



City of Freeport
REGULAR COUNCIL MEETING
9:00 a.m./Council Chambers/Freeport City Hall
March 14, 2017 Minutes

I. Meeting Opened

The March 14, 2017 Regular Council Meeting was called to order at 9:00 AM by Mayor Russ Barley. The meeting was held in City Council Chambers of Freeport City Hall.

Council members present: Mayor Russ Barley, Councilwoman Kasey Cuchens, Councilwoman Janice McLean, Councilwoman Elizabeth Brannon, and Councilman Farris

Council members absent: Councilwoman Jennifer Laird

Staff present: City Attorney Clayton Adkinson, Finance Officer Sara Bowers, Water Supervisor Larry Tuggle, and City Planner Latilda Hughes-Neel.

II. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

I. Recognition of Guests: None

II. Approval of Consent Agenda

- Pay all bills in order
- Budget Amendment – Account for additional supplies due to lightning damage reimbursed by insurance

Council Action: Councilman Farris made a motion to approve the Consent Agenda as presented. Councilwoman McLean seconded the motion. All ayes; motion carried.

III. Consideration of Additions/~~Deletions~~ to Agenda

Additions

- Councilman Farris – Sidewalk Conceptual Plan
- Councilman Farris – Mowing Contract
- Sewer – Grinder Pumps Information
- Sewer - FDEP Violation Letter
- Mayor – Southern Grants Forum
- Sewer – Impact Fee Study Workshop

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



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Deletions

- City Clerk – Facility Dude Work Order Software Agreement
- Parks – Meeting with Commissioner Chapman about paddling opportunities in Walton County

IV. Approval of Agenda with Additions/~~Deletions~~

Council Action: Councilwoman McLean made a motion to approve the Agenda with specified Additions and ~~Deletions~~ as presented. Councilman Farris seconded the motion. All ayes; motion carried.

V. Staff Reports

A. City Clerk Matters

1. CRC Data Technologies On-Boarding and Upgrades

Council Action: Councilwoman McLean made a motion to approve the 48 Month Computer and IT Equipment Lease Proposal in the amount of \$419.62 per month. Councilman Farris seconded the motion. All ayes; motion carried.

Council Action: Councilwoman McLean made a motion to approve the Sewer Plant Computer Upgrades Quote 6413 in the amount of \$3,217.00. Councilwoman Cuchens seconded the motion. All ayes; motion carried.

- ~~2. Facility Dude Work Order Software Agreement~~

3. DOC Contract for 2017/2018 Inmate Crew

Council Action: Councilwoman Cuchens made a motion to approve the DOC Inmate Crew Contract for 2017/2018, subject to the rates staying the same as 2016/2017 Contract. Councilman Farris seconded the motion. All ayes; motion carried.

B. Planning & Zoning Dept.

1. Resolution/Support of Public Transportation presented by Mac Carpenter

Council Action. Councilwoman Cuchens made a motion to approve Resolution 2017-02, Support of Public Transportation for Walton County. Councilwoman McLean seconded the motion. All ayes; motion carried.

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C. Legal Matters

1. Temporary Moratorium of Medical Cannabis Ordinance

Council Action: Councilwoman Cuchens made a motion to approve the second reading and adopt Ordinance 2017-03 Establishing a Temporary Moratorium on Medical Cannabis. Councilwoman McLean seconded the motion. Three ayes, (Cuchens, Farris, McLean); one nay, (Brannon); motion carried.

D. Engineering

1. Engineering Update Report presented by Cliff Knauer
 - Fluffy Landing
 - Meeting with Praestare
 - Sewer Upgrade Project
 - FDEP Sewer Plant Violation Letter Response

E. Water Dept.: None

F. Sewer Dept.

1. Councilwoman McLean
 - Impact Fee/Capital Improvement Plan Workshop

Council Action: Councilwoman McLean made a motion to hold a Capital Improvement Plan and Impact Fee Workshop on Thursday, March 30, 2017 at 6:00 pm. Councilman Farris seconded the motion. All ayes; motion carried.

- Grinder Pumps
Councilwoman McLean discussed the cost of \$1,950.00 plus labor

2. Grinder Pumps
Councilman Farris presented information from Regional Utilities regarding Barnes Pumps

Council Action: Councilwoman McLean made a motion to direct City Engineering Staff to provide specifications for grinder pumps and to hold a Grinder Pump Workshop on Thursday, March 23, 2017 at 5:00 pm. Councilwoman Cuchens seconded the motion. All ayes; motion carried.

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- FDEP Violation Letter
Council discussion ensued and a general agreement was made that future violations letters will be provided to the entire council when received.

G. Parks Dept.

1. ~~Meeting with Commissioner Chapman about paddling opportunities in Walton County~~

VI. Old Business: None

VII. New Business

A. Resolution Opposing HB 17 SB 1158 – Preemption of Local Government Authority

Council Action: Councilman Farris made a motion to direct the City Clerk to redraft the Resolution Opposing HB 17 SB 1158 – Preemption of Local Government Authority and present it at the next Regular Council Meeting on March 23, 2017 for approval. Councilwoman Brannon seconded the motion. All ayes; motion carried.

B. Mayor Russ Barley

1. Mayor Barley announced a Ribbon Cutting at Best Friends Pet Doctor for Wednesday March 15th at 9:00 am.
2. Southern Grants Forum

Council Action: Councilwoman McLean made a motion to approve City Finance Officer, Sara Bowers to attend the Southern Grants Forum for a total amount of \$549.00 plus travel on April 18th through the 20th. Councilman Farris seconded the motion. All ayes; motion carried.

C. Councilwoman Brannon: None

D. Councilwoman Cuchens: None

E. Councilman Farris

1. Maddison St.
 - Speeding issues
2. Blue Ridge Parkway

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- Speeding issues and dark at night

Council Action: Councilman Farris made a motion to direct Engineering Staff to review the situations with speeding and lighting on Maddison Street and Blue Ridge Parkway and make recommendations to the Freeport City Council. Councilwoman Cuchens seconded the motion. All ayes; motion carried.

3. Sidewalk Conceptual Plan

- Councilman Farris informed the Council that the Business 331 plan has been scaled back to go from Highway 20 to the Village Apartments. Council discussion ensued.

Council Action: Councilman Farris made a motion to direct the Mayor to sign the Dewberry Preble-Rish Proposal in the amount of \$42,500.00 for the design and construction plan of the 331 Multi-Modal sidewalk path from Highway 20 to the Village Apartments, the conceptual plan from the Village Apartments to the Freeport High School and to approve the use of the budget money from the Streets Dept. Sidewalks budget. Councilwoman Brannon seconded the motion. Three ayes, (Brannon, McLean, Farris,); one nay, (Cuchens).

4. FDOT Mowing Contract

Councilman Farris made a motion to advertise for a part-time worker at \$11.00 per hour from April 15th through September 30th to handle the mowing required in the Right of Way Maintenance contract with DOT. Councilwoman Brannon seconded the motion. All ayes; motion carried.

~~F. Councilwoman Laird~~

G. Councilwoman McLean

1. Reschedule Tuesday, July 11th 9:00 am Council Meeting to Monday July 10th

Councilwoman McLean made a motion to change the Tuesday, July 11, 2017, 9:00 am Regular Council Meeting to Monday, July 10, 2017 at 9:00 am for the 2017 City Election. Councilman Farris seconded the motion. All ayes; motion carried.

VIII. Public Comment

Gary Adams approached the podium and addressed two items

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- Public Record of Customer and Committee Member addresses
- Public Records Request of paperwork pertaining to FL Comm. Trust Grant

IX. Adjournment

Mayor Barley adjourned the meeting at 10:48 a.m.

FREEPORT CITY COUNCIL

Mayor

Council President

ATTEST:

City Clerk

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