

City of Freeport
REGULAR COUNCIL MEETING MINUTES
April 14, 2015

I. Meeting Called to Order

The April 14, 2015 meeting was called to order by Mayor Russ Barley at 7:05 pm.

Council members present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilwoman Kasey Cuchens, Councilman Eddie Farris, Councilwoman Jennifer Laird and Councilwoman Janice McLean.

City staff present: City Clerk Gary Mattison, City Planner Latilda Hughes-Neel and City Engineer Anna Hudson/Preble-Rish.

II. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

III. Recognition of Guests - none

IV. Approval of Past Minutes

- 3/10/15 RCM
Councilwoman Brannon asked that the summary of VII.B.1 be reworded.
- 3/23/15 WS/ 2015-2016 Strategic Plan
IV. Adjournment /correct mayor's name
- 3/23/15 WS/ Rural Development
No revisions.
- 3/26/15 RCM
No revisions.
- 4/6/15 WS / Ethics Training
No revisions.

Council Action: Councilwoman McLean motioned to approve with corrections. Councilman Farris seconded. All ayes; motion carried.

V. Approval of Additions/~~Deletions~~ to Council Agenda -none

VI. Staff Reports

A. City Clerk Updates

1. Strategic Plan Workshop Update

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City Clerk Mattison stated that he was still putting their notes together.

B. Planning & Zoning Dept.

1. Final Plat: Brighton @ Hammock Bay

Council Action: Councilwoman Brannon motioned to approve and sign the Brighton plat, conditioned on withholding of planning and engineering signatures until all site improvements are completed and approved. Councilwoman Laird seconded the motion. All ayes; motion carried.

2. Updated Okaloosa Walton Transportation Planning Organization (TPO) Agreement

Council Action: Councilman Farris motioned to approve the updated Okaloosa Walton TPO Agreement. Councilwoman Laird seconded the motion. ALL ayes; motion carried.

3. Floodplain Management Ordinance update required per the Division of Emergency Management/ requires Land Development Code Amendment

City Planner Hughes-Neel advised the Council that she would be working on a revised floodplain ordinance to meet the new requirements.

C. Legal Matters - none

D. Parks Dept. (*this item presented by Councilwoman Laird*)

1. Florida Trails Recreation Grant Application approval

Councilwoman Laird presented this item.

Council Action: Motion by Councilman Farris to submit the application to the Florida Trail Recreation program for potential funding. Councilwoman Brannon seconded the motion. All ayes; motion carried.

Council Discussion: Councilwoman Cuchens requested that the completed application be brought to the Council for review at the next meeting.

E. Engineering

City Engineer Anna Hudson presented the following updates (*attached*) for the City Council:

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- Business 331 Upgrades
- Lift Station Rehabilitation Projects
- Fluffy Landing Sewer Project
- WWTP Meter for Re-Use Tank
- Planning Tasks
- Additional Tasks

F. Water Dept. – none.

G. Sewer Dept. - none.

VII. Old Business – none.

VIII. New Business

A. Mayor Russ Barley – none.

B. Councilwoman Brannon

1. Legislative Matters

Councilwoman Brannon discussed the various bills coming up through the Legislature and directed everyone to her synopsis of the current legislative session she had passed out at a previous meeting.

Councilwoman Brannon reminded everyone that the TPO meetings would be held in Freeport the on Thursday and invited everyone to attend.

C. Councilwoman Cuchens

1. 331 Scenic Corridor Plan

Councilwoman Cuchens directed everyone attention to the outline of potential 331 Corridor Standards. Councilwoman Cuchens directed staff to delete the Scenic from the title and add Standards instead of Plan.

City Planner Hughes-Neel asked the Council to begin reviewing the outline and determine the items they would like to flesh out and the items they would like to delete.

D. Councilman Farris

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1. Freeport Community Center Proposal

City Clerk Mattison reminded the Council that they had voted to put out for proposals to renovate and expand the Freeport Community Center in December of 2014. Councilman Farris stated that he had the figures for the costs to repair as is and to expand and renovate. Councilwoman Cuchens asked which accounts the monies would come from.

Council Action: Councilman Farris motioned to start the bid process for the Community Center and to have the bidders bid to 1) Repair Only and 2) Expand & Renovate. Councilwoman McLean seconded the motion. All ayes; motion carried.

E. Councilwoman Laird - none

F. Councilwoman McLean

1. Fire Assessment

Councilwoman McLean stated that she would like to let the County assess the residences and businesses of Freeport for fire protection.

Council Action: Councilwoman McLean motioned to allow the County to assess fire fees for the City of Freeport. There was no second. Motion died for lack of a second.

2. Jim Smith to attend 4/23/15 FCC RCM

Councilwoman McLean stated that she had invited Jim Smith, a lobbyist to attend the council meeting to talk about what he could do for the City in Tallahassee, but he was unable to attend; she will invite him to attend the next meeting.

3. Calendars to set Workshops

Councilwoman McLean directed the Council's attention to the calendars she had placed in the meeting packets so that they could all have calendars to look at to set workshops.

The Council then discussed the need for workshops.

Council Action: Councilwoman Brannon motioned to set a Strategic Plan Workshop for 6:00 pm before the regular council meeting on April 23, 2015 and to set a Capital Improvements Plan Workshop for 6:00 before the regular council meeting on May 28, 2015. Councilwoman Cuchens seconded the motion. All ayes; motion carried.

G. City Expenditure Data

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The Council reviewed the expenditure data (*attached*).

H. Pay All Bills in Order

Council Action: Councilwoman McLean motioned to pay the bills. Councilwoman Laird seconded the motion. All ayes; motion carried.

IX. Public Comment

Mayor Barley reminded everyone that the groundbreaking for Publix would take place the following day.

X. Adjournment

Mayor Barley called for a motion to adjourn. Councilwoman Mclean motioned to adjourn. The meeting adjourned at 8:12 pm.

FREEPORT CITY COUNCIL

Mayor

Council President

ATTEST:

City Clerk