisions set forth in Title I of the Housing and Community Development Act of 1974; and

WHEREAS, the City Council of the City of Freeport, Florida recognizes that displacement of low and moderate income persons will be detrimental to the goals of the Community Development Block Grant; and

WHEREAS, it is required that the City Council of the City of Freeport adopt a Residential Antidisplacement and Relocation Assistance Plan prior to receipt of CDBG funds; therefore

BE IT THEREFORE HEREBY RESOLVED, that the City Council of the City of Freeport, Florida adopt the attached Residential Antidisplacement and Relocation Assistance Plan.

ADOPTED THIS 20th day of November 1990 on a vote of 5 yeas and 0 nays by the City Council.

CITY COUNCIL

CITY OF FREEPORT, FLORIDA

BY: *Charles V. Helton*
Charles V. Helton, Sr. Mayor
City of Freeport

ATTEST:

Louise Weathers
Clerk

City of Freeport
Residential Antidisplacement and Relocation Assistance Plan
under Section 104(d) of the Housing & Community
Development Act of 1974, as Amended

The City of Freeport will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.606(b)(a).

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation related to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the City of Freeport will make public and submit to the HUD Jacksonville Office the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling will be designed to remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy.

The City of Freeport will provide relocation assistance as described in 570.606(b)(2), to each low/moderate-income household displaced by the demolition of housing or by the conversion of a low/moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the Act, City of Freeport will take the following steps to minimize the displacement of persons from their homes:

1. The City of Freeport will include in the comprehensive development plan and housing plan, the county-wide policy of minimizing displacement, preserving the existing housing stock, and expanding low/moderate-income housing opportunities throughout the County.
2. The City will have as a local objective for the CDBG program, avoidance of displacement in the planning of proposed activities.
3. Displacement shall be reserved as a last resort action necessitated only when no other alternatives are available, and when the activity is determined necessary to carry out a specific goal or objective that is of significant benefit to the public.
4. Projects requiring replacement housing will not be adopted by City of Freeport until the resources have been identified to provide said replacement housing.


Charles V. Helton, Sr. Mayor
City of Freeport

Date Adopted: November 20, 1990

1. Delete all references to the "HUD Jacksonville Office" and replace with the "Florida Department of Economic Opportunity."

2. After paragraph 2, item 6 add the following:

"7. Information showing that any proposed replacement of a unit with a smaller unit is consistent with the housing needs of LMI persons in the jurisdiction".

Adopted this 9th day of February 2016 by the City Council of the City of Freeport, Florida.



Mayor

Attest:



City Clerk



Tab 2

City of Freeport
REGULAR COUNCIL MEETING
9:00 a.m./Council Chambers/Freeport City Hall
January 10, 2017 Minutes

I. Meeting Opened

The January 10, 2017 Regular Council Meeting was called to order at 9:00 AM by Mayor Russ Barley. The meeting was held in City Council Chambers of Freeport City Hall.

Council members present: Councilman Eddie Farris, Councilwoman Kasey Cuchens, Councilwoman Janice McLean, Mayor Russ Barley, Councilwoman Elizabeth Brannon, & Councilwoman Jennifer Laird.

Staff present: City Clerk Podraza, City Attorney Clay Adkinson, Parks Director Weiler, Parks Assistant Chris Campbell, Water Supervisor Larry Tuggle, Sewer Supervisor Robert Fawcett, Billing Supervisor Jennifer Douglas, Finance Officer Sara Bowers, & City Engineer William Menadier.

II. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

III. Recognition of Guests: None

IV. Approval of Past Minutes

- December 13, 2016 Regular Council Meeting Minutes

Council Action: Councilwoman McLean made a motion to approve the December 13, 2016 Regular Council Meeting Minutes as presented. Councilman Farris seconded the motion. All ayes; motion carried.

V. Consideration of Additions/Deletions to Agenda

1. Additions:

- Staff Accountant – Budget Amendment #3
- Councilwoman Cuchens – Approve EFI Rural Marketing Co-Op Fund Grant Agreement

2. Deletions

- Planning & Zoning – Budgeted Funding for 331 Business Multi-modal Master Plan
- Councilman Farris - DOT Mowing Contract
- Councilman Farris - New Tractor & Mower for Maintaining City Streets
- Councilman Farris - Replacing the Road Side Gator for Parks & Street

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VI. Approval of Agenda with Additions/Deletions

Council Action: Councilman Farris made a motion to approve the Agenda with specified Additions and Deletions as presented. Councilwoman Brannon seconded the motion. All ayes; motion carried.

VII. Staff Reports

A. City Clerk Matters

1. Approval for additional funds to purchase Breakaway Bases

Council Action: Councilwoman Brannon made a motion to approve an additional \$500.00 for Breakaway Bases for the Sports Complex Ball Fields, which was approved not to exceed \$2,500.00 at the October 27, 2016 Regular Council Meeting. Councilwoman Laird seconded the motion. All ayes; motion carried.

B. Staff Accountant

1. Pay all bills in order

Council Action: Councilman Farris made a motion to pay all bills in order as presented. Councilwoman McLean seconded the motion. All ayes; motion carried.

2. HD Supply Meter Invoice

Council Action: Councilwoman Cuchens made a motion to approve payment of an additional \$7,212.86 included on the HD Supply invoice #G443954 for a total amount of \$397,962.86 which was approved not to exceed \$390,750.00 at the October 11, 2016 Regular Council Meeting. Councilwoman Laird seconded the motion. All ayes; motion carried.

C. Planning & Zoning Dept.

- ~~1. Budgeted Funding for 331 Business Multi-modal Master Plan~~

D. Legal Matters

1. No Wake Zone Ordinance-Second Reading & Adoption

Council Action: Councilwoman McLean made a motion to approve the second reading and adoption of the No Wake Zone Ordinance 2017-01. Councilwoman Cuchens seconded the motion.

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At this time, City Attorney Adkinson announced for a Public Hearing and Mayor Barley opened the floor for public comment. No public comment was made and Mayor Barley called for the final vote.

All ayes; motion carried.

2. Non-Voting Mayor Ordinance-First Reading & Advertisement
 - City Attorney Adkinson explained the Council's consideration of going to a Non-Voting Mayor. An Ordinance has been drafted for first reading and advertisement for an Ordinance authorizing a referendum, concerning an amendment of Article II, Section 2, of the Charter Laws of the City of Freeport, addressing ***the Right of Mayor to Vote in Cases of Ties.***

Council Action: Councilwoman Cuchens made a motion to conduct first reading and proceed to second reading and public hearing for adoption of the Non-Voting Mayor Ordinance. Councilwoman McLean seconded the motion. Four ayes (Laird, Farris, Cuchens, McLean); one nay (Brannon); motion carried.

3. The following updates were provided by City Attorney Clay Adkinson.
 - City is waiting on Praestare for the final letter for execution on obtaining the City of Freeport's documents.
 - City is waiting on HD Supply for updated Meter Installation Agreement for execution.
 - Confirmed that Annexation Notices were mailed on Friday, January 6, 2017.

E. Engineering:

1. City Engineer William Menadier reviewed the Engineering Updates Report with the Council. Councilwoman Cuchens requested that Dewberry conduct a Workshop regarding the Impact Fee Study.

Council Action: Councilwoman Cuchens made a motion to hold a Workshop on Thursday, February 2, 2017 at 6:30 p.m. regarding the Impact Fee Study conducted by City Engineers. Councilman Farris seconded the motion. All ayes; motion carried.

F. Water Dept.

1. Recommendation for Water Maintenance Worker Trainee David Godwin

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Council Action: Councilwoman Cuchens made a motion to hire David Godwin as Water Maintenance Worker Trainee. Councilwoman Laird seconded the motion. All ayes; motion carried.

G. Sewer Dept.

1. Councilwoman McLean
 - Councilwoman McLean presented four options for Council to review regarding maintenance of Sewer Grinder Pumps. Council discussion ensued.

Council Action: Councilwoman McLean made a motion to adopt Option #2 as presented in the City of Freeport, Sewer Department Grinder Station Options which reads as follows:

Existing customers will continue to receive Grinder Pump Station Maintenance and Repair Services to be provided by the city, and will be charged \$7.00 per month.

But...

New customers as of March 1, 2017, will assume responsibility for the maintenance and repairs of their systems from the road to the house, after the City performs the installation and the system is working properly. The Customers will not be charged a monthly maintenance fee.

Councilman Farris seconded the motion. All ayes; motion carried.

- Sludge Drying Beds/Sewer Impact Fees

Council Action: Councilwoman McLean made a motion to approve the cost for construction of the new sludge drying beds and repairs of the existing drying beds, be taken from the Sewer Impact Fees, which were collected for the defined service area, as reflected by the letter from Dewberry Preble-Rish, to offset the construction costs of the project required by FDEP. Councilwoman Cuchens seconded the motion. All ayes; motion carried.

H. Parks Dept.

1. Pool repairs and equipment
 - Parks Director Weiler presented the minimum requirements that would be needed to open the pool in 2017 which would be approximately \$8,700.00.
2. Parks Director Weiler informed the Council that the debris pile at the complex is scheduled to be burned during the week of Jan 16th.
 - Exact date to be determined by weather and Fire dept.

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3. Disc Golf Disability Permit
 - Parks Director Assistant Chris Campbell informed the Council of issues at the Sports Complex regarding golf carts being used on the Disc Golf Course. It was suggested that City Issued Disability Permits be provided to those with disabilities. This would allow disabled citizens to be identified from those who should not be riding carts in unauthorized areas. City Attorney Adkinson advised that this could open the City up to ADA legalities. It was decided to ask citizens with disabilities to display their handicap placard issued by the State of Florida on their golf carts when using the Disc Golf Course.
- VIII. Old Business: None**
- IX. New Business**
- A. Conducting Private Business on City Property
 1. Individuals and business are providing professional baseball clinics and tennis lessons at the Sports Complex. These individuals are not reserving the facilities or paying the required fees. City Attorney Adkinson advised that the City may need a policy in place either by Resolution or Ordinance. The City cannot bar all solicitation from City owned property; however, it can be regulated. Director Weiler was asked by Council to gather more information and table this item until the next Council Meeting.
 - B. Mayor Russ Barley

Mayor Barley reminded the Citizens and the Council that the First Florida Bank will be holding their Ribbon Cutting Friday, January 13th at 8:30 am. They are located at the new Publix Complex.
 - C. Councilwoman Brannon
 1. Legislative Matters
 - The December North West Florida League of Cities meeting and dinner was a huge success.
 - The Florida League of Cities University has various programs and opportunities including a Grants 360 Workshop on Friday, February 24th from 9:00 am to 4:00 pm. in Tallahassee.
 - Legislative Session convenes on March 7, 2017 and the last day of the regular session is going to be May 5, 2017.
 - The next NWFLC Meeting is going to be in Niceville on February 16, 2017. Information on this will be coming soon.
 - D. Councilwoman Cuchens
 1. Grant updates
 - Unfortunately, the City of Freeport was not funded for the FRDAP Grant for the Unique Abilities Portion for the Sports Complex that was that was applied for.
 - Two FRDAP Grants are still pending.

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- Councilwoman Cuchens and Park's Director Weiler are currently working on the Florida Boating Improvement Grant for improvements at Marse Landing.
 - Councilwoman Cuchens and Park's Director Weiler will be attending the Grants 360 Workshop on Friday, February 24th from 9:00 am to 4:00 pm. in Tallahassee.
 - Councilwoman Cuchens and Park's Director Weiler have applied for a grant for the property next to City Hall for \$614,000.00 worth of property for which the City has been short listed. Councilwoman Cuchens and Director Weiler will be traveling to Tallahassee in February to do a presentation in regards to why the City of Freeport should be awarded the grant.
 - The City of Freeport has been awarded the Enterprise Florida Grant for \$10,000.00 for Website Design.
 - Councilwoman Cuchens thanked Parks Director Weiler for her hard work on assisting in the preparation of all these grants. It would not have been possible without her.
 - Parks Director Weiler applied for a \$4,000.00 *Walk With Ease* Grant and it has been approved. It's a great program designed to help people of 50 years of age and older to get out and moving and promote the use of Freeport parks.
2. Procedure for hiring a website designer.
- Councilwoman Cuchens asked Attorney Adkinson to explain the procedure that the City will need to follow, per the EFI Agreement, to hire a Web Design Company. Attorney Adkinson advised that the first thing the City of Freeport will need to do is advertise for Request for Proposals (RFP) for Website Design Services. Councilwoman Cuchens elaborated that these are State appropriations and a Florida vendor will be required to do the work. The RFP will be prepared by the City Clerk and reviewed by the Attorney to ensure the City complies with the Enterprise Florida Inc. Agreement.
- Council Action: Councilwoman Cuchens made a motion for City Clerk Podraza to draft an RFP for Web Design, to be approved as to form by the City Attorney, and have a vendor ready to be approved at the January 26th or February 14th Regular Council Meeting. Councilwoman Laird seconded the motion. All ayes; motion carried.*
3. Travel
- Councilwoman Cuchens requested approval for Parks Director Weiler and herself to travel on February 7, 2017 to Tallahassee to do the grant presentation for the Florida Communities Trust Fund Grant for the property next door to City Hall. Travel would include one night hotel stay.

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



City of Freeport
REGULAR COUNCIL MEETING
9:00 a.m./Council Chambers/Freeport City Hall
January 10, 2017 Minutes

- Councilwoman Cuchens requested approval for Parks Director Weiler and herself to travel to Tallahassee on February 23, 2017 for the NWFLC University 360 Grant Writing Class on the 24th. Travel would include a one night hotel stay; the class is free.

Council Action: Councilwoman Laird made a motion to approve both travel dates and overnight expenses to Tallahassee for Parks Director Weiler and Councilwoman Cuchens to conduct the presentation for the Communities Trust Fund Grant on February 7, 2017 as well as travel to attend the NWFLC University 360 Grant Class being held on February 23, 2017. Councilman Farris seconded the motion. All ayes; motion carried.

- Councilwoman Cuchens will be traveling Thursday, January 12, 2017 to Tallahassee for the Florida Regional Council Association Meeting. Councilwoman Cuchens was selected to be on the Board for the Regional Planning Council for the State of Florida and this will be her first Board Meeting.

4. Approve Enterprise Florida Inc. Rural Marketing Co-Op Fund Grant Agreement

Council Action: Councilwoman McLean made a motion to approve the Enterprise Florida Inc. Rural Marketing Co-Op Fund Grant Agreement for Website Design. Councilwoman Cuchens seconded the motion. All ayes; motion carried.

E. Councilwoman McLean

1. Councilwoman McLean informed the Council that she has been invited to Atlanta, GA to represent the Florida Riverway South Group at the Visit Florida Convention. Eight different Cities will be attending, including Dallas, Montreal, a city in Germany and Atlanta. There will be no cost to the City; travel is paid for by Visit Florida. Councilwoman McLean will have the opportunity to talk to other cities about the Choctawhatchee River and Apalachicola River which is the focus of the Florida River Way South.
2. Councilwoman McLean, Parks Director Weiler and Parks Director Assistant Campbell attended the River Way South meeting. Councilwoman McLean and Director Weiler spoke to the group about City of Freeport's Parks, boating and kayaking programs.
3. Councilwoman McLean has been invited to present at the next EDA Meeting to talk about Freeport growth and sewer system.

F. Councilman Farris

- ~~2. DOT Mowing Contract~~
- ~~3. New Tractor & Mower for Maintaining City Streets~~

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No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



City of Freeport
REGULAR COUNCIL MEETING
9:00 a.m./Council Chambers/Freeport City Hall
January 10, 2017 Minutes

4. ~~Replacing the Road Side Gator for Parks & Street~~
- G. Councilwoman Laird
5. Merit Raise for Parks Director
- Councilwoman Laird requested Council discussion regarding the procedure for employee evaluations and merit raises. Council discussion ensued. Mayor Barley asked Council to table this item and he will bring back a recommendation for discussion.

X. **Public Comment: None**

XI. **Adjournment**

Mayor Russ Barley called for a motion to adjourn. Councilwoman McLean motioned to adjourn. The Mayor gaveled and the meeting adjourned at 11:00 a.m.

FREEPORT CITY COUNCIL

Mayor

Council President

ATTEST:

City Clerk

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).

***Check Detail Register©**

Tab 3

December 16-17

Check Amt Invoice Comment

10101 Payables

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
10101 Payables					
Paid Chk# 026932	1/10/2017	CHELCO			
E 001-510-44300		Utilities	\$589.79	Dec 2016	Administration dept
E 001-541-44300		Utilities	\$2,550.35	Dec 2016	Street dept
E 001-572-43050		Community Center Operations	\$104.86	Dec 2016	Electricity
E 001-572-44300		Utilities	\$99.28	Dec 2016	Parks & Rec. dept
E 001-572-46340		Laird Park Expenses	\$33.51	Dec 2016	Electricity
E 001-572-46345		Casey Park & Pool Complex	\$546.88	Dec 2016	Electricity
E 001-572-46355		Heritage Museum Operations	\$33.51	Dec 2016	Electricity
E 001-572-46360		Blount House Operations	\$78.66	Dec 2016	Electricity
E 001-572-46365		Freeport Regional Sports Comp	\$928.02	Dec 2016	Electricity
E 410-533-44300		Utilities	\$6,877.22	Dec 2016	Water dept.
E 412-534-44300		Utilities	\$754.31	Dec 2016	North Bay Water
E 420-535-44300		Utilities	\$6,915.29	Dec 2016	Sewer dept.
		Total CHELCO	\$19,511.68		
<hr/>					
Paid Chk# 026933	1/10/2017	CHRIS CAMPBELL			
E 001-572-43000		Operating Expense	\$7.99	Dec 2016	Reimbursement for ice scoop
		Total CHRIS CAMPBELL	\$7.99		
<hr/>					
Paid Chk# 026934	1/10/2017	ELEVATED PLUMBING LLC			
E 001-572-46365		Freeport Regional Sports Comp	\$255.00	1302	Repair a leaking urinal
		Total ELEVATED PLUMBING LLC	\$255.00		
<hr/>					
Paid Chk# 026935	1/10/2017	JONES-PHILLIPS & ASSOCIATES, I			
E 001-554-44900		Administration Expense	\$10,000.00	#5	Administrative services on CDBG
E 001-554-44900		Administration Expense	\$38.82	#5	Reimburse postage for CDBG
		Total JONES-PHILLIPS & ASSOCIATES, I	\$10,038.82		
<hr/>					
Paid Chk# 026936	1/10/2017	KIMBALL MIDWEST			
E 420-535-45200		Operating Supplies & Mat	\$177.38	5341731	Torch and 4 butane bottles
		Total KIMBALL MIDWEST	\$177.38		
<hr/>					
Paid Chk# 026937	1/10/2017	NEOPOST			
E 001-510-45100		Office Supplies	\$175.00	Dec 2016	Postage
		Total NEOPOST	\$175.00		
<hr/>					
Paid Chk# 026938	1/10/2017	NEW INCINERATOR OPERATIONS			
E 001-510-44900		Administration Expense	\$157.85	05-179713	Destory obsolete records per records management laws
		Total NEW INCINERATOR OPERATIONS	\$157.85		
<hr/>					
Paid Chk# 026939	1/10/2017	OKALOOSA GAS DISTRICT			
E 001-510-44300		Utilities	\$15.88	Dec 2016	Natural gas for generator at city hall
		Total OKALOOSA GAS DISTRICT	\$15.88		
<hr/>					
Paid Chk# 026940	1/10/2017	POWERPLAN			
E 001-510-44610		Vehicle & Equip Maint	\$1,299.41	793624	Mower repair for street dept.
E 420-535-45200		Operating Supplies & Mat	\$24.29	797133	Oil mix
		Total POWERPLAN	\$1,323.70		
<hr/>					
Paid Chk# 026941	1/10/2017	QUILL			
E 001-510-45100		Office Supplies	\$82.14	2988228	File jackets and folders - planning dept
E 410-533-45100		Office Supplies	\$92.24	2988228	2 ink cartridges
E 410-533-45100		Office Supplies	\$85.99	3017402	Ink for printer - water dept
E 001-510-45100		Office Supplies	\$52.64	3024502	16 Pocket file folders - planning dept
		Total QUILL	\$313.01		
<hr/>					
Paid Chk# 026942	1/10/2017	RITEWAY			

***Check Detail Register©**

December 16-17

		Check Amt	Invoice	Comment
E 001-510-45100	Office Supplies	\$161.00	16-34620	1,000 Accounts payable checks
Total RITEWAY		\$161.00		
<hr/>				
Paid Chk# 026943 1/10/2017 STANDARD INSURANCE COMPANY				
G 001-21820	Insurance Withholding	\$4.85	Jan 2017	Balance on employee dental ins. Withheld from employees
Total STANDARD INSURANCE COMPANY		\$4.85		
<hr/>				
Paid Chk# 026944 1/10/2017 STATELINE SMALL ENGINE REPAIR				
E 001-572-43000	Operating Expense	\$421.08	93887	Repair zero turn mower
E 001-572-43000	Operating Expense	\$227.42	93888	Repair zero turn mowers
Total STATELINE SMALL ENGINE REPAIR		\$648.50		
<hr/>				
Paid Chk# 026945 1/10/2017 TOTAL TAX AND BOOKKEEPING SOLU				
E 001-510-43130	Outside Labor & Services	\$840.00	1260	Bookkeeping services - final payment
Total TOTAL TAX AND BOOKKEEPING SOLU		\$840.00		
10101 Payables		\$33,630.66		

Fund Summary

10101 Payables

001 General Fund	\$18,703.94
410 Water Fund	\$7,055.45
412 North Bay Water Fund	\$754.31
420 Sewer Fund	\$7,116.96
	<hr/>
	\$33,630.66

***Check Detail Register©**

January 16-17

		Check Amt	Invoice	Comment
10101 Payables				
Paid Chk#	026947	1/12/2017	Bridgett Hilgenberg	
E 420-535-45100	Office Supplies	\$263.57	Target purchas	2 foldable carts, 2 toilet tissue holders and 3 paper towe holders
Total Bridgett Hilgenberg		\$263.57		
Paid Chk#	026948	1/12/2017	CHAD EARLEY	
E 001-510-43130	Outside Labor & Services	\$100.00	1-10 Meeting	Deputy service at Jan 10, 2017 council meeting
Total CHAD EARLEY		\$100.00		
Paid Chk#	026949	1/12/2017	EXXON	
E 001-572-43000	Operating Expense	\$62.78	48096148	Fuel for P&R
E 410-533-45210	Gas & Oil	\$1,338.65	48096148	Water dept
E 420-535-45210	Gas & Oil	\$772.71	48096148	
Total EXXON		\$2,174.14		
Paid Chk#	026950	1/12/2017	FERGUSON ENTERPRISES, INC.	
E 410-533-45200	Operating Supplies & Mat	\$2,715.24	1212917	Various fittings - Water dept
E 410-533-45200	Operating Supplies & Mat	\$37.50	1212918	PVC - Water dept
E 410-533-45200	Operating Supplies & Mat	\$1,649.46	1213851	Various fittings -Water dept
E 420-535-45205	Operating Supplies - LPS	\$566.47	1214285	Grinder parts - Sewer dept
E 420-535-45200	Operating Supplies & Mat	\$732.90	1215000	Pipe and misc supplies - Gas dept
E 420-535-45200	Operating Supplies & Mat	(\$3,117.42)	Cr. Invoice	Credit on account - Gas dept
E 410-533-45200	Operating Supplies & Mat	(\$1,674.44)	Cr. Invoice	Credit on account - Water dept
Total FERGUSON ENTERPRISES, INC.		\$909.71		
Paid Chk#	026951	1/12/2017	Land s End Corporate Sales	
E 001-510-42600	Uniform Expenses	\$455.27	6859117	10 Shirts - Admin
E 410-533-42600	Uniform Expenses	\$59.34	6859117	3 Shirts - cost split between water & sewer
E 420-535-42600	Uniform Expenses	\$59.34	6859117	3 shirts - cost split between water & sewer
Total Land s End Corporate Sales		\$573.95		
Paid Chk#	026952	1/12/2017	QUILL	
E 001-510-45100	Office Supplies	\$10.31	3047370	Post-its and staples - Admin
E 001-510-44600	Bldg Maint & Furniture	\$30.98	3047370	Clorox cleaner and pine-sol - Admin
E 410-533-45200	Operating Supplies & Mat	\$27.81	3059782	1 Case of shop towels - water
E 001-510-44600	Bldg Maint & Furniture	\$27.81	3059782	1 Case of shop towels - Admin
Total QUILL		\$96.91		
Paid Chk#	026953	1/12/2017	SHERWIN-WILLIAMS	
E 001-572-46365	Freeport Regional Sports Comp	\$50.00	6722-6	Paint for bathrooms
E 001-572-46365	Freeport Regional Sports Comp	\$6.00	6730-9	Paint for bathrooms
Total SHERWIN-WILLIAMS		\$56.00		
Paid Chk#	026954	1/12/2017	Sunshine State One-Call	
E 420-535-44100	Telephone Expense	\$149.19	145967	Monthly fee for 811 service - sewer
E 410-533-44100	Telephone Expense	\$195.17	146059	Monthly fee for 811 service - water
Total Sunshine State One-Call		\$344.36		
Paid Chk#	026955	1/12/2017	The Water Spigot, Inc.	
E 420-535-43135	Outside Lab Services	\$150.00	16-5005	Weekly fecal coliform test
E 420-535-43135	Outside Lab Services	\$1,200.00	16-5006	Quarterly WWTP monitoring wells sampled
Total The Water Spigot, Inc.		\$1,350.00		
10101 Payables		\$5,868.64		

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January 16-17

Check Amt Invoice Comment

Fund Summary

10101 Payables

001 General Fund	\$743.15		
410 Water Fund	\$4,348.73		
420 Sewer Fund	\$776.76		
	<hr/>		
	\$5,868.64		

***Check Detail Register©**

January 16-17

			Check Amt	Invoice	Comment
10101 Payables					
Paid Chk#	026956	1/18/2017	Chevron U.S.A., Inc.		
E 420-535-45210	Gas & Oil		\$346.35	49375824	sewer-fuel
	Total Chevron U.S.A., Inc.		\$346.35		
Paid Chk#	026957	1/18/2017	COASTAL EQUIP RENTAL OF SW		
E 001-510-43009	Miscellaneous		\$605.00	120996-0	lift rental-christmas banners
E 001-510-43009	Miscellaneous		\$107.90	120997-0	equipment rental - grounds maintenance
	Total COASTAL EQUIP RENTAL OF SW		\$712.90		
Paid Chk#	026958	1/18/2017	Gulf Coast Pump & Equipment		
E 420-535-45205	Operating Supplies - LPS		\$4,400.00	021513	sewer-4 grinder pumps
	Total Gulf Coast Pump & Equipment		\$4,400.00		
Paid Chk#	026959	1/18/2017	KONICA MINOLTA BUSINESS SOLUTI		
E 001-510-44610	Vehicle & Equip Maint		\$309.37	243290053	copier-admin
E 410-533-44610	Vehicle & Equip Maint		\$194.67	243290142	copier-billing dept.
	Total KONICA MINOLTA BUSINESS SOLUTI		\$504.04		
Paid Chk#	026960	1/18/2017	MASTERCARD		
E 001-510-44900	Administration Expense		\$75.00	jan 10stmtnt	dropbox service
E 001-510-43009	Miscellaneous		\$7.36	jan 10stmtnt	postage
E 410-533-45400	Training Materials		\$190.00	jan 10stmtnt	class for jurgen
E 001-510-44900	Administration Expense		\$50.00	jan 10stmtnt	webmaster monthly fee
E 001-510-43009	Miscellaneous		\$10.00	jan 10stmtnt	first Friday breakfast
E 001-572-46365	Freeport Regional Sports Comp		\$150.00	jan 10stmtnt	american canoe assoc
	Total MASTERCARD		\$482.36		
Paid Chk#	026961	1/18/2017	MILLS HEATING & AIR		
E 001-510-44600	Bldg Maint & Furniture		\$89.00	84089	a/c maintenance
	Total MILLS HEATING & AIR		\$89.00		
Paid Chk#	026962	1/18/2017	ODIS BROWN A/C & HEATING SVC		
E 001-572-46365	Freeport Regional Sports Comp		\$55.00	4371	compressor repair
E 001-572-46365	Freeport Regional Sports Comp		\$175.00	4372	ice maker repair-sports complex
	Total ODIS BROWN A/C & HEATING SVC		\$230.00		
Paid Chk#	026963	1/18/2017	OKALOOSA GAS DISTRICT		
E 001-572-46365	Freeport Regional Sports Comp		\$29.08	dec 2016 ham	gas bill-sports complex
	Total OKALOOSA GAS DISTRICT		\$29.08		
Paid Chk#	026964	1/18/2017	QUILL		
E 001-510-45100	Office Supplies		\$8.49	11563	admin-office supplies
E 001-510-43009	Miscellaneous		\$34.39	11563	admin-coffee cups
E 410-533-43009	Miscellaneous		\$20.00	11563	water-coffee cups
E 001-510-44600	Bldg Maint & Furniture		\$42.99	11563	trash bags-ernie
E 420-535-45100	Office Supplies		\$10.79	9655	sewer office supplies
E 420-535-45100	Office Supplies		\$244.99	9656	sewer-time clock
E 420-535-45100	Office Supplies		\$205.64	9697	sewer-office supplies
E 420-535-45100	Office Supplies		\$154.88	9698	sewer-office supplies
	Total QUILL		\$722.17		
Paid Chk#	026965	1/18/2017	REGIONAL PLANNING COUNCIL		
E 001-572-43105	Professional Services		\$5,000.00	6082	TA grant po 192
	Total REGIONAL PLANNING COUNCIL		\$5,000.00		
Paid Chk#	026966	1/18/2017	SHERWIN-WILLIAMS		
E 001-572-44600	Bldg Maint & Furniture		\$88.00	6783-8	paint for old city hall & sportd complex

***Check Detail Register©**

January 16-17

			Check Amt	Invoice	Comment
Total SHERWIN-WILLIAMS			\$88.00		
Paid Chk#	026967	1/18/2017	TRIANGLE CHEVROLET		
E 410-533-44610	Vehicle & Equip Maint		\$904.88	10365	2006 chev repair-water dept
Total TRIANGLE CHEVROLET			\$904.88		
Paid Chk#	026968	1/18/2017	VERIZON		
E 001-510-44100	Telephone Expense		\$233.33	9778198192	admin cell phones
E 001-572-44300	Utilities		\$99.32	9778198192	parks & rec cell phones
E 410-533-44100	Telephone Expense		\$704.66	9778198192	water cell phones
E 420-535-44100	Telephone Expense		\$968.66	9778198192	sewer cell phones
Total VERIZON			\$2,005.97		
Paid Chk#	026969	1/18/2017	WALTON CONSTRUCTION SERVICE		
E 420-535-45200	Operating Supplies & Mat		\$600.00	2017/002	sewer-lot 8 bay loop west
E 410-533-43130	Outside Labor & Services		\$600.00	2017/003	water-united meth church
E 410-533-43130	Outside Labor & Services		\$600.00	2017/006	water-147 caswell branch
Total WALTON CONSTRUCTION SERVICE			\$1,800.00		
Paid Chk#	026970	1/18/2017	Walton County Board of Commiss		
E 001-581-49000	Infrastructure Tax		\$61,287.46	2016/12/21	sales tax to pay for trash
Total Walton County Board of Commiss			\$61,287.46		
Paid Chk#	026971	1/18/2017	WINDSTREAM (ALL TEL LONG DIST)		
E 420-535-44100	Telephone Expense		\$19.95	jan2017	sewer phone
E 410-533-44100	Telephone Expense		\$9.86	jan2017	water phone
E 412-534-44300	Utilities		\$9.86	jan2017	north bay phone
Total WINDSTREAM (ALL TEL LONG DIST)			\$39.67		
Paid Chk#	026972	1/18/2017	ZEB WATTS SEPTIC & UNDERGROUND		
E 420-535-44620	System Maint & Repairs		\$3,225.25	3629	sewer-lift station service
Total ZEB WATTS SEPTIC & UNDERGROUND			\$3,225.25		
10101 Payables			\$81,867.13		

Fund Summary

10101 Payables	
001 General Fund	\$68,456.69
410 Water Fund	\$3,224.07
412 North Bay Water Fund	\$9.86
420 Sewer Fund	\$10,176.51
	<u>\$81,867.13</u>

Tab 4

January 18, 2017

TO: Freeport City Council

Mayor Barley

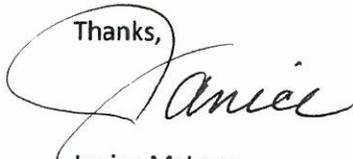
I have attached copies of the proposed Financing Agreement and the Sewer Connection Agreement.

This has been sent to the City Attorney on January 17th.

Please review and forward any suggestions/changes to Becky.

This will be on the agenda for February 14th.

Thanks,

A handwritten signature in black ink that reads "Janice". The signature is written in a cursive style with a large, looping initial "J".

Janice McLean

Freeport City Council

CITY OF FREEPORT
SEWER
FINANCING AGREEMENT

This Agreement entered into by and between the City of Freeport, (herein "provider")

And _____, herein "owner"), who hereby covenant and agree

As follows:

1. The provider agrees to make service available to existing homes where there is Existing sewer service for the terms and conditions stated herein. Simultaneously With the execution of this agreement, the owner shall pay to the provider a deposit Of \$50.00 for sewer service and necessary recording fees of \$_____.
2. The owner will further pay to the provider, subject to the terms contained herein the Sum of \$_____ as a sewer connection fee. The aforementioned sewer connection Fee shall be due and payable at the time of execution of this agreement. In the event The owner decides to finance the sewer connection fee it shall be financed as follows:
 - A. A down payment of \$2,000.00 with a balance of \$_____ being Financed for a period of 10 years, commencing one month from the date of The down payment and payable in 120 monthly equal installments.
 - B. Payments shall be due on or before the 15th of each month. Any payment paid after the 15th shall be assessed a \$10.00 late charge.
 - C. Any payment that is not made within 45 days after the due date, may result In the City disconnection service to the owner. The owner shall at that time Have the option of reinstating the service by paying the entire balance Remaining on this agreement, together with any other applicable cost

Assessed by the City for a reconnection fee which includes but is not limited to
A \$50.00 reconnection fee.

3. Upon sale of this property the total balance due to the City of Freeport will
Be due and payable in full.

I have read, understand and agree to the terms and conditions of this
Agreement.

AGREED to this _____ date of _____, 20__.

Witness _____

Owner _____

Witness _____

Address: _____

Parcel ID : _____

STATE OF _____

COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____, 20__.

By _____ who is personally known to me or who has
produced _____ for identification purposes.

Account #: _____

NOTARY PUBLIC

My Commission Expires: _____

My Commission Number: _____

SEWER CONNECTION AGREEMENT

This Agreement entered into by and between the City of Freeport, (herein "provider") and _____, (herein "owner"), who hereby covenant and agree as follows:

1. The provider agrees to make service available to existing homes where there is existing sewer service for the terms and conditions stated herein. Simultaneously with the execution of this agreement, the owner shall pay to the provider a deposit of 50.00.

2. The owner will further pay to the provider, subject to the terms contained herein the sum of \$_____ as a sewer connection fee. The aforementioned sewer connection fee shall be due and payable at the time of execution of this agreement.

A. Payments shall be due on or before the 15th day of each month. Any payment paid after the 15th shall be assessed a \$10.00 late fee.

B. Any payment that is not made within 30 days after the due date, may result in the City disconnecting service to the owner. The owner shall at that time have the option of reinstating the service by paying the entire balance due, together with any other applicable costs assessed by the City for a reconnection fee which includes but is not limited to a \$25.00 processing fee.

3. In addition to the foregoing connection fees, should the owner's premises be located more than 150 feet from the main trunk line, an additional fee of \$3.45 per foot shall be imposed, and be due and payable upon the execution of this agreement.

4. The owner is responsible for locating and marking the existing drain line and septic tank.

5. The owner shall be billed monthly for sewer at the rate of \$18.38 for up to 1,000 gallons of usage. After 1,000 gallons, the rate will increase at a rate of \$3.80 per thousand gallons. Inside city residents will be billed at the rate of \$14.70 minimum charge and \$3.04 per 1,000 gallons of usage.

6. The parties hereto agree that any litigation resulting from default or other breach of this agreement venue shall lie in Walton County, Florida.

7. This agreement shall be binding upon the heirs, successors and assigns of the parties hereto and the owner agrees that this agreement shall be disclosed to any prospective purchaser or successor in interest to the owner.

Customer Initials _____

8. The owner represents that the property description and parcel number provided herein contain an existing home occupied and in good condition as of the date of this agreement.

9. The provider will furnish and install the sewage pump required to connect to the force main.

10. The provider will connect the pump within three feet of the discharge line. Any additional line required for connection will be charged to the customer at a rate of \$5.73 per foot. If a road bore is required to establish service, the owner will pay at a rate of \$12.00 per foot.

11. THE OWNER IS RESPONSIBLE FOR THE MAINTENANCE AND REPLACEMENT OF THE GRINDER PUMP IN THE EVENT OF FAILURE OF THE PUMP.

12. The Provider shall not be responsible for emergency power due to power outages or for any damages to party of the second part caused as a result of power outages or other events beyond the control of the Provider.

13. The owner understands and agrees that the current rates and billing cycles included herein are as of the date of this agreement and may be subject to change up or down on March 1st of each year based on the Consumer Price Index as published by the Public Service Commission, and agrees to be bound by the terms of any such rate change. The owner also agrees that rate increases or decreases are subject to change as determined by the Provider.

14. The parties understand and agree that the provider shall not be responsible for the repair or replacement of any landscaping, irrigation systems, driveways, fencing or sidewalks, damaged or removed, during the installation of service and all such costs should be the responsibility of the owner.

15. In furtherance of this provision, the owner grants to the provider a right-of-entry for the purpose of providing the service identified herein and agrees that the provider shall be held harmless from any and all liability as a result from the performance of this agreement.

16. Upon the installation of sewer services provided herein, the owner will be responsible for having the septic tank closed as per Florida Statutes.

17. Barring any unforeseen or uncontrollable delay, the provider agrees to perform the installation herein within one hundred and twenty (120) days from the date of this agreement.

18. The property which is the subject of this installation agreement is identified as follows:

Parcel# _____ Address: _____

19. Disconnection hereunder shall result in discontinuance of company water services to the premises if furnished by provider.

Customer Initials _____

20. Should provider determine the gravity line from the house to the grinder pump station requires replacement or repair due to infiltration of ground water or inflow from rainwater, the homeowner will be responsible to replace or repair it, and must do so promptly, at the homeowner's expense.

21. The homeowner must supply 240 single volt phase, 30 amp, 4 wire, 10 gauge, electrical service with a disconnect at the grinder station control panel. The homeowner must have this completed before the provider is ready for startup of the grinder pump station, at the homeowners expense . Homeowner will provide electrical service installation within thirty (30) days of execution of this agreement.

22. The homeowner/occupant will provide, at the homeowner's/occupant's expense, the electricity to operate the grinder pump station.

23. In the event of sewage line stoppage, the homeowner/occupant must first determine that the stoppage doesn't exist in the homeowners/occupant portion of the line. Upon determination the stoppage exists in the CITY OF FREEPORT'S portion of the line, the homeowner/occupants should contact the City of Freeport's service response number to report the problem.

24. The homeowner/occupant MUST NOT introduce any foreign objects into the wastewater collection system through the sinks, drains, or toilets such as needles, glass, metal, plastics such as toys and utensils, sanitary napkins or tampons, seafood shells, fish scales, diapers, rags, clothing of any kind. In addition, you must NEVER introduce explosives, flammable material, oil or grease, strong chemicals to include household chemicals, or gasoline.

25. If the grinder pump fails due to misuse, abuse or age of the pump then the owner/ occupant will be liable for replacement or repair to the grinder pump or tank. The grinder pump has a one year warranty.

26. Storm and/or surface water must not be drained into wastewater collection system.

27. The homeowner shall not construct any type of structure (i.e. bushes, shrubs, flower beds, trees, sheds, fences, etc...) which would hamper or prevent ability to access the grinder pump or grinder pump control panel, for maintenance or replacement.

28. In no event shall the CITY OF FREEPORT be liable for any damages, incidental or consequential damages as a result of the installation, operations, and/or maintenance of the wastewater collection system.

29. If you are connecting into a sewer service, the finished floor elevation of your home or structure must be a minimum of one foot above the lowest sewer relief point (usually the crown of the

Customer Initials _____

road). This is to minimize the possibility of a sewage backup into your home or structure. It is your responsibility to ensure that your finished floor elevation meets this criteria. If you do not meet this criteria, the CITY OF FREEPORT will not accept responsibility for any costs associated with any damages that could be caused by sewage backup.

30. Wastewater will not be accepted by the CITY OF FREEPORT until the terms of this contract are met, the homeowner signs this document, and returns the original to the CITY OF FREEPORT'S office where it will be maintained.

I have read, understand and agree to the terms and conditions of this agreement.

AGREED to this _____ day of _____, 20__.

FINANCING DESIRED _____ (check if applicable)

Witness

Provider - CITY OF FREEPORT

Witness

Owner

Street address

Parcel ID #

STATE OF _____
COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____, 20__ by _____ who is personally known to me or who has produced _____ for identification purposes.

Account #: _____

NOTARY PUBLIC
My Commission Expires: _____
My Commission Number: _____

Customer Initials _____

209. Temporary Employment

TEMPORARY employees are those who are hired to temporarily supplement the work force, or to assist in the completion of a specific project. Employment assignments in this category are of a limited duration. Employment beyond an initially stated period does not in any way imply a change in employment status. While temporary employees receive all legally mandated benefits (such as worker's compensation insurance and Social Security), they are ineligible for all other City benefit programs.

In the event it shall become necessary that the City hire someone on a temporary basis, the Mayor shall have the authority to hire such person subject to the following:

- (a) That the Mayor determines that it is in the best interest of the City that such person be hired temporarily.
- (b) That the hiring of such person shall be subject to confirmation at the next regularly scheduled City Council meeting by the City Council.
- (c) That the salary for the temporary employment shall be set by the Mayor and approved by the City Council.
- (d) That in the event the next regularly scheduled City Council meeting should be cancelled for any reason, said person shall continue to remain on temporary employment if the Mayor should decide the same is necessary until the next regularly held Council meeting.
- (e) Temporary employees may be employed for no longer than six (6) months in a twelve (12) month period. Temporary employees accrue no leave time and are not eligible for Holiday Pay or benefits.

210. Salary Administration

The City of Freeport salary administration program was created to achieve consistent pay practices to comply with federal and state laws. Because recruiting and retaining talented employees is critical to our success, The City is committed to paying its employees equitable wages that reflect the requirements and responsibilities of their positions.

Compensation for every position is determined by several factors, including job analysis and evaluation, the essential duties and responsibilities of the job, and salary survey data on pay practices of other similar employers. The City periodically reviews its salary administration program and restructures it as necessary. Merit-based pay adjustments may be awarded in conjunction with superior employee performance documented by the performance evaluation process.

Employees should bring their pay-related questions or concerns to the attention of the Mayor, who is responsible for the fair administration of departmental pay practices. The City Clerk is also available to answer specific questions about the salary administration program.

211. Career Development

It shall be the policy of the City to provide for the establishment of programs, including trainee programs, designed to attract and utilize persons with minimal qualifications.

212. Exit Interview

Any person terminating City employment shall be required to have an exit interview prior to their last work day. Terminating employees are to return issued equipment/property given to them when hired, receive final employment clearance and payroll/benefits payment information. All information will remain confined to the personnel files. Final compensation will be held in the City Clerk's Office until the exit interview has been completed unless prior arrangements have been made with the employee's supervisor or the City Clerk.

300. Conditions of Employment

301. Training

It shall be the policy of the City to foster and promote training programs (conferences, workshops, institutes and so forth) for the City employees.

Employees can be eligible to attend training programs which are job-related with the approval of the Mayor up to \$250.00. Any training programs requiring expenses to be paid by the City that exceed \$250.00 may be attended with the approval of the City Council.

Employees who obtain required certification training for their position or education for promotional opportunities at the expense of the City, may be required to sign a contract for a prorated reimbursement of costs to the city in the event the employee voluntarily terminates within a five (5) year period in which they received each certification.

302. Travel for Business

302.1 Transportation Costs

- A. Air Travel-The City Clerk may purchase tickets in advance for employees traveling by common carrier. Arrangements will be made at the lowest and most efficient fare.
- B. Mileage-Employees who, with proper authorization, use their personal vehicles for official business will be reimbursed at the General Services Administration (GSA) Federal Travel rate in effect at the time of travel. Hourly wages are not

304.8 Personal Data Changes

It is the responsibility of each employee to promptly notify the City Clerk or the City Accountant of any changes in personal data. Personal mailing address, telephone numbers, number and names of dependents, individuals to be contacted in the event of an emergency, educational accomplishments, and other such status reports should be accurate and current at all times.

304.9 Performance Evaluations

The purpose of the evaluation of employee performance shall be to measure as objectively as possible both the quality and quantity of an employee's work and other such factors as deemed necessary to determine the manner in which this service is rendered, and to serve as a feedback to the employee concerning his/her performance strengths and weaknesses.

Performance reports will be completed annually by the appropriate supervisor with either the Mayor or the City Clerk in attendance, on the anniversary of the date of employment. The employee will sign that he/she has received the report.

The evaluator shall discuss the performance evaluation with the employee being evaluated. The Supervisor shall furnish the employee an official copy of the employee performance evaluation form. The employee may record any comments he may have, including statements of disagreement with the evaluation. Such statements will become a permanent part of the evaluation. A regular employee shall also be given the opportunity to appeal the rating in the manner set forth by the Council.

304.10 Use of Performance Report

Performance Reports will be placed in the individual's personnel folder and will be available for viewing by the individual concerned and appropriate supervisory personnel in accordance with public record laws.

305. Working Relationship with the Public

Employees shall greet every person who comes into their office and offer their help in directing them to another office or in assisting in any way possible.

306. Working Relationship with other Employees

Employees shall treat other employees with respect. If any problem arises between employees, they shall try to work it out or meet with their supervisor and discuss the problem and find a solution. If a solution cannot be found, the matter shall be referred to the next highest level of administration.

307. Energy and Supplies Conservation

All employees are expected to be aware of the need to conserve the fuel, equipment, supplies and energy resources of the City. Each department Supervisor shall make positive and continuing



Tab 6-A

City of Freeport
REGULAR COUNCIL MEETING
9:00 a.m./Council Chambers/Freeport City Hall
October 11, 2016 Minutes

opportunities that were awarded in the Pensacola Water Shed area. These are opportunities that are available to our City as well.

E. Councilman Farris

1. Councilman Farris reported that the City is waiting on FDOT to review the plans for our Welcome Signs and once that is complete the City can move onto the next phase.
2. The Elected Municipal Officials training that Councilman Farris was scheduled to attend was cancelled due to Hurricane Mathew. It has been rescheduled for January 2017.
3. Traffic Table on South Jackson
 - Councilman Farris contacted the County and has met with City Engineers in regards to the Traffic Table. Councilman Farris requests approval to advertise for two weeks to notify the public and have the Traffic Tables installed. The County has agreed to put message boards up in regards to the tables at the end of South Jackson. The total price to install two Traffic Tables by CW Roberts is \$7,320.00. This would include the labor, signage and the striping.

Council Action: Councilman Farris made a motion for Council to approve two weeks of advertising, County message board signs to notify the public, and the purchase of two Traffic Tables to be installed by CW Roberts on South Jackson in the amount of \$7,320.00. Councilwoman Brannon seconded the motion. All ayes; motion carried.

F. Councilwoman Laird: None

X. Public Comment

1. Delores Waldatne approached the podium to suggest code locks for the rental facilities.
2. Shanna Scali approached the podium and addressed the Council in regards to the septic and sewage issues on Tropical Way.
3. Addison Parker approached the podium and addressed the Council and the homeowner in regards to the septic sewage issues.
4. Councilwoman Cuchens announced the Board of County Commissioners Multi-Government meeting on the 331 Project is going to be on December 6th. Please mark calendars for this date.
5. Planner Latilda Hughes-Neel informed the Council that the Meeting Councilwoman Cuchens is referring to is a Workshop and will be held at 3:45 pm on December 6th at the County Courthouse in the Commission Meeting Room.

XI. Adjournment

Mayor Russ Barley called for a motion to adjourn. Councilwoman McLean motioned to adjourn. The Mayor gaveled and the meeting adjourned at 10:50 a.m.

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

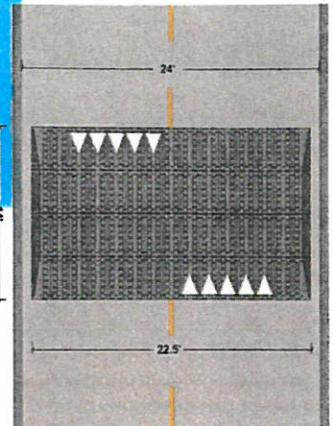
No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).

Tab 6-B

14' Speed Table

Recommended for 25 MPH speed zones

This is one of our most popular traffic calming devices. Our 14' speed table is 3" high and has a 7' flat-topped table in the center. It is designed to slow vehicles to around 25 MPH, a common speed limit on many residential roadways. This speed table encourages motorists to slow down while allowing drivers to continue on their way without having to stop.

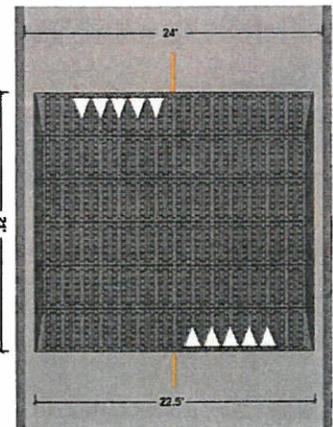
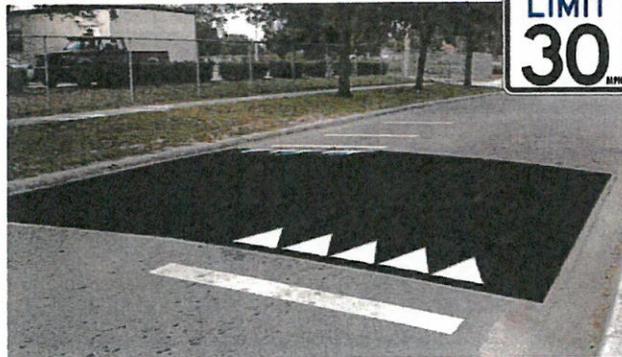


14' Speed Table 1485-00058 \$5695⁰⁰

21' Speed Table

Recommended for 30 MPH speed zones

This solution provides the smoothest ride of all our traffic calming devices. With a 14' long table in the center of the device, this speed table is often used on roads where vehicle speed and volume are higher than on smaller residential streets.

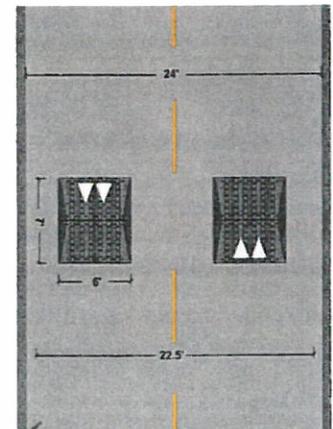


21' Speed Table 1485-00060 \$7995⁰⁰

Speed Cushions

Recommended for 25 MPH speed zones

This unique solution was designed to slow down residential motorists while allowing emergency-vehicles to pass with ease. They are placed only in the lane of traffic with gaps in between for emergency-response vehicles to straddle. Residential vehicles have a narrower wheelbase forcing them to drive over the device. Includes lag bolts 7' L x 6' W x 3" H, 402 lbs.



Speed Cushion per section 1485-00062 \$975⁰⁰

Tab 7-A

UTILITY VEHICLE

	DEALER	Model	Price	Description
Kabota	SOWELL Tractor	RTV500	\$9,293.00	Orange in color 4wd, with canopy and windshield
Kabota	SOWELL Tractor	RTV-X900	\$13,212.00	Orange, with 21.6 HP diesel engine, payload of 1598 lbs, with receiver for towing, canopy and acrylic windshield.
Kodiak	Yamaha of Panama		\$6,999.00	Kodiak 4 wheeler
Gator	Wise Equipment	Pr15 Gator	\$7,232.00	with knobby tire, canopy and qwindshield
Polaris	Distinctive Cycles	R17RMA50A4	7275.32	Ranger 500 Red W/Trade in Ranger 400 Green

The RTV400 has a single cylinder air-cooled Subaru engine and a continuously variable transmission with internal clutch (CVT transmission). I have one Real-Tree camo-colored RTV with all terrain tires available to the City of Freeport for \$8,048. You can view specifications and more information about RTV400s and RTV500s at: <http://www.kubota.com/product/UtilityVehicles/RTVSeries.aspx>

The RTV500 has a twin engine liquid cooled Kubota engine with a variable hydrostatic transmission (VHT Plus). The entire drive train is heavier duty and does not have the belt drive transmission like the RTV400, and all of our competitors, use. I have this one in Kubota Orange and Camo-colored. The Kubota orange ones cost you \$8,788 and the camo-colored ones would cost you \$9,253.

Accessories you expressed an interest in for the RTV400 and 500 include a plastic canopy \$216, and a Seizmik windshield for \$289. Unfortunately I was not able to find a windshield that has snaps or other simple devices to hold the windshield in for easy removal. The Seizmik windshield is held in by four circle straps, requiring you to pull four bolts out to set the windshield off.

Now for the larger vehicle to use at your parks and recreational areas: The RTV-X900 is the ideal unit for this use. It comes with a 21.6 HP diesel engine and variable hydraulic transmission. It is heavier duty than any of our competitors. It has a large cargo box with a payload capacity of 1598 lbs. and an optional hydraulic dump cylinder. It is available in both Kubota orange and Real Tree camo. It has a 2" receiver (for trailer hitches, etc.) on both the front and rear of the vehicle. You can review information and specifications on it at: <http://www.kubota.com/product/UtilityVehicles/RTVX900.aspx>

RTV-X900 Features

www.kubota.com

I can sell you a Kubota Orange RTV-X900WL-H with heavy-duty work site tires, hydraulic dump bed and a bed liner for \$12,495. Should you wish to may add a plastic canopy (\$311) and acrylic windshield (\$406) for a total of \$13,212. Should you wish to purchase the Camo-colored unit you will need to add \$600.

For safety reasons may want to figure on adding a flashing warning light on the top of your units. If you'd like one of those included add \$214 (installed price if purchased at the time of sale).

I talked to Marjorie at Yamaha of Panama (850 769-3423) about using 4 wheelers for picking up trash. She said she has sold several Grizzly's for that purpose and the Government price is \$6,999 out the door. If you consider going with a 4 wheeler you may wish to give her a call for more information.

RTV

RTV400Ci/RTV500

SPECIFICATIONS

Tab 7, -c

Specifications

Model		RTV400Ci		RTV500	
Engine	Type	1-cylinder, GAS, OHC, Air-cooled, EFI		2-cylinder, GAS, OHC, Water-cooled, EFI	
	Displacement	cu. in. (cc)	24.6 (404)	27.8 (456)	
	Horsepower	HP (kW)/rpm	16.0 (11.9) / 4800	15.8 (11.8) / 3600	
Fuel tank capacity		U.S. gals (ℓ)	5.2 (20)		
Transmission			CVT PLUS Continuously Variable Transmission (CVT) with Inertial Clutch	VHT PLUS Variable Hydro Transmission	
Max. Traveling speed		mph (km/h)	25 (40)		
Wheels, drive system			4, 4WD w/2WD selection		
Differential lock			Standard; hand operated with mechanical holder		
Gear selection			Hi-Lo range forward, neutral, reverse		
Brakes	Front / Rear		Dry-disc brakes		
	Parking brake		Rear wheel, hand lever		
Steering			Rack & Pinion		
Suspension	Front / Rear		Independent, Mac-Pherson strut-type / Semi-independent, Multi-link		
Dimensions	Length	in. (mm)	105.9 (2690)		
	Width	in. (mm)	54.7 (1390)		
	Height, overall	in. (mm)	72 (1829)		
	Front tread centers	in. (mm)	40 (1016)		
	Rear tread centers	in. (mm)	41 (1041)		
	Wheelbase	in. (mm)	70.9 (1800)		
	Ground clearance front/rear axle	in. (mm)	8.1 (205) / 6.9 (175)		
Turning diameter	ft. (m)	22.9 (7)			
Max. rolling weight (Towing capacity)		lbs. (kg)	1102 (500)		
Payload capacity		lbs. (kg)	1058 (480)	949 (430)	
Weight		lbs. (kg)	1246 (565) with ATV Tires, 1257 (570) with HDWS Tires 1358 (615) with ATV tires, 1369 (620) with HDWS tires		
Cargo bed	Width × Length × Depth	in. (mm)	40.6 (1032) × 33.7 (856) × 11.4 (290)		
	Volume	cu. ft. (m³)	9.0 (0.25)		
	Bed height (unloaded)	in. (mm)	31.9 (810)		
	Cargo bed load	lbs. (kg)	441 (200)		
Tires	Front		24 × 9-12 ATV, 6PLY		
			24 × 9-12 HDWS, 6PLY		
	Rear		24 × 11-12 ATV, 6PLY		
			24 × 11-12 HDWS, 6PLY		
Body color			Orange, Camouflage (Realtree® Hardwoods®)		
Speedometer			Opt.		
Front guard			Opt.		
Headrest			Opt.		

*Realtree® is a registered trademark of Jordan Outdoor Enterprises, Ltd.

The company reserves the right to change the above specifications without notice. This brochure is for descriptive purposes only. Please contact your local Kubota dealer for warranty and safety information. The values in "Ground clearance" and "Weight" are those of the machine equipped with the tires in the table above. Some RTVs in this web site are shown with optional accessories. For off-highway use only.

RTV-X Series

Specifications

Tab 7-0

RTV-X900



Model			RTV-X900 General Purpose	RTV-X900 Worksite	
Body color			Kubota Orange	Kubota Orange	Realtree AP Camo
Engine	Make		KUBOTA D902-E4-UV	KUBOTA D902-E4-UV	KUBOTA D902-E4-UV
	Type		3-cylinders, 4-cycle, diesel, OHV	3-cylinders, 4-cycle, diesel, OHV	3-cylinders, 4-cycle, diesel, OHV
	Displacement	cu.in (cc)	54.8 (898)	54.8 (898)	54.8 (898)
	Horsepower	HP (kW)/rpm	21.6 (16.1) @3200	21.6 (16.1) @3200	21.6 (16.1) @3200
	Cooling system		Liquid	Liquid	Liquid
	Battery		540 CCA	540 CCA	540 CCA
Transmission			Variable hydro transmission (VHT-X)	Variable hydro transmission (VHT-X)	Variable hydro transmission (VHT-X)
Gear selection			Hi-Lo range forward, neutral, reverse	Hi-Lo range forward, neutral, reverse	Hi-Lo range forward, neutral, reverse
Max. traveling speed			0-25 (0-40) mph (km/h)	0-25 (0-40)	0-25 (0-40)
4WD system	Front differential		Limited-slip differential	Limited-slip differential	Limited-slip differential
	Rear differential		Foot operated differential lock	Foot operated differential lock	Foot operated differential lock
Steering			Hydrostatic power	Hydrostatic power	Hydrostatic power
Brakes	Front / Rear		Wet-disc brakes	Wet-disc brakes	Wet-disc brakes
	Parking brake		Rear wheel, hand operated	Rear wheel, hand operated	Rear wheel, hand operated
Suspension	Front suspension		Independent, Dual A-arms with adjustable spring preload	Independent, Dual A-arms with adjustable spring preload	Independent, Dual A-arms with adjustable spring preload
	Front suspension travel	in. (mm)	8 (205)	8 (205)	8 (205)
	Rear suspension		Independent with coil over shock	Independent with coil over shock	Independent with coil over shock
	Rear suspension travel	in. (mm)	8 (205)	8 (205)	8 (205)
Headlights			Two 37.5 watt halogen	Two 37.5 watt halogen	Two 37.5 watt halogen
Occupant Protective System (OPS)	Tubular overhead structure	in. (mm)	2.0 (50.8) steel tube	2.0 (50.8) steel tube	2.0 (50.8) steel tube
	Seat belts		2-point	2-point	2-point
	Certification		SAE J2194 and OSHA 1928 ROPS	SAE J2194 and OSHA 1928 ROPS	SAE J2194 and OSHA 1928 ROPS
Dimensions	Length	in. (mm)	120.3 (3055)	122.5 (3110)	122.5 (3110)
	Width	in. (mm)	63.2 (1605)	63.2 (1605)	63.2 (1605)
	Height, overall	in. (mm)	79.5 (2020)	79.5 (2020)	79.5 (2020)
	Front tread centers	in. (mm)	48.8 (1240)	48.8 (1240)	48.8 (1240)
	Rear tread centers	in. (mm)	48.8 (1240)	48.8 (1240)	48.8 (1240)
	Wheelbase	in. (mm)	80.5 (2045)	80.5 (2045)	80.5 (2045)
	Turning radius	ft. (m)	13.1 (4.0)	13.1 (4.0)	13.1 (4.0)
Weight		lbs. (kg)	1907 (865)	1973 (895)	1973 (895)
Towing capacity		lbs. (kg)	1300 (590)	1300 (590)	1300 (590)
Payload capacity		lbs. (kg)	1664 (755)	1598 (725)	1598 (725)
Ground clearance	Front	in. (mm)	10.5 (266)	10.5 (266)	10.5 (266)
	Rear	in. (mm)	10.4 (263)	10.4 (263)	10.4 (263)
	Under foot platform	in. (mm)	11.0 (280)	11.0 (280)	11.0 (280)
Cargo bed	Material		Steel	Steel	Steel
	Width x Length x Depth	in. (mm)	57.7 (1465) x 40.5 (1030) x 11.2 (285)	57.7 (1465) x 40.5 (1030) x 11.2 (285)	57.7 (1465) x 40.5 (1030) x 11.2 (285)
	Volume	cu ft. (m3)	15.2 (0.43)	15.2 (0.43)	15.2 (0.43)
	Bed height (unloaded)	in. (mm)	34.9 (887)	34.9 (887)	34.9 (887)
	Cargo bed load	lbs. (kg)	1102 (500)	1102 (500)	1102 (500)
	Dump		Manual	Hydro power lift	Hydro power lift
Fuel tank capacity		U.S. gals (L)	7.9 (30)	7.9 (30)	7.9 (30)
Sound rating at operator's ear		dB. (A)	85	85	85
Tires	Front and Rear	ATV	25x10-12, 6PLY	25x10-12, 6PLY	25x10-12, 6PLY
		HDWS	25x10-12, 6PLY	25x10-12, 6PLY	25x10-12, 6PLY
		TURF	25x10-12, 4PLY	25x10-12, 4PLY	—
Front guard design			Simple, center only	Center and bumper	Center and bumper
Alloy wheel (not available with Turf tire)			Opt.	Opt.	Opt.
Hydraulic bed lift			Opt.	Std.	Std.
Spray-on Bed Liner			—	Opt.	Opt.

*New SAE J1940

The company reserves the right to change the above specifications without notice. This brochure is for descriptive purposes only. Please contact your local Kubota dealer for warranty information. For your safety, Kubota strongly recommends the use of a Rollover Protective Structure (ROPS) and seat belt in almost all applications.

Tab 7-E

Quote Id: 14594531

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

WISE EQUIP SALES & SERVICE
1147 Ferdon Blvd South
Crestview, FL 32536
850-682-3366
wiseequip@wiseequip.gccoxmail.com

Prepared For:

City Of Freeport

Proposal For:

Delivering Dealer:

Jim Wise

WISE EQUIP SALES & SERVICE

1147 Ferdon Blvd South

Crestview, FL 32536

wiseequip@wiseequip.gccoxmail.com

Quote Prepared By:

JIM WISE

wiseequip@wiseequip.gccoxmail.com



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
 WISE EQUIP SALES & SERVICE
 1147 Ferdon Blvd South
 Crestview, FL 32536
 850-682-3366
 wiseequip@wiseequip.gccoxmail.com

Quote Summary

Prepared For:
 City Of Freeport
 112 State Highway 20 W
 Freeport, FL 32439
 Business: 850-835-2822

Delivering Dealer:
WISE EQUIP SALES & SERVICE
 Jim Wise
 1147 Ferdon Blvd South
 Crestview, FL 32536
 Phone: 850-682-3366
 wiseequip@wiseequip.gccoxmail.com

Quote ID: 14594531
Created On: 12 January 2017
Last Modified On: 12 January 2017
Expiration Date: 13 February 2017

Equipment Summary

JOHN DEERE PR15 - Gator TS
 (Knobby Tires) MY16

Contract: National Purchasing Partners (NPP) UVs (PG 8Z)
Price Effective Date: November 1, 2016

Selling Price	Qty	Extended
\$ 7,232.74 X	1 =	\$ 7,232.74

Equipment Total

\$ 7,232.74

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 7,232.74
Trade In	
SubTotal	\$ 7,232.74
Total	\$ 7,232.74
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 7,232.74

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote Id: 14594531 Customer Name: CITY OF FREEPORT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
 WISE EQUIP SALES & SERVICE
 1147 Ferdon Blvd South
 Crestview, FL 32536
 850-682-3366
 wiseequip@wiseequip.gccoxmail.com

JOHN DEERE PR15 - Gator TS (Knobby Tires) MY16

Hours:

Stock Number:

Contract: National Purchasing Partners (NPP) UVs (PG 8Z)

Selling Price *

Price Effective Date: November 1, 2016

\$ 7,232.74

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
5712M	PR15 - Gator TS (Knobby Tires) MY16	1	\$ 7,039.00	16.00	\$ 1,126.24	\$ 5,912.76	\$ 5,912.76
Standard Options - Per Unit							
001A	US/Canada	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
1014	KT (Knobby) Tires	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
2016	Non Adjustable Seat	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Less Power Lift	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
4149	Less Protection Package	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
4249	Less Front Bumper and Brush Guard	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
6018	Less Rear Receiver Hitch	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
TA-WDGTW	Windshield, Acrylic	1	\$ 299.99	0.00	\$ 0.00	\$ 299.99	\$ 299.99
TA-WDGT	Canopy, Fiberglas	1	\$ 769.99	0.00	\$ 0.00	\$ 769.99	\$ 769.99
FREIGHT	Shipping	1	\$ 250.00	0.00	\$ 0.00	\$ 250.00	\$ 250.00
Dealer Attachments Total			\$ 1,319.98		\$ 0.00	\$ 1,319.98	\$ 1,319.98
Suggested Price							\$ 7,232.74
Total Selling Price			\$ 8,358.98		\$ 1,126.24	\$ 7,232.74	\$ 7,232.74



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Home>EQUIPMENT SPECIFIC ACCESORIES>JOHN DEERE>TS, TX, TE, TH Gator > Fiberglass Canopy Kit for the John Deere Gator T-Series



FIBERGLASS CANOPY KIT FOR THE JOHN DEERE GATOR T-SERIES

Item No: TA-WDGT

Your Price: \$769.99

FITS: John Deere Gator T-Series (TS, TX, TE, TH)

DIMENSIONS: 48" x 47"

SHIPS VIA: LTL Freight

WARRANTY: One year on defects, material and workmanship.

Choose Options and Quantity

DIRECT SHIP LTL

This item ships LTL TRUCK FREIGHT direct from the manufacturer and qualifies for our \$150 flat rate shipping program.



Quantity

1 ADD TO ORDER

Print | Questions about this item? Be the first to ask here.

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Products Overview Key Specifications Installation Guide Related Accessories

PRODUCT OVERVIEW

Since the introduction of the John Deere Traditional Series Gator, we've constantly strived to improve on a solid, secure, functional, and attractive 2-post canopy kit. The WDGT is the latest generation with lots of upgrades. Our mounts have been proven over the years, but now mounting is easier than ever. The canopy design has been greatly improved for function, fit, and styling. Attaching rails "nest" into the roof, with deep "gutters" for rear moisture runoff. Again, "shape" has been incorporated to assure rigidity and stability when you're bouncing around at top speeds.

KEY SPECIFICATIONS

- Uprights of heavy-duty steel construction
- Black powder-coated brackets
- Rubber-isolate canopy mount
- Reinforced, fiberglass construction

PRODUCTS YOU MAY ALSO LIKE





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Home>EQUIPMENT SPECIFIC ACCESORIES>JOHN DEERE>TS, TX, TE, TH Gator > Acrylic Windshield for John Deere TS, TX, TH & TE Gator (Requires TA-WDGT Fiberglass Canopy Kit)



ACRYLIC WINDSHIELD FOR JOHN DEERE TS, TX, TH & TE GATOR (REQUIRES TA-WDGT FIBERGLASS CANOPY KIT)

Item No: TA-WDGTW

Your Price: \$299.99

Full length, golf car style windshield. 1/4 inch tinted acrylic.
Requires TA-WDGT fiberglass canopy kit

Quantity

ADD TO ORDER

Print | Questions about this item? Be the first to ask here.

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Products Overview

Add \$100.00 shipping
Total \$250.00 shipping

RECENTLY VIEWED ITEMS



Fiberglass Canopy Kit with Steel Frame for John Deere T-series Gators

\$699.99

CLEAR



ABS Canopy Kit for John Deere TX, TS & TE Gators

\$499.99

CLEAR



Acrylic Windshield for John Deere T-series Gator (Requires FF-DCGT Fiberglass Canopy Kit)

\$299.99

CLEAR



Acrylic Windshield for John Deere TS, TX, TH & TE Gator (Requires TA-WDGT Fiberglass Canopy Kit)

\$299.99

CLEAR



Fiberglass Canopy Kit for the John Deere Gator T-Series

\$769.99

CLEAR

TURN HISTORY OFF

DISTINCTIVE CYCLES

18291 US Hwy 331 South ~ Freeport, FL 32439
 Phone (850) 835-5400 ~ Fax (850) 835-5478
 www.distinctivecycles.com

SALES QUOTE



Tab
7-F

DATE
November 29, 2016

CUSTOMER		HOME AND/OR CELL PHONE		EMAIL ADDRESS	
CITY OF FREEPORT				ltuggle@freeportflorida.gov	
STREET		CITY	CTY	STATE	ZIP
					SALESMAN
		JERRY			

DESCRIPTION OF PURCHASE					DESCRIPTION OF TRADE-IN				
X	NEW	YEAR	MAKE	MODEL	VIN#	YEAR	MAKE	MODEL	VIN#
	USED	2017	POLARIS	R17RMA50A4	RANGER 500 RED	2011	POLARIS	R11RH45AG	RANGER 400 GREEN
	NEW	YEAR	MAKE	MODEL	VIN#	YEAR	MAKE	MODEL	VIN#
	USED								
	NEW	YEAR	MAKE	MODEL	VIN#	YEAR	MAKE	MODEL	VIN#
	USED								
	NEW	YEAR	MAKE	MODEL	VIN#	YEAR	MAKE	MODEL	VIN#
	USED								

ACCESSORIES				UNIT QUOTE	
QTY	PART NUMBER	DESCRIPTION	AMOUNT		
		MONTHS EXTENDED SERVICE		UNIT #1 PRICE	\$8,999.00
				UNIT #2 PRICE	
				UNIT #3 PRICE	
				LESS DEALER DISCOUNT	
				UNIT SUB TOTAL	\$8,999.00
				FREIGHT	
				SET-UP	\$250.00
				TOTAL WITH FREIGHT/SETUP	\$9,249.00
		AS IS CONDITION		LESS TRADE IN ALLOWANCE	-\$1,500.00
		REQUIRES TITLE		UNIT SALE TAXABLE	\$7,749.00
		TAX EXEMPT		STATE SALES TAX	
				COUNTY SALES TAX	
				FL TIRE/BATTERY FEE W/TAX	\$46.00
				ESTIMATED TITLE/REG. FEE	
				UNIT SALE TOTAL W/TAX	\$7,795.00
				ACCESSORIES TOTAL W/TAX	
				OUTSIDE TAG FEE W/TAX	
				SERVICE FEE W/TAX	
				COMMUNITY SERVICE DISCOUNT	-\$519.68
				DOC STAMP FEES	
		SUB TOTAL		TRADE PAYOFF	
		SALES TAX		LESS REBATES	
		ACCESSORIES TOTAL WITH TAX		LESS DEPOSITS/DOWN PMTS	
				BALANCE DUE	\$7,275.32

LIEN ON TRADE ? YES NO	
AMOUNT OWED _____	CUSTOMER ACCEPTANCE
ANY DEBT ON TRADE-IN WILL BE PAID BY:	
DEALER OWNER	DEALER ACCEPTANCE