



CITY COUNCIL:

Amanda Green/Seat 1
Elizabeth Brannon/Seat 2
Eddie Farris/Seat 3
Mark Martin/Seat 4
Elizabeth Haffner/At Large

MAYOR:

Russ Barley
P.O. Box 339/112 State Highway 20 West
Freeport, Florida 32439
Phone (850) 835-2822 / Fax: (850) 835-3137
www.freeportflorida.gov

**City of Freeport
REGULAR COUNCIL MEETING AGENDA
City Hall Council Chambers
June 25, 2020 at 6:30 PM**

1. Meeting Called to Order
2. Invocation and Pledge of Allegiance
3. State of the City Address by Mayor Russ Barley
4. Recognition of Guests
5. Mark Staton-Water Bill Issue(Tab 1)
6. Consent Agenda
 - a. Bills(Tab 2)
 - b. Revenue/Expenditures Report through May(Tab 3)
 - c. Minutes from May 28, 2020 Regular Council Meeting(Tab 4)
 - d. Minutes from June 9, 2020 Regular Council Meeting(Tab 5)
7. Public Comment on Consent Agenda
8. Approval of Consent Agenda
9. Consideration of Additions/Deletions to the Agenda
10. Approval of Agenda with Additions/Deletions
11. Staff Reports
 - a. Water
 - b. Sewer
 - c. Parks/Projects
 - i. Updates
 - d. City Clerk
 - e. Finance
 - i. Budget Amendment(Tab 6)
 - ii. Wastewater Treatment Plant Reconstruction/Expansion Project(Tab 7)



- f. Billing
 - i. Past due customer letter update from June 9 meeting
 - ii. Bad Debt Write-offs(Tab 8)
 - iii. Meter Upgrade Request Form(Tab 9)
 - g. Planning
 - i. LSA-Bluffs at Lafayette Creek(Tab 10)
 - ii. RZ-Bluffs at Lafayette Creek(Tab 11)
 - iii. Church in Industrial(Tab 12)
 - iv. COVID-19 Certification Form for Special Events, etc. (Tab 13)
 - v. Request to hold Citizen Board Meetings at City Hall with social distancing
 - h. Legal
 - i. Engineering
 - i. Updates
12. Old Business
- a. City Manager
 - b. City Clerk
 - c. Employee Education Contracts
 - d. Pending List(Tab 14)
13. New Business
- a. Mayor Russ Barley
 - i. City Digital Sign at Highway 20
 - b. Councilwoman Brannon
 - i. Planning Board Appointment
 - c. Councilman Farris
 - d. Councilwoman Green
 - i. Set Workshop to discuss Blight within City
 - ii. Surplus Out-dated I-Pads
 - e. Councilwoman Haffner
 - f. Councilman Martin
14. Public Comment
15. Adjournment



The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 pm on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



CITY OF FREEPORT

DRAFT BRIEF/EXAMPLE:

Date: (date)
To: Mayor Barley
Freeport City Council
From: (name/title/organization)
Re: (request for _____)

Greeting:

"OBJECTIVE"

- What are you trying to achieve?

"BACKGROUND"

- What happened to make action necessary? *unnoticeable water leak*
- Who was involved? *Richard Pinkham*
- Where is the property? *619 Countyline Rd*
- What agencies have been involved previously? *water dept.*

"JUSTIFICATION" (choose one or more to discuss)

- Hardship Relief?
 - What is the public benefit?
 - Effects on economic development?
 - Improvements to health and safety?
 - Effects on local schools/education?
 - Meeting community needs?
 - Compliance with City Codes/Ordinances/Florida Statutes?

"ACTION REQUESTED"

Account/Location Inquiry



Account Number/Payid:

Location Code: 619 County Line Rd

Submit

Customers:

Account:

Account Information

Third Party Contacts

Account Miscellaneous Questions

Customer Notes

Location Information And Financial Status

Accounts Receivable

Unprocessed Adjustments And Receipts

Deposits

Tap & Development Fees

Location Miscellaneous Questions

Customer/Location Notes

Location Notes

Previous & Future Customers

Location Work Orders

Services & 5 Year Comparative Consumption

Metered Service High/Low

Service History

Billing History

From Date: 06 / 16 / 2019 To Date: 07 / 17 / 2020 Records Per Page: 20

Trans Type	Trans Date	Bill From Date	Bill To Date	Due Date	Creation Date	Amount	Tax	Penalty	Penalty Forgiven	Total	Account Balance	Details
Cycle Bill	01.22.2020	01.01.2020	01.31.2020	02.15.2020	01.22.2020	20.99	0.00	0.00	0.00	20.99	2,019.64	RUN Information
Payment	01.13.2020				01.13.2020	325.00	0.00	0.00	0.00	0.00	1,998.65	Payment
Cycle Bill	12.19.2019	12.01.2019	12.31.2019	01.15.2020	12.19.2019	24.70	0.00	0.00	0.00	24.70	2,323.65	RUN Information
Payment	12.11.2019				12.11.2019	324.00	0.00	0.00	0.00	0.00	2,298.95	Payment
Cycle Bill	11.26.2019	11.01.2019	11.30.2019	12.15.2019	11.26.2019	23.13	0.00	0.00	0.00	23.13	2,622.95	RUN Information
Payment	11.12.2019				11.12.2019	325.00	0.00	0.00	0.00	0.00	2,599.82	Payment
Cycle Bill	10.23.2019	10.01.2019	10.31.2019	11.15.2019	10.23.2019	21.92	0.00	0.00	0.00	21.92	2,924.82	RUN Information
Penalty	10.15.2019				10.16.2019	0.00	0.00	10.00	0.00	10.00	2,902.90	
Payment	10.07.2019				10.07.2019	340.00	0.00	0.00	0.00	0.00	2,892.90	Payment
Cycle Bill	09.18.2019	09.01.2019	09.30.2019	10.15.2019	09.18.2019	39.46	0.00	0.00	0.00	39.46	3,232.90	RUN Information
Penalty	09.17.2019				09.17.2019	0.00	0.00	10.00	0.00	10.00	3,193.44	
Payment	08.29.2019				08.29.2019	300.00	0.00	0.00	0.00	0.00	3,183.44	
Cycle Bill	08.19.2019	08.01.2019	08.31.2019	09.15.2019	08.19.2019	1,523.30	0.00	0.00	0.00	1,523.30	3,183.44	RUN Information
Penalty	08.15.2019				08.16.2019	0.00	0.00	10.00	0.00	10.00	1,960.14	
Payment	08.12.2019				08.12.2019	85.22	0.00	0.00	0.00	0.00	1,960.14	Payment
Adjustment	06.20.2019			07.15.2019	07.20.2019	10.00	0.00	0.00	0.00	10.00	2,035.36	RUN Information
Cycle Bill	07.19.2019	07.01.2019	07.31.2019	08.15.2019	07.19.2019	2,035.67	0.00	0.00	0.00	2,035.67	2,045.96	RUN Information
Payment	07.15.2019				07.16.2019	35.00	0.00	0.00	0.00	0.00	9.69	Payment
Penalty	07.15.2019				07.16.2019	0.00	0.00	10.00	0.00	10.00	44.69	
Cycle Bill	06.20.2019	06.01.2019	06.30.2019	07.15.2019	06.20.2019	42.23	0.00	0.00	0.00	42.23	34.69	RUN Information



619 County Line Road

- July 19, 2019 – customer (renter) had high bill, came into office with note stating he had a leak and repaired it himself.
- August 1, 2019 - Water department went to check meter for spin, there was still a spin on the meter, indicating leak was still there.
- Attempted to contact customer, but phone number was not working, sent customer letter, which was returned undeliverable.
- August 19, 2019 – Did reading verification for bills, work order stated still had leak. Larry went to property to check meter, spoke to customer's wife to let them know there was still a leak, and asked her to update contact info with billing. Customer had repaired large leak, but small leak still evident.
- August 29, 2019 - Customer info was still not updated, was disconnected for non-payment. Customer came into office, updated information and was put on a payment plan. He was advised if leak was repaired, a leak adjustment could be done and to contact billing when it was complete.
- September 12, 2019 – Customer called billing stating leak was repaired. Tech went to location, leak is still evident. Showed customer who stated he would call a plumber and let us know when it was repaired. Billing received no further calls after that.
- June 10 – Property owner contacted billing about lead adjustment – sent tech out to verify leak fixed. No spin on meter, leak was repaired.
- Advised owner that he would have to request council approval for a leak adjustment since this occurred last fall.

Batch: 13114 / Period: 06.04.2020 /Sorted By: Input Order

Vendor	Name	Invoice	Description	PO#			
2121	SHERWIN WILLIAMS	3153-7	PAINT FOR ADMIN	0			
	Inv Date: 05.15.2020	Inv Amt: 100.58	Payment: 0	Name:			
	Due Date: 06.14.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.15.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAINT FOR ADMINISTRATION	0.00	0.00	100.58		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	100.58			
1920	EMPLOYMENT SCREENING SERVICES	43807141361	BACKGROUND SCREENS - POOL	0			
	Inv Date: 05.22.2020	Inv Amt: 204.00	Payment: 0	Name:			
	Due Date: 06.21.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.22.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BACKGROUND SCREENING FOR POOL	0.00	0.00	204.00		001-572-42610 Employee Screen	
*** TOTAL ***			0.00	204.00			
1069	HEALTHMARK OF WALTON INC	658215.001-STRICKLAN	DRUG SCREEN MICHAEL STRICKLAND	0			
	Inv Date: 05.22.2020	Inv Amt: 38.50	Payment: 0	Name:			
	Due Date: 06.21.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.22.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRUG SCREEN FOR MICHAEL STRICK	0.00	0.00	38.50		001-572-42610 Employee Screen	
*** TOTAL ***			0.00	38.50			
1069	HEALTHMARK OF WALTON INC	658111.001	DRUG SCREEN ABBEGAIL MARTIN	0			
	Inv Date: 05.21.2020	Inv Amt: 38.50	Payment: 0	Name:			
	Due Date: 06.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.21.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRUG SCREEN FOR ABBIEGAIL MART	0.00	0.00	38.50		001-572-42610 Employee Screen	
*** TOTAL ***			0.00	38.50			
1069	HEALTHMARK OF WALTON INC	657966.001	DRUG SCREEN ANNA CHAVEZ	0			
	Inv Date: 05.19.2020	Inv Amt: 38.50	Payment: 0	Name:			
	Due Date: 06.18.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.19.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRUG SCREEN FOR ANNA CHAVEZ -	0.00	0.00	38.50		001-572-42610 Employee Screen	
*** TOTAL ***			0.00	38.50			
1069	HEALTHMARK OF WALTON INC	658130.001	DRUG SCREEN PEYTON ANDREWS	0			
	Inv Date: 05.21.2020	Inv Amt: 38.50	Payment: 0	Name:			
	Due Date: 06.20.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.21.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRUG SCREEN FOR PEYTON ANDREWS	0.00	0.00	38.50		001-572-42610 Employee Screen	
*** TOTAL ***			0.00	38.50			
1854	GREENSOUTH SOLUTIONS LLC	2127	REMOVAL OF BIOSOLIDS MAY 2020	0			
	Inv Date: 05.31.2020	Inv Amt: 500.00	Payment: 0	Name:			
	Due Date: 06.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			

Batch: 13114 / Period: 06.04.2020 /Sorted By: Input Order

Vendor	Name						
	Disc Date: 05.31.2020		Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REMOVAL OF BIOSOLIDS MAY 2020	0.00	0.00	500.00		420-535-43130 Outside Labor &	
*** TOTAL ***			0.00	500.00			
796	WALTON CONSTRUCTION SERVICE Invoice: 2020/116		WATER BORE - ROBERT AVENUE		PO#: 0		
Inv Date: 05.21.2020		Inv Amt: 480.00	Payment: 0		Name:		
Due Date: 06.20.2020		Retain: 0.00	Amt Paid: 0.00		Addr:		
Disc Date: 05.21.2020		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER BORE - 40 FT OF 2" ROBER	0.00	0.00	480.00		412-534-43130 Outside Labor &	
*** TOTAL ***			0.00	480.00			
78	AQUA PRODUCTS Invoice: 20200738		WELL ALARM REPAIR		PO#: 1574		
Inv Date: 05.18.2020		Inv Amt: 71.89	Payment: 0		Name:		
Due Date: 06.17.2020		Retain: 0.00	Amt Paid: 0.00		Addr:		
Disc Date: 05.18.2020		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WELL ALARM REPAIR PER LARRY	1.00	64.95	71.89		410-533-44620 System Maint &	
*** TOTAL ***			64.95	71.89			
78	AQUA PRODUCTS Invoice: 20200775		CHEMICALS FOR SEWER		PO#: 1591		
Inv Date: 05.28.2020		Inv Amt: 1,920.78	Payment: 0		Name:		
Due Date: 06.27.2020		Retain: 0.00	Amt Paid: 0.00		Addr:		
Disc Date: 05.28.2020		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CHEMICALS FOR SEWER PER ROBERT	1.00	1,563.00	1,920.78		420-535-45200 Operating Suppl	
*** TOTAL ***			1,563.00	1,920.78			
82	B & M TIRE CENTER Invoice: 40164		NEW TIRE - SEWER		PO#: 0		
Inv Date: 05.19.2020		Inv Amt: 96.08	Payment: 0		Name:		
Due Date: 06.18.2020		Retain: 0.00	Amt Paid: 0.00		Addr:		
Disc Date: 05.19.2020		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NEW TIRE	0.00	0.00	96.08		420-535-44610 Vehicle & Equip	
*** TOTAL ***			0.00	96.08			
82	B & M TIRE CENTER Invoice: 40168		TIRE REPAIR		PO#: 0		
Inv Date: 05.19.2020		Inv Amt: 36.00	Payment: 0		Name:		
Due Date: 06.18.2020		Retain: 0.00	Amt Paid: 0.00		Addr:		
Disc Date: 05.19.2020		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TWO TIRES REPAIRED	0.00	0.00	36.00		420-535-44610 Vehicle & Equip	
*** TOTAL ***			0.00	36.00			
82	B & M TIRE CENTER Invoice: 40197		NEW TIRE & WHEEL		PO#: 0		
Inv Date: 05.20.2020		Inv Amt: 219.12	Payment: 0		Name:		
Due Date: 06.19.2020		Retain: 0.00	Amt Paid: 0.00		Addr:		
Disc Date: 05.20.2020		Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NEW TIRE & WHEEL	0.00	0.00	219.12		420-535-44610 Vehicle & Equip	

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Vendor	Name						
*** TOTAL ***			0.00		219.12		
2210	JARED LENOIR	Invoice: ADMIN..PAINT		PAINTING - ADMIN		PO#: 0	
	Inv Date: 06.01.2020	Inv Amt: 600.00	Payment: 0	Name:			
	Due Date: 07.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.01.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAINTING - ADMINISTRATION	0.00	0.00	600.00		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	600.00			
2210	JARED LENOIR	Invoice: PAINT-CONCESSIONS.3		PAINTING-CONCESSION STANDS		PO#: 0	
	Inv Date: 06.01.2020	Inv Amt: 180.00	Payment: 0	Name:			
	Due Date: 07.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.01.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAINTING - CONCESSION STANDS	0.00	0.00	180.00		001-572-46200 Building Improv	
*** TOTAL ***			0.00	180.00			
2043	A TO Z AFFILIATED COMPANIES	Invoice: 380433		REKEYING PLANNING OFFICE		PO#: 0	
	Inv Date: 06.02.2020	Inv Amt: 211.25	Payment: 0	Name:			
	Due Date: 07.02.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.02.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REKEYING PLANNING OFFICE	0.00	0.00	211.25		001-515-44600 Planning - Bldg	
*** TOTAL ***			0.00	211.25			
2043	A TO Z AFFILIATED COMPANIES	Invoice: 380331		PROGRAMMING REMOTES		PO#: 0	
	Inv Date: 06.01.2020	Inv Amt: 160.00	Payment: 0	Name:			
	Due Date: 07.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.01.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PROGRAMMING REMOTES FOR TRILOG	0.00	0.00	160.00		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	160.00			
1955	FUTURE LABS, INC.	Invoice: 20-63DW-MAY		DRINKING WATER ANALYSIS MAY 20		PO#: 0	
	Inv Date: 05.27.2020	Inv Amt: 420.00	Payment: 0	Name:			
	Due Date: 06.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.27.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRINKING WATER ANALYSIS MAY 20	0.00	0.00	340.00		410-533-43135 Outside Lab Ser	
2	DRINKING WATER ANALYSIS MAY 20	0.00	0.00	80.00		412-534-43135 Outside Lab Ser	
*** TOTAL ***			0.00	420.00			
1812	FERGUSON WATERWORKS	Invoice: 1343954-WATER		BLANKET PO FOR WATER		PO#: 1388	
	Inv Date: 05.11.2020	Inv Amt: 132.00	Payment: 0	Name:			
	Due Date: 06.10.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.11.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR WATER PER LARRY	0.00	132.00	132.00		410-533-45200 Operating Suppl	
*** TOTAL ***			132.00	132.00			

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Vendor	Name						
1812	FERGUSON WATERWORKS	Invoice: 1345228-WATER	BLANKET PO FOR WATER	PO#: 1388			
	Inv Date: 05.20.2020	Inv Amt: 26.83	Payment: 0	Name:			
	Due Date: 06.19.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.20.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR WATER PER LARRY	0.00	26.83	26.83		410-533-45200 Operating Suppl	
*** TOTAL ***			26.83	26.83			
1812	FERGUSON WATERWORKS	Invoice: 1342913-SEWER	BLANKET PO FOR SEWER	PO#: 1262			
	Inv Date: 05.05.2020	Inv Amt: 393.45	Payment: 0	Name:			
	Due Date: 06.04.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.05.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER BH	0.00	393.45	393.45		420-535-44620 System Maint &	
*** TOTAL ***			393.45	393.45			
748	POWERPLAN	Invoice: 1269342	SUPPLIES FOR WATER	PO#: 1557			
	Inv Date: 04.27.2020	Inv Amt: 169.95	Payment: 0	Name:			
	Due Date: 05.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.27.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES PER LARRY	1.00	169.95	169.95		410-533-44620 System Maint &	
*** TOTAL ***			169.95	169.95			
748	POWERPLAN	Invoice: 1271061	BLANKET FOR SEWER	PO#: 1259			
	Inv Date: 04.29.2020	Inv Amt: 21.95	Payment: 0	Name:			
	Due Date: 05.29.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 04.29.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO PER BH	0.00	21.95	21.95		420-535-44610 Vehicle & Equip	
*** TOTAL ***			21.95	21.95			
740	POWERPLAN	Invoice: 1273389	PARTS FOR SEWER	PO#: 1554			
	Inv Date: 05.05.2020	Inv Amt: 323.86	Payment: 0	Name:			
	Due Date: 06.04.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.05.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PURCHASE FOR SEWER PER ROBERT	1.00	323.86	323.86		420-535-44610 Vehicle & Equip	
*** TOTAL ***			323.86	323.86			
748	POWERPLAN	Invoice: 1274710	EQUIPMENT REPAIR - SEWER	PO#: 1564			
	Inv Date: 05.08.2020	Inv Amt: 1,195.29	Payment: 0	Name:			
	Due Date: 06.07.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.08.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	EQUIPMENT REPAIR FOR SEWER PER	1.00	1,195.29	1,195.29		420-535-44610 Vehicle & Equip	
*** TOTAL ***			1,195.29	1,195.29			
30	UTILITY SUPPLY OF AMERICA	Invoice: 241057	SUPPLIES FOR SEWER	PO#: 1584			
	Inv Date: 05.19.2020	Inv Amt: 251.27	Payment: 0	Name:			

CITY OF FREEPORT
Print Invoice Edit Report for Batch: 13114

Batch: 13114 / Period: 06.04.2020 /Sorted By: Input Order

Vendor	Name
	Due Date: 06.18.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
	Disc Date: 05.19.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR SEWER PER ROBERT	1.00	262.77	251.27		420-535-44620 System Maint &	
*** TOTAL ***			262.77	251.27			

1712 BARBARA MOORE Invoice: MILBAGE.MAY2020 BANK / MAIL RUNS MAY 2020 PO#: 0
 Inv Date: 05.29.2020 Inv Amt: 62.30 Payment: 0 Name:
 Due Date: 06.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.29.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BANK / MAIL RUNS MAY 2020	0.00	0.00	62.30		001-510-44000 Travel Expense-	
*** TOTAL ***			0.00	62.30			

1762 HAWKINS INC Invoice: 4724303 SUPPLIES FOR SEWER PO#: 1590
 Inv Date: 05.29.2020 Inv Amt: 2,487.45 Payment: 0 Name:
 Due Date: 06.28.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.29.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	1.00	2,487.45	2,487.45		420-535-45200 Operating Suppl	
*** TOTAL ***			2,487.45	2,487.45			

281 WALTON COUNTY BOARD OF Invoice: QTR.DISC.05062020 QUARTERLY DISCRETIONARY TAX PO#: 0
 Inv Date: 05.06.2020 Inv Amt: 20,788.97 Payment: 0 Name:
 Due Date: 06.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.06.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	QUARTERLY DISCRETIONARY TAX 5/	0.00	0.00	20,788.97		001-581-49000 Transfer Discre	
*** TOTAL ***			0.00	20,788.97			

281 WALTON COUNTY BOARD OF Invoice: 0420.DISC APRIL 2020 DISCRETIONARY TAX PO#: 0
 Inv Date: 05.28.2020 Inv Amt: 76,197.43 Payment: 0 Name:
 Due Date: 06.27.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.28.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	APRIL 2020 DISCRETIONARY TAX	0.00	0.00	76,197.43		001-581-49000 Transfer Discre	
*** TOTAL ***			0.00	76,197.43			

1202 QUILL Invoice: 7253331 SUPPLIES FOR PLANNING & ADMIN PO#: 1594
 Inv Date: 05.27.2020 Inv Amt: 207.01 Payment: 0 Name:
 Due Date: 06.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR PLANNING PER MARG	1.00	155.54	155.54		001-515-45100 PLANNING - OFFI	
2	SUPPLIES FOR ADMIN	1.00	51.47	51.47		001-510-45100 Office Supplies	
*** TOTAL ***			207.01	207.01			

1202 QUILL Invoice: 7171108 SUPPLIES FOR VARIOUS DEPTS PO#: 1592
 Inv Date: 05.22.2020 Inv Amt: 269.99 Payment: 0 Name:
 Due Date: 06.21.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.22.2020 Discount: 0.00 Pd Date:

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Vendor	Name	Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
		3	SHREDDER FOR BILLING PER DEBBI	1.00	269.99	269.99		001-519-45100 BILLING - OFFIC	

*** TOTAL ***

269.99 269.99

1202 QUILL Invoice: 7171481 SUPPLIES FOR VARIOUS DEPTS PO#: 1592
 Inv Date: 05.22.2020 Inv Amt: 121.17 Payment: 0 Name:
 Due Date: 06.21.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.22.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR CITY HALL	1.00	57.79	57.79		001-510-45100 Office Supplies	
2	ELECTRIC STAPLER FOR JOYCE	1.00	24.29	24.29		001-513-45100 FINANCE - OFFIC	
4	PAPER TOWELS FOR JURGEN	1.00	39.09	39.09		410-533-45200 Operating Suppl	

*** TOTAL ***

121.17 121.17

19 The Water Spigot, Inc. Invoice: 20-1780 WASTEWATER SAMPLING APR 2020 PO#: 0
 Inv Date: 05.26.2020 Inv Amt: 575.00 Payment: 0 Name:
 Due Date: 06.25.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.26.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WASTEWATER SAMPLING APR 2020	0.00	0.00	575.00		420-535-43135 Outside Lab Ser	

*** TOTAL ***

0.00 575.00

1071 OKALOOSA GAS DISTRICT Invoice: 265573-109658-MAY20 NATURAL GAS - CITY HALL PO#: 0
 Inv Date: 05.28.2020 Inv Amt: 20.38 Payment: 0 Name:
 Due Date: 06.27.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.28.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NATURAL GAS - CITY HALL	0.00	0.00	20.38		001-510-44300 Utilities	

*** TOTAL ***

0.00 20.38

1071 OKALOOSA GAS DISTRICT Invoice: 275513-110718-MAY20 NATURAL GAS - SPORTS COMPLEX PO#: 0
 Inv Date: 05.28.2020 Inv Amt: 47.10 Payment: 0 Name:
 Due Date: 06.27.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.28.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NATURAL GAS - SPORTS COMPLEX	0.00	0.00	47.10		001-572-44300 Utilities	

*** TOTAL ***

0.00 47.10

1650 NWFL C STORES INC IV Invoice: 05.31.20 DIESEL / NON-ETHANOL FUEL PO#: 0
 Inv Date: 05.31.2020 Inv Amt: 449.12 Payment: 0 Name:
 Due Date: 06.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	INVS 17334 & 17800	0.00	0.00	121.51		001-510-45210 Gas & Oil	
2	INVS 15878 & 17789	0.00	0.00	87.64		001-572-45210 Gas & Oil	
3	INVS 15878 & 17789	0.00	0.00	87.64		001-541-45210 Gas & Oil	
4	INVS 17379 & 17791	0.00	0.00	152.33		410-533-45210 Gas & Oil	

*** TOTAL ***

0.00 449.12

2078 DATAPROSE, LLC Invoice: DP2001654 UTILITY BILL MAILING MAY 2020 PO#: 0
 Inv Date: 05.31.2020 Inv Amt: 2,547.73 Payment: 0 Name:

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Vendor	Name						FA
		Due Date: 06.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:		
		Disc Date: 05.31.2020	Discount: 0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	UTILITY BILL MAILING MAY 2020	0.00	0.00	2,547.73		001-519-44200 BILLING - POSTA	
*** TOTAL ***			0.00	2,547.73			
1442	WASTE MANAGEMENT OF NW FLORIDA Invoice: 9-17505-13003-MAY20	GARBAGE SERVICE - WWTP		PO#: 0			
	Inv Date: 05.27.2020	Inv Amt: 84.38	Payment: 0	Name:			
	Due Date: 06.26.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.27.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GARBAGE SERVICE - WWTP	0.00	0.00	84.38		420-535-44350 Garbage	
*** TOTAL ***			0.00	84.38			
2121	SHERWIN WILLIAMS Invoice: 3679-1	PAINT FOR CITY MANAGERS OFFICE		PO#: 1601			
	Inv Date: 06.01.2020	Inv Amt: 51.34	Payment: 0	Name:			
	Due Date: 07.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.01.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAINT FOR CITY MANAGERS OFFICE	1.00	51.34	51.34		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			51.34	51.34			
593	CRC DATA TECHNOLOGIES Invoice: 113274	COMPLETE CARE AGREEMENT 6/20		PO#: 0			
	Inv Date: 06.01.2020	Inv Amt: 2,970.00	Payment: 0	Name:			
	Due Date: 07.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.01.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COMPLETE CARE AGREEMENT JUNE 2	0.00	0.00	2,970.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	2,970.00			
2174	LIBERTY PARTNERS OF TALLAHASSE Invoice: FRE202006	MONTHLY FLA CONSULTING SERVICE		PO#: 0			
	Inv Date: 05.28.2020	Inv Amt: 5,000.00	Payment: 0	Name:			
	Due Date: 06.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.28.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY FLORIDA CONSULTING SER	0.00	0.00	5,000.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	5,000.00			
1833	JULIE L. MCDERMON Invoice: 5.28.20.SECURITY	SECURITY CITY COUNCIL 5/28/20		PO#: 0			
	Inv Date: 05.28.2020	Inv Amt: 120.00	Payment: 0	Name:			
	Due Date: 06.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.28.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SECURITY FOR CITY COUNCIL MEET	0.00	0.00	120.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	120.00			
1791	ROBERT HOKE Invoice: 5.28.20.SECURITY	SECURITY CITY COUNCIL 5/28/20		PO#: 0			
	Inv Date: 05.28.2020	Inv Amt: 120.00	Payment: 0	Name:			
	Due Date: 06.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.28.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1							

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Vendor	Name					
1	SECURITY FOR CITY COUNCIL MEET	0.00	0.00	120.00	001-510-43130	Outside Labor &
*** TOTAL ***			0.00	120.00		

805 COX COMMUNICATIONS Invoice: 05.21.2020 PHONE / INTERNET 5/20-6/19/20 PO#: 0
 Inv Date: 05.21.2020 Inv Amt: 309.82 Payment: 0 Name:
 Due Date: 06.20.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.21.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	TELEPHONE / INTERNET 5/20-6/1	0.00	0.00	178.91		001-510-44100 Telephone Expen	
2	TELEPHONE / INTERNET 5/20-6/1	0.00	0.00	79.99		410-533-44100 Telephone Expen	
3	TELEPHONE / INTERNET 5/20-6/1	0.00	0.00	50.92		001-515-44100 Planning - Tele	
*** TOTAL ***			0.00	309.82			

108 DEFUNIAK HERALD BREEZE Invoice: 00029197 LEGAL ADVERTISING MAY 2020 PO#: 0
 Inv Date: 05.31.2020 Inv Amt: 519.75 Payment: 0 Name:
 Due Date: 06.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LEGAL ADVERTISING MAY 2020	0.00	0.00	346.50		001-510-44960 Legal Advertisi	
2	LEGAL ADVERTISING MAY 2020	0.00	0.00	173.25		001-515-44960 PLANNING - ADVE	
*** TOTAL ***			0.00	519.75			

1657 EXXON Invoice: 65619429 FUEL PURCHASES MAY 2020 PO#: 0
 Inv Date: 05.31.2020 Inv Amt: 3,464.27 Payment: 0 Name:
 Due Date: 06.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - FUEL PURCHASES MAY 202	0.00	0.00	103.60		001-572-45210 Gas & Oil	
2	WATER - FUEL PURCHASES MAY 202	0.00	0.00	970.95		410-533-45210 Gas & Oil	
3	NORTH BAY - FUEL PURCHASES MAY	0.00	0.00	148.80		412-534-45210 Gas & Oil	
4	SEWER - FUEL PURCHASES MAY 202	0.00	0.00	2,240.92		420-535-45210 Gas & Oil	
*** TOTAL ***			0.00	3,464.27			

128 FRANK'S CASH & CARRY Invoice: ADMIN-1.MAY2020 ADMIN-GENERAL MAY 2020 PO#: 0
 Inv Date: 06.04.2020 Inv Amt: 20.52 Payment: 0 Name:
 Due Date: 07.04.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.04.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN-GENERAL MAY 2020	0.00	0.00	20.52		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	20.52			

128 FRANK'S CASH & CARRY Invoice: ADMIN-SPRINKLERS ADMIN - SPRINKLER REPAIR PO#: 0
 Inv Date: 05.25.2020 Inv Amt: 429.14 Payment: 0 Name:
 Due Date: 06.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - SPRINKLER REPAIR	0.00	0.00	429.14		001-510-44690 Grounds Mainten	
*** TOTAL ***			0.00	429.14			

128 FRANK'S CASH & CARRY Invoice: WATER-MAY2020 BLANKET PO FOR WATER PO#: 1492
 Inv Date: 05.25.2020 Inv Amt: 13.06 Payment: 0 Name:

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Vendor	Name
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Due Date: 06.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR WATER PER LARRY	0.00	13.06	13.06		410-533-45200 Operating Suppl	
*** TOTAL ***			13.06	13.06			

128 FRANK'S CASH & CARRY Invoice: SEWER-MAY2020 BLANKET PO FOR SEWER PO#: 1256
Inv Date: 05.25.2020 Inv Amt: 221.43 Payment: 0 Name:
Due Date: 06.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER BH	0.00	221.43	221.43		420-535-45200 Operating Suppl	
*** TOTAL ***			221.43	221.43			

128 FRANK'S CASH & CARRY Invoice: PARKS-ADMIN.MAY2020 PARKS PURCHASES FOR ADMIN PO#: 0
Inv Date: 05.25.2020 Inv Amt: 13.85 Payment: 0 Name:
Due Date: 06.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS PURCHASES FOR GENERAL AD	0.00	0.00	13.85		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			0.00	13.85			

128 FRANK'S CASH & CARRY Invoice: PARKS-SPRINKERS.0520 PARKS PURCHASE OF PART-SPRINKL PO#: 0
Inv Date: 05.25.2020 Inv Amt: 7.14 Payment: 0 Name:
Due Date: 06.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS PURCHASE OF PART-SPRINKL	0.00	0.00	7.14		001-510-44690 Grounds Mainten	
*** TOTAL ***			0.00	7.14			

128 FRANK'S CASH & CARRY Invoice: PARKS-GENERAL.MAY20 GENERAL SUPPLIES FOR PARKS PO#: 0
Inv Date: 05.25.2020 Inv Amt: 767.47 Payment: 0 Name:
Due Date: 06.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GENERAL SUPPLIES FOR PARKS	0.00	0.00	767.47		001-572-45200 Operating Suppl	
*** TOTAL ***			0.00	767.47			

128 FRANK'S CASH & CARRY Invoice: PARKS-MARSE-MAY20 PARKS - MARSE LANDING PO#: 0
Inv Date: 05.25.2020 Inv Amt: 1,393.92 Payment: 0 Name:
Due Date: 06.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS - MARSE LANDING	0.00	0.00	1,393.92		001-572-44650 R&M - MARSE LAN	
*** TOTAL ***			0.00	1,393.92			

*** GRAND TOTALS *** 7,525.50 127,148.04 0.00 DISCOUNTS

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Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	0.00	113,876.17-	0.00	
001-24100	Encumbrance Reserve	610.42	0.00	0.00	
001-24300	Encumbrances	0.00	610.42-	0.00	
001-510-43130	Outside Labor & Services	8,210.00	0.00	0.00	
001-510-44000	Travel Expense-Employees	62.30	0.00	0.00	
001-510-44100	Telephone Expense	178.91	0.00	0.00	
001-510-44300	Utilities	20.38	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	946.29	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	0.00	0.00	51.34	ENC LIQ
001-510-44690	Grounds Maintenance	436.28	0.00	0.00	
001-510-44960	Legal Advertising	346.50	0.00	0.00	
001-510-45100	Office Supplies	109.26	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	109.26	ENC LIQ
001-510-45210	Gas & Oil	121.51	0.00	0.00	
001-513-45100	FINANCE - OFFICE SUPPLIES	24.29	0.00	0.00	
001-513-45100	FINANCE - OFFICE SUPPLIES	0.00	0.00	24.29	ENC LIQ
001-515-44100	Planning - Telephone	50.92	0.00	0.00	
001-515-44600	Planning - Bldg Maint. & Furni	211.25	0.00	0.00	
001-515-44960	PLANNING - ADVERTISING	173.25	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	155.54	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	0.00	0.00	155.54	ENC LIQ
001-519-44200	BILLING - POSTAGE	2,547.73	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	269.99	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	0.00	0.00	269.99	ENC LIQ
001-541-45210	Gas & Oil	87.64	0.00	0.00	
001-572-42610	Employee Screening expense	358.00	0.00	0.00	
001-572-44300	Utilities	47.10	0.00	0.00	
001-572-44650	R&M - MARSE LANDING	1,393.92	0.00	0.00	
001-572-45200	Operating Supplies & Mat	767.47	0.00	0.00	
001-572-45210	Gas & Oil	191.24	0.00	0.00	
001-572-46200	Building Improvements	180.00	0.00	0.00	
001-581-49000	Transfer Discretionary Tax	96,986.40	0.00	0.00	
FUND TOTALS		114,486.59	114,486.59-	610.42	

410-20200	Accounts Payable	0.00	1,996.09-	0.00	
410-24100	Encumbrance Reserve	445.88	0.00	0.00	
410-24300	Encumbrances	0.00	445.88-	0.00	
410-533-43135	Outside Lab Services	340.00	0.00	0.00	
410-533-44100	Telephone Expense	79.99	0.00	0.00	
410-533-44620	System Maint & Repairs	241.84	0.00	0.00	
410-533-44620	System Maint & Repairs	0.00	0.00	234.90	ENC LIQ
410-533-45200	Operating Supplies & Mat	210.98	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	210.98	ENC LIQ
410-533-45210	Gas & Oil	1,123.28	0.00	0.00	
FUND TOTALS		2,441.97	2,441.97-	445.88	

412-20200	Accounts Payable	0.00	708.80-	0.00	
412-534-43130	Outside Labor & Services	480.00	0.00	0.00	
412-534-43135	Outside Lab Services	80.00	0.00	0.00	
412-534-45210	Gas & Oil	148.80	0.00	0.00	
FUND TOTALS		708.80	708.80-	0.00	

420-20200	Accounts Payable	0.00	10,566.98-	0.00	
420-24100	Encumbrance Reserve	6,469.20	0.00	0.00	

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Account Number	Description	Debits	Credits	Other	
420-24300	Encumbrances	0.00	6,469.20-	0.00	
420-535-43130	Outside Labor & Services	500.00	0.00	0.00	
420-535-43135	Outside Lab Services	575.00	0.00	0.00	
420-535-44350	Garbage	84.38	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	1,892.30	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	0.00	0.00	1,541.10	ENC LIQ
420-535-44620	System Maint & Repairs	644.72	0.00	0.00	
420-535-44620	System Maint & Repairs	0.00	0.00	656.22	ENC LIQ
420-535-45200	Operating Supplies & Mat	4,629.66	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	4,271.88	ENC LIQ
420-535-45210	Gas & Oil	2,240.92	0.00	0.00	
FUND TOTALS		17,036.18	17,036.18-	6,469.20	
901-280-57200	Provided for Culture & Recreat	0.00	180.00-	0.00	
901-572-16290	Parks - Bldgs	180.00	0.00	0.00	
FUND TOTALS		180.00	180.00-	0.00	
GRAND TOTALS		134,853.54	134,853.54-	7,525.50	

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Vendor	Name	Invoice	Description	PO#			
129	FREEPORT AUTO PARTS	37559	BLANKET PO FOR WATER	1542			
	Inv Date: 05.18.2020	Inv Amt: 140.46	Payment: 0	Name:			
	Due Date: 06.17.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.18.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR WATER PER LARRY	1.00	140.46	140.46		410-533-44610 Vehicle & Equip	
*** TOTAL ***			140.46	140.46			
129	FREEPORT AUTO PARTS	37335-37579-38012	BLANKET PO FOR SEWER	1257			
	Inv Date: 05.28.2020	Inv Amt: 141.34	Payment: 0	Name:			
	Due Date: 06.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.28.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BLANKET PO FOR SEWER PER BH	0.00	66.72	141.34		420-535-44610 Vehicle & Equip	
*** TOTAL ***			66.72	141.34			
129	FREEPORT AUTO PARTS	37980	ONE BELT FOR TRUCK	1598			
	Inv Date: 05.28.2020	Inv Amt: 32.76	Payment: 0	Name:			
	Due Date: 06.27.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.28.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BELT FOR TRUCK	1.00	32.76	32.76		001-572-44690 Grounds Mainten	
*** TOTAL ***			32.76	32.76			
129	FREEPORT AUTO PARTS	37900	PARTS FOR PARKS	1593			
	Inv Date: 05.26.2020	Inv Amt: 39.68	Payment: 0	Name:			
	Due Date: 06.25.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.26.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS PARTS PER TRAVIS	1.00	39.68	39.68		001-572-44610 Vehicle & Equip	
*** TOTAL ***			39.68	39.68			
1868	CREST WHOLESALE SUPPLY	203783	PARTS FOR PARKS	1605			
	Inv Date: 06.09.2020	Inv Amt: 74.57	Payment: 0	Name:			
	Due Date: 07.09.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.09.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR PARKS PER TRAVIS	1.00	74.57	74.57		001-572-45200 Operating Suppl	
*** TOTAL ***			74.57	74.57			
91	CHELCO	700108807-MAY2020	ELECTRIC SERVICE MAY 2020	PO#: 0			
	Inv Date: 06.02.2020	Inv Amt: 21,593.26	Payment: 0	Name: CHELCO			
	Due Date: 07.02.2020	Retain: 0.00	Amt Paid: 0.00	Addr: PO BOX 512			
	Disc Date: 06.02.2020	Discount: 0.00	Pd Date:	: DEFUNIAK SPRINGS FL 32435-0512			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ADMIN - ELECTRIC SERVICE MAY 2	0.00	0.00	707.26		001-510-44300 Utilities	
2	PLANNING - ELECTRIC SERVICE MA	0.00	0.00	229.40		001-515-44300 Planning - Util	
3	STREETS - ELECTRIC SERVICE MAY	0.00	0.00	2,905.56		001-541-44300 Utilities	
4	PARKS & REC - ELECTRIC SERVICE	0.00	0.00	2,341.05		001-572-44300 Utilities	
5	WATER - ELECTRIC SERVICE MAY 2	0.00	0.00	5,973.24		410-533-44300 Utilities	
6	NORTH BAY - ELECTRIC SERVICE M	0.00	0.00	862.97		412-534-44300 Utilities	

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7	SEWER - ELBCTRIC SERVICE MAY 2	0.00	0.00	8,573.78	420-535-44300	Utilities

*** TOTAL *** 0.00 21,593.26

1939 FIRST FLORIDA BANK Invoice: BREWERS.04302020 PLANTS FOR FOUNTAIN PO#: 0
 Inv Date: 04.30.2020 Inv Amt: 388.13 Payment: 0 Name:
 Due Date: 05.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 04.30.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PLANTS FOR FOUNTAIN	0.00	0.00	388.13		001-541-45200 Operating Suppl	

*** TOTAL *** 0.00 388.13

1939 FIRST FLORIDA BANK Invoice: DROPBOX.05082020 MONTHLY RENEWAL PO#: 0
 Inv Date: 05.08.2020 Inv Amt: 125.00 Payment: 0 Name:
 Due Date: 06.07.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.08.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY RENEWAL	0.00	0.00	125.00		001-510-45100 Office Supplies	

*** TOTAL *** 0.00 125.00

1939 FIRST FLORIDA BANK Invoice: BARCO.PRODUCT.051220 EQUIPMENT FOR CONCESSIONS PO#: 0
 Inv Date: 05.12.2020 Inv Amt: 1,400.82 Payment: 0 Name:
 Due Date: 06.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	EQUIPMENT FOR CONCESSION STAND	0.00	0.00	1,400.82		001-572-46200 Building Improv	

*** TOTAL *** 0.00 1,400.82

1939 FIRST FLORIDA BANK Invoice: ACROBAT.PRO.052120 ACROBAT PRO FOR FINANCE PO#: 0
 Inv Date: 05.23.2020 Inv Amt: 14.99 Payment: 0 Name:
 Due Date: 06.22.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.23.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ACROBAT PRO FOR FINANCE	0.00	0.00	14.99		001-513-45100 FINANCE - OFFIC	

*** TOTAL *** 0.00 14.99

1939 FIRST FLORIDA BANK Invoice: LOGMEIN.052520 REMOTE MEETING MONTHLY SERVICE PO#: 0
 Inv Date: 05.25.2020 Inv Amt: 24.48 Payment: 0 Name:
 Due Date: 06.24.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.25.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REMOTE MEETING MONTHLY SERVICE	0.00	0.00	24.48		001-510-45410 Membership Fees	

*** TOTAL *** 0.00 24.48

1939 FIRST FLORIDA BANK Invoice: DIGIUM.05272020 MONTHLY CHG FOR TELEPHONES PO#: 0
 Inv Date: 05.27.2020 Inv Amt: 905.32 Payment: 0 Name:
 Due Date: 06.26.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 05.27.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY CHARGE FOR TELEPHONE S	0.00	0.00	905.32		001-510-44100 Telephone Expen	

*** TOTAL *** 0.00 905.32

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1939	FIRST FLORIDA BANK	Invoice:	ANNUAL.FEE.MAY2020	ANNUAL VISA CARD FEE	PO#:	0		
	Inv Date:	05.31.2020	Inv Amt:	29.95	Payment:	0	Name:	
	Due Date:	06.30.2020	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date:	05.31.2020	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	ANNUAL VISA CARD FEE	0.00	0.00	29.95		001-510-43010	Bank Charges	
*** TOTAL ***			0.00	29.95				
1939	FIRST FLORIDA BANK	Invoice:	GREENHECK.050720	FANS FOR PARKS	PO#:	1569		
	Inv Date:	05.07.2020	Inv Amt:	693.54	Payment:	0	Name:	
	Due Date:	06.06.2020	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date:	05.07.2020	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	EXHAUST FANS FOR RESTROOMS AT	1.00	693.54	693.54		001-572-44660	R&M - Sports Co	
*** TOTAL ***			693.54	693.54				
1939	FIRST FLORIDA BANK	Invoice:	GREENHECK.05132020	MISSING PARTS FOR BATHROOM FAN	PO#:	1580		
	Inv Date:	05.13.2020	Inv Amt:	94.87	Payment:	0	Name:	
	Due Date:	06.12.2020	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date:	05.13.2020	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	MISSING PARTS FOR BATHROOM FAN	1.00	94.87	94.87		001-572-44660	R&M - Sports Co	
*** TOTAL ***			94.87	94.87				
1939	FIRST FLORIDA BANK	Invoice:	AMAZON.051520	HAND SANITIZER DISPENSERS	PO#:	1581		
	Inv Date:	05.15.2020	Inv Amt:	129.95	Payment:	0	Name:	
	Due Date:	06.14.2020	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date:	05.15.2020	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	HAND SANITIZER STATIONS FOR CI	1.00	129.95	129.95		001-510-44600	Bldg Maint & Fu	
*** TOTAL ***			129.95	129.95				
1939	FIRST FLORIDA BANK	Invoice:	CREDIT.AMAZON.051520	CREDITHAND SANITIZER DISPENSER	PO#:	1581		
	Inv Date:	05.19.2020	Inv Amt:	129.95-	Payment:	0	Name:	
	Due Date:	06.18.2020	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date:	05.19.2020	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	HAND SANITIZER STATIONS FOR CI	0.00	0.00	129.95-		001-510-44600	Bldg Maint & Fu	
*** TOTAL ***			0.00	129.95-				
1939	FIRST FLORIDA BANK	Invoice:	MYFLACOUNTY.052120	RECORDING EASEMENTS	PO#:	1589		
	Inv Date:	05.21.2020	Inv Amt:	198.41	Payment:	0	Name:	
	Due Date:	06.20.2020	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date:	05.21.2020	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA	
1	REGISTER EASEMENTS WITH COUNTY	1.00	191.70	198.41		420-535-45200	Operating Suppl	
*** TOTAL ***			191.70	198.41				
1939	FIRST FLORIDA BANK	Invoice:	AMAZON.05222020	CONTACTLESS THERMOMETERS	PO#:	1585		
	Inv Date:	05.22.2020	Inv Amt:	254.64	Payment:	0	Name:	

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Due Date: 06.21.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.22.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CONTACTLESS THERMOMETER FOR SE	1.00	63.66	63.66		420-535-45100 Office Supplies	
2	CONTACTLESS THERMOMETER FOR WA	1.00	63.66	63.66		410-533-45100 Office Supplies	
3	CONTACTLESS THERMOMETER FOR CT	1.00	63.66	63.66		001-510-45100 Office Supplies	
4	THERMOMETER FOR PARKS PER CHAR	1.00	63.66	63.66		001-572-45100 Office Supplies	
*** TOTAL ***			254.64	254.64			

1939 FIRST FLORIDA BANK Invoice: WITTICHEN.05262020 A/C FOR PLANNING PO#: 1596
Inv Date: 06.11.2020 Inv Amt: 265.99 Payment: 0 Name:
Due Date: 07.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 06.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FIX THE A/C FOR PLANNING PER D	1.00	265.99	265.99		001-515-44600 Planning - Bldg	
*** TOTAL ***			265.99	265.99			

2220 QUADIENT FINANCE USA INC Invoice: POSTAGE.MAY2020 POSTAGE FOR METER MAY 2020 PO#: 0
Inv Date: 05.31.2020 Inv Amt: 200.00 Payment: 0 Name:
Due Date: 06.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	POSTAGE FOR METER MAY 2020	0.00	0.00	200.00		001-519-44200 BILLING - POSTA	
*** TOTAL ***			0.00	200.00			

1180 U. S. TANK, INC. Invoice: PAY.APP.#1 PAY APP #1 WATER TANK 5 PO#: 0
Inv Date: 06.08.2020 Inv Amt: 107,939.00 Payment: 0 Name:
Due Date: 07.08.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 06.08.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PAY APPLICATION #1 FOR CITY O	0.00	0.00	107,939.00		410-533-44620 System Maint &	
*** TOTAL ***			0.00	107,939.00			

2006 ERIC WELTON Invoice: SECURITY.06.09.20 SECURITY 6/09/20 COUNCIL MTG PO#: 0
Inv Date: 06.09.2020 Inv Amt: 120.00 Payment: 0 Name:
Due Date: 07.09.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 06.09.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SECURITY FOR 6/09/20 COUNCIL	0.00	0.00	120.00		001-510-43130 Outside Labor &	
*** TOTAL ***			0.00	120.00			

13 SUNSHINE STATE ONE-CALL Invoice: 189610 CALL BEFORE YOU DIG - SEWER PO#: 0
Inv Date: 05.31.2020 Inv Amt: 208.55 Payment: 0 Name:
Due Date: 06.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CALL BEFORE YOU DIG - SEWER	0.00	0.00	208.55		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	208.55			

13 SUNSHINE STATE ONE-CALL Invoice: 189702 CALL BEFORE YOU DIG - WATER PO#: 0
Inv Date: 05.31.2020 Inv Amt: 168.10 Payment: 0 Name:

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	Due Date: 06.30.2020	Retain:	0.00	Amt Paid:	0.00	Addr:	
	Disc Date: 05.31.2020	Discount:	0.00	Pd Date:			
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CALL BEFORE YOU DIG - WATER	0.00	0.00	168.10		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	168.10			
593	CRC DATA TECHNOLOGIES	Invoice: 113526	NEW COMPUTER FOR BILLING		PO#: 1609		
	Inv Date: 06.04.2020	Inv Amt: 210.00	Payment: 0	Name:			
	Due Date: 07.04.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.04.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NEW COMPUTER FOR BILLING PER D	1.00	210.00	210.00		001-519-46400 BILLING - EQU.	
*** TOTAL ***			210.00	210.00			
1565	EMERALD COAST FLOWERS & GIFTS	Invoice: 000452	SYMPATHY - PRESTON WRIGHT		PO#: 0		
	Inv Date: 05.31.2020	Inv Amt: 50.00	Payment: 0	Name:			
	Due Date: 06.30.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.31.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SYMPATHY - PRESTON WRIGHT	0.00	0.00	50.00		001-510-44920 Miscellaneous E	
*** TOTAL ***			0.00	50.00			
1069	HEALTHMARK OF WALTON INC	Invoice: 658343.001	JACOB MCCORMICK DRUG SCREEN		PO#: 0		
	Inv Date: 05.26.2020	Inv Amt: 38.50	Payment: 0	Name:			
	Due Date: 06.25.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.26.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	JACOB MCCORMICK DRUG SCREEN	0.00	0.00	38.50		001-572-42610 Employee Screen	
*** TOTAL ***			0.00	38.50			
1069	HEALTHMARK OF WALTON INC	Invoice: 658616.001	KAREN MISCHLICH DRUG SCREEN		PO#: 0		
	Inv Date: 05.29.2020	Inv Amt: 38.50	Payment: 0	Name:			
	Due Date: 06.28.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.29.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	KAREN MISCHLICH DRUG SCREEN	0.00	0.00	38.50		001-572-42610 Employee Screen	
*** TOTAL ***			0.00	38.50			
1819	DEWBERRY ENGINEERS INC	Invoice: 1841863	WWTP EXPANSION USDA/RD		PO#: 0		
	Inv Date: 06.08.2020	Inv Amt: 16,000.00	Payment: 0	Name:			
	Due Date: 07.08.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.08.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FREEPORT WWTP EXPANSION USDA/R	0.00	0.00	16,000.00		420-16490 Sewer Dept Infrastr	
*** TOTAL ***			0.00	16,000.00			
1972	CORE & MAIN	Invoice: M298707	QUARTERLY METER ORDER-WATER		PO#: 1535		
	Inv Date: 06.11.2020	Inv Amt: 24,005.83	Payment: 0	Name:			
	Due Date: 07.11.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.11.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA

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1	SERVICE & MASTER METER QUARTER	0.00	24,005.83	24,005.83		410-533-45200	Operating Suppl
*** TOTAL ***			24,005.83	24,005.83			
1972	CORE & MAIN	Invoice: M291248		WALL CHARGER FOR WATER		PO#: 1566	
	Inv Date: 05.01.2020	Inv Amt: 466.20	Payment: 0	Name:			
	Due Date: 05.31.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.01.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WALL CHARGER FOR WATER PER QUO	1.00	466.20	466.20		410-533-45200	Operating Suppl
*** TOTAL ***			466.20	466.20			
1972	CORE & MAIN	Invoice: M319952		MAIN METER FOR SEWER		PO#: 1571	
	Inv Date: 05.07.2020	Inv Amt: 2,862.23	Payment: 0	Name:			
	Due Date: 06.06.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.07.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MAIN METER FOR SEWER PER LARRY	1.00	2,862.23	2,862.23		420-535-45200	Operating Suppl
*** TOTAL ***			2,862.23	2,862.23			
1365	FREEMAN ELECTRIC	Invoice: 14614		REPAIR LED SIGN		PO#: 0	
	Inv Date: 06.04.2020	Inv Amt: 600.00	Payment: 0	Name:			
	Due Date: 07.04.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.04.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	REPAIR LEG SIGN NOT COMMUNICAT	0.00	0.00	600.00		001-510-44600	Bldg Maint & Fu
*** TOTAL ***			0.00	600.00			
2234	SOUTH WALTON CARPET RESTORATIO	Invoice: 9-1		CARPETS CLEANED IN BILLING		PO#: 1613	
	Inv Date: 06.05.2020	Inv Amt: 150.00	Payment: 0	Name:			
	Due Date: 07.05.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.05.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CARPET CLEANING IN BILLING PER	1.00	150.00	150.00		001-519-43130	BILLING - OUTSI
*** TOTAL ***			150.00	150.00			
1202	QUILL	Invoice: 7540742		ENVELOPES FOR ADMIN		PO#: 1612	
	Inv Date: 06.05.2020	Inv Amt: 45.25	Payment: 0	Name:			
	Due Date: 07.05.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.05.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	ENVELOPES FOR ADMIN	1.00	46.99	45.25		001-510-45100	Office Supplies
*** TOTAL ***			46.99	45.25			
1202	QUILL	Invoice: 7544656		SUPPLIES FOR VARIOUS DEPTS		PO#: 1612	
	Inv Date: 06.05.2020	Inv Amt: 84.31	Payment: 0	Name:			
	Due Date: 07.05.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.05.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	ELECTRIC STAPLES FOR JOYCE- PR	1.00	42.99	41.39		001-513-45100	FINANCE - OFFIC
3	POST-ITS FOR DEBBIE	1.00	44.58	42.92		001-519-45100	BILLING - OFFIC

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*** TOTAL ***	87.57 84.31

1202 QUILL Invoice: 7501296 JANITORIAL SUPPLIES PO#: 1509
 Inv Date: 06.04.2020 Inv Amt: 93.75 Payment: 0 Name:
 Due Date: 07.04.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.04.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CLEANING PRODUCTS PER JAMES	0.00	93.75	93.75		001-510-45100 Office Supplies	
*** TOTAL ***			93.75	93.75			

1202 QUILL Invoice: 7467297 MEETING PACKET SUPPLIES PO#: 1606
 Inv Date: 06.03.2020 Inv Amt: 133.46 Payment: 0 Name:
 Due Date: 07.03.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.03.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BINDING SUPPLIES FOR MEETING P	1.00	133.46	133.46		001-510-45100 Office Supplies	
*** TOTAL ***			133.46	133.46			

1202 QUILL Invoice: CR984956 CREDIT FOR JOYCE'S STAPLER PO#: 0
 Inv Date: 06.05.2020 Inv Amt: 24.29- Payment: 0 Name:
 Due Date: 07.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CREDIT FOR JOYCE'S STAPLER THA	0.00	0.00	24.29-		001-513-45100 FINANCE - OFFIC	
*** TOTAL ***			0.00	24.29-			

2092 LANES OUTDOOR EQUIPMENT INC Invoice: 17035 MOWER BLADES PO#: 1615
 Inv Date: 06.08.2020 Inv Amt: 824.40 Payment: 0 Name:
 Due Date: 07.08.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.08.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MOWER BLADES FOR ERNIE'S MOWER	1.00	824.40	824.40		001-510-44690 Grounds Mainten	
*** TOTAL ***			824.40	824.40			

1762 HAWKINS INC Invoice: 4729071 SUPPLIES FOR SEWER PO#: 1590
 Inv Date: 06.05.2020 Inv Amt: 486.71 Payment: 0 Name:
 Due Date: 07.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	0.00	486.71	486.71		420-535-45200 Operating Suppl	
*** TOTAL ***			486.71	486.71			

1762 HAWKINS INC Invoice: 4726336 SUPPLIES FOR SEWER PO#: 1590
 Inv Date: 06.05.2020 Inv Amt: 3,453.65 Payment: 0 Name:
 Due Date: 07.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER ROBERT	0.00	2,285.84	3,453.65		420-535-45200 Operating Suppl	
*** TOTAL ***			2,285.84	3,453.65			

2184 REVINU INC. Invoice: 1059 SCREWPRESS LEASE 5/16-6/15/20 PO#: 0

Batch: 13167 / Period: 06.11.2020 /Sorted By: Input Order

Vendor	Name
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Inv Date: 05.31.2020 Inv Amt: 22,900.00 Payment: 0 Name:
Due Date: 06.30.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.31.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SCREWPRESS & CONVEYOR LEASE 5/	0.00	0.00	22,900.00		420-535-44400 Equipment Lease	
*** TOTAL ***			0.00	22,900.00			

78 AQUA PRODUCTS Invoice: 20200786 MONTHLY CYLINDER RENTAL PO#: 0

Inv Date: 06.01.2020 Inv Amt: 250.00 Payment: 0 Name:
Due Date: 07.01.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 06.01.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY CYLINDER RENTAL - SEWE	0.00	0.00	125.00		420-535-45200 Operating Suppl	
2	MONTHLY CYLINDER RENTAL - WATE	0.00	0.00	125.00		410-533-45200 Operating Suppl	
*** TOTAL ***			0.00	250.00			

1675 BALDWIN TURF Invoice: 17850 BERMUDA GRASS FOR PARKS PO#: 0

Inv Date: 04.23.2020 Inv Amt: 157.10 Payment: 0 Name:
Due Date: 05.23.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 04.23.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BERMUDA GRASS FOR PARKS	0.00	0.00	157.10		001-572-44690 Grounds Mainten	
*** TOTAL ***			0.00	157.10			

1202 QUILL Invoice: 7303414 OFFICE SUPPLIES SEWER PO#: 1599

Inv Date: 05.28.2020 Inv Amt: 239.96 Payment: 0 Name:
Due Date: 06.27.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
Disc Date: 05.28.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SUPPLIES FOR SEWER PER STACY	1.00	239.96	239.96		420-535-45100 Office Supplies	
*** TOTAL ***			239.96	239.96			

*** GRAND TOTALS *** 33,877.82 208,119.42 0.00 DISCOUNTS

Batch: 13167 / Period: 06.11.2020 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	154.24	13,275.91-	0.00	
001-24100	Encumbrance Reserve	3,004.85	0.00	0.00	
001-24300	Encumbrances	0.00	3,004.85-	0.00	
001-510-43010	Bank Charges	29.95	0.00	0.00	
001-510-43130	Outside Labor & Services	120.00	0.00	0.00	
001-510-44100	Telephone Expense	905.32	0.00	0.00	
001-510-44300	Utilities	707.26	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	729.95	129.95-	0.00	
001-510-44600	Bldg Maint & Furniture	0.00	0.00	129.95	ENC LIQ
001-510-44690	Grounds Maintenance	824.40	0.00	0.00	
001-510-44690	Grounds Maintenance	0.00	0.00	824.40	ENC LIQ
001-510-44920	Miscellaneous Exp	50.00	0.00	0.00	
001-510-45100	Office Supplies	461.12	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	337.86	ENC LIQ
001-510-45410	Membership Fees	24.48	0.00	0.00	
001-513-45100	FINANCE - OFFICE SUPPLIES	56.38	24.29-	0.00	
001-513-45100	FINANCE - OFFICE SUPPLIES	0.00	0.00	42.99	ENC LIQ
001-515-44300	Planning - Utilities	229.40	0.00	0.00	
001-515-44600	Planning - Bldg Maint. & Furni	265.99	0.00	0.00	
001-515-44600	Planning - Bldg Maint. & Furni	0.00	0.00	265.99	ENC LIQ
001-519-43130	BILLING - OUTSIDE LABOR & SVC	150.00	0.00	0.00	
001-519-43130	BILLING - OUTSIDE LABOR & SVC	0.00	0.00	150.00	ENC LIQ
001-519-44200	BILLING - POSTAGE	200.00	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	42.92	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	0.00	0.00	44.58	ENC LIQ
001-519-46400	BILLING - EQU. MINOR<\$10,000	210.00	0.00	0.00	
001-519-46400	BILLING - EQU. MINOR<\$10,000	0.00	0.00	210.00	ENC LIQ
001-541-44300	Utilities	2,905.56	0.00	0.00	
001-541-45200	Operating Supplies & Mat	388.13	0.00	0.00	
001-572-42610	Employee Screening expense	77.00	0.00	0.00	
001-572-44300	Utilities	2,341.05	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	39.68	0.00	0.00	
001-572-44610	Vehicle & Equip Maint	0.00	0.00	39.68	ENC LIQ
001-572-44660	R&M - Sports Complex	788.41	0.00	0.00	
001-572-44660	R&M - Sports Complex	0.00	0.00	788.41	ENC LIQ
001-572-44690	Grounds Maintenance	189.86	0.00	0.00	
001-572-44690	Grounds Maintenance	0.00	0.00	32.76	ENC LIQ
001-572-45100	Office Supplies	63.66	0.00	0.00	
001-572-45100	Office Supplies	0.00	0.00	63.66	ENC LIQ
001-572-45200	Operating Supplies & Mat	74.57	0.00	0.00	
001-572-45200	Operating Supplies & Mat	0.00	0.00	74.57	ENC LIQ
001-572-46200	Building Improvements	1,400.82	0.00	0.00	
FUND TOTALS		16,435.00	16,435.00-	3,004.85	
410-20200	Accounts Payable	0.00	138,881.49-	0.00	
410-24100	Encumbrance Reserve	24,676.15	0.00	0.00	
410-24300	Encumbrances	0.00	24,676.15-	0.00	
410-533-44100	Telephone Expense	168.10	0.00	0.00	
410-533-44300	Utilities	5,973.24	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	140.46	0.00	0.00	
410-533-44610	Vehicle & Equip Maint	0.00	0.00	140.46	ENC LIQ
410-533-44620	System Maint & Repairs	107,939.00	0.00	0.00	
410-533-45100	Office Supplies	63.66	0.00	0.00	
410-533-45100	Office Supplies	0.00	0.00	63.66	ENC LIQ
410-533-45200	Operating Supplies & Mat	24,597.03	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	24,472.03	ENC LIQ

Batch: 13167 / Period: 06.11.2020 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other	
	FUND TOTALS	163,557.64	163,557.64-	24,676.15	
412-20200	Accounts Payable	0.00	862.97-	0.00	
412-534-44300	Utilities	862.97	0.00	0.00	
	FUND TOTALS	862.97	862.97-	0.00	
420-16490	Sewer Dept Infrastructure/Impr	16,000.00	0.00	0.00	
420-20200	Accounts Payable	0.00	55,253.29-	0.00	
420-24100	Encumbrance Reserve	6,196.82	0.00	0.00	
420-24300	Encumbrances	0.00	6,196.82-	0.00	
420-535-44100	Telephone Expense	208.55	0.00	0.00	
420-535-44300	Utilities	8,573.78	0.00	0.00	
420-535-44400	Equipment Lease	22,900.00	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	141.34	0.00	0.00	
420-535-44610	Vehicle & Equip Maint	0.00	0.00	66.72	ENC LIQ
420-535-45100	Office Supplies	303.62	0.00	0.00	
420-535-45100	Office Supplies	0.00	0.00	303.62	ENC LIQ
420-535-45200	Operating Supplies & Mat	7,126.00	0.00	0.00	
420-535-45200	Operating Supplies & Mat	0.00	0.00	5,826.48	ENC LIQ
	FUND TOTALS	61,450.11	61,450.11-	6,196.82	
901-280-51000	Provided for General Gov't	0.00	210.00-	0.00	
901-280-57200	Provided for Culture & Recreat	0.00	1,400.82-	0.00	
901-519-16690	Billing - Equipment	210.00	0.00	0.00	
901-572-16290	Parks - Bldgs	1,400.82	0.00	0.00	
	FUND TOTALS	1,610.82	1,610.82-	0.00	
	GRAND TOTALS	243,916.54	243,916.54-	33,877.82	

Batch: 13169 / Period: 06.11.2020 /Sorted By: Input Order

Vendor	Name
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220 FLORIDA MUNICIPAL INSURANCE Invoice: 0201-010 CITY INSURANCE PO#: 0
 Inv Date: 06.11.2020 Inv Amt: 42,245.67 Payment: 0 Name:
 Due Date: 07.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	Quarterly payment for city ins	0.00	0.00	1,965.62		001-510-42400 Worker s Compen	
2	Quarterly payment for city ins	0.00	0.00	1,496.60		001-510-44500 Liability Insur	
3	Quarterly payment for city ins	0.00	0.00	34.54		001-510-44510 Vehicle Insuran	
4	Quarterly payment for city ins	0.00	0.00	2,759.87		001-510-44560 Property Insura	
5	Quarterly payment for city ins	0.00	0.00	748.30		001-541-44500 Liability Insur	
6	Quarterly payment for city ins	0.00	0.00	34.54		001-541-44510 Vehicle Insuran	
7	Quarterly payment for city ins	0.00	0.00	1,509.89		001-572-42400 Worker s Compen	
8	Quarterly payment for city ins	0.00	0.00	748.30		001-572-44500 Liability Insur	
9	Quarterly payment for city ins	0.00	0.00	207.95		001-572-44510 Vehicle Insuran	
10	Quarterly payment for city ins	0.00	0.00	4,607.32		001-572-44560 Property Insura	
11	Quarterly payment for city ins	0.00	0.00	3,530.47		410-533-42400 Worker s Compen	
12	Quarterly payment for city ins	0.00	0.00	748.30		410-533-44500 Liability Insur	
13	Quarterly payment for city ins	0.00	0.00	912.99		410-533-44510 Vehicle Insuran	
14	Quarterly payment for city ins	0.00	0.00	6,058.28		410-533-44560 Property Insura	
15	Quarterly payment for city ins	0.00	0.00	748.30		412-534-44500 Liability Insur	
16	Quarterly payment for city ins	0.00	0.00	42.49		412-534-44510 Vehicle Insuran	
17	Quarterly payment for city ins	0.00	0.00	985.65		412-534-44560 Property Insura	
18	Quarterly payment for city ins	0.00	0.00	2,245.65		420-535-42400 Worker s Compen	
19	Quarterly payment for city ins	0.00	0.00	748.30		420-535-44500 Liability Insur	
20	Quarterly payment for city ins	0.00	0.00	575.75		420-535-44510 Vehicle Insuran	
21	Quarterly payment for city ins	0.00	0.00	8,872.53		420-535-44560 Property Insura	
22	Quarterly payment for city ins	0.00	0.00	36.44		001-513-42400 FINANCE - WORKE	
23	Quarterly payment for city ins	0.00	0.00	748.30		001-513-44500 FINANCE - LIABI	
24	Quarterly payment for city ins	0.00	0.00	40.12		001-515-42400 PLANNING - WORK	
25	Quarterly payment for city ins	0.00	0.00	748.30		001-515-44500 PLANNING - LIAB	
26	Quarterly payment for city ins	0.00	0.00	275.00		001-515-44560 Planning - Prop	
27	Quarterly payment for city ins	0.00	0.00	67.57		001-519-42400 BILLING - WORKE	
28	Quarterly payment for city ins	0.00	0.00	748.30		001-519-44500 BILLING - LIABI	
*** TOTAL ***			0.00	42,245.67			
*** GRAND TOTALS ***			0.00	42,245.67	0.00	DISCOUNTS	

Batch: 13169 / Period: 06.11.2020 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other
001-20200	Accounts Payable	0.00	16,776.96-	0.00
001-510-42400	Worker s Compensation	1,965.62	0.00	0.00
001-510-44500	Liability Insurance	1,496.60	0.00	0.00
001-510-44510	Vehicle Insurance	34.54	0.00	0.00
001-510-44560	Property Insurance	2,759.87	0.00	0.00
001-513-42400	FINANCE - WORKERS COMPENSATION	36.44	0.00	0.00
001-513-44500	FINANCE - LIABILITY INS.	748.30	0.00	0.00
001-515-42400	PLANNING - WORKERS COMPENSATIO	40.12	0.00	0.00
001-515-44500	PLANNING - LIABILITY INS.	748.30	0.00	0.00
001-515-44560	Planning - Property Ins.	275.00	0.00	0.00
001-519-42400	BILLING - WORKERS COMPENSATION	67.57	0.00	0.00
001-519-44500	BILLING - LIABILITY INS.	748.30	0.00	0.00
001-541-44500	Liability Insurance	748.30	0.00	0.00
001-541-44510	Vehicle Insurance	34.54	0.00	0.00
001-572-42400	Worker s Compensation	1,509.89	0.00	0.00
001-572-44500	Liability Insurance	748.30	0.00	0.00
001-572-44510	Vehicle Insurance	207.95	0.00	0.00
001-572-44560	Property Insurance	4,607.32	0.00	0.00
FUND TOTALS		16,776.96	16,776.96-	0.00
410-20200	Accounts Payable	0.00	11,250.04-	0.00
410-533-42400	Worker s Compensation	3,530.47	0.00	0.00
410-533-44500	Liability Insurance	748.30	0.00	0.00
410-533-44510	Vehicle Insurance	912.99	0.00	0.00
410-533-44560	Property Insurance	6,058.28	0.00	0.00
FUND TOTALS		11,250.04	11,250.04-	0.00
412-20200	Accounts Payable	0.00	1,776.44-	0.00
412-534-44500	Liability Insurance	748.30	0.00	0.00
412-534-44510	Vehicle Insurance	42.49	0.00	0.00
412-534-44560	Property Insurance	985.65	0.00	0.00
FUND TOTALS		1,776.44	1,776.44-	0.00
420-20200	Accounts Payable	0.00	12,442.23-	0.00
420-535-42400	Worker s Compensation	2,245.65	0.00	0.00
420-535-44500	Liability Insurance	748.30	0.00	0.00
420-535-44510	Vehicle Insurance	575.75	0.00	0.00
420-535-44560	Property Insurance	8,872.53	0.00	0.00
FUND TOTALS		12,442.23	12,442.23-	0.00
GRAND TOTALS		42,245.67	42,245.67-	0.00

Batch: 13170 / Period: 06.11.2020 /Sorted By: Input Order

Vendor	Name
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1884 CITY OF FRBEPOR GENERAL OPERA Invoice: 1BILLING-009 MONTHLY UTILITY BILLING SERVICPO#: 0
 Inv Date: 06.11.2020 Inv Amt: 24,971.66 Payment: 0 Name:
 Due Date: 07.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	Water Utility Billing Services	0.00	0.00	18,663.33		410-533-43400 Utility Billing	
2	NB Utility Billing Services	0.00	0.00	3,680.00		412-534-43400 Utility Billing	
3	Sewer Utility Billing Services	0.00	0.00	2,628.33		420-535-43400 Utility Billing	
*** TOTAL ***			0.00	24,971.66			
*** GRAND TOTALS ***			0.00	24,971.66		0.00 DISCOUNTS	

Batch: 13170 / Period: 06.11.2020 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other
001-10100	General Operating Cash	24,971.66	0.00	0.00
001-34950	Charge for Utility Billing Svc	0.00	24,971.66-	0.00
FUND TOTALS		24,971.66	24,971.66-	0.00
410-20200	Accounts Payable	0.00	18,663.33-	0.00
410-533-43400	Utility Billing Services	18,663.33	0.00	0.00
FUND TOTALS		18,663.33	18,663.33-	0.00
412-20200	Accounts Payable	0.00	3,680.00-	0.00
412-534-43400	Utility Billing Services	3,680.00	0.00	0.00
FUND TOTALS		3,680.00	3,680.00-	0.00
420-20200	Accounts Payable	0.00	2,628.33-	0.00
420-535-43400	Utility Billing Services	2,628.33	0.00	0.00
FUND TOTALS		2,628.33	2,628.33-	0.00
GRAND TOTALS		49,943.32	49,943.32-	0.00

Batch: 13204 / Period: 06.18.2020 /Sorted By: Input Order

Vendor	Name
1202	QUILL

Invoice: 7555867 MASKS FOR PARKS PO#: 1604
 Inv Date: 06.05.2020 Inv Amt: 127.96 Payment: 0 Name:
 Due Date: 07.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MASKS FOR PARKS PER CHARLIE	1.00	127.96	127.96		001-572-45200 Operating Suppl	
*** TOTAL ***			127.96	127.96			

Vendor	Name
1202	QUILL

Invoice: 7427866 OFFICE SUPPLIES-VARIOUS DEPTS PO#: 1602
 Inv Date: 06.02.2020 Inv Amt: 196.91 Payment: 0 Name:
 Due Date: 07.02.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.02.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	VARIOUS SUPPLIES FOR PLANNING	1.00	168.92	168.92		001-515-45100 PLANNING - OFFI	
3	BATTERIES FOR ADMIN	1.00	27.99	27.99		001-510-45100 Office Supplies	
*** TOTAL ***			196.91	196.91			

Vendor	Name
1202	QUILL

Invoice: 7629830 SUPPLIES FOR VARIOUS DEPT PO#: 1622
 Inv Date: 06.09.2020 Inv Amt: 151.30 Payment: 0 Name:
 Due Date: 07.09.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.09.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	AAA BATTERIES FOR ADMIN	1.00	17.79	17.30		001-510-45100 Office Supplies	
2	ADDRESS STAMP FOR PLANNING & P	1.00	116.70	116.70		001-515-45100 PLANNING - OFFI	
3	AAA BATTERIES FOR BILLING PER	1.00	17.79	17.30		001-519-45100 BILLING - OFFIC	
*** TOTAL ***			152.28	151.30			

Vendor	Name
1202	QUILL

Invoice: 7711597 SUPPLIES FOR VARIOUS DEPT PO#: 1622
 Inv Date: 06.12.2020 Inv Amt: 26.25 Payment: 0 Name:
 Due Date: 07.12.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
2	ADDRESS STAMP FOR PLANNING & P	0.00	30.27	26.25		001-515-45100 PLANNING - OFFI	
*** TOTAL ***			30.27	26.25			

Vendor	Name
1202	QUILL

Invoice: 7739183 JANITORIAL SUPPLIES PO#: 1532
 Inv Date: 06.12.2020 Inv Amt: 53.00 Payment: 0 Name:
 Due Date: 07.12.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	JANITORIAL SUPPLIES PER JAMES	0.00	58.00	53.00		001-510-45100 Office Supplies	
*** TOTAL ***			58.00	53.00			

Vendor	Name
2046	H & T CONTRACTORS, LLC

Invoice: 2020060520 EMERGENCY REPAIR-WATER PO#: 1620
 Inv Date: 06.05.2020 Inv Amt: 10,542.17 Payment: 0 Name:
 Due Date: 07.05.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.05.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	EMERGENCY REPAIR-WATER PER LAR	1.00	10,542.17	10,542.17		410-533-44620 System Maint &	
*** TOTAL ***			10,542.17	10,542.17			

Batch: 13204 / Period: 06.18.2020 /Sorted By: Input Order

Vendor	Name	Invoice	CHAIR FOR CITY MANAGER	PO#			
1202	QUILL	7590095		1619			
	Inv Date: 06.08.2020	Inv Amt: 179.99	Payment: 0	Name:			
	Due Date: 07.08.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.08.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NEW OFFICE CHAIR FOR CITY MANA	1.00	179.99	179.99		001-510-44600 Bldg Maint & Fu	
*** TOTAL ***			179.99	179.99			
593	CRC DATA TECHNOLOGIES	113536	SET UP CITY MANAGERS COMPUTER	1623			
	Inv Date: 06.09.2020	Inv Amt: 958.00	Payment: 0	Name:			
	Due Date: 07.09.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.09.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SET UP CITY MANAGERS COMPUTER	1.00	958.00	958.00		001-510-45100 Office Supplies	
*** TOTAL ***			958.00	958.00			
593	CRC DATA TECHNOLOGIES	113594	SET UP CITY MANAGERS COMPUTER	1623			
	Inv Date: 06.18.2020	Inv Amt: 89.00	Payment: 0	Name:			
	Due Date: 07.18.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.18.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SET UP CITY MANAGERS COMPUTER	0.00	0.00	89.00		001-510-45100 Office Supplies	
*** TOTAL ***			0.00	89.00			
1899	CPC Office Technologies	27203943	LEASE PYMTS ON COPIERS	0			
	Inv Date: 06.01.2020	Inv Amt: 371.28	Payment: 0	Name:			
	Due Date: 07.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.01.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COPIER LEASE - ADMIN	0.00	0.00	185.64		001-510-44400 Equipment Lease	
2	COPIER LEASE - PLANNING	0.00	0.00	92.82		001-515-44400 PLANNING - EQU.	
3	COPIER LEASE - BILLING	0.00	0.00	92.82		001-519-44400 BILLING - EQU.	
*** TOTAL ***			0.00	371.28			
1922	UPS STORE	4464	WATER TANK LOGO IMAGE	1637			
	Inv Date: 06.16.2020	Inv Amt: 300.00	Payment: 0	Name:			
	Due Date: 07.16.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.16.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FOR WATER DEPT PER LARRY	1.00	300.00	300.00		410-533-45200 Operating Suppl	
*** TOTAL ***			300.00	300.00			
2170	EMERALD COAST COLLECTIONS LLC	Invoice: MAY.2020	COLLECTIONS FOR MAY 2020	PO#: 0			
	Inv Date: 05.30.2020	Inv Amt: 46.63	Payment: 0	Name:			
	Due Date: 06.29.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.30.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	COLLECTIONS FOR MAY 2020	0.00	0.00	23.80		410-533-43130 Outside Labor &	
2	COLLECTIONS FOR MAY 2020	0.00	0.00	22.83		420-535-43130 Outside Labor &	
*** TOTAL ***			0.00	46.63			

Batch: 13204 / Period: 06.18.2020 /Sorted By: Input Order

Vendor	Name	Invoice	Period	Job#	Account	FA	
72	VERIZON WIRELESS	9856061575	WIRELESS SERVICE MAY 2020	PO#: 0			
	Inv Date: 06.06.2020	Inv Amt: 1,643.63	Payment: 0	Name:			
	Due Date: 07.06.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.06.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WIRELESS TELEPHONE - ADMIN	0.00	0.00	207.70		001-510-44100 Telephone Expen	
2	WIRELESS TELEPHONE - PLANNING	0.00	0.00	83.02		001-515-44100 Planning - Tele	
3	WIRELESS TELEPHONE - PARKS & R	0.00	0.00	216.24		001-572-44100 Telephone Expen	
4	WIRELESS TELEPHONE - WATER	0.00	0.00	549.15		410-533-44100 Telephone Expen	
5	WIRELESS TELEPHONE - NORTH BAY	0.00	0.00	41.66		412-534-44100 Telephone Expen	
6	WIRELESS TELEPHONE - SEWER	0.00	0.00	545.86		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	1,643.63			
968	WINDSTREAM	011011984-6.10.20	LONG DISTANCE - SEWER	PO#: 0			
	Inv Date: 06.10.2020	Inv Amt: 53.26	Payment: 0	Name:			
	Due Date: 07.10.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.10.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LONG DISTANCE - SEWER	0.00	0.00	53.26		420-535-44100 Telephone Expen	
*** TOTAL ***			0.00	53.26			
968	WINDSTREAM	011334270-6.10.20	LONG DISTANCE - NORTH BAY	PO#: 0			
	Inv Date: 06.10.2020	Inv Amt: 13.01	Payment: 0	Name:			
	Due Date: 07.10.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.10.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LONG DISTANCE - NORTH BAY	0.00	0.00	13.01		412-534-44100 Telephone Expen	
*** TOTAL ***			0.00	13.01			
968	WINDSTREAM	010310357-6.10.20	LONG DISTANCE - WATER	PO#: 0			
	Inv Date: 06.10.2020	Inv Amt: 13.01	Payment: 0	Name:			
	Due Date: 07.10.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.10.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	LONG DISTANCE - WATER	0.00	0.00	13.01		410-533-44100 Telephone Expen	
*** TOTAL ***			0.00	13.01			
9	CENTURY LINK	1493175577	PARKS TELEPHONE / FAX / WIFI	PO#: 0			
	Inv Date: 06.07.2020	Inv Amt: 510.76	Payment: 0	Name:			
	Due Date: 07.07.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.07.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARKS TELEPHONE / FAX / WIFI	0.00	0.00	510.76		001-572-44100 Telephone Expen	
*** TOTAL ***			0.00	510.76			
2072	UNITI FIBER	118790	FIBER OPTICS ADMIN & WATER	PO#: 0			
	Inv Date: 06.01.2020	Inv Amt: 650.00	Payment: 0	Name:			
	Due Date: 07.01.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.01.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FIBER OPTICS - ADMIN	0.00	0.00	385.00		001-510-44100 Telephone Expen	
2	FIBER OPTICS - WATER	0.00	0.00	265.00		410-533-44100 Telephone Expen	

Batch: 13204 / Period: 06.18.2020 /Sorted By: Input Order

Vendor	Name
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*** TOTAL *** 0.00 650.00

2184 REVINU INC. Invoice: 1050 SCREWPRESS RNTL 4/16 - 5/15/20 PO#: 0
 Inv Date: 04.20.2020 Inv Amt: 29,800.00 Payment: 0 Name:
 Due Date: 05.20.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 04.20.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SCREWPRESS & CONVEYOR RENTAL 4	0.00	0.00	29,800.00		420-535-44620 System Maint &	

*** TOTAL *** 0.00 29,800.00

1202 QUILL Invoice: 7703534 CHAIR FOR CITY MANAGER PO#: 1619
 Inv Date: 06.11.2020 Inv Amt: 179.99 Payment: 0 Name:
 Due Date: 07.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NEW OFFICE CHAIR FOR CITY MANA	0.00	0.00	179.99		001-510-44600 Bldg Maint & Fu	

*** TOTAL *** 0.00 179.99

1202 QUILL Invoice: CREDIT.991569 RETURN - CITY MANAGER CHAIR PO#: 0
 Inv Date: 06.10.2020 Inv Amt: 179.99- Payment: 0 Name:
 Due Date: 07.10.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.10.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	RETURN OF CITY MANAGER CHAIR	0.00	0.00	179.99-		001-510-44600 Bldg Maint & Fu	

*** TOTAL *** 0.00 179.99-

1069 HEALTHMARK OF WALTON INC Invoice: 658862.001 DRUG SCREEN - ALEXIA FISHER PO#: 0
 Inv Date: 06.02.2020 Inv Amt: 38.50 Payment: 0 Name:
 Due Date: 07.02.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.02.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	DRUG SCREEN - ALEXIA FISHER	0.00	0.00	38.50		001-572-42610 Employee Screen	

*** TOTAL *** 0.00 38.50

1920 EMPLOYMENT SCREENING SERVICES Invoice: 43868141361 BACKGROUND - ALEXIA FISHER PO#: 0
 Inv Date: 06.09.2020 Inv Amt: 34.00 Payment: 0 Name:
 Due Date: 07.09.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.09.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	BACKGROUND CHECK - ALEXIA FISH	0.00	0.00	34.00		001-572-42610 Employee Screen	

*** TOTAL *** 0.00 34.00

1248 BAY AREA AWARDS & ENGRAVING Invoice: 48131 NAME PLATES PO#: 1624
 Inv Date: 06.12.2020 Inv Amt: 65.00 Payment: 0 Name:
 Due Date: 07.12.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.12.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	NAME PLATES FOR COUNCILMAN MAR	1.00	80.76	65.00		001-510-45100 Office Supplies	

*** TOTAL *** 80.76 65.00

Batch: 13204 / Period: 06.18.2020 /Sorted By: Input Order

Vendor	Name	Invoice	Item	PO#			
796	WALTON CONSTRUCTION SERVICE	2020/137	SEWER BORE - DOVER LN	0			
	Inv Date: 06.15.2020	Inv Amt: 504.00	Payment: 0	Name:			
	Due Date: 07.15.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.15.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	SEWER BORE - DOVER LANE	0.00	0.00	504.00		420-535-43130	Outside Labor &
*** TOTAL ***			0.00	504.00			
796	WALTON CONSTRUCTION SERVICE	2020/142	WATER BORE - 2480 CO RD 83A E	0			
	Inv Date: 06.15.2020	Inv Amt: 600.00	Payment: 0	Name:			
	Due Date: 07.15.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.15.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER BORE - 2480 CO RD 83A E	0.00	0.00	600.00		410-533-43130	Outside Labor &
*** TOTAL ***			0.00	600.00			
796	WALTON CONSTRUCTION SERVICE	2020/138	WATER BORE - HAPPY HOLLOW RD	0			
	Inv Date: 06.15.2020	Inv Amt: 480.00	Payment: 0	Name:			
	Due Date: 07.15.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.15.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	WATER BORE - LOT 3 BLK A HAPPY	0.00	0.00	480.00		410-533-43130	Outside Labor &
*** TOTAL ***			0.00	480.00			
896	TUGWELL PUMP & SUPPLY, LLC	2893	PARTS FOR SEWER	1618			
	Inv Date: 06.09.2020	Inv Amt: 4,750.00	Payment: 0	Name:			
	Due Date: 07.09.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.09.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	PARTS FOR SEWER PER ROBERT	1.00	4,750.00	4,750.00		420-535-44620	System Maint &
*** TOTAL ***			4,750.00	4,750.00			
1987	VISA	PUBLIX.05.14.20	CAKE FOR LORI	1582			
	Inv Date: 05.14.2020	Inv Amt: 24.99	Payment: 0	Name:			
	Due Date: 06.13.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 05.14.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	CAKE FOR LORI PER MAYOR BARLEY	1.00	24.99	24.99		001-510-44920	Miscellaneous E
*** TOTAL ***			24.99	24.99			
1987	VISA	HOMEGOODS-OLDTIMEPOT	FURNITURE FOR CITY MANAGER	1617			
	Inv Date: 06.07.2020	Inv Amt: 746.91	Payment: 0	Name:			
	Due Date: 07.07.2020	Retain: 0.00	Amt Paid: 0.00	Addr:			
	Disc Date: 06.07.2020	Discount: 0.00	Pd Date:				
Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	FURNITURE FROM HOME GOODS	1.00	666.92	666.92		001-510-44600	Bldg Maint & Fu
2	LAMPS FROM OLD TIME POTTERY FO	1.00	79.99	79.99		001-510-44600	Bldg Maint & Fu
*** TOTAL ***			746.91	746.91			
16	TERMINIX PEST CONTROL	397275725	MONTHLY PEST CONTROL - SEWER	0			
	Inv Date: 06.02.2020	Inv Amt: 60.00	Payment: 0	Name:			

Batch: 13204 / Period: 06.18.2020 /Sorted By: Input Order

Vendor	Name
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Due Date: 07.02.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.02.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	MONTHLY PEST CONTROL - SEWER	0.00	0.00	60.00		420-535-44600 Bldg Maint & Fu	

*** TOTAL ***
 0.00 60.00

861 QUALITY GLASS LLC Invoice: 34531 GLASS FOR PLANNING OFFICE PO#: 0
 Inv Date: 06.11.2020 Inv Amt: 1,383.71 Payment: 0 Name:
 Due Date: 07.11.2020 Retain: 0.00 Amt Paid: 0.00 Addr:
 Disc Date: 06.11.2020 Discount: 0.00 Pd Date:

Line	Description	Qty	Liquidate	Expensed	Job#	Account	FA
1	GLASS FOR PLANNING OFFICE	0.00	0.00	1,383.71		001-515-44600 Planning - Bldg	

*** TOTAL ***
 0.00 1,383.71

*** GRAND TOTALS ***
 18,148.24 54,413.27 0.00 DISCOUNTS

Batch: 13204 / Period: 06.18.2020 /Sorted By: Input Order

Account Number	Description	Debits	Credits	Other	
001-20200	Accounts Payable	179.99	6,029.51-	0.00	
001-24100	Encumbrance Reserve	2,556.07	0.00	0.00	
001-24300	Encumbrances	0.00	2,556.07-	0.00	
001-510-44100	Telephone Expense	592.70	0.00	0.00	
001-510-44400	Equipment Lease	185.64	0.00	0.00	
001-510-44600	Bldg Maint & Furniture	1,106.89	179.99-	0.00	
001-510-44600	Bldg Maint & Furniture	0.00	0.00	926.90	ENC LIQ
001-510-44920	Miscellaneous Exp	24.99	0.00	0.00	
001-510-44920	Miscellaneous Exp	0.00	0.00	24.99	ENC LIQ
001-510-45100	Office Supplies	1,210.29	0.00	0.00	
001-510-45100	Office Supplies	0.00	0.00	1,142.54	ENC LIQ
001-515-44100	Planning - Telephone	83.02	0.00	0.00	
001-515-44400	PLANNING - EQU. LEASE	92.82	0.00	0.00	
001-515-44600	Planning - Bldg Maint. & Furni	1,383.71	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	311.87	0.00	0.00	
001-515-45100	PLANNING - OFFICE SUPPLIES	0.00	0.00	315.89	ENC LIQ
001-519-44400	BILLING - EQU. LEASE	92.82	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	17.30	0.00	0.00	
001-519-45100	BILLING - OFFICE SUPPLIES	0.00	0.00	17.79	ENC LIQ
001-572-42610	Employee Screening expense	72.50	0.00	0.00	
001-572-44100	Telephone Expense	727.00	0.00	0.00	
001-572-45200	Operating Supplies & Mat	127.96	0.00	0.00	
001-572-45200	Operating Supplies & Mat	0.00	0.00	127.96	ENC LIQ
FUND TOTALS		8,765.57	8,765.57-	2,556.07	
410-20200	Accounts Payable	0.00	12,773.13-	0.00	
410-24100	Encumbrance Reserve	10,842.17	0.00	0.00	
410-24300	Encumbrances	0.00	10,842.17-	0.00	
410-533-43130	Outside Labor & Services	1,103.80	0.00	0.00	
410-533-44100	Telephone Expense	827.16	0.00	0.00	
410-533-44620	System Maint & Repairs	10,542.17	0.00	0.00	
410-533-44620	System Maint & Repairs	0.00	0.00	10,542.17	ENC LIQ
410-533-45200	Operating Supplies & Mat	300.00	0.00	0.00	
410-533-45200	Operating Supplies & Mat	0.00	0.00	300.00	ENC LIQ
FUND TOTALS		23,615.30	23,615.30-	10,842.17	
412-20200	Accounts Payable	0.00	54.67-	0.00	
412-534-44100	Telephone Expense	54.67	0.00	0.00	
FUND TOTALS		54.67	54.67-	0.00	
420-20200	Accounts Payable	0.00	35,735.95-	0.00	
420-24100	Encumbrance Reserve	4,750.00	0.00	0.00	
420-24300	Encumbrances	0.00	4,750.00-	0.00	
420-535-43130	Outside Labor & Services	526.83	0.00	0.00	
420-535-44100	Telephone Expense	599.12	0.00	0.00	
420-535-44600	Bldg Maint & Furniture	60.00	0.00	0.00	
420-535-44620	System Maint & Repairs	34,550.00	0.00	0.00	
420-535-44620	System Maint & Repairs	0.00	0.00	4,750.00	ENC LIQ
FUND TOTALS		40,485.95	40,485.95-	4,750.00	
GRAND TOTALS		72,921.49	72,921.49-	18,148.24	

FISCAL YEAR 2019-2020
As of May 31, 2020

	<u>Budget</u>	<u>YTD Amount</u>	<u>% OF YTD Budget</u>
GENERAL FUND REV	\$ 9,306,420.00	\$ 3,952,354.17	
Less: Beginning Fund Balance	\$ (3,839,460.00)		
Total GENERAL FUND REV	<u>\$ 5,466,960.00</u>	<u>\$ 3,952,354.17</u>	72.30%
WATER FUND REV	\$ 3,904,350.00	\$ 1,186,910.53	
Less: Beginning Fund Balance	\$ (1,305,060.00)		
Less: IMPACT FEES		\$ -	
Total WATER REV	<u>\$ 2,599,290.00</u>	<u>\$ 1,186,910.53</u>	45.66%
NB WATER FUND REV	\$ 706,870.00	\$ 189,142.41	
Less: Beginning Fund Balance	\$ (406,000.00)		
Less: IMPACT FEES		\$ -	
Total NB REV	<u>\$ 300,870.00</u>	<u>\$ 189,142.41</u>	62.87%
SEWER FUND REV	\$ 2,599,270.00	\$ 1,662,392.34	
Less: Beginning Fund Balance	\$ (732,900.00)		
Less: IMPACT FEES & 75% CAPACITY FEES		\$ (290,420.43)	
Total SEWER REV	<u>\$ 1,866,370.00</u>	<u>\$ 1,371,971.91</u>	73.51%
Total Rev Before Beg Fund Bal	\$ 10,233,490.00		
Total Rev Before Impact Fees		\$ 6,700,379.02	
Total BEGINNING FUND BALANCE	\$ 6,283,420.00		
Total IMPACT FEES & 75% CAPACITY FEES		<u>\$ 290,420.43</u>	
TOTAL REV	<u>\$ 16,516,910.00</u>	<u>\$ 6,990,799.45</u>	
GENERAL FUND EXP	\$ 9,306,420.00		
Encumbrance Carryover	\$ 124,755.13		
Less: Ending Fund Balance	\$ (3,730,360.00)		
Total GENERAL FUND EXP	<u>\$ 5,700,815.13</u>	\$ 2,421,827.79	42.48%
WATER FUND EXP	\$ 3,904,350.00		
Encumbrance Carryover	\$ 131,231.05		
Less: Ending Fund Balance	\$ (560,700.00)		
Total WATER FUND EXP	<u>\$ 3,474,881.05</u>	\$ 1,578,322.79	45.42%
NB WATER FUND EXP	\$ 706,870.00		
Encumbrance Carryover	\$ -		
Less: Ending Fund Balance	\$ (406,000.00)		
Total NB WATER FUND EXP	<u>\$ 300,870.00</u>	\$ 129,313.80	42.98%
SEWER FUND EXP	\$ 2,599,270.00		
Encumbrance Carryover	\$ 12,348.98		
Less: Ending Fund Balance	\$ (76,150.00)		
Total SEWER FUND EXP	<u>\$ 2,535,468.98</u>	\$ 1,375,994.87	54.27%
Total Exp Before End Fund Bal	\$ 12,012,035.16		
Less Encumbrance Carryover	\$ (268,335.16)		
Total ENDING FUND BALANCE	<u>\$ 4,773,210.00</u>		
GRAND TOTAL EXP	<u>\$ 16,516,910.00</u>	<u>\$ 5,505,459.25</u>	

CITY OF FREEPORT

REVENUE REPORT
 66.66 % Yr Complete For Fiscal Year: 2020 / 5

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
001-31110	AD VALOREM TAXES	1,641,320	0.00	1,641,320.00	1,627,025.34	5,163.20	14,294.66	0.99
001-31241	LOCAL OPTION GAS TAX	10,370	0.00	10,370.00	6,746.32	571.49	3,623.68	0.65
001-31260	ONE CENT INFRASTRUCTURE	1,437,500	0.00	1,437,500.00	753,753.77	96,986.40	683,746.23	0.52
001-31500	Local Communications Tax	27,180	0.00	27,180.00	18,807.46	2,506.71	8,372.54	0.69
001-32310	Franchise Fee-Electric	147,000	0.00	147,000.00	92,180.86	11,250.91	54,819.14	0.63
001-32370	Franchise Fee-Garbage	2,900	0.00	2,900.00	2,076.09	746.74	823.91	0.72
001-32520	Planning & Zoning Fees	87,800	0.00	87,800.00	52,846.60	2,695.00	34,153.40	0.61
001-32900	Review Fees	100,000	0.00	100,000.00	36,872.00	11,412.00	63,128.00	0.37
001-33154	Grant - Other	12,000	0.00	12,000.00	0.00	0.00	12,000.00	0.00
001-33480	GRANT - FDOT	27,660	0.00	27,660.00	0.00	0.00	27,660.00	0.00
001-33512	State Revenue Sharing	185,520	0.00	185,520.00	103,837.91	3,864.96	81,682.09	0.56
001-33514	Mobile Home License	1,000	0.00	1,000.00	986.87	100.25	13.13	0.99
001-33515	Beverage License	2,440	0.00	2,440.00	2,578.30	69.92	138.30-	1.06
001-33518	Half Cent Sales Tax	765,350	0.00	765,350.00	387,160.62	43,003.25	378,189.38	0.51
001-33549	DOT Contract	5,240	0.00	5,240.00	0.00	0.00	5,240.00	0.00
001-34338	Return Check Fee	0	0.00	0.00	65.00	0.00	65.00-	0.00
001-34720	P & R Usage Fees	14,000	0.00	14,000.00	1,925.00	0.00	12,075.00	0.14
001-34722	SPORTS COMPLEX-HANMOCK BAY FEE	62,000	0.00	62,000.00	45,015.00	5,050.00	16,985.00	0.73
001-34725	Pool concession fees	14,500	0.00	14,500.00	0.00	0.00	14,500.00	0.00
001-34900	Recording/Filing Fees	0	0.00	0.00	6.75	0.00	6.75-	0.00
001-34910	Notary Services	100	0.00	100.00	50.00	0.00	50.00	0.50
001-34950	Charge for Utility Billing Svc	299,660	0.00	299,660.00	199,773.28	24,971.66	99,886.72	0.67
001-35150	Court Fines	1,000	0.00	1,000.00	1,198.44	55.51	198.44-	1.20
001-36000	Miscellaneous	13,000	0.00	13,000.00	9,220.10	197.35	3,779.90	0.71
001-36100	Interest Income	7,000	0.00	7,000.00	9,167.49	102.39	2,167.49-	1.31
001-36200	City Property Lease	22,800	0.00	22,800.00	15,200.00	1,900.00	7,600.00	0.67
001-36210	Meeting Room Rental	3,420	0.00	3,420.00	4,426.59	0.00	1,006.59-	1.29
001-36600	Festival - Sponsorship & Incom	15,000	0.00	15,000.00	5,568.00	0.00	9,432.00	0.37
001-36610	Donations to Parks/Rec	2,000	0.00	2,000.00	0.00	0.00	2,000.00	0.00
001-36991	Infrastructure tax refund	560,000	0.00	560,000.00	571,904.28	0.00	11,904.28-	1.02
001-36999	Insurance Proceeds	0	0.00	0.00	3,962.10	1,981.05	3,962.10-	0.00
001-39284	BEGINNING RESERVES	3,839,460	0.00	3,839,460.00	0.00	0.00	3,839,460.00	0.00
TOTAL GENERAL FUND REVENUE		9,306,420	0.00	9,306,420.00	3,952,354.17	212,628.79	5,354,065.83	0.42
410-34330	Sales	1,517,000	0.00	1,517,000.00	859,538.38	121,376.76	657,461.62	0.57
410-34331	Connection Fees	0	0.00	0.00	61,942.50	9,600.00	61,942.50-	0.00
410-34332	Reconnect Fees	30,000	0.00	30,000.00	15,675.00	0.00	14,325.00	0.52

CITY OF FREEPORT

REVENUE REPORT
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G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
410-34333	Capacity Fees	371,700	0.00	371,700.00	173,760.65	8,866.96	197,939.35	0.47
410-34334	Late Charges & Penalties	40,000	0.00	40,000.00	24,750.00	10.00-	15,250.00	0.62
410-34335	Material Sales	16,700	0.00	16,700.00	25,987.40	2,051.98	9,287.40-	1.56
410-34338	Return Check Fees	1,200	0.00	1,200.00	1,640.00	80.00	440.00-	1.37
410-34369	Insurance Proceeds	0	20,630.00	20,630.00	21,392.17	762.17	762.17-	1.04
410-36000	Miscellaneous	5,000	0.00	5,000.00	200.81	0.00	4,799.19	0.04
410-36100	Interest Income	3,100	0.00	3,100.00	2,023.62	31.54	1,076.38	0.65
410-38100	Received from General	614,590	0.00	614,590.00	0.00	0.00	614,590.00	0.00
410-39284	BEGINNING RESERVES	1,305,060	0.00	1,305,060.00	0.00	0.00	1,305,060.00	0.00
TOTAL WATER REVENUE		3,904,350	20,630.00	3,924,980.00	1,186,910.53	142,759.41	2,738,069.47	0.30
412-34330	Sales	240,000	0.00	240,000.00	157,823.34	23,833.54	82,176.66	0.66
412-34331	Connection Fees	0	0.00	0.00	1,312.50	0.00	1,312.50-	0.00
412-34332	Reconnect Fees	4,000	0.00	4,000.00	2,150.00	0.00	1,850.00	0.54
412-34333	Capacity Fees	5,250	0.00	5,250.00	21,722.61	1,343.48	16,472.61-	4.14
412-34334	Late Charges & Penalties	15,000	0.00	15,000.00	4,140.00	0.00	10,860.00	0.28
412-34335	Material Sales	500	0.00	500.00	0.00	0.00	500.00	0.00
412-34338	Return Check Fees	100	0.00	100.00	105.00	0.00	5.00-	1.05
412-36100	Interest Income	3,000	0.00	3,000.00	1,888.96	14.38	1,111.04	0.63
412-38100	Received from General	33,020	0.00	33,020.00	0.00	0.00	33,020.00	0.00
412-39284	BEGINNING RESERVES	406,000	0.00	406,000.00	0.00	0.00	406,000.00	0.00
TOTAL NORTH BAY REVENUE		706,870	0.00	706,870.00	189,142.41	25,191.40	517,727.59	0.26
420-34350	Sales	1,360,000	0.00	1,360,000.00	1,032,256.70	150,843.75	327,743.30	0.76
420-34351	Connection Fees	28,620	0.00	28,620.00	134,086.83	20,813.22	105,466.83-	4.69
420-34353	Sewer Capacity Fees	370,400	0.00	370,400.00	387,227.24	20,279.12	16,827.24-	1.05
420-34354	Late Charges & Penalties	40,000	0.00	40,000.00	650.00	0.00	39,350.00	0.02
420-34355	Material Sales	4,500	0.00	4,500.00	8,810.07	957.75	4,310.07-	1.96
420-36100	Interest Income	3,700	0.00	3,700.00	40,211.50	63.72	36,511.50-	10.87
420-38100	Received from General	59,150	0.00	59,150.00	59,150.00	0.00	0.00	1.00
420-39284	BEGINNING RESERVES	732,900	0.00	732,900.00	0.00	0.00	732,900.00	0.00
TOTAL SEWER FUND REVENUE		2,599,270	0.00	2,599,270.00	1,662,392.34	192,957.56	936,877.66	0.63

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G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENT	TOTAL BUDGET	YEAR TO DATE AMOUNT	MONTH TO DATE AMOUNT	REMAINING TO COLLECT	% OF YTD BUDGET
	GRAND TOTAL REVENUE	16,516,910	20,630.00	16,537,540.00	6,990,799.45	573,537.16	9,546,740.55	0.42

EXPENDITURE REPORT
66.66 % Yr Complete For Fiscal Year: 2020 / 5

G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
FUND 001 GENERAL FUND							
DEPT 510 ADMINISTRATION							
001-510-41100	Salaries - Elected Officials	81,480.00	56,406.78	6,267.42	0.00	25,073.22	0.69
001-510-41120	Salaries - Admin	95,000.00	5,553.84	0.00	0.00	89,446.16	0.06
001-510-41200	Salary - Staff	32,150.00	23,542.15	2,472.00	0.00	8,607.85	0.73
001-510-41220	Salary - Maintenance	36,590.00	25,201.60	2,614.41	0.00	11,308.40	0.69
001-510-41230	Salary - Clerk	79,580.00	30,254.58	3,080.00	0.00	49,325.42	0.38
001-510-41250	Salary - Part Time	24,800.00	12,946.58	1,156.00	0.00	11,853.42	0.52
001-510-41400	Overtime	200.00	13.19	0.00	0.00	186.81	0.07
001-510-42100	City Share FICA & Medcr	26,760.00	11,217.25	1,132.05	0.00	15,542.75	0.42
001-510-42200	Retirement Contribution	52,640.00	13,127.79	1,306.46	0.00	39,512.21	0.25
001-510-42300	City Share Health Ins	55,220.00	28,966.71	3,029.98	0.00	26,253.29	0.52
001-510-42400	Worker s Compensation	7,070.00	5,922.85	0.00	0.00	1,947.15	0.75
001-510-42600	Uniform Expenses	597.10	440.75	0.00	0.00	156.35	0.74
001-510-42610	Employee Screening expense	150.00	0.00	0.00	0.00	150.00	0.00
001-510-43010	Bank Charges	150.00	115.01	0.00	0.00	34.99	0.77
001-510-43100	Legal Services	82,000.00	44,627.82	6,843.75	0.00	37,372.18	0.54
001-510-43130	Outside Labor & Services	125,000.00	86,312.04	8,772.50	2,510.00	39,487.96	0.69
001-510-43140	Engineering Services	15,000.00	0.00	0.00	0.00	15,000.00	0.00
001-510-44000	Travel Expense-Employees	6,500.00	1,759.07	41.12	0.00	4,740.93	0.27
001-510-44010	Travel Expense-Mayor & Council	15,000.00	2,681.18	98.79	0.00	12,318.82	0.18
001-510-44100	Telephone Expense	25,000.00	12,190.34	1,497.94	0.00	12,809.66	0.49
001-510-44200	Postage	1,000.00	745.77	0.00	0.00	254.23	0.75
001-510-44300	Utilities	16,000.00	6,557.49	779.53	0.00	9,442.11	0.41
001-510-44400	Equipment Lease	6,000.00	5,162.96	478.16	0.00	837.04	0.86
001-510-44500	Liability Insurance	5,990.00	4,489.80	0.00	0.00	1,500.20	0.75
001-510-44510	Vehicle Insurance	140.00	103.62	0.00	0.00	36.38	0.74
001-510-44560	Property Insurance	11,040.00	8,279.61	0.00	0.00	2,760.39	0.75
001-510-44600	Bldg Maint & Furniture	15,000.00	15,373.59	473.50	129.95	373.59-	1.02
001-510-44605	Old City Hall	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-510-44610	Vehicle & Equip Maint	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-510-44625	Community Center Operations	3,000.00	720.00	0.00	0.00	2,280.00	0.24
001-510-44630	Heritage Museum Center	3,000.00	711.23	184.41	0.00	2,288.77	0.24
001-510-44640	Blount House Operations	3,000.00	984.12	0.00	0.00	2,015.88	0.33
001-510-44690	Grounds Maintenance	5,000.00	1,675.33	309.99	0.00	3,324.67	0.34
001-510-44920	Miscellaneous Exp	3,000.00	1,528.37	0.00	36.01	1,471.63	0.51
001-510-44930	Festival/Event Expense	20,403.44	13,766.51	0.00	291.18	6,636.93	0.67
001-510-44950	Advertising City Logo	700.00	0.00	0.00	0.00	700.00	0.00
001-510-44960	Legal Advertising	10,000.00	3,784.67	693.00	0.00	6,215.33	0.38

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G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTHS TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
001-510-45100	Office Supplies	21,000.00	17,350.35	1,506.91	1,722.59	3,641.65	0.83
001-510-45210	Gas & Oil	4,000.00	1,947.01	0.00	0.00	2,052.99	0.49
001-510-45410	Membership Fees	8,200.00	4,485.69	24.96	0.00	3,714.31	0.55
001-510-45500	Training	2,000.00	75.00	0.00	0.00	1,925.00	0.04
001-510-46400	Equipment Minor<\$10,000	9,230.00	0.00	0.00	0.00	9,230.00	0.00
001-510-46410	Equipment Major>\$10,000	11,050.00	11,050.00	0.00	0.00	0.00	1.00
001-510-46610	Admin - Land	0.00	57,844.75	57,844.75	0.00	57,844.75-	0.00
001-510-47165	Debt Service - Principal	16,600.00	0.00	0.00	0.00	16,600.00	0.00
001-510-47250	Interest Expense	34,800.00	0.00	0.00	0.00	34,800.00	0.00
001-510-48000	Donations	2,000.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL DEPT 510 ADMINISTRATION		980,720.54	518,003.80	100,807.63	4,489.72	462,716.74	0.52
DEPT 513 FINANCE							
001-513-41120	FINANCE - SALARIES	89,320.00	58,381.45	6,870.18	0.00	30,938.55	0.65
001-513-42100	FINANCE - CITY SHARE SS	6,830.00	4,438.87	522.36	0.00	2,391.13	0.65
001-513-42200	FINANCE - RETIREMENT CONTRIBUT	16,530.00	10,803.97	1,271.40	0.00	5,726.03	0.65
001-513-42300	FINANCE - EMPLOYEE INS.	18,500.00	12,304.12	1,540.84	0.00	6,195.88	0.67
001-513-42400	FINANCE - WORKERS COMPENSATION	150.00	109.32	0.00	0.00	40.68	0.73
001-513-42610	FINANCE - EMPLOYEE SCREENING	150.00	0.00	0.00	0.00	150.00	0.00
001-513-43130	FINANCE - OUTSIDE LABOR & SVC	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-513-43200	FINANCE - AUDITING SERVICES	129,660.00	64,345.71	0.00	0.00	65,314.29	0.50
001-513-44000	FINANCE - TRAVEL EXPENSE	3,000.00	847.98	0.00	0.00	2,152.02	0.28
001-513-44200	FINANCE - POSTAGE	1,200.00	400.13	0.00	0.00	719.87	0.40
001-513-44400	FINANCE - EQU. LEASE	1,250.00	0.00	0.00	0.00	1,250.00	0.00
001-513-44500	FINANCE - LIABILITY INS.	3,000.00	2,244.90	0.00	0.00	755.10	0.75
001-513-44610	FINANCE - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-513-44920	FINANCE - MISCELLANEOUS	500.00	187.05	35.00	0.00	312.95	0.37
001-513-45100	FINANCE - OFFICE SUPPLIES	4,000.00	669.80	215.99	24.29	3,330.20	0.17
001-513-45410	FINANCE - MEMBERSHIP FEES	500.00	0.00	0.00	0.00	500.00	0.00
001-513-45500	FINANCE - TRAINING	1,000.00	200.00	0.00	0.00	800.00	0.20
001-513-46400	FINANCE - EQU. MINOR<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL DEPT 513 FINANCE		282,590.00	155,013.30	10,455.77	24.29	127,576.70	0.54
DEPT 515 PLANNING							
001-515-41120	PLANNING - SALARIES	125,400.00	74,788.34	9,310.06	0.00	50,611.66	0.60
001-515-42100	PLANNING - CITY SHARE SS	9,590.00	5,679.69	706.66	0.00	3,910.31	0.59
001-515-42200	PLANNING - RETIREMENT CONTRIBU	21,120.00	13,195.23	1,595.92	0.00	7,924.77	0.62

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001-515-42300	PLANNING - EMPLOYEE INS.	27,750.00	16,122.67	2,311.26	0.00	11,627.33	0.58
001-515-42400	PLANNING - WORKERS COMPENSATIO	160.00	120.36	0.00	0.00	39.64	0.75
001-515-42600	PLANNING - UNIFORM EXPENSE	100.00	377.15	0.00	0.00	277.15-	3.77
001-515-42610	PLANNING - EMPLOYEE SCREENING	150.00	72.50	0.00	0.00	77.50	0.48
001-515-43130	PLANNING - OUTSIDE LABOR & SVC	3,000.00	1,273.29	0.00	0.00	1,726.71	0.42
001-515-43160	PLANNING - REVIEW FEES	100,000.00	21,635.00	0.00	0.00	78,365.00	0.22
001-515-44000	PLANNING - TRAVEL EXPENSE	5,000.00	369.73	0.00	0.00	4,630.27	0.07
001-515-44100	Planning - Telephone	2,400.00	813.86	83.02	0.00	1,586.14	0.34
001-515-44200	PLANNING - POSTAGE	6,400.00	481.32	0.00	0.00	5,918.68	0.08
001-515-44300	Planning - Utilities	4,000.00	1,787.36	212.44	0.00	2,212.64	0.45
001-515-44400	PLANNING - EQU. LEASE	2,720.00	601.12	92.82	0.00	2,118.88	0.22
001-515-44500	PLANNING - LIABILITY INS.	3,000.00	2,244.90	0.00	0.00	755.10	0.75
001-515-44560	Planning - Property Ins.	1,100.00	825.00	0.00	0.00	275.00	0.75
001-515-44600	Planning - Bldg Maint. & Furni	30,200.00	31,419.83	0.00	2,273.33	1,219.83-	1.04
001-515-44610	PLANNING - EQUIPMENT MAINT.	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-515-44920	PLANNING - MISCELLANEOUS	2,500.00	45.60	0.00	0.00	2,454.40	0.02
001-515-44960	PLANNING - ADVERTISING	5,000.00	1,039.50	693.00	0.00	3,960.50	0.21
001-515-45100	PLANNING - OFFICE SUPPLIES	5,000.00	5,425.94	729.79	155.64	425.94-	1.09
001-515-45410	PLANNING - MEMBERSHIP FEES	2,000.00	1,650.05	0.00	0.00	349.95	0.83
001-515-45500	PLANNING - TRAINING	2,000.00	140.00	0.00	0.00	1,860.00	0.07
001-515-46400	PLANNING - EQU MINOR<\$10,000	3,000.00	5,984.50	4,547.00	0.00	2,984.50-	1.99
TOTAL DEPT 515 PLANNING		362,590.00	186,092.94	20,281.97	2,428.97	176,497.06	0.51
DEPT 519 UTILITY BILLING							
001-519-41120	BILLING - SALARIES	154,960.00	74,784.01	7,746.00	0.00	80,175.99	0.48
001-519-41400	BILLING - OVERTIME	2,800.00	175.50	0.00	0.00	2,624.50	0.06
001-519-42100	BILLING - CITY SHARE SS	12,070.00	4,948.09	532.61	0.00	7,121.91	0.41
001-519-42200	BILLING - RETIREMENT CONTRIBUT	13,370.00	5,923.79	656.08	0.00	7,446.25	0.44
001-519-42300	BILLING - EMPLOYEE INS.	46,250.00	17,675.16	2,311.26	0.00	28,574.84	0.30
001-519-42400	BILLING - WORKERS COMPENSATION	270.00	202.71	0.00	0.00	67.29	0.75
001-519-42610	BILLING - EMPLOYEE SCREENING	220.00	145.00	0.00	0.00	75.00	0.66
001-519-43130	BILLING - OUTSIDE LABOR & SVC	3,000.00	724.45	0.00	0.00	2,275.55	0.24
001-519-44000	BILLING - TRAVEL EXPENSE	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-519-44200	BILLING - POSTAGE	35,600.00	19,366.88	4,217.43	0.00	16,233.12	0.54
001-519-44400	BILLING - EQU. LEASE	2,200.00	1,632.43	92.82	0.00	567.57	0.74
001-519-44500	BILLING - LIABILITY INS.	3,000.00	2,244.90	0.00	0.00	755.10	0.75
001-519-44610	BILLING - EQUIPMENT MAINT.	1,000.00	352.50	0.00	352.50	647.50	0.35
001-519-44920	BILLING - MISCELLANEOUS	500.00	279.06	36.00	0.00	220.94	0.56

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001-519-45100	BILLING - OFFICE SUPPLIES	6,300.00	1,906.39	518.65	269.99	4,393.61	0.30
001-519-45500	BILLING - TRAINING	8,000.00	0.00	0.00	0.00	8,000.00	0.00
001-519-46400	BILLING - EQU. MINOR<\$10,000	9,200.00	0.00	0.00	0.00	9,200.00	0.00
TOTAL DEPT 519 UTILITY BILLING		301,740.00	130,360.83	16,110.85	622.49	171,379.17	0.43
DEPT 541 STREETS							
001-541-43130	Outside Labor & Services	103,230.00	66,586.00	10,685.75	0.00	36,644.00	0.65
001-541-44300	Utilities	37,100.00	23,424.56	5,824.45	0.00	13,675.44	0.63
001-541-44500	Liability Insurance	3,000.00	2,244.90	0.00	0.00	755.10	0.75
001-541-44510	Vehicle Insurance	140.00	103.62	0.00	0.00	36.38	0.74
001-541-44610	Vehicle & Equip Maint	3,000.00	139.49	0.00	0.00	2,860.51	0.05
001-541-44680	R&H City Roads	100,000.00	0.00	0.00	0.00	100,000.00	0.00
001-541-44690	GROUND MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00	0.00
001-541-44940	Grant Match	15,000.00	0.00	0.00	0.00	15,000.00	0.00
001-541-44960	FDOT Beautification Grant	27,670.00	600.00	0.00	0.00	27,070.00	0.02
001-541-45200	Operating Supplies & Mat	8,495.20	8,637.44	270.00	1,080.00	257.76	0.97
001-541-45210	Gas & Oil	1,550.00	277.41	79.33	0.00	1,272.59	0.18
001-541-45300	ROAD MATERIAL & SUPPLIES	392,130.00	25,796.74	0.00	0.00	366,333.26	0.07
TOTAL DEPT 541 STREETS		696,715.20	127,810.16	16,859.53	1,080.00	568,905.04	0.18
DEPT 571 LIBRARY							
001-571-43000	Operating Expense	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-571-44300	Utilities	600.00	297.44	35.09	0.00	302.56	0.50
001-571-44600	Bldg Maint & Furniture	2,000.00	55.00	0.00	0.00	1,945.00	0.03
TOTAL DEPT 571 LIBRARY		3,600.00	352.44	35.09	0.00	3,247.56	0.09
DEPT 572 PARKS & RECREATION							
001-572-41200	Salary - Staff	131,600.00	81,476.31	9,851.84	0.00	50,123.69	0.62
001-572-41250	Salary - Part Time	51,120.00	1,085.50	0.00	0.00	50,034.50	0.02
001-572-41400	Parks Overtime	3,150.00	305.29	0.00	0.00	2,844.71	0.10
001-572-42100	City Share FICA & Medcr	14,220.00	6,288.15	745.20	0.00	7,931.85	0.44
001-572-42200	Retirement Contribution	20,130.00	12,154.76	1,400.03	0.00	7,975.24	0.60
001-572-42300	City Share Health Ins	37,000.00	8,819.22	1,586.74	0.00	28,180.78	0.24
001-572-42400	Worker s Compensation	6,040.00	4,529.67	0.00	0.00	1,510.33	0.75
001-572-42600	Uniform Expenses	2,000.00	1,511.82	0.00	0.00	488.18	0.76
001-572-42610	Employee Screening expense	700.00	149.50	77.00	0.00	550.50	0.21

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001-572-43105	Professional Services	10,000.00	59.57	0.00	0.00	9,940.43	0.01
001-572-43130	Outside Labor & Services	65,000.00	33,913.22	3,738.59	500.00	31,086.78	0.52
001-572-44000	Travel Expense-Employees	1,500.00	0.00	0.00	0.00	1,500.00	0.00
001-572-44100	Telephone Expense	10,300.00	5,389.67	839.96	0.00	4,910.33	0.52
001-572-44300	Utilities	48,000.00	22,532.63	2,978.67	0.00	25,467.37	0.47
001-572-44500	Liability Insurance	3,000.00	2,244.90	0.00	0.00	755.10	0.75
001-572-44510	Vehicle Insurance	840.00	623.85	0.00	0.00	216.15	0.74
001-572-44560	Property Insurance	18,430.00	13,821.96	0.00	0.00	4,608.04	0.75
001-572-44600	Bldg Maint & Furniture	7,500.00	8,249.92	863.50	1,800.50	749.92-	1.10
001-572-44610	Vehicle & Equip Maint	7,500.00	1,187.72	362.48	39.68	6,312.28	0.16
001-572-44630	R&H LAGRANGE PARK	10,000.00	0.00	0.00	0.00	10,000.00	0.00
001-572-44640	R&H LAIRD PARK	10,000.00	0.00	0.00	0.00	10,000.00	0.00
001-572-44650	R&H - MARSE LANDING	30,500.00	0.00	0.00	0.00	30,500.00	0.00
001-572-44660	R&H - Sports Complex	93,895.00	37,216.32	0.00	5,460.84	56,678.68	0.40
001-572-44670	R&H - Casey Park	8,500.00	19,633.00	0.00	0.00	11,133.00-	2.31
001-572-44680	R&H - Community Pool	18,000.00	35,112.82	3,244.82	0.00	17,112.82-	1.95
001-572-44690	Grounds Maintenance	20,000.00	13,602.92	3,031.65	89.00	6,397.08	0.68
001-572-44920	Miscellaneous Exp	1,300.00	414.00	0.00	0.00	886.00	0.32
001-572-44940	Grant Match	25,000.00	0.00	0.00	0.00	25,000.00	0.00
001-572-45100	Office Supplies	500.00	174.64	0.00	63.66	325.36	0.35
001-572-45200	Operating Supplies & Mat	42,500.00	11,935.27	1,313.68	174.00	30,564.73	0.28
001-572-45210	Gas & Oil	4,000.00	978.03	166.03	0.00	3,021.97	0.24
001-572-45410	Membership Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-572-45500	Training	3,000.00	0.00	0.00	0.00	3,000.00	0.00
001-572-46200	Building Improvements	59,134.39	74,308.00	1,391.82-	0.00	15,173.61-	1.26
001-572-46360	TRAILS GRANT	175.00	135,012.33	733.31	88.67	134,837.33-	771.50
001-572-46400	Equipment Minor<\$10,000	9,000.00	5,840.00	0.00	1,200.00	3,160.00	0.65
001-572-46410	Equipment Major>\$10,000	154,065.00	49,705.96	0.00	0.00	104,359.04	0.32
TOTAL DEPT 572 PARKS & REC		928,599.39	588,276.95	29,541.68	9,496.35	340,322.44	0.63
TRANSFERS & ENDING BALANCE							
001-581-49000	Transfer Discretionary Tax	1,437,500.00	656,787.37	80,906.43	0.00	780,732.63	0.46
001-581-49110	Transfer to Water	614,590.00	0.00	0.00	0.00	614,590.00	0.00
001-581-49120	Transfer to Sewer	59,150.00	59,150.00	0.00	0.00	0.00	1.00
001-581-49135	Transfer to North Bay	33,020.00	0.00	0.00	0.00	33,020.00	0.00
001-581-49284	ENDING RESERVES	3,730,360.00	0.00	0.00	0.00	3,730,360.00	0.00
TOTAL TRANSFERS & ENDING BAL		5,874,620.00	715,917.37	80,906.43	0.00	5,158,702.63	0.12

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G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH OPEN ENCUMBRANCES	MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
TOTAL FUND 001 GENERAL FUND		9,431,175.13	2,421,827.79	274,998.95	18,341.82	7,009,347.34	0.25
FUND 410 WATER FUND							
410-533-41210	Salary - Operator	55,700.00	38,447.39	4,284.40	0.00	17,252.61	0.69
410-533-41220	Salary - Maintenance	350,200.00	202,268.44	21,135.20	0.00	147,931.56	0.58
410-533-41400	Overtime	9,800.00	6,786.00	1,334.39	0.00	3,014.00	0.69
410-533-42100	City Share FICA & Medca	31,800.00	18,872.17	2,007.98	0.00	12,927.83	0.59
410-533-42200	Retirement Contribution	44,650.00	27,822.33	2,991.83	0.00	16,827.67	0.62
410-533-42300	City Share Health Ins	101,750.00	58,154.32	6,933.78	0.00	43,595.68	0.57
410-533-42400	Worker s Compensation	14,130.00	10,591.41	0.00	0.00	3,538.59	0.75
410-533-42600	Uniform Expenses	3,500.00	3,177.95	0.00	0.00	322.05	0.91
410-533-42610	Employee Screening expense	450.00	38.50	0.00	0.00	411.50	0.09
410-533-43010	Bank Charges	1,000.00	356.95	12.00	0.00	643.05	0.36
410-533-43011	Deposit Overage/Shortage	300.00	0.95-	0.05	0.00	300.95	0.00-
410-533-43015	Taxes & Permits	4,200.00	0.00	0.00	0.00	4,200.00	0.00
410-533-43130	Outside Labor & Services	10,000.00	15,954.77	1,013.49	0.00	5,954.77-	1.60
410-533-43135	Outside Lab Services	18,400.00	13,588.00	408.00	0.00	4,812.00	0.74
410-533-43140	Engineering Services	50,000.00	1,875.00	1,875.00	0.00	48,125.00	0.04
410-533-43400	Utility Billing Services	223,960.00	149,306.64	18,663.33	0.00	74,653.36	0.67
410-533-44000	Travel Expense-Employees	3,000.00	0.00	0.00	0.00	3,000.00	0.00
410-533-44100	Telephone Expense	21,000.00	12,433.06	1,276.54	0.00	8,566.94	0.59
410-533-44300	Utilities	88,000.00	40,459.76	5,859.70	0.00	47,540.24	0.46
410-533-44500	Liability Insurance	3,000.00	2,244.90	0.00	0.00	755.10	0.75
410-533-44510	Vehicle Insurance	3,660.00	2,738.97	0.00	0.00	921.03	0.75
410-533-44560	Property Insurance	24,240.00	18,174.84	0.00	0.00	6,065.16	0.75
410-533-44600	Bldg Maint & Furniture	3,000.00	1,069.36	0.00	0.00	1,930.64	0.36
410-533-44610	Vehicle & Equip Maint	21,387.00	10,326.17	1,589.17	1,786.85	11,060.83	0.48
410-533-44620	System Maint & Repairs	398,375.74	60,941.20	2,662.50	385.76	337,434.54	0.15
410-533-44920	Miscellaneous Exp	600.00	110.35	0.00	100.00	489.65	0.18
410-533-45100	Office Supplies	3,000.00	2,701.42	0.00	118.63	298.58	0.90
410-533-45200	Operating Supplies & Mat	736,608.31	502,403.47	91,776.86	29,500.87	234,204.84	0.68
410-533-45210	Gas & Oil	25,000.00	11,469.04	1,156.29	0.00	13,530.96	0.46
410-533-45410	Membership Fees	750.00	280.00	0.00	0.00	470.00	0.37
410-533-45500	Training	3,000.00	35.00	0.00	0.00	2,965.00	0.01
410-533-46300	Infasructure Improvements	751,850.00	11,720.00	0.00	0.00	740,130.00	0.02
410-533-46400	Equipment Minor<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00
410-533-46410	Equipment Major>\$10,000	201,910.00	81,657.48	0.00	52,165.00	120,252.52	0.40
410-533-47010	Loss on Sale/Disposal of Asset	0.00	26,324.81	0.00	0.00	26,324.81-	0.00

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G/L ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET W/ ENCUMBRANC CARRYOVER	YTD AMOUNT WITH		MONTH TO DATE AMOUNT	CURRENT ENCUMBRANCE	REMAINING BUDGET	% OF YTD BUDGET
			OPEN	ENCUMBRANCES				
410-533-47020	Bad Debt Expense	32,120.00	6,476.39		182.75	0.00	25,643.61	0.20
410-533-47100	Bond Pymt - Principal	58,000.00	0.00		0.00	0.00	58,000.00	0.00
410-533-47150	Note Payable	71,700.00	0.00		0.00	0.00	71,700.00	0.00
410-533-47250	Interest Expense	86,120.00	0.00		0.00	0.00	86,120.00	0.00
410-533-47270	Note Payable - Interest	36,350.00	24,309.77		2,963.49	0.00	12,040.23	0.67
410-59200	Water Dep Exp Bldgs	0.00	7,695.04		561.88	0.00	7,695.04	0.00
410-59400	Water Dep Exp Imprvmnts	0.00	182,140.25		22,748.18	0.00	182,140.25	0.00
410-59600	Water Dep Exp Equ	0.00	25,372.59		3,117.55	0.00	25,372.59	0.00
TOTAL WATER EXPENSES		3,495,511.05	1,578,322.79		194,954.36	84,057.11	1,917,188.26	0.45
TRANSFERS & ENDING BAL								
410-501-49284	ENDING RESERVES	560,700.00	0.00		0.00	0.00	560,700.00	0.00
TOTAL FUND 410 WATER FUND		4,056,211.05	1,578,322.79		194,954.36	84,057.11	2,477,888.26	0.38
FUND 412 NORTH BAY FUND								
412-534-43010	Bank Charges	0.00	24.00		0.00	0.00	24.00	0.00
412-534-43015	Taxes & Permits	2,000.00	0.00		0.00	0.00	2,000.00	0.00
412-534-43130	Outside Labor & Services	2,500.00	231.74		0.00	0.00	2,268.26	0.09
412-534-43135	Outside Lab Services	2,500.00	540.00		80.00	0.00	1,960.00	0.22
412-534-43400	Utility Billing Services	44,160.00	29,440.00		3,680.00	0.00	14,720.00	0.67
412-534-44100	Telephone Expense	1,000.00	378.22		54.87	0.00	621.78	0.36
412-534-44300	Utilities	11,000.00	5,000.10		746.47	0.00	5,999.90	0.45
412-534-44500	Liability Insurance	3,000.00	2,244.90		0.00	0.00	755.10	0.75
412-534-44510	Vehicle Insurance	170.00	127.47		0.00	0.00	42.53	0.75
412-534-44560	Property Insurance	3,950.00	2,956.95		0.00	0.00	993.05	0.75
412-534-44600	Bldg Maint & Furniture	1,000.00	6.00		0.00	0.00	994.00	0.01
412-534-44610	Vehicle & Equip Maint	2,000.00	0.00		0.00	0.00	2,000.00	0.00
412-534-44620	System Maint & Repairs	20,000.00	2,982.54		0.00	0.00	17,017.46	0.15
412-534-45100	Office Supplies	500.00	0.00		0.00	0.00	500.00	0.00
412-534-45200	Operating Supplies & Mat	3,000.00	0.00		0.00	0.00	3,000.00	0.00
412-534-45210	Gas & Oil	3,600.00	1,415.92		83.86	0.00	2,184.08	0.39
412-534-47010	Loss on Sale/Disposal of Asset	0.00	164.56		0.00	0.00	164.56	0.00
412-534-47020	Bad Debt Expense	20,000.00	362.24		0.00	0.00	19,637.76	0.02
412-534-47100	Bond Pymt - Principal	84,000.00	0.00		0.00	0.00	84,000.00	0.00
412-534-47250	Interest Expense	96,490.00	0.00		0.00	0.00	96,490.00	0.00
412-59400	North Bay Dep Exp Imprvmnts	0.00	75,040.40		5,380.05	0.00	75,040.40	0.00
412-59600	North Bay Dep Exp Equ	0.00	8,398.76		1,001.75	0.00	8,398.76	0.00

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TOTAL NORTH BAY EXPENSES		300,870.00	129,313.80	15,027.00	0.00	171,556.20	0.42
TRANSFERS & ENDING BAL							
412-581-49284	ENDING RESERVES	406,000.00	0.00	0.00	0.00	406,000.00	0.00
TOTAL FUND 412 NORTH BAY FUND		706,870.00	129,313.80	15,027.00	0.00	577,556.20	0.18
FUND 420 SEWER FUND							
420-535-41210	Salary - Operator	156,830.00	60,898.09	4,243.60	0.00	95,931.91	0.39
420-535-41220	Salary - Maintenance	226,610.00	180,407.56	23,431.75	0.00	46,202.44	0.80
420-535-41400	Overtime	17,900.00	10,327.48	1,582.44	0.00	7,572.52	0.58
420-535-42100	City Share FICA & Medocr	30,700.00	19,137.48	2,215.02	0.00	11,562.52	0.62
420-535-42200	Retirement Contribution	43,340.00	27,795.93	3,196.99	0.00	15,544.07	0.64
420-535-42300	City Share Health Ins	92,500.00	55,800.57	7,704.20	0.00	36,699.43	0.60
420-535-42400	Worker s Compensation	8,990.00	6,736.95	0.00	0.00	2,253.05	0.75
420-535-42600	Uniform Expenses	3,200.00	1,288.05	0.00	0.00	1,911.95	0.40
420-535-42610	Employee Screening expense	420.00	111.00	0.00	0.00	309.00	0.26
420-535-43010	Bank Charges	100.00	0.00	0.00	0.00	100.00	0.00
420-535-43015	Taxes & Permits	500.00	0.00	0.00	0.00	500.00	0.00
420-535-43130	Outside Labor & Services	43,260.00	126,289.80	15,273.36	1,700.00	83,029.80-	2.92
420-535-43135	Outside Lab Services	56,500.00	8,947.71	650.00	0.00	47,552.29	0.16
420-535-43140	Engineering Services	31,000.00	3,827.00	20.00	0.00	27,173.00	0.12
420-535-43400	Utility Billing Services	31,540.00	21,026.64	2,628.33	0.00	10,513.36	0.67
420-535-43410	Sludge Disposal	140,000.00	0.00	0.00	0.00	140,000.00	0.00
420-535-44000	Travel Expense-Employees	2,000.00	0.00	0.00	0.00	2,000.00	0.00
420-535-44100	Telephone Expense	13,000.00	7,882.77	983.49	0.00	5,117.23	0.61
420-535-44300	Utilities	105,000.00	59,378.16	8,016.69	0.00	45,621.84	0.57
420-535-44350	Garbage	1,200.00	648.48	0.00	0.00	551.52	0.54
420-535-44400	Equipment Lease	1,200.00	15,802.37	97.51	0.00	14,602.37-	13.17
420-535-44500	Liability Insurance	3,800.00	2,244.90	0.00	0.00	755.10	0.75
420-535-44510	Vehicle Insurance	2,310.00	1,727.25	0.00	0.00	582.75	0.75
420-535-44560	Property Insurance	32,950.00	25,980.93	0.00	0.00	6,969.07	0.79
420-535-44600	Bldg Maint & Furniture	12,500.00	1,859.92	55.00	0.00	10,640.08	0.15
420-535-44610	Vehicle & Equip Maint	30,000.00	7,873.96	105.72	3,485.87	22,126.04	0.26
420-535-44620	System Maint & Repairs	358,508.98	126,168.15	2,813.26	2,293.72	232,340.83	0.35
420-535-44920	Miscellaneous Exp	5,000.00	410.28	405.78	0.00	4,589.72	0.08
420-535-44960	LEGAL AD	1,000.00	0.00	0.00	0.00	1,000.00	0.00
420-535-45100	Office Supplies	5,000.00	3,648.22	405.19	1,984.62	1,351.78	0.73

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420-535-45200	Operating Supplies & Mat	262,580.00	104,035.80	5,609.29	16,477.64	156,544.20	0.40
420-535-45210	Gas & Oil	28,000.00	16,167.63	2,007.19	0.00	11,832.37	0.58
420-535-45410	Membership Fees	300.00	280.00	0.00	0.00	20.00	0.93
420-535-45500	Training	1,500.00	0.00	0.00	0.00	1,500.00	0.00
420-535-46300	Infasturcture Improvements	530,350.00	0.00	0.00	0.00	530,350.00	0.00
420-535-46400	Equipment Minor<\$10,000	3,000.00	0.00	0.00	0.00	3,000.00	0.00
420-535-46410	Equipment Major>\$10,000	72,000.00	50,850.00	0.00	5,000.00	21,150.00	0.71
420-535-47010	Loss on Sale/Disposal of Asset	0.00	120,713.35	0.00	0.00	120,713.35-	0.00
420-535-47020	Bad Debt Expense	17,000.00	0.00	0.00	0.00	17,000.00	0.00
420-535-47100	Bond Pymt - Principal	7,000.00	0.00	0.00	0.00	7,000.00	0.00
420-535-47150	Note Payable	124,250.00	0.00	0.00	0.00	124,250.00	0.00
420-535-47250	Interest Expense	9,000.00	0.00	0.00	0.00	9,000.00	0.00
420-535-47270	Note Payable - Interest	24,430.00	16,562.32	1,816.33	0.00	7,867.68	0.68
420-59200	Sewer Dep Exp Bldgs	0.00	4,393.72	549.21	0.00	4,393.72-	0.00
420-59400	Sewer Dep Exp Infrastructure	0.00	232,989.30	28,424.12	0.00	232,989.30-	0.00
420-59600	Sewer Dep Exp Equ	0.00	53,783.10	6,204.23	0.00	53,783.10-	0.00
TOTAL SEWER EXPENSES		2,535,468.98	1,375,994.87	118,438.70	30,941.85	1,159,474.11	0.54
TRANSFERS & ENDING BAL							
420-581-49284	ENDING RESERVES	76,150.00	0.00	0.00	0.00	76,150.00	0.00
TOTAL FUND 420 SEWER FUND		2,611,618.98	1,375,994.87	118,438.70	30,941.85	1,235,624.11	0.52
GRAND TOTAL EXPENDITURES		16,805,875.16	5,505,459.25	603,419.01	133,340.78	11,300,415.91	0.32



City of Freeport

MAY 28, 2020 REGULAR COUNCIL MEETING MINUTES

This meeting was held using social distancing protocols due to the COVID 19 State of Emergency declared by the City Council.

1. Meeting Called to Order

The meeting was opened by Mayor Russ Barley at 6:30 pm.

Board members present: Mayor Barley, Elizabeth Haffner, Eddie Farris, Elizabeth Brannon, William "Boots" McCormick and Amanda Green.

Staff members present: City Attorney Clay Adkinson, Planning Director Latilda Neel, Planning Technician Brooke Jackson, Finance Officer Sara Bowers, Billing Supervisor Debbie Roberts, Sewer Supervisor Robert Fawcett, Park Director/Project Manager Charlie Simmons, and City Engineer Alex Rouchaleau

2. Invocation and Pledge of Allegiance

The Invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

3. Recognition of Guests

- a. Lisa Johnson, candidate for District 1 County Commissioner
- b. Greg Gregor, candidate for County Property Appraiser

4. Public Comment on Agenda - none

5. Approval of Consent Agenda

- a. Bills Paid
- b. Revenue Expenditure Report through April 2020

BOARD ACTION: Councilwoman Brannon motioned to approve the Consent Agenda as presented. Councilwoman Haffner seconded the motion. All ayes: motion carried.

6. Consideration of Additions/Deletions to the Agenda

- Councilman Farris asked to delete his item.
- Councilwoman Brannon asked to add FDOT/Highway 20 4-Laning
- Finance Officer Bowers requested to add "CDs" to her items.



City of Freeport

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- Mayor Barley requested to add Reopening City Hall, City Clerk Applications and WiFi Blocks.

7. Approval of Agenda with Additions/Deletions

BOARD ACTION: Councilwoman Brannon motioned to approve the additions and deletions to the agenda. Councilman McCormick seconded the motion. All ayes: motion carried.

8. Staff Reports

- a. Water Dept. – none
- b. Sewer Dept.-none
- c. Parks & Recreation
 - i. Parks/Projects Updates
 - Projects List is moving forward
 - Pool Staff has been hired
 - June 15 is opening day for pool and splash pad
 - Restrooms will open next week
 - ii. Parks Complaints

Simmons discussed the complaint received by Councilwoman Green:

- Current state of fields at Sports Complex
 - Fields are in good shape
 - Parks staff doing a great job of maintaining the fields
- Trails Grant status
 - Trails Grant sitework had to be modified; could not be built as originally proposed; wheelchairs cannot navigate pine straw



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covered trail/replaced with asphalt; changes take time to gain approval

- o Parks staff custom-built the sensory stations placed throughout the Trails for people with unique abilities
- o The Trails are complete but waiting to open them until the grand opening can be scheduled.

Simmons provided a copy of the complaint sent to Green to be placed in the meeting record (attached).

d. City Clerk – none

e. Finance

i. Budget Workshops

Ms. Bowers requested that the City Council set their initial budget workshop

BOARD ACTION: Councilwoman Haffner motioned to set the first budget workshop on Thursday, July 16, 2020 at 5:30 pm. Councilman Paris seconded the motion. All ayes: motion carried.

ii. Capacity Fees – Owls Head

Ms. Bowers requested that the capacity fees collected from Owls Head Farms be set aside as an exception to the Capacity Fee Ordinance, as invoices are coming due on the 331 North Sewer Main Project.

BOARD ACTION: Councilwoman Green motioned to set aside the capacity fees collected for Owls Head Farms. Councilwoman Brannon seconded the motion. All ayes: motion carried.

Ms. Bowers stated that she had received a work order invoice from Dewberry regarding the 331 North Sewer Main Project. She requested to pay the invoice out of the set-aside capacity fees.



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BOARD ACTION: Councilman Farris motioned to pay the specified invoice out of the set-aside capacity fees for Owls Head Farms. Councilwoman Haffner seconded the motion. All ayes: motion carried.

iii. CDs

Ms. Bowers presented information relating to the city's CDs. All of them relate to required reserves on outstanding bond issues the city has with Rural Development USDA. Ms. Bowers requested permission maintain the required reserve amount in CDs and to take the excess reserve amounts and place them in money market accounts. Then during the budget process, it can be determined if any of these excess funds will be needed for next year's budget. If all or part of the funds are not needed for next year then Ms. Bowers will bring this back before the council to decide if they wish to invest the excess funds with the account the city has with the Florida League of Cities

BOARD ACTION: Councilwoman Green made a motion to maintain the required reserves in CDs and to place the excess funds in money market accounts. Councilman Farris seconded the motion. All ayes; motion carried.

f. Billing Dept. – none

g. Planning & Zoning Dept.

i. Community Planning & Technical Assistance Grant

Ms. Neel presented a grant notification that has a very short turnaround. She requested that it be assigned to someone other than herself, as she is handling all the council meetings until a new clerk is hired.

Alex Rouchaleau/Dewberry stated that he would help out with the grant.

h. Legal



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i. Annexation Ordinance 2nd Reading

BOARD ACTION: Councilwoman Brannon motioned to hold 2nd Reading and Adoption of Ordinance 2020-05 Annexation. Councilwoman Green seconded the motion. All ayes: motion carried.

i. Engineering-none

9. Old Business

a. City Manager

BOARD ACTION: Councilwoman Haffner motioned to have the Mayor and City Attorney begin the negotiation process with city manager applicant Andrew Hyatt. Councilwoman Brannon seconded the motion. All ayes: motion carried.

BOARD ACTION: Councilman Farris motioned to request a proposal from Hyatt regarding salary/compensation. Councilwoman Brannon seconded the motion. All ayes: motioned carried.

10. New Business

a. Mayor Barley

i. Re-Opening City Hall

Mayor Barley asked to re-open City Hall on June 1.

BOARD ACTION: Councilman Farris motioned to open City Hall on June 1, 2020. Councilman McCormick seconded the motion. All ayes: motion carried.

ii. City Clerk Applications

Mayor Barley reported to the Council that 52 applications had been received for the city clerk position. After review of all the applications, he has then narrowed



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down to six applications. The Council directed Ms. Neel to compile the six applications and e-mail them to the City Council for review.

iii. WiFi Blocks

Mayor Barley reported on the current situation with trying to establish WiFi at the Sports Complex. He referred to e-mail correspondence received from Jeff Wyles/CRC (attached).

b. Councilwoman Brannon

i. FDOT/Highway 20 4-Laning

Councilwoman Brannon reminded the Council that Ms. Neel had forwarded the website information on the new 4-laning project and that it was very important to review the plans and make comments prior to the plans being finalized.

c. Councilman Farris - none

i. ~~WiFi at Sports Complex~~

d. Councilwoman Green - none

e. Councilwoman Haffner

i. City of Freeport Elections

Councilwoman Haffner asked the Council to be thinking about perhaps changing the city elections to a different time of year, maybe in the fall when county and state elections take place.

Councilwoman Green agreed that a difference time of year would be preferable.



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f. Councilman McCormick

Councilman McCormick stated his resignation from the City Council due to his candidacy for District 1 County Commissioner. He thanked the Council and staff for their support and assistance throughout his tenure as city councilman.

g. Appointment to Vacant Council Seat

Mayor Barley announced that the vacancy created by Councilman McCormick's resignation needed to be filled. The following citizens had provided their names for consideration as appointees to the vacated position.

- i. Gary Adams
- ii. Trippe Hope
- iii. Greg Free
- iv. Mark Martin

BOARD ACTION: Councilwoman Brannon motioned to appoint Mark Martin to the vacated seat due to his previous experience as councilman. Councilman Farris seconded the motion. All ayes. motion carried.

BOARD ACTION: Councilman Farris motioned to hold Martin's swearing -in at the June 9, 2020 regular council meeting. Councilwoman Brannon seconded the motion. All ayes. motion carried.

11. Public Comment

Councilwoman Brannon thanked Councilman McCormick for his service.

Director Simmons asked the Council to be thinking of dates for the Grand Opening of the Trails and the new Concession Stand.



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BOARD ACTION: Councilman Farris motioned to open the Trails at the Sports Complex Friday, June 5, 2020. Councilwoman Haffner seconded the motion. All ayes; motion carried.

12. Adjournment

The Mayor called for a motion to adjourn. Councilman McCormick motioned to adjourn the meeting. The meeting adjourned at 7:33 pm.

CITY OF FREEPORT

MAYOR

ATTEST:

CITY CLERK

DRAFT

City of Freeport
REGULAR COUNCIL MEETING MINUTES
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June 9, 2020

1. Meeting Called to Order

Mayor Russ Barley called the meeting to order at 9:00 am.

Council Members present: Mayor Russ Barley, Councilwoman Amanda Green, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Council Appointee Mark Martin, and Councilwoman Elizabeth Haffner.

City Staff present: Council Attorney Clay Adkinson, Planning Director Latilda Neel, Parks Director/Project Manager Charlie Simmons, Planning Technician Brooke Jackson, Sewer Supervisor Robert Fawcett, Water Supervisor Larry Tuggle, City Engineer Alex Rouchaleau, Parks Assistant Travis Digges, Finance Officer Sara Bowers and Billing Manager Deborah Roberts.

2. Invocation and Pledge of Allegiance

The Invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

3. Swearing in of Mark Martin

Councilman Appointee Mark Martin was sworn into office by Mayor Barley.

4. Auditors Report 2019 Financial Statement

Ken Boyer with Adam Nelson of Warren Averett CPAs and Advisors presented the Auditors Report 2019 Financial Statements (attached). Mr. Boyer discussed the report in detail. Per Mr. Boyner, the City's financial position is sound.

- No substantial deficiencies or material weaknesses
- Audit of WWTP Grant
- Investment policies are in compliance
- No instances of fraud or illegal acts

5. Recognition of Guests

- a. **Coremain—Kevin Smith and John Wood, Flex-net presentation for meter reading**

Mayor Barley announced that the Coremain representatives had a conflict and were unable to attend.

6. Public Comment on Consent Agenda – none

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7. Approval of Consent Agenda

a. Bills

- b. Minutes from May 12, 2020 Special Council Meeting**
May 14, 2020 Special Council Meeting
May 18, 2020 Special Council Meeting
May 20, 2020 Special Council Meeting
May 26, 2020 Special Council Meeting
May 28, 2020 Special Council Meeting
May 28, 2020 Regular Council Meeting

- Director Neel noted that the 5/28/20 RCM Minutes had been revised.
- Attorney Adkinson noted that there were meeting times that needed to be corrected
- Councilwoman Green requested more detail on the City Manager's CM Minutes; she wanted to see the responses from each applicant at each meeting.
- Council generally agreed for Director Neel to revise the minutes and bring them back to a subsequent meeting.

BOARD ACTION: Councilwoman Green motioned to approve the Bills as presented. Councilwoman Haffner seconded the motion. All ayes: motion carried.

8. Consideration of Additions/Deletions to the Agenda

- Officer Bowers: Add Informational – Capacity Fees under Finance
- Director Neel: Add Main Street Program under Planning & Zoning
- Attorney Adkinson: Add rescheduling Executive Session re: Verandas Ph. II
- Mayor Barley: Add Grand Opening – SRFC Recreational Trails under Mayor
- Councilwoman Green: Add Business Registration and Liberty Partners under her line items.

9. Approval of Agenda with Additions/Deletions

BOARD ACTION: Councilman Farris motioned to approve the meeting agenda with the additions noted. Councilwoman Haffner seconded the motion. All ayes: motion carried.

10. Staff Reports

- a. Water - none**
b. Sewer - none

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c. Parks/Projects

i. Updates/Parks

Director Simmons updated the Council:

- The Trails at FRSC are open
- Clearing at the Barrier Free Park site next to City Hall

ii. Update/Projects

Director Simmons updated the Council:

- WWTP permit; we are in good shape. Dewberry very professional; has good rapport with FDEP
- Had meeting with County Administrator Larry Jones and Cliff Knauer regarding the city streets and the Water/Sewer Franchise Agreement

1. Emergency Portable Fuel Tanks (attachment)

Director Simmons presented a quote for 4 fuel tanks: 2 at Water Dept and 2 at Sewer Dept. Gas and Diesel at each location. Quote amount is \$4265.68 for the gas tanks and \$4283.88 for the diesel tanks, for a total of \$8549.56.

Security provided with card lock system; the same type used by the County for their fuel tanks.

Board Discussion:

- Councilwoman Haffner: we need secure system.
- Councilwoman Green: what about costs?
- Councilman Farris: need to be prepared

BOARD ACTION: Councilman Farris motioned to purchase the tanks as quoted. Councilman Martin seconded the motion. All ayes: motion carried.

Director Simmons requested that the funds for the fuel tank quote: \$8549.56 be transferred from Parks

BOARD ACTION: Councilwoman Haffner motioned to approve the transfer of funds in the amount of \$8549.56 for the 4 fuel tanks from Parks. Councilman Farris seconded the motion. All ayes: motion carried.

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d. City Clerk - none

e. Finance

i. Informational – Financing Capacity Fees

Officer Bowers noted that she has discussed financing water/sewer capacity fees with the president of People's Bank. People's Bank will finance if the amount is over \$5,000. Contact the bank president directly.

f. Billing

i. Late Fees/Disconnects

Manager Roberts presented the late fees/disconnects for June. Roberts asked the Council if they wanted to reinstate late fees and disconnects.

Board Discussion:

- Councilman Farris: we should hold off until July
- Councilwoman Green: we need a payment plan when we start back
- Councilwoman Haffner: agreed
- Manager Roberts suggested sending a letter out to customers who are late and offering a payment plan.

BOARD ACTION: Councilman Farris motioned to notify sewer/water customers 2 months or more late and offering a payment plan. Councilwoman Brannon seconded the motion. All ayes: motion carried.

g. Planning & Zoning

i. Note on Bill for Census

Director Neel presented a one-page summary for the US Census 2020/Freeport. She requested permission to add some of the language at the bottom of the flier to the water bills for the next two billing cycles.

BOARD ACTION: Councilwoman Green motioned to approve as presented. Councilwoman Haffner seconded the motion. All ayes: motion carried.

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ii. Council Determination/Churches in Light Industrial

Director Neel informed the Council that she had received a request from a local church requesting permission locate in a leasable unit on Commerce Lane in the county industrial park just south of Freeport High School. Neel stated that churches are not a listed allowable use in the Light Industrial zoning district. The church representative requested that they be allowed a temporary exception for a year so they could find and build their own church. Neel informed them that it would have to be the decision of the City Council.

Councilwoman Green asked Neel about parking availability. Neel stated that the units were office/warehouse units. The complex provides 1 space per 250 square feet of gross floor area for the office portion and 1 space per 1000 square feet of warehouse space plus required handicapped spaces. The parking requirements for a church are based on the seating capacity of the main assembly hall. The requirement is one space per 3 seats. A congregation of 60 would need 20 parking spaces plus required handicap parking.

Attorney Adkinson suggested that Director Neel prepare a Temporary Use Permit for review by the Council at the next meeting.

BOARD ACTION: Councilman Farris motioned to have Neel prepare paperwork regarding the temporary use. Councilman Martin seconded the motion. 4 ayes: Brannon, Farris, Martin and Haffner. 1 nay: Green. Motion carried.

iii. Main Street Program

Director Neel presented a notification she had received about the Main Street Program application cycle. Neel asked permission to work with the City Engineer and the City Manager to research and present a potential project to the City Council. Neel noted that the Freeport Merchants Association had expressed interest in the City participating in the Main Street Program.

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BOARD ACTION: Councilman Farris motioned to approve the request. Councilwoman Haffner seconded the motion. All ayes: motion carried.

h. Legal

i. Commercial Rate Study Resolution

Attorney Adkinson presented a resolution to establish sewer and water capacity rates for residential and commercial uses.

BOARD ACTION: Councilwoman Green motioned to adopt Resolution 2020-06 Water and Sewer Capacity Rates. Councilwoman Brannon seconded the motion. All ayes: motion carried.

ii. Rescheduling Executive Session re: Verandas

Attorney Adkinson requested that the Executive Session re: Verandas be rescheduled.

BOARD ACTION: Councilman Martin motioned to hold a Special Council Meeting/Executive Session re: Verandas at 6:00 pm on Thursday June 25, 2020 prior to the regular city council meeting. Councilman Farris seconded the motion. All ayes: motion carried.

i. Engineering

i. Updates

City Engineer Alex Rouchaleau address the Council with updates on various engineering projects:

- Conference Call with FDEP regarding the WWTP; design is 90% complete
- Watering press is working well
- Sampling
- US 331 Water & Sewer design is ongoing
 - SRF - Highway 20 south to LaGrange Road
 - Owls Head south to Riverwalk
- SRF East Bay Loop water main extension; construction to begin in July
- State Road 20 Force Main
- Tank 5 Painting; approximately 60% complete. Design was changed from 4 symbols to 3 symbols to provide more

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space for the decals: 331 brand facing US 331, FHS Bulldog facing the school and the City Seal facing southwest.

11. Old Business

a. City Manager

Attorney Adkinson reported to the Council that the negotiations with Andrew Hyatt are complete; the contract is under review. Adkinson stated that the contract includes a 6-month probationary period with a no-fault/walk away clause for Mr. Hyatt and the City. Adkinson advised the Council that a Special Council Meeting will need to be set in the next 1-2 weeks for the Council to approve the contract.

b. City Clerk/Interviews

Director Neel reminded the Council that the Mayor's top six candidates for city clerk's resumes had been provided to them following the last council meeting. Neel asked if the Council is ready to set interviews.

Discussion:

- Councilwoman Haffner: the new clerk needs to be certified.
- Mayor Bailey: Lori was not certified.
- Councilwoman Green: agree that certification should be required.
- Councilwoman Haffner: I do not want to hire someone who is not a qualified city clerk.
- Neel asked if the Council wanted to re-advertise the position and making city clerk certification a requirement. Neel suggested that the position be re-advertised on the Florida City Clerk Association website in addition to Indeed.
- Councilman Martin asked if the advertisement could say the clerk certification has to be earned within a certain length of time.
- Attorney Adkinson: up to the Council; you can make that a condition but if that is the case, applicants have to certify that they are eligible to become certified and will become certified within a certain amount of time. The safer method is to require certification up front.
- Councilwoman Brannon questioned how long it takes to obtain a city clerk certification. Three -year process? It may be a long time until we find someone qualified. Maybe we could say preferred instead of required.

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- Councilman Martin: if we find the right person, they need to be given the opportunity and the time to obtain that certification.
- Councilman Farris: I do not want to require city clerk experience
- Councilwoman Haffner: basing her comments on the applications received. The new City Manager may have hired clerks before. I would be fine with tabling it until after he starts.
- Neel: perhaps the City Manager could review the job description of city clerk and make some adjustments. How does an applicant determine whether they are eligible to become certified?
- Councilman Farris: we can hold off until we get the City Manager in.
- Councilwoman Haffner: I'm fine with that.
- Neel: we (P&Z staff) will hold it in the road until then.
- Councilwoman Haffner: Latilda, do we need a temp to help with some administrative duties?
- Attorney Adkinson suggested that the Council seek temporary assistance from the County Clerk of Court's Office. DeFuniak Springs did this when they were between clerks for a specific hourly rate. They would not be involved in the day-to-day. No idea if Clerk's Office will be willing but will ask. Better than having to bring in a temp and train that person. I would rather leave the public records function with Planning who understands the significance of that function. If the decision is to reject all applicants and re-advertise in consultation with the City Manager, task the Mayor with reaching out to the County Clerk's Office to arrange some assistance in a contractual relationship to fill some of those tasks. that will give you an immediate stopgap.
- Councilwoman Haffner: To be clear, I did not mean that the temp would do public records.
- Neel: 2 comments; 1) all the praise needs to be given to my team, Brooke Jackson, and Marge Gay 2) the main thing that would help the most is recording, taking, and writing minutes.
- Councilman Farris: Latilda I thank all of you for what you are doing.

BOARD ACTION: Councilman Farris motioned to reject all applications for City Clerk and have the City Manager review the job description before re-advertising and to reach out to the Clerk of Court's Office for temporary assistance. Councilwoman Haffner seconded the motion. All ayes: motion carried.

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Adkinson encouraged the Council to look at the Florida City Clerk Website which describes the difference between a Clerk with a CMC (Certified Municipal Clerk) certification opposed to a Clerk with an MMC (Master Municipal Clerk) certification which has a much greater level of value of certification.

Neel remarked that along that vein, the Council was aware that all departments promote education which is beneficial to their jobs. Neel suggested that the Council consider setting up a contract for employees who take advantage of certification or classes which are needed or advantageous to their jobs, with a value assigned as length of service. If an employee received education or certification on the City's dime and left early, the City could recoup that funding on a pro rata basis. It is done in many jurisdictions and it encourages retention of employees.

c. State of Emergency/Special Events Permits

Director Neel informed the Council that the Planning & Zoning Dept has received several inquiries about holding Special Events. As Special Events were prohibited under the current State of Emergency, Neel asked for direction.

Discussion:

- Councilwoman Haffner: the gathering cap is 50 persons under Phase 2
- Attorney Adkinson: The Council cannot allow a gathering of a higher number than the State Executive Order allows. Our recommendation will be that social gathering adhere to the most current social distancing protocols. Policing will be difficult.
- Director Simmons added that a lot of youth sports are starting up; groups are required to have compliance with state social distance guidelines.
- Councilman Farris asked Attorney Adkinson how the Council could make sure these groups having events are meeting all state, federal and CDC guidelines.
- Attorney Adkinson suggested staff develop an additional certification form that the applicant signs which states they will meet all federal, state, and local requirements for group size social distancing as related to COVID 19.

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BOARD ACTION: Councilman Farris motioned for staff to develop a certification form for Special Event applicants which states the applicant’s event will meet all federal, state, and local requirements for group size and social distancing as related to COVID 19. Councilwoman Haffner seconded the motion. All ayes

d. Pending List

Director Neel presented the current Pending List. The Council reviewed and found the following items completed:

Assigned	Project	Update Information
Attorney	Commercial Water/Sewer Rates	Adopted 6/9/20
Attorney/ Staff	Irrigation Verbiage, LDC an appendix to MuniCode	completed
City Clerk	City Manager Position	Interviews complete
City Clerk	Sports Complex Wifi	Installed
Planning Director	331 Branding ideas	Presented 3/10/20

BOARD ACTION: Councilwoman Brannon motioned to remove the above items from the Pending List. Councilwoman Haffner seconded the motion. All ayes: motion carried.

e. Opening City Facilities, i.e. Blount House, Old City Hall

Mayor Barley asked that Council if they were ready to open City Facilities, i.e. the Blount House, Old City Hall, etc. The Council discussed the COVID 19 protocols and the ability of user groups to meet those protocols. Council generally agreed to wait until Phase 3 of the Governor’s Re-Open Plan and readdress.

BOARD ACTION: none.

f. Highway 20 Code Violation—Next Step

Attorney Adkinson provided an update on the Highway 20 East code violation. The Council had given instruction to for the code violation to be forwarded to Adkinson for resolution on April 14, 2020. Adkinson

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called their attention to the letter sent to the owners of the property on April 16, 2020. The owner's have not responded to the certified notice. Adkinson requested that the Council instruct Legal to have the owners served by a process server, and if no response is given have them served with a Code Citation.

BOARD ACTION: Councilman Farris motioned to have the owners of the property included in the Highway 20 East nuisance complaint served by a process server from the Sheriff's Office. If that action does not produce results, has the owners issues code citations by a County Code Enforcement Officer. Councilman Martin seconded the motion. All ayes: motion carried.

Attorney Adkinson briefly described an initiative being spearheaded by the City of DeFuniak Springs and Walton County in acquiring a Special Magistrate to hear and act on code violations.

Councilwoman Green requested that Neel place Workshop – Blight on the agenda for 6/25/20.

12. New Business

a. Mayor Russ Barley

i. Grand Opening – Recreational Trails at FRSC

Mayor Barley asked to set the Grand Opening of the recreational Trails at the Freeport Regional Sports Complex, including the new concession stands.

BOARD ACTION: Councilman Farris motioned to hold the Grand Opening of the Recreation al Trails at 10:00 am on Friday, June 26, 2020. Councilwoman Brannon seconded the motion. All ayes: motion carried.

b. Councilwoman Brannon - none

c. Councilman Farris

i. Traffic Issue North Street

Councilman Farris stated that there is excessive speeding on North Street; that road is used as a shortcut to avoid the traffic light at 331 Business/State Road 20. Farris suggested a traffic-calming devise such as a speed table.

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Director Neel stated that the street is posted at each end with a speed limit of 15 miles per hour. And midway there is a caution sign stating the speed limit as well.

BOARD ACTION: Councilman Farris motioned for Charlie Simmons to work with the Sheriff's Dept. to come up with a solution. Councilman Martin seconded the motion. All ayes: motion carried.

d. Councilwoman Green

i. Business Registration

Councilwoman Green stated that she had seen a lot of Facebook posts regarding the Business Registration and asked Karla Neel to explain.

Director Neel informed the Council that she had had a discussion with the originator of the Facebook posts, and she felt sure they understood the process now. Neel explained to the Council that Business registrations are issued for non-residential structures, not for people. The information gathered is to ascertain active businesses in the community, their location and contact information and the number of employees they have. This demographic information is used for a variety of purposes, the update the State regarding the City's RAO designation, as a requirement of reporting for Enterprise Zones, to provide valuable business information to the Walton County Economic Development Alliance (the City is an active participant) and to demonstrate to future developers the kinds of businesses that exist and are flourishing within the City. There is no requirement for individuals who work for companies outside the City to submit a business registration. The information is collected once a year and there is a \$25 administration fee to cover the costs of maintaining this information, which is also published on the City website.

ii. Liberty Partners

Councilwoman Green asked in general the parameters of what Liberty Partners was doing for the City, going out looking at any all funding options for major projects. The Council generally

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agreed. Director Simmons noted that the contract with Liberty Partners was not limited to Triumph funding.

e. Councilwoman Haffner
i. Fisherman's Cove Marina

Councilwoman Haffner asked Attorney Adkinson to give an update of the situation with Fisherman's Cove Marina project. Haffner requested that the Special Meeting that was set for that project be re-set. Attorney Adkinson stated that it could be, but probably was not necessary. A meeting was held with all parties Friday, June 5, 2020. In attendance: Cay Adkinson, Latilda Neel, Brooke Jackson on behalf of the City, Melissa Ward, Gary Shipman, Zack Bryant and Ed Stanford, and Scott Jenkins, who is reviewing the project on behalf of the City.

- We will be receiving an updated request for revisions to Phase I of the Development for stormwater, wetland protection and parking.
 - Temporary stormwater management for Phase I; to be readdressed when Phase 2 is to be developed.
 - Wetland protection for Phase 1: post bollards for fencing with nautical rope/cable between in specified areas to protect wetlands from development activity and replanting the wetland areas and buffers with native vegetation
 - Driveways will need to be paved. Parking Areas will be paved with either milled asphalt or concrete. The applicant will be allowed to delineated parking areas with railroad ties or some other type of material consistent with the nautical theme of this development instead of the standard poured concrete parking islands.
 - All other requirements and conditions of Phase 1 remain in place.
- Expedited review of Phase 1 revisions: Less-Than-Minor Development.
- Phase 2 will require overall stormwater permitting due to the impacts of overall development, impacts to wetlands
- Mr. Bryant acknowledges that the food truck he has brought back to the property is not in compliance and that it must be removed. Bryant can apply for his vending permit

City of Freeport
REGULAR COUNCIL MEETING MINUTES
City Hall Council Chambers
June 9, 2020

when he is ready for his final c/o inspection. We can issue a conditional approval for the vending permit when we notify the Building Dept. that the site is ready for a C/O inspection.

- All parties have agreed to this.
- Attorney Adkinson stated that staff has proposed solutions. There is nothing else staff can do. The goal has been and continues to be compliance with city regulations.

Councilman Farris: Latilda was is the turn-around for the vending permit once it is submitted?

Neel: Assuming everything that is required is provided, it will be expedited, so no more than a 3-day turnaround.

Attorney Adkinson: I appreciate Mr. Bryant volunteering to move his food truck off-site, as a cooperative measure; that is voluntary compliance.

Councilman Martin: Even as less-than-minor, the plans, everything has to be approved by city staff/the city engineer?

Neel: Yes. The Less-Than Minor process will save them at least two months' time.

Attorney Adkinson: One of the things we run into a lot is developers who try to piecemeal a project. The less than minor submittal is for the stormwater and parking of Phase 1 ONLY. Phase 2 will have to be reviewed again

1. Councilman Martin-none

Mayor Barley welcomed Councilman Martin and thanked him for agreeing to serve for this next year.

13. Public Comment - none

14. Adjournment

Mayor Barley called for a motion to adjourn. Councilman Martin motioned to adjourn. The meeting adjourned at 11:04 am.

City of Freeport
REGULAR COUNCIL MEETING MINUTES
City Hall Council Chambers
June 9, 2020

FREEPORT CITY COUNCIL

Mayor

ATTEST

City Clerk

DRAFT



City of Freeport

AUDIT RESULTS

FOR THE YEAR ENDED SEPTEMBER 30, 2019



This Year's Audit Results

Matter	Conclusion
Opinions on Financial Statements	<ul style="list-style-type: none"> ▪ Fairly stated in all material respects. ▪ Considered a "clean" or "unmodified" report. ▪ Issued on April 22, 2020
Reporting on Required Supplementary Information and Other Information	<p>▪ We have applied certain limited procedures which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide assurance on this information.</p> <ul style="list-style-type: none"> ▪ Management's Discussion & Analysis ▪ Schedule of Expenditures of State Financial Assistance ▪ Pension Plan Schedules

This Year's Audit Results

Matter	Conclusion
Reporting under <i>Government Auditing Standards</i>	<ul style="list-style-type: none"> ▪ No significant deficiencies or material weaknesses were identified ▪ No instances of noncompliance or other matters identified.
Reporting on Compliance for the Major State Project and on Internal Control over Compliance	<ul style="list-style-type: none"> ▪ No instances of noncompliance were identified ▪ No significant deficiencies or material weakness were identified ▪ Major state project tested = Wastewater Treatment Facility Construction (CSFA 37.007)
Reporting on an Examination of Compliance Requirements in Accordance with Ch. 10.550, <i>Rules of the Auditor General</i>	<ul style="list-style-type: none"> ▪ City complied, in all material respects, with Florida Statute 218.415 in regards to investments.

This Year's Audit Results

Matter	Conclusion
Adjustments detected by the audit process	<ul style="list-style-type: none"> ▪ An adjustment relative to accruing expenses incurred prior to year-end but paid after year-end. ▪ An adjustment to record the changes in net pension liability and related deferred inflows, outflows and expense.
Other matters	<ul style="list-style-type: none"> ▪ No instances of fraud or illegal acts were noted. ▪ No material uncertainties were noted. ▪ No significant changes to our planned scope or approach were required during year end fieldwork.
Financial statement disclosures	<ul style="list-style-type: none"> ▪ The disclosures are neutral, consistent and clear.

This Year's Audit Results

Matter	Conclusion
Disagreements with management	▪ None.
Management consultations with other accountants	▪ Management has informed us that they have not consulted with other accountants.
Difficulties encountered performing the audit	▪ None.
Management representations	▪ Management has provided us with certain representations that are included in the management representation letter dated May 21, 2019.

Other Audit Matters

Changes in Accounting Policies	Significant or Unusual Transactions	Accounting Policies
<ul style="list-style-type: none">■ The City implemented GASB 88, <i>Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements</i> this year.<ul style="list-style-type: none">■ Added disclosures and categorizations of the City's long term debt.■ No effect on amounts recorded.	<ul style="list-style-type: none">■ We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.	<ul style="list-style-type: none">■ Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements.

Major Estimates and Judgments

Certain aspects of accounting are more qualitative and require more judgment and estimation by management. The following items represent the more significant qualitative areas:

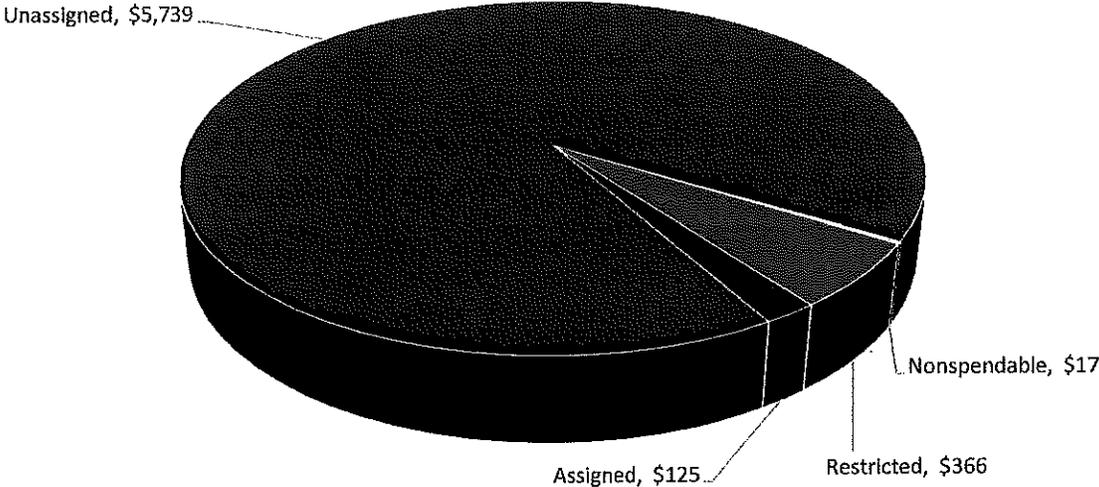
- Measurement of the accrued compensated absences liability.
- Decisions over what to capitalize, useful lives of depreciable assets and losses on such assets not yet realized.
- Measurement of the actuarial obligations for the pension plans and other post-employment.

We have assessed these areas in considering the overall fairness and completeness of the financial statements taken as a whole.

General Fund's Fund Balance

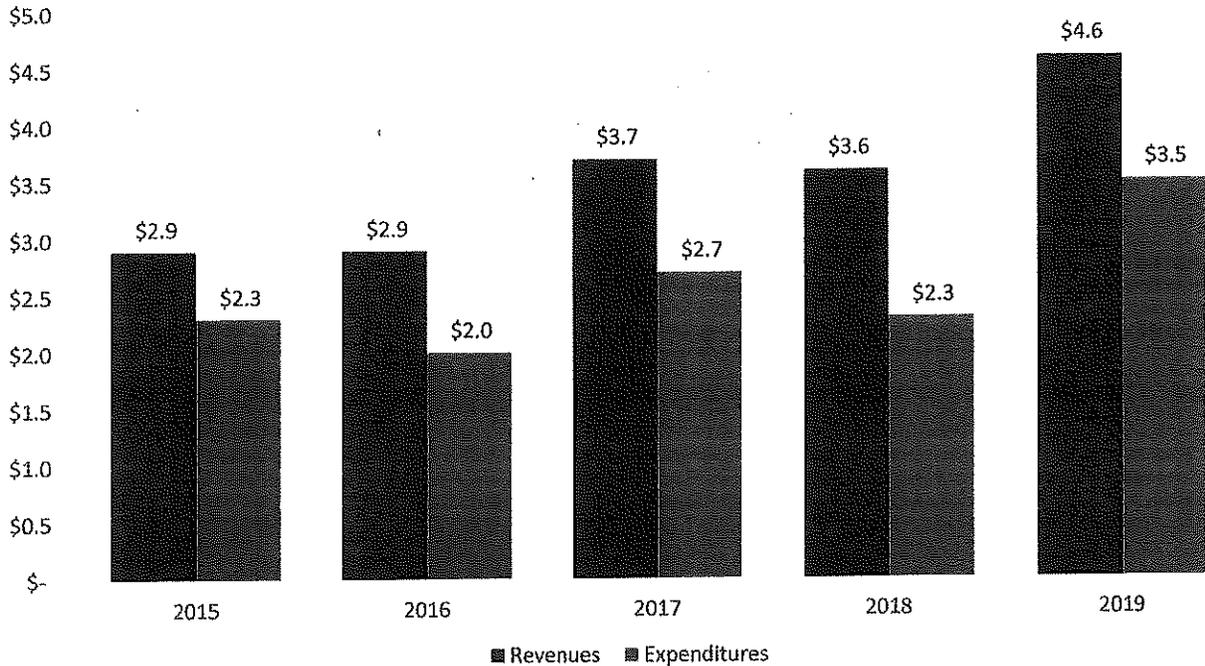
As of September 30, 2019, the City's general fund had fund balances of \$6.2 million, an increase of \$500 thousand over the prior year. The increase is largely related to an increase in intergovernmental revenues.

(in \$ thousands)



General Fund – Revenues vs Expenditures

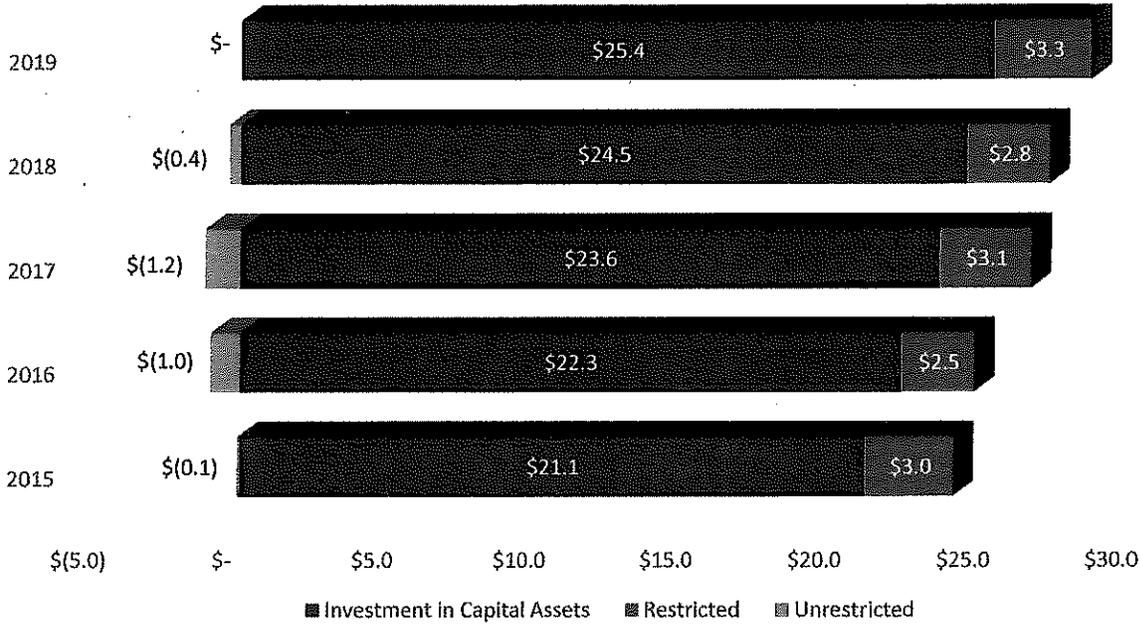
(in \$ millions)



Business-Type Activities

As of September 30, 2019, the City's business-type activities (Water & Sewer) had a net position of \$28.8 million, an increase of \$1.9 million over the prior year.

(in \$ millions)



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 FAX (251) 661-8821



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 Mobile, Alabama 36693 Mobile, Alabama 36691
 email: admin@mckinneypetroleum.com
 www.mckinneypetroleum.com



Pulled By _____

Checked By _____

GAS

INVOICE # _____

DATE _____

CUSTOMER NO	PO NO	ORDER PLACED BY	TANK #	SHIPMENT NO	DATE RECEIVED
50799-10	LARRY TUGGLE	LARRY TUGGLE	C18810		

BILL TO: MISCELLANEOUS CASH SALES
 TO: 00000

SHIP TO: CITY OF FREEPORT
 112 STATE RD. 20 W.
 FREEPORT, FL
 32439

DATE ENTERED	PICK #	QTY	TERMS	SHIP DATE	TELEPHONE #	VIA	NOTES
6/09/20	18810	10/26	C.O.D.		850/292-8870		

QTY	SHIP	EO	DESCRIPTION	PART NO	DEL NO	LOC	COST	UNIT	EXT PRICE	LINE
2	2		2" X 8' VENT PIPE NIPPLE		63610	59		68.00	136.00	19
2	2		44" AT-A-GLANCE GAUGE WITH NITROPHYLL FLOAT	D-2-44"-NTF	42374	2201		36.90	73.80	20
4	4		3X12 UNLEADED DECAL	12X3-UNLEADED	37150	1305		2.00	8.00	21
4	4		NO SMOKING DECAL	3 X 12	26062	1304		2.00	8.00	22
4	4		1203 D.O.T. DECAL	104-DOT-1203	6247	1306		3.00	12.00	23
4	4		NFPA GASOLINE DECAL	TD-30-130L	26*	1306		10.00	40.00	25
THIS TANK IS MANUFACTURED FOR STATIONARY INSTALLATION ONLY										
502									.00	
TOTAL									4265.68	

EIGHT REF. NO	CODE	WT.	INS. VALUE	COST	CHG. TO
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SALE OF THE ABOVE GOODS TO BUYER OR PURCHASER IS SUBJECT TO THE TERMS, CONDITIONS, INDEMNIFICATIONS AND HOLD HARMLESS AGREEMENTS, EXCLUSIONS AND LIMITATIONS OF WARRANTIES, PURCHASE MONEY SECURITY AGREEMENT, AND OTHER PROVISIONS PRINTED ON BOTH SIDES OF THIS INSTRUMENT, AND IT IS UNDERSTOOD AND AGREED THAT THE PRICE(S) STATED FOR SUCH GOODS IS (ARE) A CONSIDERATION FOR ALL OF SAID TERMS, CONDITIONS, INDEMNIFICATIONS AND HOLD HARMLESS AGREEMENTS, EXCLUSIONS AND LIMITATIONS OF WARRANTIES, AND OTHER PROVISIONS, RECEIPT OF YOUR PURCHASE ORDER AND/OR THE ISSUANCE OF AN INVOICE OR "C", "D", "P", OR "S" TICKET (WHICH IS A HARD COPY OF THE TRANSACTION AS WELL AS A SHIPPING TICKET), IS THE SAME AS OUR RECEIPT OF A SIGNED COPY OF OUR BID.

**** B I D ****

X

RECEIVED BY _____

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS TICKET
 ALL RETURNS ARE SUBJECT TO A 20% RESTOCKING CHARGE.

DIRECT SHIP: _____

CHARGE IN FRT: _____

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 Mobile, Alabama 36693 Mobile, Alabama 36691
 email: admin@mckinneypetroleum.com
 www.mckinneypetroleum.com



GAS

Pulled By: _____

Checked By: _____

INVOICE # _____ DATE **15-27-08**

CUSTOMER NO.	PO NO.	ORDER NUMBER	TG#	SHIP TO NAME	DATE ORDERED
50799-10	LARRY TUGGLE	LARRY TUGGLE	C18810		

BILL TO: MISCELLANEOUS CASH SALES

SHIP TO: CITY OF FREEPORT
 112 STATE RD. 20 W.
 FREEPORT, FL
 32439

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DATE ENTERED	TG#	SHIP DATE	TERMS	TELEPHONE #	FA	NOTES
6/09/20	18810	10/26	C.O.D.	850/333-6878	PICK UP	*** B I D ***

QTY	INP	EQ	DESCRIPTION	PART NO.	TERMS	LOC	COST	UNIT	EXT. PRICE	
2	2		TANKS FOR GASOLINE							
			525 GAL UL. UTILITY TANK	AU-525-12	42267	10		965.00	1930.00	
2	2		115V 20GPM PUMP W/METER 3/4 X 12' HOSE, NOZZL	FR701V	64626	49		759.05	1518.10	
2	2		1-1/4" X 5' ALUM SUCTION STUB		65383	6901		31.00	62.00	
2	2		3/4" UNL AUTO FARM NOZZLE W/SPOUT HOOK	N7U0BF	72199	5101		62.50	125.00	
2	2		NIPPLE TO INSTALL FILTER		43*	5101		4.50	9.00	1
2	2		90 ST ELL TO TURN HOSE DOWN		43*	5101		4.50	9.00	1
2	2		200H-3/4 FILTER ADAPTER	50003	69680	7301		22.89	45.78	1
2	2		300MB-30 MULTI-FUEL FILTER 30 MICRON	70018	69781	7402		10.80	21.60	1
2	2		2" ALUM CAP MALE	179M-0100AC	25288	1505		16.98	33.96	1
2	2		4" EMERGENCY VENT - 8 OZ.	2440M-0100AV	44644	1608		96.44	192.88	1
2	2		2" VENT CAP	354-0200AV	12195	1407		20.28	40.56	1

CONTINUED ON NEXT PAGE

FREIGHT REF. NO	CODE	WT.	INS. VALUE	COST	CHG. TO
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THE SALE OF THE ABOVE GOODS TO BUYER OR PURCHASER IS SUBJECT TO THE TERMS, CONDITIONS, INDEMNIFICATIONS AND HOLD HARMLESS AGREEMENTS, EXCLUSIONS AND LIMITATIONS OF WARRANTIES, PURCHASE MONEY SECURITY AGREEMENT, AND OTHER PROVISIONS PRINTED ON BOTH SIDES OF THIS INSTRUMENT, AND IT IS UNDERSTOOD AND AGREED THAT THE PRICE(S) STATED FOR SUCH GOODS IS (ARE) A CONSIDERATION FOR ALL OF SAID TERMS, CONDITIONS, INDEMNIFICATIONS AND HOLD HARMLESS AGREEMENTS, EXCLUSIONS AND LIMITATIONS OF WARRANTIES, AND OTHER PROVISIONS. RECEIPT OF YOUR PURCHASE ORDER AND/OR THE ISSUANCE OF AN INVOICE OR 'C', 'D', 'T', OR 'S' TICKET (WHICH IS A HARD COPY OF THE TRANSACTION AS WELL AS A SHIPPING TICKET), IS THE SAME AS OUR RECEIPT OF A SIGNED COPY OF OUR B.O.

DIRECT SHIP: _____

CHARGE IN FRT: _____

X

RECEIVED BY

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS TICKET
 ALL RETURNS ARE SUBJECT TO A 20% RESTOCKING CHARGE.

SALES (251) 661-8800
 SERVICE (251) 666-0300
 FAX (251) 661-8821



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 email: admin@mckinneypetroleum.com
 www.mckinneypetroleum.com



DIESEL

Pulled By _____

Checked By _____

INVOICE # _____ DATE _____ 15-57-36

CUSTOMER NO	PO NO	ORDER PLACED BY	TEL #	SHIP FROM	DATE
50799-10	LARRY TUGGLE	LARRY TUGGLE	C18812		

BILL TO: MISCELLANEOUS CASH SALES

SHIP TO: CITY OF FREEPORT
 112 STATE RD. 20 W.
 FREEPORT, FL
 32439

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DATE ENTERED	PICK #	TERM	TERMS	SUB DATE	TELEPHONE #	UN	NOTE
6/09/20	18812	10/26	C.O.D.		850/333-6878	PICK UP	**** B I D ****

QTY	UNIT	DESCRIPTION	PART NO	ITEM NO	UNIT	COST	EXT	EXT
2	2	TANKS FOR DIESEL						
2	2	525 GAL UL. UTILITY TANK	AU-525-12	42287	10	965.00	1930.00	
2	2	115V 20GPM PUMP W/METER 3/4 X 12' HOSE, NOZZL	FR701V	64628	49	759.05	1518.10	
2	2	1-1/4" X 5' ALUM SUCTION STUB		65383	6901	31.00	62.00	
2	2	3/4" LEADED AUTO FARM NOZZL W/SPOUT HOOK	N7LOGF	74013	5101	62.50	125.00	
2	2	NIPPLE TO INSTALL FILTER		43*	5101	4.50	9.00	
2	2	90 ST ELLTO TURN HOSE DOWN		43*	5101	4.50	9.00	
2	2	200H-3/4 FILTER ADAPTER	50003	69690	7301	22.89	45.78	
2	2	300HS-30 HYDROSORB FILTER 30 MICRON	70064	69765	7501	8.00	16.00	
2	2	2" ALUM CAP MALE	179M-0100AC	25288	1505	16.98	33.96	
2	2	4" EMERGENCY VENT - 8 OZ.	2440M-0100AV	44644	1608	96.44	192.88	
2	2	2" VENT CAP	354-0200AV	12195	1407	20.28	40.56	
CONTINUED ON NEXT PAGE								

FREIGHT REF. NO	CODE	WT.	INS. VALUE	COST	CHG. TO

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DIRECT SHIP: _____

CHARGE IN FRT: _____

X

RECEIVED BY _____

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS TICKET
 ALL RETURNS ARE SUBJECT TO A 20% RESTOCKING CHARGE.

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 SERVICE (251) 666-0300
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 Mobile, Alabama 36693 Mobile, Alabama 36691
 email: admin@mckinneypetroleum.com
 www.mckinneypetroleum.com



DIESEL

Pulled By: _____

Checked By: _____

INVOICE # _____

DATE _____

ORDER NO.	BUYER	ORDER FACILITY	DATE	SHIP TO	SHIP TO CITY
50799-10	LARRY TUGGLE	LARRY TUGGLE	C18812		

BILL TO: MISCELLANEOUS CASH SALES

SHIP TO: CITY OF FREEPORT
 112 STATE RD. 20 W.
 FREEPORT, FL
 32439

00000

DATE ENTERED	ORDER	DATE	TERMS	SUBJECT	INVOICE #	DATE	DATE	DATE
6/09/20	18812	10/26	C.O.D.		850-18812-0870			

ORD	QTY	DESCRIPTION	PART NO.	UNIT	PRICE	AMT	EXT	DATE
2	2	2" X 8' VENT PIPE NIPPLE			63610	59	68.00	136.00
2	2	44" AT-A-GLANCE GAUGE WITH NITROPHYLL FLOAT	D-2-44"-NTF		42374	2201	36.90	73.80
4	4	ULTRA-LOW NON-HWY. DIESEL DECAL	ED-330G (3"X12")		64758	1307	3.00	12.00
4	4	NO SMOKING DECAL	3 X 12		26062	1304	2.00	8.00
4	4	8" X 16" DANGER COMBUSTIBLE DECAL. WHT ON RED	ED-416		76026	1306	4.95	19.80
4	4	1993 D.O.T. DECAL	104-DOT-1993		18440	1306	3.00	12.00
4	4	NFFA DIESEL DECAL	TD-30-120L		26*	1306	10.00	40.00
THIS TANK IS MANUFACTURED FOR STATIONARY INSTALLATION ONLY								
502								.00
TOTAL								4283.88

WEIGHT REF. NO	CODE	WT.	INS. VALUE	COST	CHG. TO
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THE SALE OF THE ABOVE GOOD(S) TO BUYER OR PURCHASER IS SUBJECT TO THE TERMS, CONDITIONS, INDENTIFICATIONS AND HOLD HARMLESS AGREEMENTS, EXCLUSIONS AND LIMITATIONS OF WARRANTIES, PURCHASE MONEY SECURITY AGREEMENT, AND OTHER PROVISIONS PRINTED ON BOTH SIDES OF THIS INSTRUMENT AND IT IS UNDERSTOOD AND AGREED (AT THE PRICE(S) STATED FOR SUCH GOOD(S) IS (ARE) A CONSIDERATION FOR ALL OF SAID TERMS, CONDITIONS, INDENTIFICATIONS AND HOLD HARMLESS AGREEMENTS, EXCLUSIONS AND LIMITATIONS OF WARRANTIES, AND OTHER PROVISIONS. RECEIPT OF YOUR PURCHASE ORDER AND/OR THE ISSUANCE OF AN INVOICE OR 'C', 'D', 'T', OR 'S' TICKET (WHICH IS A HARD COPY OF THE TRANSACTION AS WELL AS A SHIPPING TICKET), IS THE SAME AS OUR RECEIPT OF A SIGNED COPY OF OUR BID.

**** B I D ****

X
 RECEIVED BY _____

DIRECT SHIP: _____

CHARGE IN FRT: _____

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS TICKET
 ALL RETURNS ARE SUBJECT TO A 20% RESTOCKING CHARGE.

TOTAL: 8549.66



I, Mark Martin do solemnly swear that I will protect and defend the constitution and the laws of the United States of America, State of Florida, and the City of Freeport; that I will perform the duties of the City Council of the City of Freeport to the best of my ability; that I will conduct the duties of my office in such a manner as to reflect favorably on my State, County, and myself, so help me God.

[Signature]
Council Member Signature

6/9/2020
Date of Signature

[Signature]
City Clerk
as acting clerk

6/9/2020
Date of Signature

**BUDGET AMENDMENT #5
FISCAL YEAR ENDING 2020**

Reason for the amendment:
To correct over budget amount in pool and Casey Park maintenance
Also to move budget amount from parks to water and sewer for the purchase of fuel tanks

INCREASE				DECREASE			
Expense	001-572-44670	Parks - R&M Casey Park	\$ 19,650.00	Expense	410-533-44610	Parks - Equipment Major >\$10,000	\$ 39,300.00
Expense	001-572-44680	Parks - R&M Community Pool	\$ 19,650.00				
Expense	001-581-49110	Transfer to Water	\$ 5,000.00	Expense	001-572-46410	Parks - Equipment Major >\$10,000	\$ 10,000.00
Expense	001-581-49120	Transfer to Sewer	\$ 5,000.00				
Subtotal for General Fund			<u>\$ 49,300.00</u>				<u>\$ 49,300.00</u>
Expense	410-533-46400	Wa - Equipment Minor<\$10,000	5,000.00	Revenue	410-38100	Water Received from General	5,000.00
Expense	420-535-46400	Se - Equipment Minor<\$10,000	5,000.00	Revenue	420-38100	Sewer Received from General	5,000.00



THE CITY OF
FREEPORT, FLORIDA
POST OFFICE BOX 339 FREEPORT, FL 32439

To: City Council

From: Sara Bowers, Financial Officer

Date: June 12, 2020

Re: USDA Wastewater Treatment Plant Reconstruction/Expansion Project

The city has currently spent \$650,000 on the design phase of this project. Once USDA provides the notice to proceed, the city will secure interim financing and request USDA to reimburse the city out of these funds. It has been discussed the funds to pay for this phase would come out of the sewer impact fees and once the reimbursement has been approved place the funds back into this account. I am respectfully requesting Council approval to draw \$232,000 from the sewer impact account. This amount is based on the fact that \$418,000 was previously drawn out per Council approval.



MEMORANDUM

DATE: June 25, 2020
TO: City Council
FROM: Debbie Roberts, Utility Billing Manager
SUBJECT: Write-off Accounts through June 30, 2019

I respectfully request approval to write off all past due accounts through the date of June 30, 2019.

The total write-off amount is \$61,426.78 for 963 accounts. This includes all accounts that have a balance due or owed from 3/25/2005 through June 30, 2019 that had not been written-off prior to this date. Extensive research has been done on each account to locate any current open account, forwarding address to contact the customer, as well as attempting to contact by phone. These balances will now be moved to Bad Debt on each account.

Moving forward, we will repeat this process every July, for the prior year balances from July-June of the following year.

Thank you.



CITY OF FREEPORT
112 Hwy 20 W, Freeport, FL 32439
Telephone: 850-835-2822
Facsimile: 850-835-3137

WATER METER UPGRADE REQUEST

Service Address: _____

Name: _____

Home Phone #: _____

Please initial on each line:

_____ There is a fee of \$255.90 for Residential Inside City Limits, or \$319.87 for Residential Outside City Limits plus labor to have a 3/4" meter upgraded to a 1" meter, if it does not require re-tapping the water main or a road bore.

_____ If the upgrade requires re-tapping of main line, an additional fee of \$575 will apply.

_____ If the upgrade requires a new road bore, there will be an additional customer cost of \$12 per foot, and will require additional time to install.

_____ The city is **not** responsible for reconnecting customers side of service going to the home.

_____ Services will not be relocated across driveways or another person's property.

_____ Services will not be relocated running down the side of right of ways (roads/streets).

I agree to all the terms stated in this application.

Signature _____ Date _____

If no physical address is listed for the property, please provide a map of where the lot is located. All quotes are good for ninety (90) days.

OFFICE USE ONLY:

Water Department Location Notes: _____

Employee Signature: _____ Date: _____



Freeport Planning & Zoning Department
P.O. BOX 339 * 16040 HWY 331 BUSINESS * FREEPORT, FLORIDA 32439

Date: May 20, 2020

To: Freeport City Council
Freeport Planning & Development Review Board

From: Latilda Hughes-Neel AICP, Planning Director

Re: The Bluffs LSA/RZ

Application Summary

Project: The Bluffs

Annexation: Parcels 01-1S-19-23000-001-0000/02-1S-19-23000-001-0030, 327.48 acres +/-
2nd Reading of Adoption Ordinance to take place May 28, 2020 → *Ord. 2020-05*

Large Scale Amendment: Parcels 01-1S-19-23000-001-0000/02-1S-19-23000-001-0030,
327.48 acres +/-.

Current FLU: County Large Scale Agriculture/Estate Residential
Proposed FLU: City Urban Development/Conservation

Re-Zoning: Parcels 01-1S-19-23000-001-0000/02-1S-19-23000-001-0030 AND Parcels 36-1N-19-17000-001-0000/36-1N-19-17000-002-0000. 551.19 acres +/-.

Current Zoning: Parcels 36-1N-19-17000-001-0000/36-1N-19-17000-002-0000:

From: Low Density Residential, Light Industrial
To: Heavy Commercial, High Density Residential, Conservation

Zoning Assignment: Parcels 01-1S-19-23000-001-0000/02-1S-19-23000-001-0030

To: Heavy Commercial, High Density Residential, Conservation

**FREEPORT PLANNING &
DEVELOPMENT REVIEW BOARD
June 3, 2020 Regular Meeting Minutes**

In response to the City of Freeport's declared "State of Emergency" due to COVID 19 (Resolution 2020-04), the below meeting was held by conference call in compliance with the City of Freeport Telephonic Meeting Policy approved 3/26/2020.

I. Meeting Called to Order

The Meeting was called to order by Chair Joh Konopacki at 6:16 pm.

Board members present by roll call: John Konopacki, Michael Gilley, and Kevin Louthain.

Neel stated that Steve Thomas was not present, and that Kasey Cuchens has resigned from the Board. A quorum (51%) for a 4-member board is 3, so a quorum is present.

Ex-Officio members present: Jack Kiger/Eglin AFB

Staff members present: Latilda Neel/Planning Director, Brooke Jackson/Planning Technician, Marge Gay/Planning Clerk, Clay Adkinson/Board Attorney, Alex Rouchaleau/City Engineer

Others present: Matt Parker/JP Eng., Agent for the Owner - The Bluffs at Lafayette Creek.

II. Large Scale Amendment - The Bluffs

Neel provided a summary of the Large Scale Amendment request:

Annexation: Parcels 01-1S-19-23000-001-0000/02-1S-19-23000-001-0030, 327.48 acres +/-annexed May 28, 2020 via Ordinance 2020-05.

Large Scale Amendment: Parcels 01-1S-19-23000-001-0000/02-1S-19-23000-001-0030, 327.48 acres +/-.

Current FLU: County Large Scale Agriculture/Estate Residential
Proposed FLU: City Urban Development/Conservation

The project property which was already inside the City has Future Land Use designations of Urban Development and Conservation. The annexed property would be re-designated to be consistent with the remainder of the project acreage as shown on the proposed Future Land Use Map (attached).

Correspondence received:

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- Hopping Green & Sams/ legal representatives of CW Roberts: letter stating existing uses as neighboring property west and south of the project in use as an asphalt mixing plant. No objection to proposed project; putting owners on notice of pre-existing industrial uses (attached).
- Jack Kiger/Eglin AFB submitted a memorandum based on Land Use Compatibility Guidelines in the Tri-County Small Area Study (attached).

Neel clarified to the Board that while Freeport had participated in the Joint Land Use Meetings pertaining to Eglin's Study, the City of Freeport opted to adopt Comprehensive Plan language consistent with the Florida Statute; 1) to allow Eglin AFB a seat on the City's Land Use Committee, i.e. the Freeport Planning & Development Review Board as an ex-officio member and 2) to allow Eglin AFB to review and offer comments on Large Scale Amendments to the Comprehensive Plan, including Future land Use Map Amendments. The City did not adopt the Land Use Compatibility Guidelines which were promoted by Eglin AFB.

Matt Parker, project representative provided additional information on the request.

- Discussed a preliminary master plan provided for informational purposes only(attached).
- Developer intends to apply to create a Planned Development Project which will come before the Planning Board for Review.
- Consistent with the adjoining City Future Land Use categories.
- Consistent with the City's Urban Service Boundary Area for the commercial corridor (331) and commercial activity center at this location.
- Discussed the topography, Lafayette Creek and vegetative communities on the property.
- Consistent with other PDPs approved in this area, such as Owls Head, Owls Head Farms and the Preserve.

Board Discussion:

Konopacki: looks to be consistent with the City's Comprehensive Plan.

Jack Kiger/Eglin AFB addressed the report he had submitted on the proposed Large Scale Amendment.

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Board Discussion:

- Konopacki stated that the Planning Board could only look at consistency with the City's Comprehensive Plan and Land Development Code, not a study

BOARD ACTION: Chair Konopacki called for a motion. Gilley motioned to recommend approval of the Large Scale Amendment as presented. Louthain seconded the motion. All ayes: motion carried.

III. Re-Zoning – The Bluffs

Neel provided a summary of the Re-Zoning application:

Re-Zoning: Parcels 01-1S-19-23000-001-0000/02-1S-19-23000-001-0030
AND Parcels 36-1N-19-17000-001-0000/36-1N-19-17000-002-0000. 551.19
acres +/-.

Current Zoning: Parcels 36-1N-19-17000-001-0000/36-1N-19-17000-002-
0000:

From: Low Density Residential, Light Industrial

To: Heavy Commercial, High Density Residential, Conservation

Zoning Assignment: Parcels 01-1S-19-23000-001-0000/02-1S-19-23000-001-
0030:

To: Heavy Commercial, High Density Residential, Conservation

Correspondence received: same letters as previously stated above.

BOARD ACTION: Chair Konopacki called for a motion. Gilley motioned to recommend approval of the Requested Re-Zoning and Zoning Assignment as presented. Louthain seconded the motion. All ayes: motion carried.

IV. Adjournment

Chair Konopacki called for a motion to adjourn. Gilley motioned to adjourn/seconded by Louthain.

The meeting adjourned at 6:43 pm.

ORDINANCE NO. 2020-__

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF FREEPORT, SPECIFICALLY THE FUTURE LAND USE MAP, SPECIFICALLY A PORTION OF THE PARCELS IDENTIFIED WITH REFERENCE NUMBERS 01-1S-19-23000-001-0000 AND 02-1S-19-23000-001-0030 CONTAINING 327.48 ACRES MORE OR LESS, FROM COUNTY FUTURE LAND USE DESIGNATION OF LARGE SCALE AGRICULTURE AND ESTATE RESIDENTIAL TO THE CITY'S URBAN DEVELOPMENT AND CONSERVATION FUTURE LAND USE DESIGNATIONS.

WHEREAS, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Freeport prepare and adopt and enforce a comprehensive plan; and,

WHEREAS, the City of Freeport adopted the Future Land Use Element of the Comprehensive Plan on December 20, 1990; and,

WHEREAS, Chapter 163, Florida Statutes, empowers the City of Freeport to amend its comprehensive plan; and,

WHEREAS, the City of Freeport City Council held a Public Hearing to adopt Comprehensive Plan Amendment LSA 2020-01, pursuant to Section 163, 3187, Florida Statutes, with due public notice having been provided, and having reviewed and considered all comments received during the public hearing, and having provided for necessary revisions; and,

WHEREAS, in exercise of its authority, the City Council of Freeport, Florida finds it necessary and desirable to adopt and does hereby adopt Comprehensive Plan Amendment LSA-2020-01, in order to encourage the most appropriate use of land, water and resources, consistent with the public interest; and deal effectively with future problems that may result from the use and development of land within City of Freeport; now therefore,

BE IT ORDAINED by the City Council of the City of Freeport, Florida as follows:

Section 1. Purpose and Intent

The land use designation of the above identified parcel shall be and hereby is changed from the County designations of Large-Scale Agriculture and Estate Residential to the City's Urban Development and Conservation Future Land Use designations.

Section 2. Comprehensive Plan Amendment

The City of Freeport Comprehensive Plan is hereby amended to include the following parcels described by the legal description as:

Parcel 01-1S-19-23000-001-0000:

ALL OF SEC 01-1S-19; OR 2583-853 OR 2604-2947 OR 2634-2191 LESS & EXCEPT BEG SE.COR SEC 2-1S-19W,N 89 DEG 04'55"W 712.53 FT TO E/LY ROW ST RD 83

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(US HWY 331)N/LY ALONG ROW NEXT EIGHT CALLS,N 22 DEG 30'17"E 111.25 FT,N 17 DEG 22'56"E 304.76 FT TO CURVE CONCAVE W/LY RADIUS 7804.44 FT CENTRAL ANGLE 10 DEG 52'31"ARC 1481.34 FT (CHORD B&D=N 15 DEG 46'52"E 1479.12 FT),S 79 DEG 39'43"E 25.00 FT TO CURVE W/LY RADIUS 7829.44 FT CENTRAL ANGLE 04 DEG 18'09"ARC 587.95 FT(CHORD B&D=N 08 DEG 11'12"E 587.81 FT),N 15 DEG 07'37"W 50.25 FT TO CURVE CONCAVE W/LY RADIUS 7811.44 FT CENTRAL ANGLE 00 DEG 46'17"ARC 105.19 FT(CHORD B&D=N 05 DEG 18'22"E 105.18 FT),N 04 DEG 55'12"E 347.96 FT,DPRT RPW S 82 DEG 16'26"E 203.55 FT,S 07 DEG 06' 01"W 131.98 FT,S 43 DEG 39'55" E 183.68 FT,S 35 DEG 13'03"W 140.87 FT,S 38 DEG 52'06"W 75.23 FT,S 31 DEG 27'10"E 236.16 FT,S 83 DEG 56'11"E 78.38 FT,N 62 DEG 41'30"E 504.58 FT,N 14 DEG 57'30"W 237.59 FT,N 78 DEG 18'42"W 278.00 FT,N 41 DEG 21'00"W 47.98 FT,N 04 DEG 18'08"W 58.50 FT,S 82 DEG 16'26"E 4971.29 FT TO POINT ON E LINE SEC 01-1S-19W,S 01 DEG 28'40"W ALG E LINE 2351.66 FT TO SE/C SEC 1,DPRT SEC LINE N 88 DEG 05'19"W ALONG S LINE SEC 01 5290.24 FT TO POB. OR 3119-441

and

Parcel 02-1S-19-23000-001-0030:

BEG NE/COR SEC 2,N 88 DEG 32' 20"W 4.50 FT TO CURVE ON E/LY ROW ST RD 83 (US 331)S/LY ALG ARC 894.65 FT CONCAVE W/LY RADIUS 23,083.31 FT CENTRAL ANGLE 02 DEG 13'14"(CHORD B&D= N 03 DEG 11'15"E 894.65 FT),S 02 DEG 53'04"E 304.61 FT,S 04 DEG 55'09"W 300.00 FT,S 14 DEG 17'19"W 202.70 FT,S 04 DEG 55' 09"W 1027.62 FT,ARC OF CURVE 105.19 FT CONCAVE W/LY RADIUS 7811.44 FT CENTRAL ANGLE 00 DEG 46'18"(CHORD B&D=N 05 DEG 18'28"E 105.05 FT),S 15 DEG 07'39"E 50.25 FT,ARC CURVE 587.95 FT CONCAVE W/LY RADIUS 7829.44 FT CENTRAL ANGLE 04 DEG 18'09"(CHORD B&D=N 08 DEG 11'08"E 587.90 FT),N 79 DEG 39'47"W 25.00 FT,ARC OF CURVE 1481.32 FT CONCAVE W/LY RADIUS 7804.44 FT CENTRAL ANGLE 10 DEG 52'30"(CHORD B&D=N 15 DEG 46'28"E 1479.10 FT),S 17 DEG 24'33"W 304.79 FT,S 22 DEG 28' 03"W 111.15 FT TO S LINE SEC 2,DPRT ROW S 89 DEG 03'07"E TO SE/COR SEC 2,N 01 DEG 28'05"E 2638.72 FT,N 01 DEG 28'05"E 2638.72 FT TO NE/COR OF SEC 2 FOR POB. OR 2887-174 LESS & EXCEPT BEG SE.COR SEC 2-1S-19W,N 89 DEG 04'55"W 712.53 FT TO E/LY ROW ST RD 83 (US HWY 331)N/LY ALONG ROW NEXT EIGHT CALLS,N 22 DEG 30'17"E 111.25 FT,N 17 DEG 22'56"E 304.76 FT TO CURVE CONCAVE W/LY RADIUS 7804.44 FT CENTRAL ANGLE 10 DEG 52'31"ARC 1481.34 FT (CHORD B&D=N 15 DEG 46'52"E 1479.12 FT),S 79 DEG 39'43"E 25.00 FT TO CURVE W/LY RADIUS 7829.44 FT CENTRAL ANGLE 04 DEG 18'09"ARC 587.95 FT(CHORD B&D=N 08 DEG 11'12"E 587.81 FT),N 15 DEG 07'37"W 50.25 FT TO CURVE CONCAVE W/LY RADIUS 7811.44 FT CENTRAL ANGLE 00 DEG 46'17"ARC 105.19 FT(CHORD B&D=N 05 DEG 18'22"E 105.18 FT),N 04 DEG 55'12"E 347.96 FT,DPRT RPW S 82 DEG 16'26"E 203.55 FT,S 07 DEG 06' 01"W 131.98 FT,S 43 DEG 39'55" E 183.68 FT,S 35 DEG 13'03"W 140.87 FT,S 38 DEG 52'06"W 75.23 FT,S 31 DEG 27'10"E 236.16 FT,S 83 DEG 56'11"E 78.38 FT,N 62 DEG 41'30"E 504.58 FT,N 14 DEG 57'30"W 237.59 FT,N 78 DEG 18'42"W 278.00

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FT,N 41 DEG 21'00"W 47.98 FT,N 04 DEG 18'08"W 58.50 FT,S 82 DEG 16'26"E
4971.29 FT TO POINT ON E LINE SEC 01-1S-19W,S 01 DEG 28'40"W ALG E LINE
2351.66 FT TO SE/C SEC 1,DPRT SEC LINE N 88 DEG 05'19"W ALONG S LINE
SEC 01 5290.24 FT TO POB. OR 3119-441

Containing 327.48 acres, more or less.

Section 3 Severability

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance and the City of Freeport's Comprehensive Plan shall remain in full force and effect.

Section 4 Copy on File

An official, true, and correct copy of all elements of the Freeport Comprehensive Plan, as adopted and amended from time to time, shall be maintained by the City Mayor or his designee.

Section 5 Effective Date

The effective date of this Comprehensive Plan Amendment shall be the date this ordinance is adopted by the Freeport City Council, as the City of Freeport is a RAO (Rural Area of Opportunity), per Section 163.3187(1)(o), Florida Statutes.

PASSED AND DULY ADOPTED at the regular meeting of the City Council of Freeport, in Walton County Florida the _____ day of _____, 2020.

CITY OF FREEPORT, FLORIDA

BY _____

Mayor

ATTEST:

City Clerk

City Planning Board Hearing: June 3, 2020

City Council First Reading: June 25, 2020

City Council Second Reading: July 23, 2020 (tent.)

CITY OF FREEPORT

ORDINANCE NO. 2020-__

AN ORDINANCE AMENDING THE ZONING MAP SERIES INCLUDED BY REFERENCE IN ARTICLE 3 OF THE LAND DEVELOPMENT CODE OF THE CITY OF FREEPORT, SPECIFICALLY A PORTION OF THE PARCELS IDENTIFIED WITH PROPERTY REFERENCE NUMBERS CONTAINING APPROXIMATELY 551.19 ACRES MORE OR LESS AND DESCRIBED BY THE LEGAL DESCRIPTION CONTAINED IN SECTION 1 BELOW AMENDING THE ZONING ASSIGNMENT AND ASSIGNING ZONING FROM LOW DENSITY RESIDENTIAL, AND LIGHT INDUSTRIAL TO HEAVY COMMERCIAL, HIGH DENSITY RESIDENTIAL AND CONSERVATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA:

WHEREAS, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Freeport to prepare and adopt and enforce a comprehensive plan; and

WHEREAS, the City Council finds that the approximately 551.19-acre area in Sections 1 and 2, Township 1 South, Range 19 West and Section 36, Township 1 North, Range 19 West, Walton County, Florida, as described above in ordinance title, would best suit the interests of the City by assigning a zoning designations of C-2 Heavy Commercial, R-3 High Density Residential and CM Conservation; and

WHEREAS, a public hearing for the adoption of the assignment and amendment of zoning was held for the purpose of receiving public comments as required by law with notice having been published as required by law; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA, THAT:

SECTION 1. The zoning designations of those parcels identified by property reference numbers listed below and being more particularly described as follows:

PARCEL 36-1N-19-17000-001-0000

BEG S 88 DEG 39'44"E 20.30 FT OF SW/COR OF N1/2 OF S1/2 SEC 36 BEING A PT ON NON TANGENT CURVE ON E/LY ROW US 331 RUN NE/LY ALONG ARC 561.67 FT, CONCAVE E/LY RADIUS 22,753.31 FT CENTRAL ANGLE 01 DEG 24'52" (CHORD=561.66 FT BEARING=N 04 DEG 12'43"E), N 04 DEG 55'09"E 845.43 DPRT ROW S 85 DEG 04' 51"E 361.04 FT TO PT CURVATURE CONCAVE NW/LY RADIUS 500.00 FT NE/LY ALG CURVE CENTRAL ANGLE 39 DEG 17'20" ARC DIST 342.86 FT(CHORD=336.18 FT BEARING= N 75 DEG 16'29"E)TO PT TANGENCY, N55 DEG 37'49"E 440.51 FT TO PT CURVATURE CONCAVE SE/LY RADIUS 200.00 FT,NE/LY ALONG CURVE CENTRAL ANGLE 57 DEG 36' 44" ARC DIST 201.10 FT(CHORD= 192.74 FT BEARING=N 84 DEG 26' 11"E)TO PT TANGENCY S 66 DEG 45'27"E 484.35 FT,N 19 DEG 33' 12"E 306.23 FT TO PT CURVE CONCAVE SE/LY RADIUS 8,325.97 FT NE/LY ALG CURVE CENTRAL ANGLE 04 DEG 07'38" ARC DIST 599.74 FT(CHORD=599.61 FT BEAR =N 21 DEG 37'01"E)TO TANGENCY, N 23 DEG 40'50"E 139.20 FT, S 58 DEG 22'26"E 749.10 FT,N 28 DEG 42'55"E 109.05 FT TO PT CUSP OF CURVE CONCAVE NE/LY RADIUS 624.00 FT SE/LY ALONG

CITY OF FREEPORT

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CURVE CNTRL AGL 26 DEG 06'42" ARC DIST 284.38 FT(CHORD=281.92 FT BEARING=S 44DEG 01'15"E) TO PT TANGENCY,S 57 DEG 04'38" E 397.07 FT TO CURVE CONCAVE SW/LY RADIUS 2,150.59 FT SE/LY ALG CURVE CNTRL AGL 14 DEG 12' 08" ARC DIST 533.07 FT(CHORD= 531.71 FT BEARING=S 49 DEG 58' 32"E)TO PT REVERSE CURVATURE CONCAVE NW/LY RADIUS 425.00 FT NE/LY ALG CURVE CNTRL ANGLE OF 12355.53 FT ARC DIST 919.28 FT (CHORD=750.27 FT BEARING=N 75 DEG 09'35"E)TO PT TANGENCY, N 13DEG 11'39"E 343.13 FT TO CURVE CONCAVE SE/LY RADIUS 130.00 FT NE/LY ALG CURVE CNTRL AGL 7708.09 FT ARC DIST 175.02 FT(CHORD=162.10 FT BEARING=N 51 DEG 45'43"E) TO PT TANGENCY,S 89 DEG 40'12"E 579.02 FT TO E LINE SEC 36, S 01 DEG 04'08"W ALONG E LINE 2195.76 FT TO SE/COR OF N1/2 OF S1/2,N 88 DEG 39'44"W 5275.35 FT TO POB. OR 1746-110 OR 1775-305 OR 2634-2187 OR 2661-3114 LESS & EXCEPT BEG AT A POINT LYING S 88 DEG 39'44"E 20.30 FT OF SW/COR OF N1/2 OF S1/2 OF SEC 36,BEING A POINT ON A NON TANGENT CURVE E/LY ON ROW ST RD 83 (US 331), S 88 DEG 39'44"E 1,812.62 FT TO POB,S 88DEG 39'44"E 3462.73 FT,N 01 DEG 04'08"E 2195.76 FT,N 89 DEG 40'12"W 579.02 FT, SW/LY ARC OF CURVE 175.02 FT CONCAVE SE/LY RADIUS 130.00 FT CENTRAL ANGLE 77 DEG 08'09" (CHORD B&D=S 51 DEG 45'43"W 162.10 FT),S 13 DEG 11'39"W 343.13 FT,SW/LY ALONG ARC OF CURVE 919.28 FT CONCAVE NW/LY RADIUS 425.00 FT CENTRAL ANGLE 12 DEG 55'53"(CHORD B&D=S 75 DEG 09'35"W 750.27 FT),NW/LY ARC CURVE 533.07 FT CONCAVE SW/LY RADIUS 2150.59 FT CNTRL ANGLE 14 DEG 72'08"(CHORD B&D= N 49 DEG 58'32"W 531.71 FT),N 57 DEG 04'36"W 397.07 FT,NW/LY ALG ARC CURVE 284.38 FT CONCVE NE/LY RADIUS 624.00 FT CENTRAL ANGLE 26 DEG 06'42"(CHORD B&D= N 44 DEG 01'15"W 281.92 FT),S 28 DEG 42'55"W 109.05 FT,N 58 DEG 22'26"W 749.10 FT,S 23 DEG 40'50"W 139.20 FT,SW/LY ARC CURVE 599.74 FT CONCAVE SE/LY RADIUS 8325.97 FT CNTRL ANGLE 04 DEG 07'38"(CHORD B&D=S 21 DEG 37'01"W 599.61 FT),S 19 DEG 33'12"W 306.23 FT,S 66 DEG 45'27"E 130.24 FT,N 50 DEG 49' 28"E 10.12 FT,S 70 DEG 47'38"E 37.53 FT,N 81 DEG 23'57"E 23.20 FT,S 66 DEG 07'25"E 14.42 FT,S 28 DEG 44'40"E 13.60 FT,S 32 DEG 34'17"E 32.75 FT,S 07 DEG 03'03"E 23.22 FT,S 32 DEG 48'25"E 18.86 FT,S 69 DEG 25'46"E 22.62 FT,S 28 DEG 09'49"W 15.12 FT,S 53 DEG 08'47"W 13.40 FT,S 00 DEG 12'15"E 29.51 FT,S 07 DEG 48'28"W 30.94 FT,S 12 DEG 31'38"W 13.09 FT,S 05 DEG 06.47"E 36.39 FT,S 52 DEG 52'18"W 23.33 FT,S 04 DEG 16'11"W 36.91 FT,S 14 DEG 48'57"W 33.94 FT,S 01 DEG 19'04"E 18.10 FT,S 20 DEG 57'58"E 23.52 FT,S 23 DEG 37'50"W 43.65 FT,S 09 DEG 10'42"W 28.65 FT,S 29 DEG 36'23"W 34.65 FT,S 25 DEG 24'29"W 30.89 FT,S 49 DEG 30'38"W 39.97 FT,S 44 DEG 36'14"W 18.35 FT,S 51 DEG 17'53"W 23.27 FT,S 40 DEG 24'16"W 45.36 FT,S 07 DEG 45'03"E 26.11 FT,S 13 DEG 38'56"W 44.63 FT,S 05 DEG 42'08"W 21.47 FT,S 27 DEG 43'26"W 33.94 FT,S 11 DEG 34'41"W 27.66 FT,S 05 DEG 13'50"W 26.63 FT,S 04 DEG 45'09"W 40.71 FT,S 32 DEG 46'02"W 30.51 FT,S 12 DEG 55'18"W 31.57 FT,S 12 DEG 20'41"W 38.84 FT,S 21 DEG 59'58"W 51.21 FT,S 11 DEG 17'34"E 29.12 FT,S 03 DEG 38'15"W 23.53 FT,S 11 DEG 14'15"W 23.53 FT,S 11 DEG 14'15"E 18.27 FT,S 23 DEG 13'15"W 23.45 FT,S 04 DEG 22'11"E 31.92 FT,S 04 DEG 51'02"E 61.34 FT,S 33 DEG 22'09"E 33.19 FT,S 41 DEG 12'23"E 31.48 FT,S 40 DEG 00'58"E 29.68 FT,S 48 DEG 00'47"E 36.65 FT,S 35 DEG 24'46"E 35.91 FT,S 26 DEG 02'33"E 24.27 FT,S 00 DEG 07'40"W 29.34 FT,S 09 DEG 07'51"E 26.75 FT,S 26 DEG 04'04"W 33.00 FT,S 00 DEG 22'56"E 25.53 FT,S 30 DEG 18'01"W 58.63 FT,S 28 DEG 02'57"W 88.68 FT,S 45 DEG 37'40"W 41.92 FT,S 03 DEG 48'13"W 9.07 FT TO POB. ALSO ACCESS PARCEL DESCRIBED AS, CIN AT A POINT LYING S 88 DEG 39'44"E 20.30 FT

CITY OF FREEPORT

ORDINANCE NO. 2020-__

TO SW/COR OF N1/2 OF S1/2 SEC 36 BEING A POINT ON A NON TANGENT CURVE ON E/LY ROW ST RD 83 (US HWY 331),NE/LY ALONG ARC CURVE 561.67 FT CONCAVE E/LY RADIUS 22,753.31 FT CENTRAL ANGLE 01 DEG 24'52"(CHORD B&D=N 04 DEG 12'43"E 561.66 FT),N 04 DEG 55'09"E 845.43 FT TO POB,S 85 DEG 04'51"E 361.04 FT,NE/LY ARC ALONG CURVE 342.86 FT CONCAVE NW/LY CENTRAL ANGLE 39 DEG 17'20"(CHORD B&D=N 75 DEG 16'29"E 336.18 FT),N 55 DEG 37'49"E 440.51 FT,NE/LY ARC OF CURVE 201.01 FT CONCAVE S/LY CENTRAL ANGLE 57 DEG 36'44" (CHORD B&D=N 84 DEG 26'11"E 192.74 FT),S 66 DEG 45'27"E 605.38 FT,S 23 DEG 14'33"W 60.00 FT,N 66 DEG 45'27"W 605.38 FT,SW/LY ARC OF CURVE 140.77 FT CONCAVE S/LY RADIUS 140.00 FT CENTRAL ANGLE 57 DEG 36'44"(CHORD B&D=S 84 DEG 26' 11"W 134.92 FT),S 55 DEG 37' 49"W 440.51 FT,SW/LY ARC OF CURVE 384.00 FT CONCAVE N/LY RADIUS 560.00 FT CENTRAL ANGLE 38 DEG 17'20"(CHORD B&D=N 85 DEG 04'51"W 376.52 FT),N 85 DEG 04'51"W 361.04 FT TO E/LY ROW ST RD 83 (US 331),N 04 DEG 55'09"E ALONG ROW 60.00 FT TO POB. OR 2887-01

and

PARCEL 36-1N-19-17000-002-0000

1/2 OF S1/2 LESS & EXC: THE DOT ROW FOR US HWY 331 OR 2642-507 OR 2644-950 OR 2851-1766 OR 2854-2266 OR 2887-109 OR 2887-17

and

PARCEL 01-1S-19-23000-001-0000

ALL OF SEC 01-1S-19; OR 2583-853 OR 2604-2947 OR 2634-2191 LESS & EXCEPT BEG SE.COR SEC 2-1S-19W,N 89 DEG 04'55"W 712.53 FT TO E/LY ROW ST RD 83 (US HWY 331)N/LY ALONG ROW NEXT EIGHT CALLS,N 22 DEG 30'17"E 111.25 FT,N 17 DEG 22'56"E 304.76 FT TO CURVE CONCAVE W/LY RADIUS 7804.44 FT CENTRAL ANGLE 10 DEG 52'31"ARC 1481.34 FT (CHORD B&D=N 15 DEG 46'52"E 1479.12 FT),S 79 DEG 39'43"E 25.00 FT TO CURVE W/LY RADIUS 7829.44 FT CENTRAL ANGLE 04 DEG 18'09"ARC 587.95 FT(CHORD B&D=N 08 DEG 11'12"E 587.81 FT),N 15 DEG 07'37"W 50.25 FT TO CURVE CONCAVE W/LY RADIUS 7811.44 FT CENTRAL ANGLE 00 DEG 46'17"ARC 105.19 FT(CHORD B&D=N 05 DEG 18'22"E 105.18 FT),N 04 DEG 55'12"E 347.96 FT,DPRT RPW S 82 DEG 16'26"E 203.55 FT,S 07 DEG 06' 01"W 131.98 FT,S 43 DEG 39'55" E 183.68 FT,S 35 DEG 13'03"W 140.87 FT,S 38 DEG 52'06"W 75.23 FT,S 31 DEG 27'10"E 236.16 FT,S 83 DEG 56'11"E 78.38 FT,N 62 DEG 41'30"E 504.58 FT,N 14 DEG 57'30"W 237.59 FT,N 78 DEG 18'42"W 278.00 FT,N 41 DEG 21'00"W 47.98 FT,N 04 DEG 18'08"W 58.50 FT,S 82 DEG 16'26"E 4971.29 FT TO POINT ON E LINE SEC 01-1S-19W,S 01 DEG 28'40"W ALG E LINE 2351.66 FT TO SE/C SEC 1,DPRT SEC LINE N 88 DEG 05'19"W ALONG S LINE SEC 01 5290.24 FT TO POB. OR 3119-441

and

CITY OF FREEPORT

ORDINANCE NO. 2020-__

PARCEL 02-1S-19-23000-001-0030

BEG NE/COR SEC 2,N 88 DEG 32' 20"W 4.50 FT TO CURVE ON E/LY ROW ST RD 83 (US 331)S/LY ALG ARC 894.65 FT CONCAVE W/LY RADIUS 23,083.31 FT CENTRAL ANGLE 02 DEG 13'14"(CHORD B&D= N 03 DEG 11'15"E 894.65 FT),S 02 DEG 53'04"E 304.61 FT,S 04 DEG 55'09"W 300.00 FT,S 14 DEG 17'19"W 202.70 FT,S 04 DEG 55' 09"W 1027.62 FT,ARC OF CURVE 105.19 FT CONCAVE W/LY RADIUS 7811.44 FT CENTRAL ANGLE 00 DEG 46'18"(CHORD B&D=N 05 DEG 18'28"E 105.05 FT),S 15 DEG 07'39"E 50.25 FT,ARC CURVE 587.95 FT CONCAVE W/LY RADIUS 7829.44 FT CENTRAL ANGLE 04 DEG 18'09"(CHORD B&D=N 08 DEG 11'08"E 587.90 FT),N 79 DEG 39'47"W 25.00 FT,ARC OF CURVE 1481.32 FT CONCAVE W/LY RADIUS 7804.44 FT CENTRAL ANGLE 10 DEG 52'30"(CHORD B&D=N 15 DEG 46'28"E 1479.10 FT),S 17 DEG 24'33"W 304.79 FT,S 22 DEG 28' 03"W 111.15 FT TO S LINE SEC 2,DPRT ROW S 89 DEG 03'07"E TO SE/COR SEC 2,N 01 DEG 28'05"E 2638.72 FT,N 01 DEG 28'05"E 2638.72 FT TO NE/COR OF SEC 2 FOR POB. OR 2887-174 LESS & EXCEPT BEG SE.COR SEC 2-1S-19W,N 89 DEG 04'55"W 712.53 FT TO E/LY ROW ST RD 83 (US HWY 331)N/LY ALONG ROW NEXT EIGHT CALLS,N 22 DEG 30'17"E 111.25 FT,N 17 DEG 22'56"E 304.76 FT TO CURVE CONCAVE W/LY RADIUS 7804.44 FT CENTRAL ANGLE 10 DEG 52'31"ARC 1481.34 FT (CHORD B&D=N 15 DEG 46'52"E 1479.12 FT),S 79 DEG 39'43"E 25.00 FT TO CURVE W/LY RADIUS 7829.44 FT CENTRAL ANGLE 04 DEG 18'09"ARC 587.95 FT(CHORD B&D=N 08 DEG 11'12"E 587.81 FT),N 15 DEG 07'37"W 50.25 FT TO CURVE CONCAVE W/LY RADIUS 7811.44 FT CENTRAL ANGLE 00 DEG 46'17"ARC 105.19 FT(CHORD B&D=N 05 DEG 18'22"E 105.18 FT),N 04 DEG 55'12"E 347.96 FT,DPRT RPW S 82 DEG 16'26"E 203.55 FT,S 07 DEG 06' 01"W 131.98 FT,S 43 DEG 39'55" E 183.68 FT,S 35 DEG 13'03"W 140.87 FT,S 38 DEG 52'06"W 75.23 FT,S 31 DEG 27'10"E 236.16 FT,S 83 DEG 56'11"E 78.38 FT,N 62 DEG 41'30"E 504.58 FT,N 14 DEG 57'30"W 237.59 FT,N 78 DEG 18'42"W 278.00 FT,N 41 DEG 21'00"W 47.98 FT,N 04 DEG 18'08"W 58.50 FT,S 82 DEG 16'26"E 4971.29 FT TO POINT ON E LINE SEC 01-1S-19W,S 01 DEG 28'40"W ALG E LINE 2351.66 FT TO SE/C SEC 1,DPRT SEC LINE N 88 DEG 05'19"W ALONG S LINE SEC 01 5290.24 FT TO POB. OR 3119-441

Containing 551.19 acres +/-.

SECTION 2. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provision and portions of this Ordinance and the City of Freeport's Land Development Code shall remain in full force and effect.

SECTION 3. The City of Freeport's Land Development Code is hereby amended as set forth in and incorporated herein by reference and consists of a Zoning Map Series Amendment.

An official, true and correct copy of the Freeport Land Development Code as adopted and amended from time to time shall be maintained by the City Mayor or his designee.

CITY OF FREEPORT
ORDINANCE NO. 2020-__

SECTION 4. Effective Date

The effective date of this Zoning Amendment shall be the date this ordinance is filed with the Department of State.

CITY OF FREEPORT, FLORIDA

By _____
Mayor

ATTEST

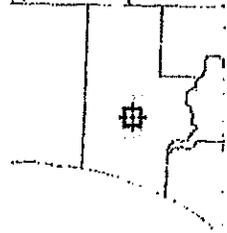
City Clerk

City Planning Board Hearing: June 3, 2010
City Council First Reading: June 25, 2020
City Council Second Reading: July 23, 2020

DRAFT



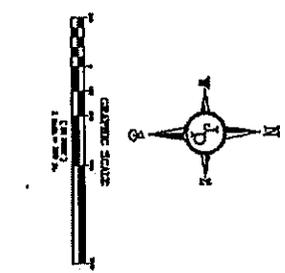
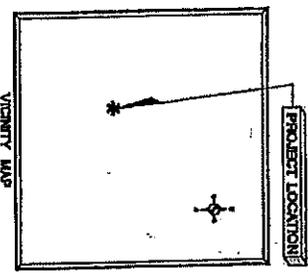
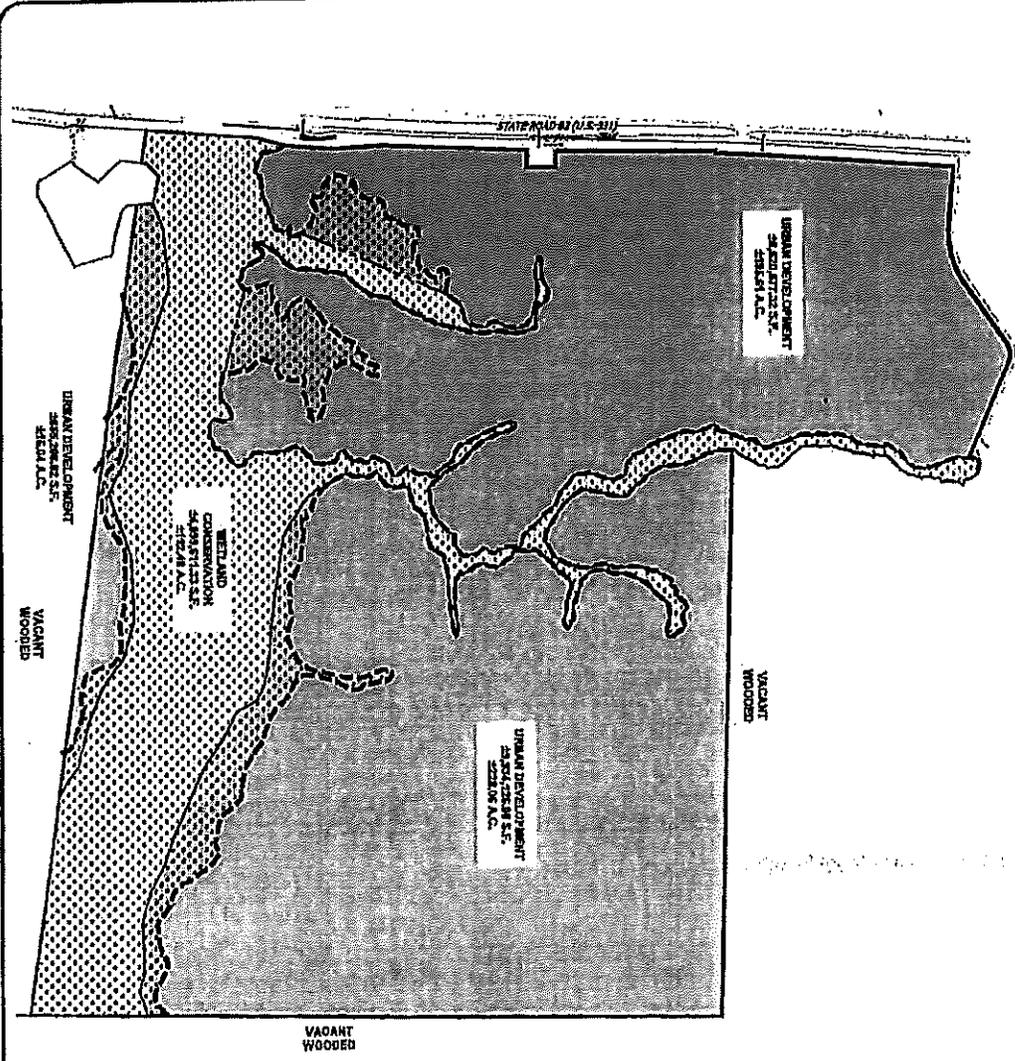
Overview



Legend

- Parcels
- Roads
- City Labels

PROPOSED FUTURE LAND USE MAP



LEGEND

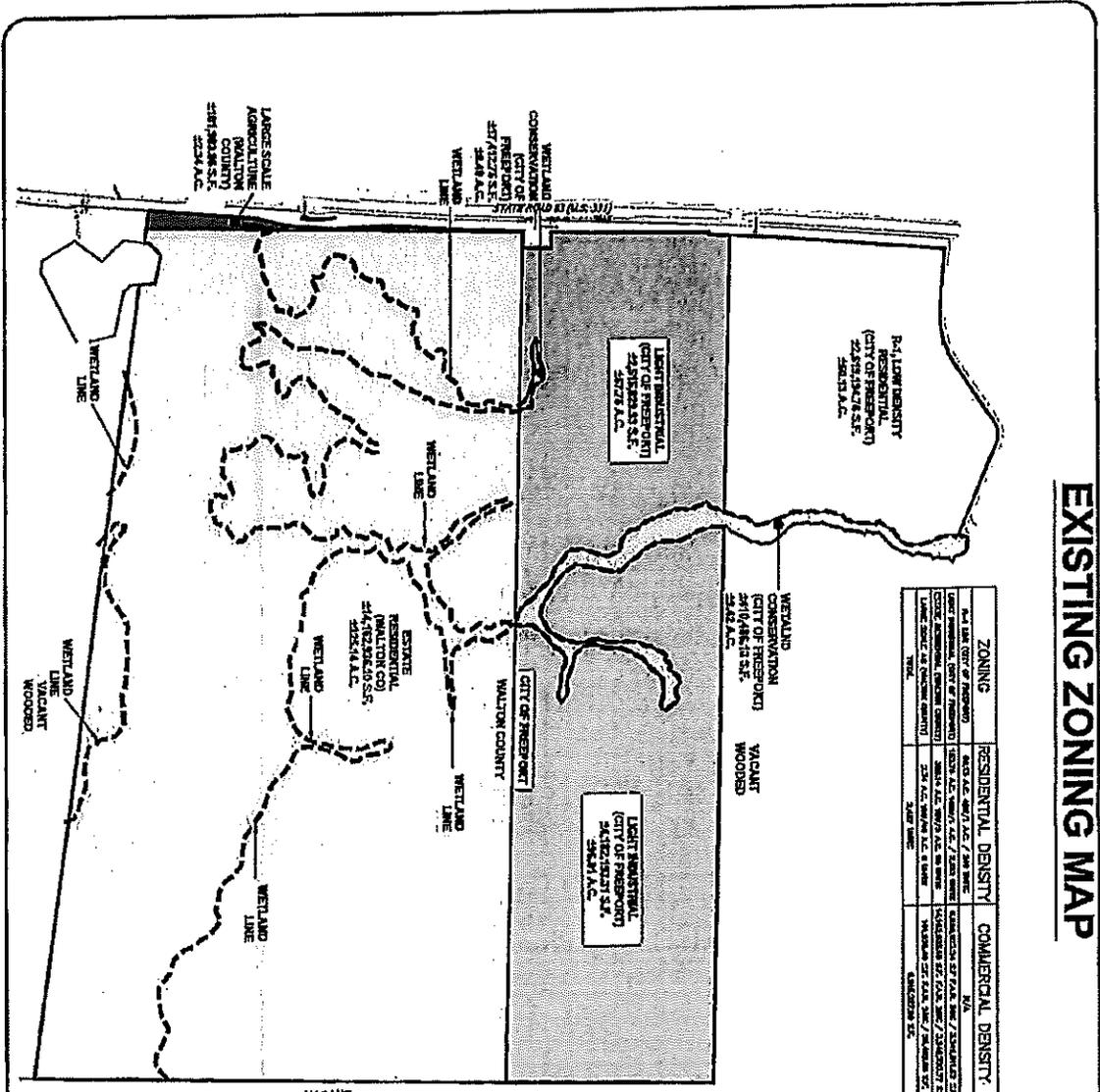
[Symbol]	URBAN DEVELOPMENT
[Symbol]	WETLAND CONSERVATION
[Symbol]	VACANT WOODED

NOT RELEASED FOR CONSTRUCTION

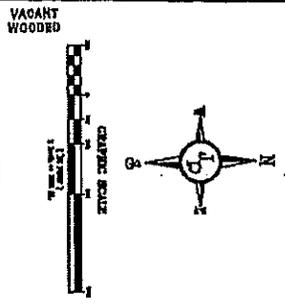
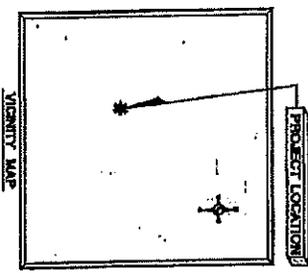
	DATE: 02/20/00	SCALE: 1" = 100' 0"	PROJECT: Bluffs at Lafayette	PROPOSED FUTURE LAND USE MAP	
	DRAWN BY: J.P. Jones	DATE: 02/20/00	PROJECT: Bluffs at Lafayette		
	APPROVED BY: J.P. Jones	DATE: 02/20/00	PROJECT: Bluffs at Lafayette		

JP Engineering
Civil Engineering
1000 West 10th Street
Lafayette, LA 70501
Phone: 337-281-1111
Fax: 337-281-1112

EXISTING ZONING MAP



ZONING	RESIDENTIAL DENSITY	COMMERCIAL DENSITY
P-1 LOW DENSITY RESIDENTIAL (CITY OF PRESBYTERIEN)	10-20 UNITS PER ACRE	RESIDENTIAL
LIGHT INDUSTRIAL (CITY OF PRESBYTERIEN)	10,000 SQ. FT. PER ACRE	INDUSTRIAL
ESTATE (CITY OF PRESBYTERIEN)	10,000 SQ. FT. PER ACRE	RESIDENTIAL
WETLAND CONSERVATION (CITY OF PRESBYTERIEN)	10,000 SQ. FT. PER ACRE	WETLAND CONSERVATION
VACANT WOODED (CITY OF PRESBYTERIEN)	10,000 SQ. FT. PER ACRE	VACANT WOODED

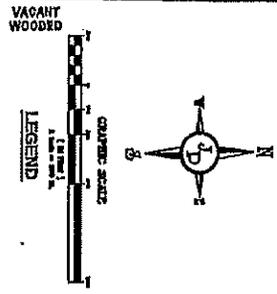
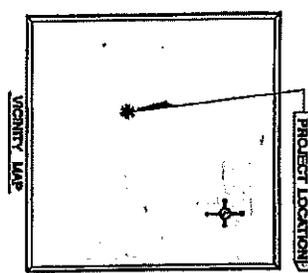
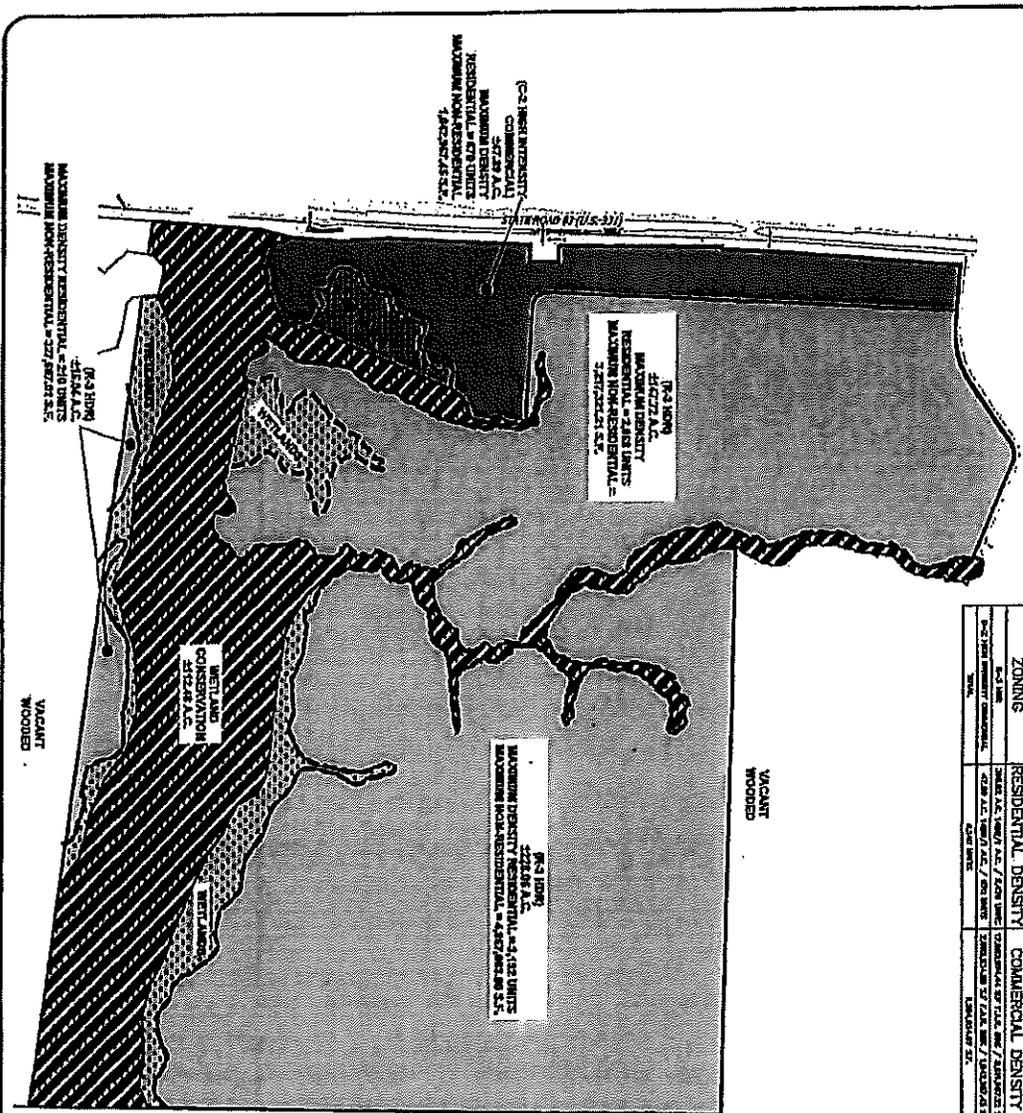


- LEGEND**
- P-1 LOW DENSITY RESIDENTIAL (CITY OF PRESBYTERIEN)
 - LIGHT INDUSTRIAL (CITY OF PRESBYTERIEN)
 - ESTATE (CITY OF PRESBYTERIEN)
 - WETLAND CONSERVATION (CITY OF PRESBYTERIEN)
 - VACANT WOODED (CITY OF PRESBYTERIEN)
 - WETLAND LINE

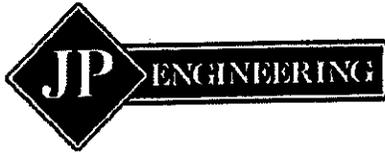
NOT RELEASED FOR CONSTRUCTION

PROPOSED ZONING MAP

ZONING	RESIDENTIAL DENSITY	COMMERCIAL DENSITY
R-3 HIGH DENSITY	2,483 UNITS	
R-3 MEDIUM DENSITY	4,142 UNITS	
R-3 LOW DENSITY	8,284 UNITS	
C-2 COMMERCIAL		100,000 SQ. FT.
C-3 COMMERCIAL		200,000 SQ. FT.
C-4 COMMERCIAL		400,000 SQ. FT.
C-5 COMMERCIAL		800,000 SQ. FT.
C-6 COMMERCIAL		1,600,000 SQ. FT.
C-7 COMMERCIAL		3,200,000 SQ. FT.
C-8 COMMERCIAL		6,400,000 SQ. FT.
C-9 COMMERCIAL		12,800,000 SQ. FT.
C-10 COMMERCIAL		25,600,000 SQ. FT.



NOT RELEASED FOR CONSTRUCTION



18596 US Hwy 331 S ♦ Freeport, FL 32439
Phone 850.460.7279 ♦ www.JPENGFL.com

March 31, 2020

City of Freeport
Planning Department
Attn: Latilda Hughes-Neel
112 Highway 20 East
Freeport, FL 32439

Re: Application Criteria and Future Land Use Map Amendment Reasoning

An annexation request for two parcels identified by Walton County parcel identification numbers 01-1S-19-23000-001-0000 and 02-1S-19-23000-001-0030 has been submitted to the City of Freeport. To go along with this request, a future land use map (FLUM) amendment and zoning assignment is necessary for these parcels, which combined are ± 327.48 acres. The requested FLUM amendment is to change this property from Walton County Large Scale Agriculture (LSA) and Estate Residential (ER) to City of Freeport Urban Development (UD) and Environmental Conservation (EC).

The two parcels being annexed will be part of a larger development with two adjacent parcels which are already within the City of Freeport corporate limits. The Walton County parcel identification numbers for these two parcels are 36-1N-19-17000-001-0000 and 36-1N-19-17000-002-0000. The four parcels will constitute the project boundary for a Mixed Use Planned Development Project to be known as The Bluffs at Lafayette. This ± 551.19-acre development will have a variety of land uses including highway commercial, multi-family residential in a mixed use setting and single-family residential subdivisions. A zoning assignment and rezoning is necessary for this development. A rezoning from R-1 (Low Density Residential) and I-1 (Light Industrial) to C-2 (High Intensity Commercial) and R-3 (High Density Residential) is requested for the portion of the project already in the city limits. A zoning assignment, for the portion of the project being annexed, request is to assign C-2 (High Intensity Commercial) and R-3 (High Density Residential) zoning.

The proposed FLUM amendment is consistent with the City's comprehensive plan and land development code. A consistency analysis is included with this application that shows the request is in conformance with and implements the goal and objectives of the City's plan. The FLUM amendment are compatible with the surrounding neighborhood area as is shown in a compatibility analysis included with this application.

Several conditions have changed over the past few years around the subject properties. First, the US Highway 331 corridor north of State Road 20 is still a relatively new highway alignment. This alignment opened undeveloped lands along the northeastern side of the City. Now that the highway has been widened to a four lane facility, the City is in the process of planning for new growth along this corridor by planning upgrades to the wastewater treatment plant to increase capacity and extending sewer mains along this corridor to support new development which is being planned.

The FLUM amendment will not result in significant adverse impacts on the natural environment. An environmental analysis is included with the application to show the environmental condition of the subject property. There are areas of wetlands on the site which are proposed to be placed in Environmental Conservation FLU and Conservation zoning. These wetlands will be protected with buffers. Some minimal wetland impacts are possible to allow development of the subject parcel for roadways and stormwater management.

The proposed amendment is necessary to implement the development of the mixed use planned development project which is being planned for this property. A logical and orderly development pattern will be furthered by the approval of this amendment. The realigned corridor of US Highway 331 is already mostly located inside the city limits, and acceptance of this amendment will continue the development patterns already being implemented in other areas along this corridor.

Sincerely,



Matthew R. Parker, P.E.
Authorized Agent

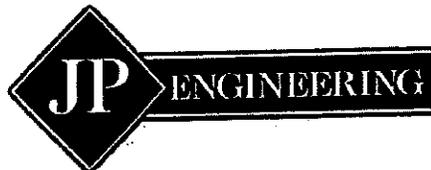
**DATA AND ANALYSIS
FOR
FLUM Amendment
CITY OF FREEPORT**

Parcel ID # 01-1S-19-23000-001-0000, 02-1S-19-23000-001-0030

Prepared for:

**Shivers Brothers
401 E. Verot School Road
Lafayette, LA 70508**

Prepared by:



March 31, 2020

Introduction

This analysis pertains to a future land use map (FLUM) amendment request to the City of Freeport Comprehensive Plan to assign a FLUM category of a ±327.48 acre tract of land from Walton County Large Scale Agriculture (LSA) and Estate Residential (ER) to City of Freeport Urban Development (UD) and Environmental Conservation (EC). This tract of land is in the process of annexation into the City limits and will be referred to as the "annexation tract." It is the intent of this analysis to analyze this request for consistency with the goals and objectives of the City of Freeport Comprehensive Plan and satisfy the requirements of chapter 163.3177, Florida Statutes.

Reasoning for Amendment

The request for a City of Freeport FLUM designation on the annexation tract is to assign a City FLUM designation. The requested FLUM designation will accommodate development of a new Mixed Use Planned Development Project (PDP) to be known as The Bluffs at Lafayette.

The annexation tract is a portion of the land area which will constitute The Bluffs at Lafayette. When combined with two adjacent parcels of land already within the City limits, a development tract of ±551.19 acres will constitute the PDP project which will have a variety of land uses including conservation, highway commercial, multi-family residential in a mixed use setting and single-family residential subdivisions.

Along with the FLUM amendment, a concurrent zoning assignment and rezoning of the entirety of the lands which make up the PDP is requested to change the zoning from R-1 (Low Density Residential), I-1 (Light Industrial) and the unassigned zoning on the annexation tract to C-2 (High Intensity Commercial), R-3 (High Density Residential) and Conservation (CON) which is consistent with the proposed FLUM category.

Site Description and Characteristics

The annexation tract is located on the east side of US Highway 331 approximately 2.4 miles north of SR 20. The property is a partially wooded, vacant tract. Along and near the southern boundary of the parcel, Lafayette Creek meanders across the property in an east to west direction. The property is comprised off upland and wetland areas.

Adjacent Land Use and Zoning

	FLU	Zoning	Type of Use	Specific Use
North	Urban Development	I-1 Light Industrial	Vacant	To be part of the PDP
South	Walton Co. Large Scale Ag & Estate Residential	Walton Co. Large Scale Ag & Estate Residential	Vacant	Vacant
East	Walton Co. Conservation	Walton Co. Conservation	Vacant	NWF Water Management District Lands
West	Urban Development & Environmental Conservation	C-2 High Intensity Comm, R-3 High Density Res & RA Rural Agriculture	Vacant	Vacant across US Hwy 331

Surrounding Area Compatibility

The annexation tract is located on the US Hwy 331 corridor near the northern portion of the City. This roadway corridor is an arterial highway which was recently widened to a four-lane divided highway. This property is located along a section of the corridor which was realigned in 2007 and 2008 through an area of agricultural and undeveloped lands. The western side of the highway corridor is completely within the city limits. Except for a 1.26-mile section, the eastern side of this corridor is within the City limits. The annexation tract has approximately 0.45 miles of frontage along this portion of the highway frontage outside the city boundary.

As mentioned, the subject property and the nearby properties along the realigned corridor of US Hwy 331 are largely undeveloped. This is partly due to these properties not having roadway access prior to the highway realignment. Currently the surrounding area is mostly undeveloped land comprised of large development tracts. A significant portion of the western side of the corridor is subject to a master planned development which was approved by the City in the recent past. As with that large development, the eastern side of the corridor is most likely to develop over time utilizing master development plans to guide the development along this corridor.

The change of land use on the subject parcel will follow this pattern that has shown itself to be compatible with the development patterns which are taking shape in this portion of the City of Freeport.

Comparison of Current and Proposed FLUM Categories

The current Walton County FLUM categories on this tract is Large Scale Agriculture (LSA) and Estate Residential (ER.) A small portion of the area of the annexation tract, ± 2.34 acres, is LSA and due to size, shape and location of this area, would not be separately developable land. For purposes of comparing maximum, potential develop yields, the LSA will be considered to contribute 1 single family dwelling unit. The ER is a category which allows for predominately residential development at a maximum density of one (1) dwelling unit per five acres. Neighborhood commercial is allowed subject to locational requirements which would be applicable to the subject property. 45 single family dwelling units and 12,000 SF of retail would constitute the maximum potential development potential if this tract were developed in Walton County's jurisdiction.

The proposed FLUM category is Urban Development (UD) and Environmental Conservation (EC). UD allows a wide range of residential, commercial and industrial development. This category lends well to master planned communities. Maximum residential density is subject to the zoning assigned to the lands. As mentioned, a concurrent rezoning of the properties which comprise the lands of the PDP is requested to change the zoning to categories which will support the implementation of the PDP. EC is a conservation map designation to protect the wetlands of the Lafayette Creek system which crosses the subject property. 1,964 single family dwelling units and 1,089,000 SF of retail on 50 acres would constitute the maximum potential development potential if this tract were developed in the City of Freeport's jurisdiction.

The following chart will show a comparison of the maximum potential impacts to the infrastructure of the City of Freeport. The comprehensive plan has adopted levels of service for the elements addressed in the chart. While this chart shows the maximum potential that must be addressed during a FLUM amendment, the actual buildout planned for the portion of the PDP on the annexation tract will be less than the figures provided here.

	Current FLU	Proposed FLU
	Walton County LSA and ER ±327.48 acres	City of Freeport Urban Development - 327.48 acres
Max Density / Intensity	45 single family d.u. / 12,000 SF commercial	1,964 single family d.u. / 50 acres commercial
INFRASTRUCTURE ANALYSIS		
Water Demand (gpd)	16,350 gpd	741,850 gpd
Sewer Demand (gpd)	16,350 gpd	741,850 gpd
Solid Waste Generation	616 pounds/day	29,700 pounds/day
Drainage (Stormwater)	Must meet 25 year/24-hour Design Storm Event with On-site Facility.	
Traffic Generation (P.M. Peak Hour Trips)	90 trips	2,903 trips
Recreation / Open Space (potential population)	154 people	6,874 people

Potable Water

The parcel is located in relatively close proximity to the City of Freeport water service system. The system has a permitted capacity of 2,396,000 gallons per day (gpd) for potable water. The maximum day flow at the plant as recorded on monthly operating reports during the past 12 months is 2,117,939 gpd. This system is currently operating under its permitted capacity. At this time, it is JP Engineering's understanding that both water main infrastructure, and wastewater treatment facility upgrades, expansions and improvements are currently being implemented by the City of Freeport to accommodate this and other demands.

Sanitary Sewer

The parcel is located within the boundaries of the City of Freeport sewer service system. The system has a permitted capacity of 0.600 million gallons per day (MGD) for sewer. The maximum monthly average daily flow over the last 12 month period was 0.445 MGD and the maximum three-month average daily flow over the last 12 month period was 0.416 MGD. This system is currently operating under its permitted capacity.

Sewer mains would need to be extended to support the development of the subject parcel. Planned upgrades to the sewer treatment facility and sewer main extensions are currently being planned which would bring sewer to the highway corridor to support development in this corridor.

Solid Waste

The solid waste generated in the City of Freeport is transported to the Walton County landfill for disposal. The Walton County Solid Waste department is contracted with a permitted facility with sufficient available capacity.

Stormwater Drainage

All new development will be required to store and treat all post-development runoff, which exceeds pre-development runoff as stated in the Stormwater Management Sub-Element of the Comprehensive Plan. Any stormwater discharge facilities shall be designed to not degrade the receiving water body below the minimum conditions necessary to assure the suitability of water for the designated use of its classification

Transportation Element

An initial traffic impact analysis shows the approval of the land use amendment will fairly significantly impact adjacent roadways. However, the proposed FLUM category reflects the maximum potential development and the maximum potential impacts. The actual buildout will result in significantly smaller impacts than analyzed and development will be completed in phases over several years. The traffic impacts will be further detailed with actual impacts during the Planned Development Project (PDP) submittal and subsequent Development Order (DO) submittals. It is JP Engineering's understanding that the Florida Department of Transportation is currently planning roadway improvements in and around the City of Freeport, specifically, the widening and increased capacity on Highway 20. In addition, Highway 331 was recently increased from a 2 lane to a 4 lane divided Highway. The developer is committed to transportation improvements such as traffic signals, turn-lanes, and developing the property in such a way to maximize internal capture, and interconnectivity along the commercial frontage property to allow for transportation movement by easing impacts to the adjacent roadways to the maximum extent possible. Please see the attached Traffic Impact Analysis performed by Southern Traffic Services for more information.

Recreation and Open Space

The increase in the potential number of housing units will eventually create a higher population that would utilize public recreation areas in the city. Based upon the adopted level of service of 6.25 acres of park space per 1,000 population, the current public park inventory in the City of Freeport would support a population of 11,904 people. Based upon estimates from the University of Florida, the 2019 population of Freeport was 4,316 people. The current acreage of parks in the City is ±74.4 acres.

The annexation tract will be a portion of a larger development project which is planning areas dedicated to active and passive recreation areas.

Natural Resources

An environmental analysis was prepared by Wetland Sciences, Inc. to analyze the subject property according to city guidelines in the Land Development Code. The identification and location of soils, vegetative communities, wetlands, threatened and endangered species, archeological and/or cultural resources, hazardous materials or contamination, protected trees, wellheads and surface water bodies have been addressed in this report.

Recommendations were provided in this report to address protection of natural resources identified on the subject property.

Freeport Comprehensive Plan Consistency

Capital Improvements Element

Objective I.D - Development Orders and Permits will not be issued based unless necessary public facilities needed to support such development and to maintain adopted levels of service at the time of the impact are or will be available.

Policy I.D.2: Proposed Comprehensive Plan amendments and requests for development or redevelopment permits shall be evaluated according to the following guidelines:

1. Will the project or amendment contribute to a condition of public hazard as described in the Infrastructure Element, the Traffic Circulation Element, or the Recreation and Open Space Element?

RESPONSE: No.

2. Will the project or amendment exacerbate any existing condition of public facility deficits, as described in the Infrastructure Element, the Traffic Circulation Element, or the Recreation and Open Space Element?

RESPONSE: No, the project is being designed to address all necessary public facilities, and the developer is committed to working with the City to address any deficits that may arise due to the development of this project and those that may arise due to development of surrounding properties.

3. Will the project or amendment generate public facility demands that may be accommodated by capacity increases already planned in the Five-Year Schedule of Improvements?

RESPONSE: Yes, increased sewer demand that could be generated by the amendment will be accommodated by increased capacity scheduled for completion with expansion of sewer treatment facilities, and water service facilities in the City.

4. Will the project or amendment conform to the future land uses as shown on the future land use map of the Future Land Use Element and service areas identified in the Infrastructure Element?

RESPONSE: Yes, UD requires location within the existing or planned service boundary of public supply of water and sewer.

5. If the public facilities are developer provided, will the improvements accommodate public facility demands based upon the adopted LOS standards?

RESPONSE: Yes, all infrastructure constructed in development of the subject parcel will conform to City Land Development Code regulations.

6. If the public facilities are provided in part or whole by the City, are they financially feasible subject to this Element?

RESPONSE: Expansion of the wastewater treatment plant is planned for and in the process of being constructed. Water mains and sewer mains are also planned for to extend these services to the area of the development.

7. Will the project or amendment affect state agencies' and water management districts' facilities plans?

RESPONSE: No.

Future Land Use Element

Objective I.B: New development will be strongly encouraged to locate in areas with existing public services and in conformance with specific standards

Policy I.B.3: The City will utilize its adopted Urban Service Area Boundary Area Map of the Future Land Use Map Series as a guide when making planning decisions pertaining to land use changes and new development.

RESPONSE: The subject property is adjacent to the Urban Service Area Boundary along the northern and western boundary of the property.

Public School Facilities Element

Objective PS-1.4: School Capacity

It is the objective of Walton County to coordinate petitions for changes to future land use, zoning, subdivision and site plans for residential development with adequate school capacity. This goal will be accomplished recognizing the School Board's statutory and constitutional responsibility to provide a uniform system of free and adequate public schools, and the County's authority for land use, including the authority to approve or deny petitions for comprehensive plan amendments, re-zonings or final subdivision and site plans that generate students and impact the Walton County school system.

Manage the timing of comprehensive plan amendments and other land use decisions to coordinate with adequate school capacity.

Objective PS-1.5: Implement School Concurrency

Manage the timing of residential subdivision approvals, site plans or their functional equivalent to ensure adequate school capacity is available consistent with adopted level of service standards for public school concurrency.

Policy PS-1.5.1: Consistent with the Interlocal Agreement, the County and School Board agree to the following standards for school concurrency in Walton County:

1. Level of Service Standard: Consistent with the Interlocal Agreement, the uniform, district-wide level-of service standards are initially set as follows, and are hereby adopted in the County's Public School Facilities Elements and Capital Improvements Element:

TYPE OF SCHOOL	LEVEL OF SERVICE
Elementary	100% of permanent FISH capacity
Middle	100% of permanent FISH capacity
K-8	100% of permanent FISH capacity
High	100% of permanent FISH capacity
Special purpose	100% of permanent FISH capacity

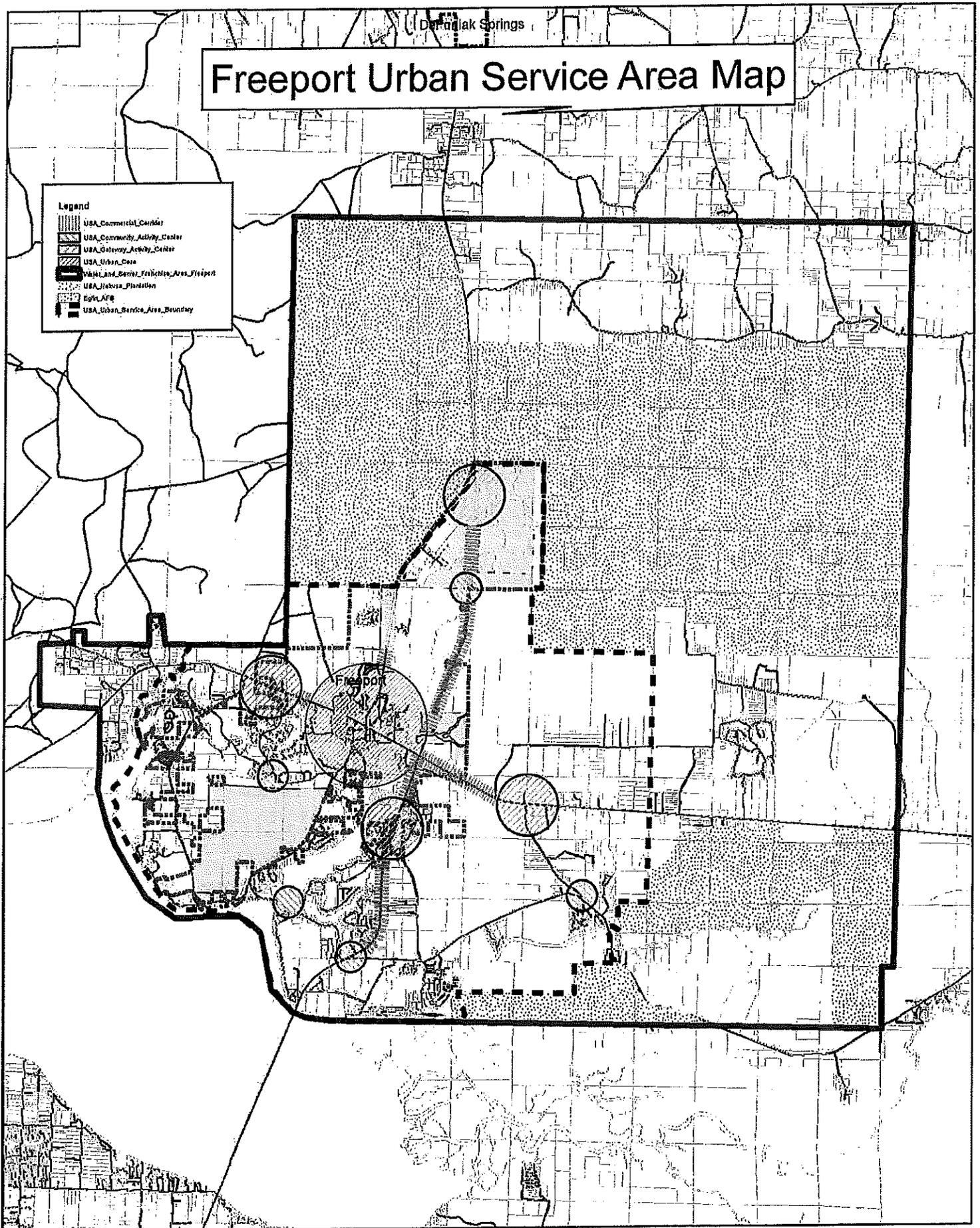
RESPONSE: An analysis of the 2016-2017 Work Plan available from the Walton County School District, the three schools zones (Freeport Elementary, Freeport Middle School and Freeport High School) which will serve the subject property are projected to be below FISH capacity for the 2020-2021 school year.

Dunellak Springs

Freeport Urban Service Area Map

Legend

- USA_Community_Corridor
- USA_Community_Activity_Center
- USA_Gateway_Activity_Center
- USA_Urban_Core
- Water_Land_Service_Facilities_Area_Freeport
- USA_Jobzone_Plantation
- Eight_AFB
- USA_Urban_Service_Area_Boundary



Produced by the Planning Department of the City of Freeport.
This map is for general reference only.
Data layers that appear on this map
may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT A SURVEY AND

0.00753 Miles



Hopping Green & Sams

Attorneys and Counselors

Writer's Direct Dial No.: (850) 425-2207

May 27, 2020

Via U.S. Mail and Email

Freeport Planning & Zoning Department
c/o Latilda Hughes-Neel
PO Box 339
Freeport, FL 32439
cityplanner@freeportflorida.gov

RE: Notice of Proposed Land Use Amendment and Rezoning by Owls Head, LP

Ms. Hughes-Neel:

My firm represents CW Roberts Contracting, Inc. who owns properties (Parcel no. 34-1N-19-17000-002-0010 and 36-1N-19-17000-001-0010) within close proximity to the Owls Head's property being proposed for development. We received the attached Notice from JP Engineering, LLC as an owner of a property within 500 feet of the proposed development. CW Roberts has utilized one property as an asphalt mixing plant for many years and another property as a borrow pit. CWR plans to continue to use the properties in the same manner in the future.

While CW Roberts has no objection to the proposed development, CW Roberts submits these comments so that the industrial use of its properties, including such things as noise, lights, and odors, is known to the City and the developer. Accordingly, CW Roberts provides these comments such that the record is clear that the developer who seeks to development their adjacent property with residential uses (as well as the future homeowners to whom they sell lots) are well aware of the pre-existing industrial uses of the CW Roberts properties in the area and accepts such uses.

I also attach a similar and previous letter we sent in 2018 regarding development of some other adjacent Owls Head property. If your office requires any additional information or comment from my client, please don't hesitate to contact me at the number listed above.

Sincerely,



D. Kent Safirlet

cc: JP Engineering, LLC
c/o Matthew Parker
18596 US Hwy 331 S
Freeport, FL 32439

Enclosures

Latilda Hughes-Neel

From: KIGER, JOHN P GS-12 USAF AFMC 96 CEG/CENPL <John.kiger@us.af.mil>
Sent: Friday, May 29, 2020 1:46 PM
To: Latilda Hughes-Neel
Cc: Planning Tech; Planning Clerk; FANTO, JEFFREY L NH-03 USAF AFMC 96 CEG/CENP
Subject: The Bluffs LSA-RZ Eglin Comments for June 3 PDRB
Attachments: The Bluffs Eglin Assessment 29 May 2020.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Ms. Hughes-Neel,

Attached is a memorandum providing an Eglin AFB assessment of the Bluffs LSA-RZ in the 3 June PDRB packet. The assessment is based upon the Land Use Compatibility Guidelines in the Tri-County Small Area Studies. Please disseminate this assessment to the board members and other impacted parties. Thank you.

V/r Jack

Jack Kiger
Community Planner
96th Civil Engineer Group
501 DeLeon Street, Suite 100
Eglin AFB FL 32542
Office 850.882.8078 (DSN 872)



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 96TH TEST WING (AFMC)
EGLIN AIR FORCE BASE FLORIDA**

May 29, 2020

MEMORANDUM FOR CITY OF FREEPORT PLANNING & ZONING DEPARTMENT

FROM: 96 CEG/CENPL
501 DeLeon Street, Suite 100
EGLIN AFB FL 32542

SUBJECT: The Bluffs at Lafayette - Large Scale Amendment (LSA) / Re-Zoning (RZ)

1. The purpose of this memorandum is to provide an Eglin Air Force Base 96th Civil Engineer Group Community Planning assessment of the subject LSA and RZ.
2. Compatible land use, help preventing incompatible encroachment, and facilitating the continued presence of Eglin Air Force Base is part of the City of Freeport's Comprehensive Plan (Interlocal Coordination Element, Goal II). Additionally, Florida Statute 163.3175 provides Legislative findings on the importance of the compatibility of development with military installations.
3. The acreage in question is within the Military Influence Overlay District (MIOD) Boundary (Tab 1) as depicted in the Tri-County Small Area Studies (SAS) October 2012. The acreage is within the Military Training Route (MTR) 2 Subzone. Eglin AFB participated in the Tri-County SAS and fully supports the study findings. While the SAS have not been fully adopted by the City of Freeport, the Land Use Compatibility Guidelines (Tab 2) developed as part of the SAS process provide the basis of this assessment.
4. The MTR 2 Subzone is defined as the area that includes the MTR, Slow Speed Low Altitude Training Route (SRs), the Low Level Training Area (LLTAs) corridors (with floors of 500 feet and 1,000 feet mean sea level (MSL)) and the Cruise Missile Corridor (floor of 500 feet MSL) that have been established and designated by the FAA specifically for military training.
5. The current Future Land Use (FLU) of the acreage (Parcels: 01-1S-19-23000-001-0000/02-1S-19-23000-001-0030) in the proposed LSA includes land classified as Large Scale Agriculture (Walton County), and Estate Residential (Walton County). These classifications are compatible within the MTR 2 Subzone.
6. The proposed FLU of the acreage in the LSA includes City Urban Development, and Conservation. While Conservation is compatible, City Urban Development is incompatible within the MTR 2 Subzone. Therefore, the subject LSA is not recommended.
7. City of Freeport FLU categories for this acreage that are predominately compatible include: General Agriculture, Conservation, Rural Development, Rural Village, and Low Density

SAS Small Area Studies

Residential.

8. Additional City of Freeport FLU categories may become compatible with adoption of appropriate regulation. It is recommended that the City of Freeport adopt a Military Influence Overlay District (MIOD) with regulations for acreage within the MTR 2 Subzone and Impulse Area Subzone. A MIOD would establish compatible intensity, density, and other conditions for certain allowed land uses.

9. Zoning assignment is requested for the two parcels (01-1S-19-23000-001-0000/02-1S-19-23000-001-0030) to Heavy Commercial, High Density Residential, and Conservation. High Density Residential is incompatible within the MTR 2 Subzone. This zoning assignment is not recommended. Heavy Commercial is incompatible within the MTR 2 Subzone. If a MIOD is adopted, many commercial land uses would be compatible with certain conditions. Without an adopted MIOD first, this zoning assignment is incompatible and not recommended.

10. Re-zoning is proposed for two additional parcels (36-1N-19-17000-001-0000/36-1N-19-17000-002-0000). The zoning is currently Low Density Residential, and Light Industrial. Low Density Residential is compatible within the MTR 2 Subzone. Some Light Industrial permitted uses are compatible while other permitted uses are incompatible.

11. The proposed zoning for the two parcels is Heavy Commercial, High Density Residential, and Conservation. High Density Residential is incompatible within the MTR 2 Subzone. This re-zoning is not recommended. Heavy Commercial is incompatible within the MTR 2 Subzone. If a MIOD is adopted, many commercial land uses would be compatible with certain conditions. Without an adopted MIOD first, this re-zoning is incompatible and not recommended.

12. In summary, the proposed LSA and RZ are incompatible within MTR 2 and not recommended for approval. This assessment was based upon the Land Use Compatibility Guidelines in the Tri-County SAS. Additionally, it is encouraged that the City of Freeport adopt the recommendations in the SAS. Finally, a Military Influence Overlay District with appropriate regulations is recommended.

13. If you have any questions, please contact myself at john.kiger@us.af.mil or 850-882-8087.

KIGER,JOHN P. Digitally signed by
KIGER,JOHN P. 1385280250
Date: 2020.05.20 13:09:52
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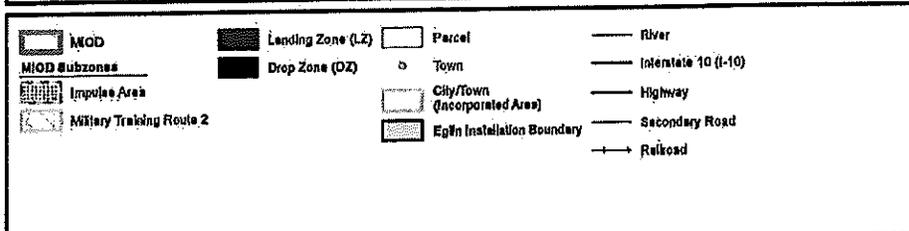
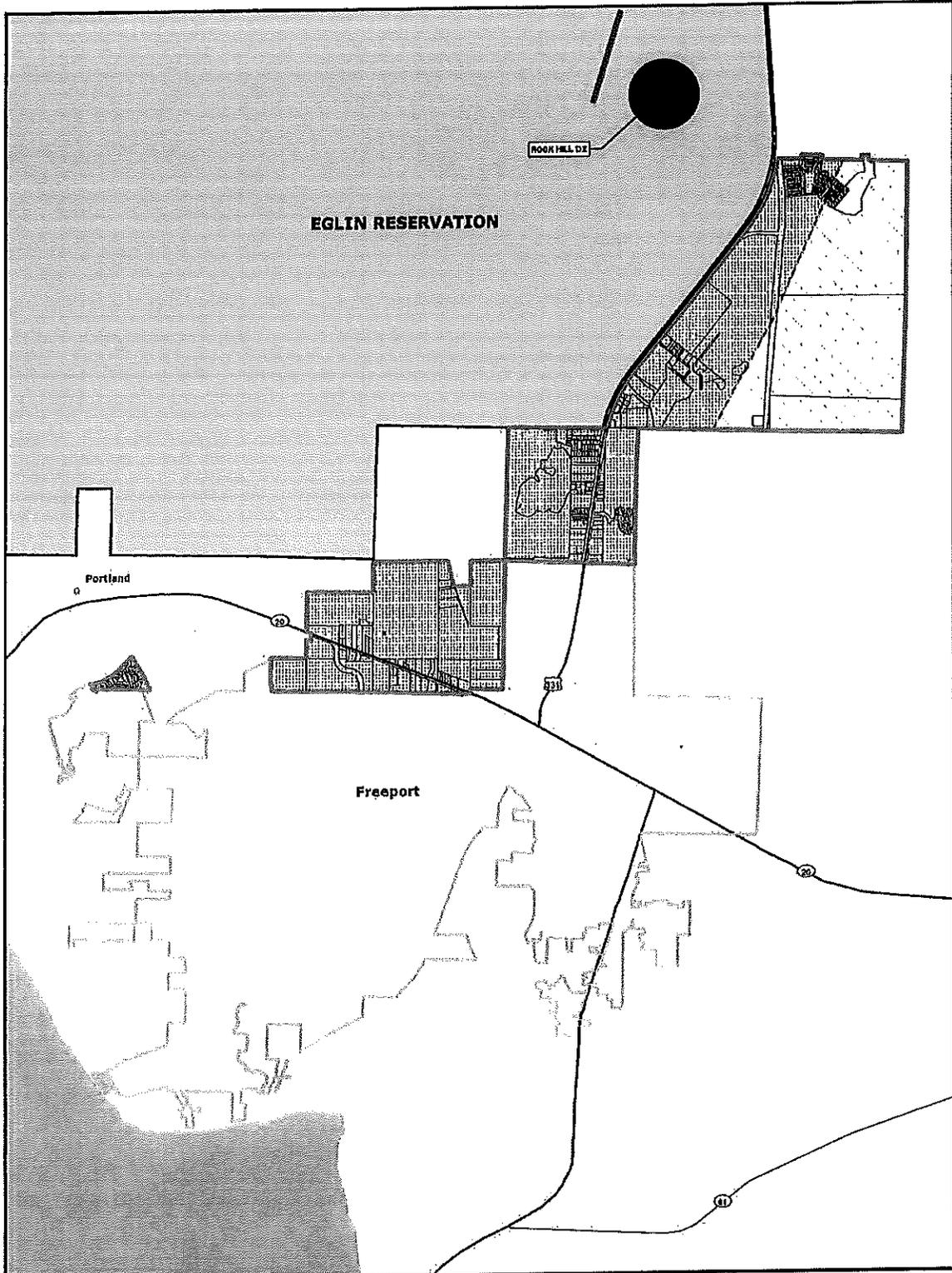
JOHN P. KIGER
Community Planner

2 Attachments:

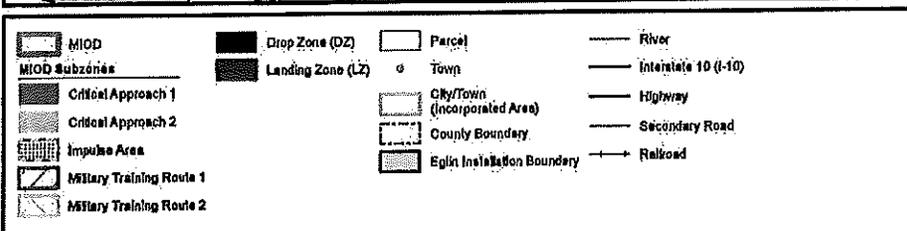
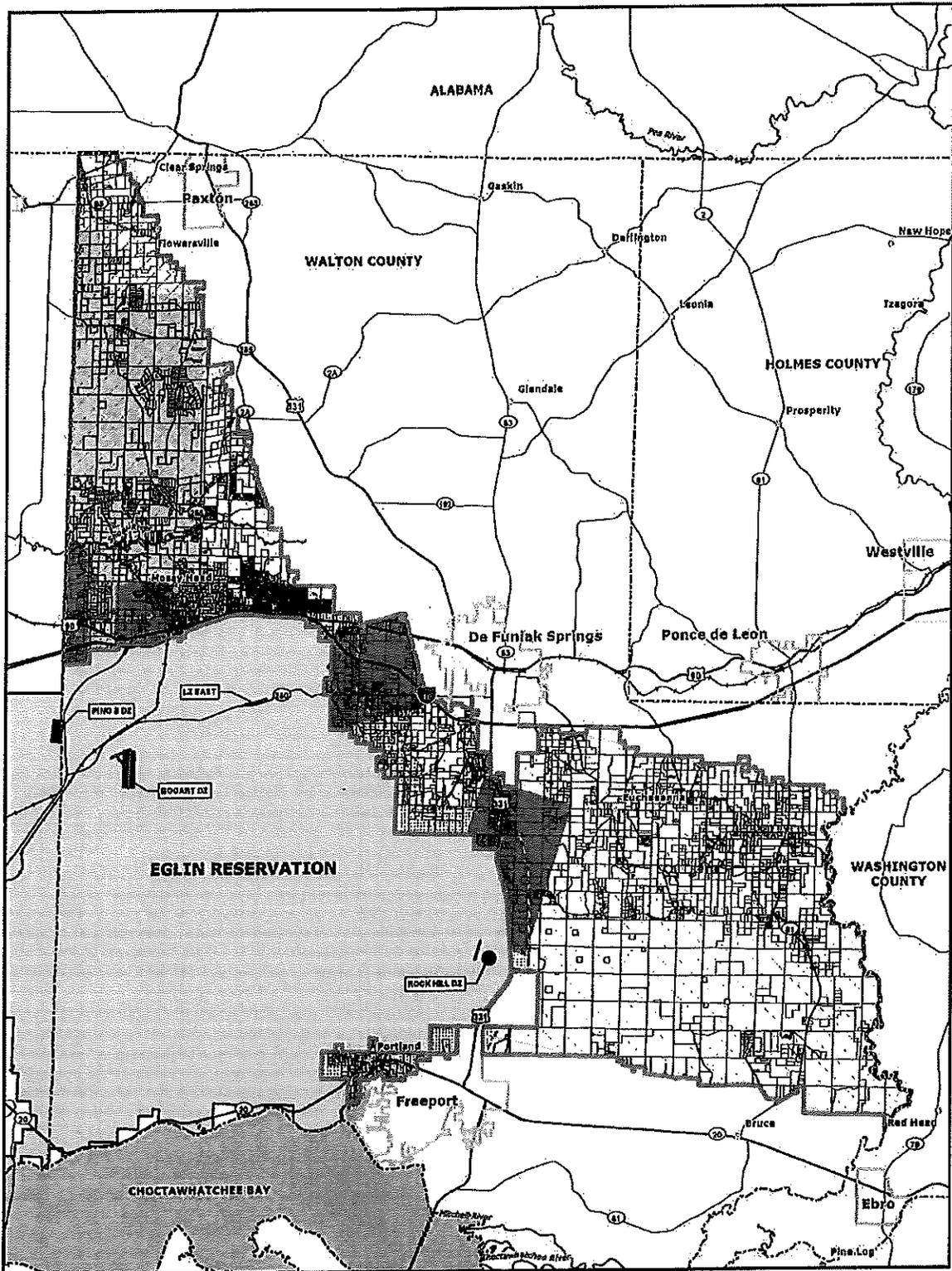
1. MIOD Boundaries (Freeport & Walton County)
2. Land Use Compatibility Guidelines

MIOD Military Influence Overlay Zone
SAS Small Area Study

Tab 1



Tri-County
Small Area Studies



Tri-County
Small Area Studies



Tab 2

**Table 1-1 Military Influence Overlay District
Land Use Compatibility Guidelines**

			Inspire Area	Critical Approach 1	C1/2a) Approach 2	MTR 1	MTR 2
Residential			Density				
1100a	Single units; detached	<= 1 du/15ac	C1	C	C	C	C
1100b	Single units; detached	<= 1 du/10ac	C1	C	C	C	C
1100c	Single units; detached	<= 1 du/5ac	C1	C	C	C	C
1100d	Single units; detached	> 1 du/5 ac to 1 du/ac			C	C	C
1100e and 1100f	Single units; detached	> 1 du/ac to 2 du/ac			C	C	C
1100g and 1100h	Single units; semi-detached and attached row (incl duplex)	< 2 du/ac			C	C	C
1100i and 1100j	Multi-Family; two or more attached units	Any Density					
1100k	Community Residential Homes (incl assisted living, etc.)	Any Density					
1100l	Congregate Residential Homes	Any Density					
1200	Group Quarters (incl farm worker housing, boarding homes, etc.)	Any Density					
1300	Residential Hotels (incl motels, etc.)	Any Density					
1400	Mobile Home Parks or Courts (incl recreational vehicle and RV parks, etc.)	Any Density					
1500	Transient Lodgings	Any Density					
1900	Other Residential (any type)	Any Density					
Manufacturing			Intensity				
2100 and 2200	Food & kindred products; textile mill products; manufacturing	Max FAR 0.56	C1,2	C2	C2	C2	C2
2300	Apparel and other finished products made from fabrics, leather, and similar materials; manufacturing	Max FAR 0.56	C1,2	C2	C2	C2	C2
2400 to 2700	Lumber and wood products; furniture; paper; painting; manufacturing	Max FAR 0.56	C1,2	C2	C2	C2	C2
2800 to 3000	Chemicals and allied products; petroleum; rubber and plastics; manufacturing	Max FAR 0.56					
3200 to 3400	Stone, clay and glass; primary and fabricated metal products manufacturing	Max FAR 0.56	C1,2	C2	C2	C2	C2
3500	Professional, scientific, and controlling instruments; photographic and optical goods; watches and clocks manufacturing	Max FAR 0.56	C1,2	C2	C2	C2	C2
3900	Miscellaneous manufacturing	Max FAR 0.56	C1,2	C2	C2	C2	C2
Transportation, Communications and Utilities			Intensity				
4100 to 4600	Railroad, rapid rail transit; motor vehicle; aircraft transportation; marine transportation; highway right of way; automobile parking	Max FAR 0.56	C	C	C	C	C
4700	Communications (cell / radio / television / microwave towers)	Max FAR 0.56	C4	C4	C4	C4	C4
4800	Utilities (electric, gas, water, sewage, transmission lines, facilities)	Max FAR 0.56	C4	C4	C4	C4	C4
4850	Solid waste disposal (landfills, debris disposal, incineration, etc.)	NA					
4900	Other transportation, communications and utilities	Max FAR 0.56	C	C	C	C	C
4900a	Man-made water impoundments, except stormwater impoundments (water features, golf ponds)	NA					C
4900a	Man-made stormwater impoundments	NA	C5	C5	C5	C5	C
Trade			Intensity				
5100	Wholesale trade	Max FAR 0.56	C1	C	C	C	C
5190	Other wholesale trade (scrap and recycling collection/processing)	Max FAR 0.16	C1	C	C	C	C
5200 to 5700	Retail trade-building materials, hardware and farm equipment; general merchandise; food; automotive and marine; gas stations; apparel and accessories; furniture	Max FAR 0.16	C1		C	C	C
5200	Retail trade-building materials, hardware and farm equipment		C1		C	C	C
5300	Retail trade - general merchandise		C1		C	C	C
5400	Retail trade-food		C1		C	C	C
5500	Retail trade-automotive, marine craft, aircraft and accessories		C1		C	C	C
5530	Retail trade-gas service stations (truck stops, fireworks)		C1		C	C	C
5600	Retail trade-apparel and accessories		C1		C	C	C
5700	Retail trade-furniture, home furnishings and equipment		C1		C	C	C
5800	Retail trade-eating and drinking establishments	Max FAR 0.24	C1		C	C	C
5900	Other retail trade	Max FAR 0.16	C1		C	C	C
5900b	Other retail trade (outdoor retail, farmer's market, swap meet, flea market)		C1		C	C	C

**Table 1-1 Military Influence Overlay District
Land Use Compatibility Guidelines**

			Impoundment Area	Critical Approach 1	Critical Approach 2	MTR 1	MTR 2
Services			Intensity				
6100	Finance, insurance and real estate services	Max FAR 0.22	C1	C	C	C	C
6200	Personal services	Max FAR 0.22	C1	C	C	C	C
6240	Funeral homes, crematory services; cemeteries	Max FAR 0.22	C1	C	C	C	C
6300 to 6400	Business services; warehousing and storage; repair services	Max FAR 0.22	C1	C	C	C	C
6500	Professional services	Max FAR 0.22	C1	C	C	C	C
6590	Other professional services (engineering, architecture, accounting, research, etc.)	Max FAR 0.22		C	C	C	C
6513 to 6516	Hospitals, other medical facilities; nursing homes	Max FAR 0.56			C	C	C
6600	Contract construction services	Max FAR 0.22	C1	C	C	C	C
6700	Governmental services	Max FAR 0.24	C1	C	C	C	C
6740 to 6800b	Correctional institutions; schools and educational services; child care services	Max FAR 0.24			C	C	C
6900	Miscellaneous services	Max FAR 0.22	C1	C	C	C	C
6910	Religious activities (churches, synagogues, and temples)	Max FAR 0.24			C	C	C
Cultural, Entertainment and Recreational			Intensity				
7110	Cultural activities (art galleries, libraries, museums)	Max FAR 0.56			C	C	C
7120	Nature exhibits (zoos, botanical gardens)	Max FAR 0.24			C	C	C
7200	Public assembly (movie theater)	Max FAR 0.56			C	C	C
7211	Outdoor music shell, amphitheaters	Max FAR 0.56			C	C	C
7220	Outdoor sports arenas, spectator sports, stadiums	Max FAR 0.56			C	C	C
7231	Auditoriums, concert halls	Max FAR 0.56			C	C	C
7300a	Amusements - Outdoor (fairgrounds, miniature golf, driving ranges, amusement parks, etc.)	Max FAR 0.22					
7300b	Amusements - Outdoor [Lighted] (driving ranges, play fields, light/laser shows)	Max FAR 0.22		C	C	C	C
7300c	Amusements - Indoor (shooting gallery, skating / ice rink, bowling, billiards, etc.)	Max FAR 0.22			C	C	C
7400	Recreational activities (including golf courses, tennis courts, riding stables, water recreation)	Max FAR 0.22	C6	C6	C6	C	C
7440	Marinas (yachting clubs, boat rentals and access)	Max FAR 0.22		C	C	C	C
7425	Gyms and athletic clubs (health spas and fitness centers; excluding resort lodges)	Max FAR 0.22			C	C	C
7500	Resorts and group camps (including resort lodges, bed and breakfast inns)	Max FAR 0.56			C	C	C
7600	Parks (passive recreation areas)	Max FAR 0.22	C	C	C	C	C
7900	Other cultural, entertainment and recreation	Max FAR 0.22	C1	C	C	C	C
Resources Production and Extraction			Intensity				
8100a	Agriculture (except livestock)	Max FAR 0.56	C	C	C	C	C
8100b	Agriculture (except livestock) w/residential	≤ 1 du/ac	C1	C	C	C	C
8160a	Livestock farming and animal breeding	Max FAR 0.56	C	C	C	C	C
8160b	Livestock farming and animal breeding w/residential	≤ 1 du/ac	C1	C	C	C	C
8160c	Exotic livestock farming and animal breeding (ostrich, emu, alpaca, etc.)	Max FAR 0.56			C	C	C
8200a	Agricultural related activities	Max FAR 0.56	C	C	C	C	C
8200b	Agricultural related activities w/residential	Max FAR 0.56	C1	C	C	C	C
8220	Animal husbandry services (animal hospitals and clinics, kennels)	Max FAR 0.56		C	C	C	C
8300a	Forestry activities and related services	Max FAR 0.56	C	C	C	C	C
8300b	Forestry activities and related services w/residential	Max FAR 0.56	C1	C	C	C	C
8320 to 8900	Forestry activities, fishing activities, mining activities, other resources production and extraction	Max FAR 0.56	C	C	C	C	C

- NOTES TO TABLE - CONDITIONS FOR CERTAIN ALLOWED USES**
- A1 Sound attenuation is STRONGLY RECOMMENDED to reduce interior noise levels to 45dB.
 - A2 Allowed only without emissions of smoke, steam or other exhausts that impair aviation visibility.
 - A4 Height restrictions apply, per Section 9 of the MIDD.
 - A5 Stormwater impoundments up to 0.25 acres each allowed only if designed and constructed to completely drain within 24 hours and with anti-bird attractants. No stormwater impoundments allowed with any other water features / impoundments.

LEGEND

C	= Compatible
C#	= Compatible With Conditions
	= Incompatible



Freeport Planning & Zoning Department

P.O. BOX 339 * 16040 HWY 331 BUSINESS * FREEPORT, FLORIDA 32439

Date: June 25, 2020

To: Freeport Mayor & Council

From: Latilda Hughes-Neel AICP, Planning Director

Re: Family of Christ Church Inc. Request to Place Church on Industrial Property

The above church has requested permission to lease space at the below address for use by a church congregation (letter attached)

PROPERTY INFORMATION:

Property Address: 48 Commerce Lane, located on the N side of Commerce Lane within the Walton County Industrial Park at Freeport, Phase I

Parcel Number: 35-1N-19-17011-001-0010

Future Land Use designation: I - Industrial

Zoning: I-1 Light Industrial

Issued Development Order 2006-32 11/14/2006 for 11 office/warehouses as Replat of Lots 45 & 6 of Mannon Business Park

VICINITY DEVELOPMENT INFORMATION

Businesses within Thurmon Industrial Plaza on north side of Commerce Lane

- Wagz Boutique (47 Commerce Lane)
- Steel Partners LLC (48 Commerce Lane)
- Freeport CA #4 LLC (19 Commerce Lane)
- Titus Coin Laundry Equipment

Businesses on south side of Commerce Lane:

- Seven D Wholesale
- Wagz Boutique new building (under construction)

Businesses within 1000 feet of 48 Commerce Lane:

- Advanced Refrigeration & Air
- Larry Batchelor Mechanical



Freeport Planning & Zoning Department

P.O. BOX 339 * 16040 HWY 331 BUSINESS * FREEPORT, FLORIDA 32439

- Okaloosa Gas Distribution Center
- Morgan Ice Company
- Bulldog Industrial
- Hiller Systems Fire Protection
- North Florida Brick
- Aramark Capital
- Design Kitchen & Bath
- Southern Wine & Spirits Distribution Center
- Waste Management

CHALLENGES:

- **ZONING:** Churches are not listed as an allowable use in the Light Industrial zoning district (attached)
- **PARKING:**
 - Each unit within Thurman Industrial Plaza was required to have 1 parking space per 250 square feet of office space and 1 space per 1000 square feet of warehouse space. Each unit has dedicated number of spaces: 5.
 - A church's parking is based on the number of seats in its main assemble hall: 1 space per 3 seats. A congregation of 60 persons would require 20 parking spaces.
 - Nothing has been submitted in terms of agreement of use of those areas of the site which are leased by other businesses.
- **ALCOHOL ORDINANCE:** 48 Commerce Lane is less than 1000 feet from the Southern Wine & Spirits location. Per Ordinance 80-3, Section 1 distributors of alcohol cannot be located within 1000 feet of any church or school. While Southern Wine and Spirits was legally located in its current location as compliant with city regulations, placing a church at 48 Commerce Lane will place Southern Wine & Spirits into a state of non-conformance with Ordinance 80-3 Alcohol Ordinance.
- **SECURITY:** The industrial parks on Bulldog Road and Nick Wilson Way North and South are designed for business which need to store inventory inside and outside of buildings. There may be an inherent security concern from business owners in the area regarding groups that may be allowed to be on-site outside of regular business hours.

June 10, 2020

Latilda Hughes-Neel AICP, Planning Director
Planning & Zoning Department
City of Freeport
P.O. Box 339
Freeport, FL 32439

Att: Latilda Hughes-Neel

RE: Family of Christ Church Inc.

Hi Latilda,

Our Family of Christ Church Inc. is requesting a 1 year (length of lease) temporary variance in the zoning code for the following address;

Walton County's Industrial Complex
48 Commerce Lane, Unit 9
Freeport, FL 32439

Our use purpose would be to gather in fellowship and worship on the following days and times;

Sunday – 8am-12pm	Regular service	48 to 65 people
Tuesday – 7pm-8pm	Ladies Bible Study	8 to 12 people (may not happen)
Wednesday – 7pm-8pm	Bible study	10-14 people

I will make my name and contact information available to businesses in our proximity, asking them to please contact me directly with any questions or concerns regarding our use. Our congregation are homeowners in the Freeport area. We are comprised of business owners, retired military, contractors & builders.

Thank you for taking the time to consider our request and thank you Latilda for being so gracious in guiding me through this process.

Ted Haase – Elder – 850-598-3038
Jonathan Ohara – Pasture – 850-797-4107
Family of Christ Church Inc. EIN # 85-0546726
159 Secret St
Freeport, FL 32439

Best regards,

Ted Haase

Each use, activity or operation within any High Intensity Commercial (C-2) District shall comply with the performance standards established in Sections 3.11.00 and 3.12.00.

3.05.10 Light Industrial District (I-1)

A. Intent and Purpose of District

The intent and purpose of this district is to provide space for those industries which require locations accessible to major transportation facilities, to establish and maintain standards that will promote the development of those industries and related activities which desire attractive, pleasant environment and compatible surroundings; to establish and maintain standards which will protect adjacent residential and commercial developments.

B. Uses Permitted

The following uses shall be permitted in any Light Industrial (I-1) District:

1. Any use permitted in the C-2 district.
2. Ceramics manufacturing.
3. Communications and transmission towers in excess of 40 feet in height.
4. Crematoriums
5. Electrical machinery and equipment manufacturing.
6. Food processing and packaging.
7. Glass and glass products manufacturing.
8. Helicopter landing facilities.
9. Living quarters for guards, custodians, and caretakers when such facilities are accessory uses to the primary occupancy of the premises.
10. Pharmaceutical products manufacturing.
11. Planned development projects are provided for under Section 3.08.00.
12. Recreational facilities provided by an employer within the district for the exclusive use of employees, their families and guests.
13. Shoe and leather goods manufacturing.
14. Signs, identification and directional, or which advertise products manufactured, processed, stored or sold on the premises.
15. Textile manufacturing.
16. Other uses which are substantially similar to the uses permitted herein, which are not specifically prohibited, and which would

promote the intent and purposes of this District. Determination shall be made by authority and directive of the development review authority which shall be without public notice or public hearing. The development approval authority may, at its discretion, request a determination by the City Council. Such determination shall be final.

C. Uses Specifically Prohibited

The following uses shall be prohibited in any Light Industrial (I-1) District:

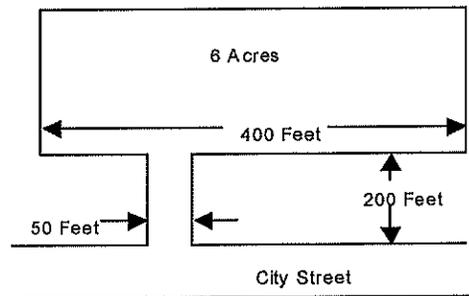
1. Any uses or activity which is not in full compliance with all the requirements and standards set forth in this Section.
2. Animal slaughtering or the confinement of animals for feeding, finishing, and preparation for slaughter, including stockyards and feeding pens.
3. Asphalt manufacturing or refining or any similar petroleum or petrochemical refining or manufacturing process.
4. Asphalt or concrete paving, mixing or batching plant.
5. Blast furnace or similar heat or glare generating operations.
6. Bone distillation or the reduction, rendering, incineration or storage of garbage, offal, animals or animal waste, fats, fish or similar materials or products.
7. Cement, lime, gypsum or plaster-of-paris manufacture or the open storage of raw materials or finished products related to such manufacture.
8. Corrosive acid manufacture, including but not limited to hydrochloric, nitric, sulphuric or similar acids.
9. Drive-in restaurants.
10. Drive-in theaters, bowling alleys, skating rinks, golf driving ranges, miniature golf courses, and similar carnival-type or commercial type amusements, except recreational centers or facilities provided by an employer of the district for the exclusive use of employees, their families and guests.
11. Dwellings except living quarters for custodians, guards and caretakers when such facilities are accessory to the primary occupancy of the premises.
12. Elementary, junior or high schools.
13. Fertilizer manufacturing and processing.
14. Glue, size or gelatin manufacture where the processes involve the refining or recovery of such products from fish, animal or refuse material.
15. Hazardous waste processing, storage, or disposal.

- 16. Junk, salvage or wrecking yard or structure where in motor vehicles, appliances or similar used equipment or material stored, dismantled, or sorted for display, sale or packing.
- 17. Landfills, transfer stations, material recovery facilities or other similar uses.
- 18. Tallow, grease, lard or vegetable oil refining.
- 19. Other uses which are substantially similar to those listed above which are not specifically permitted in this district; and which the prohibition thereof would promote the intent and purpose of this district. Determination shall be made by the development approval authority which shall be without public notice or public hearing. The development approval authority may, at its discretion, request a determination by the City Council. Such determination shall be final.

D. Site and Building Requirements

- a. **Lot Area.** Each Light Industrial (I-1) District shall have a minimum area of six acres; and a minimum lot width at the street right-of-way of 50 feet and at least 400 feet lot width parallel to, and not more than 200 feet from the street right-of-way. See figure below for illustration of requirements.

Figure 3.1 Light Industrial Lot Area Requirements



- 2. **Lot Coverage.** The maximum combined area occupied by all principal and accessory buildings shall not exceed 70 percent of the total lot area.
- 3. **Lot Width.** There shall be no minimum lot width.
- 4. **Yard Requirements.** Within each Light Industrial (I-1) District

April 17, 1970

ORDINANCE NO. 80-3

AN ORDINANCE TO BE ENTITLED

An ordinance prohibiting the sale, distribution or delivery or the offering for sale, distribution or delivery of any alcoholic beverage within the corporate limits of the City of Freeport, Florida, within 1000 feet of any church or school and providing the punishment of any violation of this Ordinance.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA:

Section 1. That from and after the effective date of this Ordinance it shall be unlawful for any person, firm, corporation or partnership to sell or caused to be sold, to deliver or caused to be delivered, to distribute or caused to be distributed, or to offer for sale or caused to be offered for sale, to offer or ~~caused to be offered~~, any beer, wine, liquor or other alcoholic or intoxicating beverages within the corporate limits of the city of Freeport, Florida, within 1000 feet of any church or school.

Section 2. The measurement of 1000 feet as herein above provided shall be measured by following the shortest route of ordinary pedestrian travel along the public thoroughfare from the main entrance of said place of business to the main entrance of the church, and in the case of a school, to the nearest point of school facilities.

Section 3. That any person found guilty of violating the terms of this Ordinance shall upon conviction be punished by a fine of not more than \$500.00 or by imprisonment for a period of not more than sixty (60) days or by both fine and imprisonment.

Section 4. That nothing herein contained shall be construed to allow the sale of intoxicants at any time within the corporate limits of the City of Freeport, Florida, except by those persons, firms or corporations holding a valid license under the State Beverage Department of Florida, to sell alcoholic beverages within the City of Freeport, Florida.

Section 5. That this Ordinance shall not effect those establishments that are presently selling alcoholic or intoxicating beverages.

6. This ordinance hereby repeals all other ordinances including but not limited to Ordinance #10, copy attached hereto, that ~~do~~ cover the subject matter herein.

ADOPTED in special session this 14 day of APR, 1980, by the City Council of Freeport, Florida, as an emergency ordinance.

Wayne Miller
Councilman

Geo. V. Renzo
Mayor

Henry D. Schirler
Councilman

ATTEST:

Howard Burnham
Councilman

Jean Hunter
City Clerk

Johnnie H. Jones, Jr.
Councilman

Toney D. Fabian
Councilman

ORDINANCE NO. 82-1

AN ORDINANCE PROHIBITING THE CONSUMPTION OF ALCOHOLIC BEVERAGES ON THE PUBLIC STREETS OR RIGHT OF WAYS WITHIN THE LIMITS OF THE CITY OF FREEPORT, FLORIDA; PROVIDING PENALTIES AND AN EFFECTIVE DATE.

WHEREAS, there exist within the City of Freeport, Florida, ways or rights-of-ways for streets and highways for the purpose of travel and access to public and private property within the City of Freeport, Florida, by its citizens and the public generally, and for installation and maintenance of utilities as such rights-of-way are customarily used, and

WHEREAS, the express conclusion of the people of the City of Freeport, Florida, is that the danger and impairment of the health, safety and welfare of the citizens of the City of Freeport, Florida, and the public generally caused by the consumption of alcohol within said rights-of-way substantially and conclusively outweighs the benefit of enjoyment by those engaging in the consumption of alcohol in the rights-of-way, especially since there exist ample and sufficient other areas for such enjoyment out-of-doors,

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF FREEPORT, FLORIDA:

That it shall be unlawful for any person to drink or otherwise consume any alcoholic beverages on the public streets or right-of-ways within the limits of the City of Freeport, Florida.

Any person violating the provisions of this Ordinance shall be subject to a fine not exceeding \$100.00 or ten (10) days in jail or both.

This Ordinance shall become effective upon adoption.

ADOPTED in regular session this 12 day of October, 1982.

James Miller
Councilman

Alan G. Hill
Councilman

Councilman

Councilman

Charles V. Helton Sr.
Mayor

ATTEST:

Deanne Simmons
City Clerk

Councilman

City of Freeport Conditional Use Permit No. 2020-__

Approval Date:	D.O. Type: TEMPORARY CONDITIONAL USE
PROJECT NAME: FAMILY OF CHRIST CHURCH	City Council Approval Date:
Location/Address: 48 Commerce Lane / Unit 9 Thurmon Industrial Plaza	Applicant: Family of Christ Church
Parcel ID Number(s): 35-1N-19-17011-0010	EIN #85-0546726
Owner's Name: Steele Partners LLC	Pastor: Jonathan O'Hara
Owner Representative:	Applicant's Agent: Ted Haase/Elder
Owner's Address: 49 Sunburst Ct Santa Rosa Beach FL 32459	Applicant's Address: 159 Secret Street Freeport FL 32439
Owner's Telephone No(s):	Applicant's Telephone #(s): Ted Haase/Elder: 850-598-3038 Jonathan O'Hara/Pastor: 850-797-4107
Owner's E-Mail:	Applicant's E-Mail: tedhaase@gmail.com

Planning Department Findings

Future Land Use category: I Industrial	Zoning District: I-1 Light Industrial
PROPOSED USE OF PROPERTY/STRUCTURE: Church services	
DATE/TIME SCHEDULE OF USE/No. of PERSONS: Sunday: 8am – 12pm Regular Service 48-65 people Tuesday: 7pm-8pm Ladies Bible Study 8-12 people Wednesday: 7pm – 8pm Bible Study 10-14 people	
LENGTH OF USE: 1 YEAR	
MITIGATION MEASURES ZONING: Churches are not listed as an allowable use nor listed as a prohibited use in the LI Light Industrial zoning category. The Freeport City Council reviews conditional uses on a <u>case by case</u> basis. The Freeport City Council has granted this TEMPORARY CONDITIONAL USE, based on compliance with the following: PARKING: The church participants will be limited to parking in the Thurmon Industrial Plaza Parking Lot in designated parking spaces. No parking on the right of way or on grassed areas or in parking lots which are not assigned to nor are on the property of Thurmon Industrial Plaza. ALCOHOL ORDINANCE 83-3: The City of Freeport will hold harmless Southern Wine & Spirits Distribution Center, an wine & spirits distributorship within 1000 feet of this proposed church as pre-dating the church use at 48 Commerce Lane.	

City of Freeport Conditional Use Permit No. 2020-__

SECURITY: The Applicant will advise all participants that use of any area of the Industrial Park other than 48 Commerce Lane and the paved parking lot associated with Thurman Industrial Plaza is strictly off-limits.

NO RENEWAL: This permit is limited to one year and may not be renewed.

Notes:

All outstanding application and review fees must be approved and submitted prior to issuance of this Conditional Use Permit.

All attachments including but not limited to COVID 19 Certification must be submitted. (attached).

The City Council Meeting Minutes associated with this conditional use permit approval must be attached to this Conditional Use Permit (attached).

The lease agreement specifying a one (1) year must be attached to this Conditional Use Permit (attached).

I have read and understand these requirements.

Property Owner's Signature

Date of Signature

Property Owner's Printed Name

Applicant's Signature

Date of Signature

Applicant's Printed Name

Applicant's Agent Signature

Date of Signature

Applicant's Agent's Printed Name

City of Freeport Conditional Use Permit No. 2020-__

Development Order Specifications

(initial all paragraphs prior to signature)

- ↑ After a final development order has been issued, it shall be unlawful to change, modify, alter, or otherwise deviate from the terms and/or conditions of the development order, or any permit issued for development, without first obtaining approval of modification of the development order and/or permit.
- ↑ This development order does not include approval for project signage. A separate permit will be required for any sign that is placed on the property or building(s).
- ↑ No erection, alteration, or reconstruction of any building/structure shall be commenced without first obtaining a building permit from the Walton County Building Department.
- ↑ City staff/ inspector(s) may at any reasonable time enter and inspect, for the purposes of ascertaining the state of compliance with the provisions of the City of Freeport Land Development Code and the conditions set forth by the Freeport City Council; any property or place which is subject to regulation.

I certify that the property will be utilized in accordance with the approval limitations set by the Freeport City Council during Regular Session on _____ (month) _____ (day) _____ (year) .

Signature of Owner

Date

Printed Name of Owner

Signature of Owner's Agent

Date

Printed Name of Owner's Agent

Approved by: _____
Planning Department Official

Date

**City of Freeport
COVID 19 CERTIFICATION**

Date:	
I AM APPLYING FOR THE FOLLOWING (check all that apply):	
	SPECIAL EVENT PERMIT
	CONDITIONAL USE PERMIT
	VENDING PERMIT
	SPORTS EVENT(S) FREEPORT REGIONAL SPORTS COMPLEX
	RENTAL/USE OF BLOUNT HOUSE/OLD CITY HALL
	DEVELOPMENT APPROVAL OF A USE WHICH FALLS UNDER COVID 19 GUIDELINES
LOCATION/911 ADDRESS OF PROPERTY:	
INTENDED USE OF PROPERTY:	
DATES/TIMES OF USE:	
TO ALL APPLICANTS:	
<p>Please be advised that the City of Freeport has enacted a State of Emergency regarding COVID 19. The City is following prescribed CDC (Center for Disease Control and FDOH (Florida Dept. of Health) Guidelines pertaining to COVID 19. Important information from the CDC (Center for Disease Control) and, the Florida Department of Health are attached to this form. The City of Freeport strongly encourages you to utilize this information to assist in keeping your participants/customers healthy. For additional information regarding COVID 19 visit the website www.coronavirus.gov.</p>	
<p>Please copy and distribute the attached fliers to your participants/customers as public information.</p>	
<p>Mayor Russ Barley/City of Freeport</p>	

City of Freeport
COVID 19 CERTIFICATION

By my signature, I hereby certify that:

- 1) I am duly qualified as owner or authorized agent to make such application, this application is of my own choosing, and staff has explained all procedures relating to this request; and
- 2) All information given is accurate to the best of my knowledge and belief, and I understand that deliberate misrepresentation of such information will be grounds for denial or reversal of this application and/or revocation of any approval based upon this application; and
- 3) I authorize City staff to enter upon the property referenced herein at any reasonable time for purposes of site inspection; and
- 4) I have been furnished with the following COVID 19 information by the City of Freeport:
 - CDC Guidance of Cleaning and Disinfecting
 - Florida Dept. of Health COVID 19 Guidelines
- 5) As the applicant, it is my responsibility to observe the COVID 19 Protocols established by the CDC, the Dept. of Health, and the Governor's Executive Order 20-139.

Owner's Name _____ Date _____ Agent's Name _____ Date _____

Agent's Name _____
(print or type)

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone (____) ____-____ E-Mail _____

STATE OF _____ COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, year of _____ by _____ Who (____) did (____) did not take an oath. He/she (____) is personally known to me. (____) produced current Florida/Other driver's license, and/or (____) produced current _____ as identification.

(Notary seal must be affixed)

Signature of Notary Public _____ Date _____ Printed Name of Notary Public _____

My Commission Expires _____ Commission No. _____

GUIDANCE FOR CLEANING & DISINFECTING

PUBLIC SPACES, WORKPLACES, BUSINESSES, SCHOOLS, AND HOMES



SCAN HERE
FOR MORE
INFORMATION

1 DEVELOP YOUR PLAN

DETERMINE WHAT NEEDS TO BE CLEANED.

Areas unoccupied for 7 or more days need only routine cleaning. Maintain existing cleaning practices for outdoor areas.

DETERMINE HOW AREAS WILL BE

DISINFECTED. Consider the type of surface and how often the surface is touched. Prioritize disinfecting frequently touched surfaces.

CONSIDER THE RESOURCES AND

EQUIPMENT NEEDED. Keep in mind the availability of cleaning products and personal protective equipment (PPE) appropriate for cleaners and disinfectants.

Follow guidance from state, tribal, local, and territorial authorities.

2 IMPLEMENT

CLEAN VISIBLY DIRTY SURFACES

WITH SOAP AND WATER prior to disinfection.

USE THE APPROPRIATE CLEANING

OR DISINFECTANT PRODUCT. Use an EPA-approved disinfectant against COVID-19, and read the label to make sure it meets your needs.

ALWAYS FOLLOW THE DIRECTIONS

ON THE LABEL. The label will include safety information and application instructions. Keep disinfectants out of the reach of children.

3 MAINTAIN AND REVISE

CONTINUE ROUTINE CLEANING AND DISINFECTION.

Continue or revise your plan based upon appropriate disinfectant and PPE availability. Dirty surfaces should be cleaned with soap and water prior to disinfection. Routinely disinfect frequently touched surfaces at least daily.

MAINTAIN SAFE PRACTICES such as frequent

handwashing, using cloth face coverings, and staying home if you are sick.

CONTINUE PRACTICES THAT REDUCE THE POTENTIAL

FOR EXPOSURE. Maintain social distancing, staying six feet away from others. Reduce sharing of common spaces and frequently touched objects.

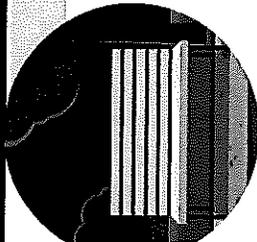
For more information, please visit [CORONAVIRUS.GOV](https://www.cdc.gov/coronavirus)



MAKING YOUR PLAN TO CLEAN AND DISINFECT

Cleaning with soap and water removes germs, dirt, and impurities from surfaces. It lowers the risk of spreading infection.

Disinfecting kills germs on surfaces. By killing germs on a surface after cleaning, it can further lower the risk of spreading infection.



Is the area indoors?

YES

It is an indoor area.



Maintain existing cleaning practices.

Coronaviruses naturally die in hours to days in typical indoor and outdoor environments. Viruses are killed more quickly by warmer temperatures and sunlight.

Has the area been occupied within the last 7 days?

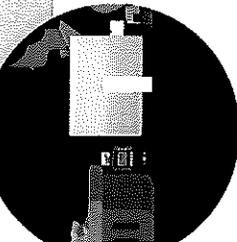
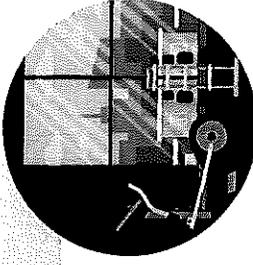
YES

Yes, the area has been occupied within the last 7 days.



The area has been unoccupied within the last 7 days.

The area will need only routine cleaning.



Is it a frequently touched surface or object?

YES

Yes, it is a frequently touched surface or object.



Thoroughly clean these materials.

Consider setting a schedule for routine cleaning and disinfection, as appropriate.

What type of material is the surface or object?

Hard and non-porous materials like glass, metal, or plastic.

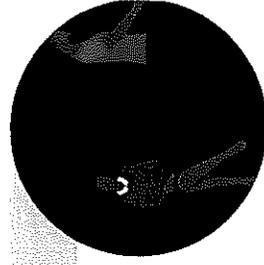
Visibly dirty surfaces should be cleaned prior to disinfection.

Consult EPA's list of disinfectants for use against COVID-19, specifically for use on hard, non-porous surfaces and for your specific application need. More frequent cleaning and disinfection is necessary to reduce exposure.

Soft and porous materials like carpet, rugs, or material in seating areas.

Thoroughly clean or launder materials.

Consider removing soft and porous materials in high traffic areas. Disinfect materials if appropriate products are available.





Social Distancing for COVID-19

Florida Department of Health • FloridaHealth.gov/COVID-19

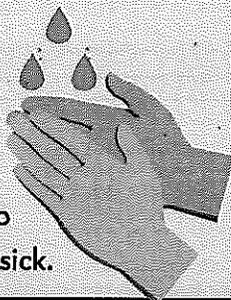
- Social distancing measures are taken to restrict when and where people can gather to stop or slow the spread of infectious diseases. Social distancing measures include limiting large groups of people coming together, closing buildings and canceling events.
- It is important to stay 6 feet away from others.

Protect yourself and your community.

Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom, before eating, and after blowing your nose, coughing or sneezing.

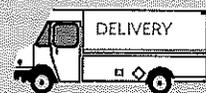
If you don't have soap and water, use an alcohol-based hand sanitizer with at least 60% alcohol.

Avoid close contact with people who are sick, and stay home when you're sick.



Change your daily habits.

Avoid shopping at peak hours and take advantage of delivery or pick-up services with retailers.



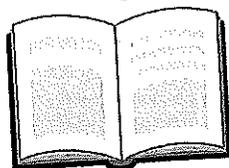
Work with your employer.

Cooperate with leadership to change company practices, set up flexible shift plans, have employees telecommute, and cancel any large meetings or conferences.



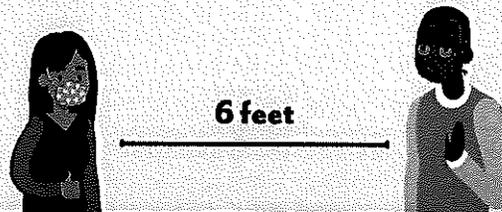
Look for communications from universities and colleges:

Regarding suspending classes, going to web-based learning and canceling all large campus meetings and gatherings.



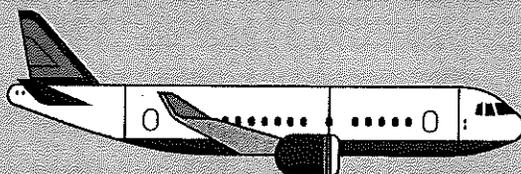
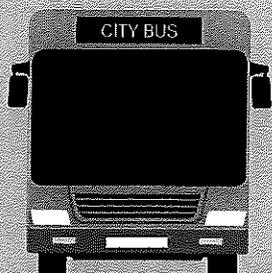
Keep at least six feet between you and other people.

Avoid shaking hands as a social greeting. Wear cloth face coverings in public places.



Avoid public transit if possible.

Don't travel to areas with active outbreaks.



Avoid crowded places.

Sporting events, community festivals, and concerts.



Learn more:

tinyurl.com/CDCgatherings
tinyurl.com/FLcdcprevention



COVID-19

Protect Yourself in Gatherings & Crowds

Florida Department of Health • FloridaHealth.gov

Public health authorities suggest the cancellation of gatherings greater than 10 people and smaller gatherings that may bring people from multiple areas in the U.S. Gatherings and crowds also exist in other places—like work or stores—so it's important to stay 6 feet away from others.

Limit interactions if you are 65 or older or have underlying or chronic health conditions: compromised immunity, diabetes or heart or lung disease.

Know How to Protect Yourself in a Crowd

Keep Your Hands Clean



Wash your hands often with soap and water for at least 20 seconds.

Throw used paper towels in the trash.

- Wash after going to the bathroom, before eating, and after blowing your nose, coughing or sneezing.
- Wash after you touch someone.

If you don't have soap and water, use a 60% or more alcohol-based hand sanitizer.

Cough and sneeze into your bent elbow or a tissue. Throw used tissues in the trash.

Wear a cloth face covering over your mouth and nose. Go to [CDC.gov](https://www.cdc.gov) and search "cloth face coverings" for sew and no-sew instructions. Or use your phone camera app and scan the code. Face coverings should:

- Fit snugly and comfortably against the sides of your face when secured with ties or ear loops.
- Allow you to breathe with ease.
- Be durable enough for machine washing and drying.

Keep at Least 6 Feet Between You and Other People



Limit interactions:

- Avoid shopping at peak hours and take advantage of delivery or pick-up services.
- Avoid public transit.
- Avoid areas with active outbreaks.
- Ask your employer if you can telecommute.
- Don't shake hands as a social greeting.

Know When to Protect the Crowd

Avoid Leaving Home If You:



- Have been in contact with someone who has or may have COVID-19.
- Have traveled internationally to places under level 3 advisories or visited an area with widespread COVID-19 transmission within the last 14 days.
- Have been exposed to someone with respiratory illness within the last 14 days.
- Currently have fever, cough or a sore throat.

PENDING LIST

Assigned	Project	Update/Information
Attorney	City Council Districts	Attorney/Project Manager working with Supervisor of Elections
Project Manager	Road Agreement with Walton County and Hammock Bay/Ashton Park/Laurel Oaks Roads	Placed under Project Manager at 3/10/20 RCM
Finance Officer/Billing Manager	Bad Debt Write-Offs	Pending as of 6/9/2020
Finance Officer/Council	Forensic Audit	Updated 3/4/20
City Clerk	Agenda Software	Update 6/9/20
Planning Director /Engineering	SRTS Grant Phase II	Update 6/9/20
Project Manager	City Fuel Tank	Council approved purchase of 4 tanks 6/9/20; additional information forthcoming
Planning Director /Engineering /City Manager	Main Street Program	Authorized by FCC to research and report 6/9/20
Engineering	DEO Community Planning & Technical Assistance Grant	Authorized by FCC 5/28/20
City Manager	Review of City Clerk Job Description	Tasked by Council 6/9/20
Project Manager/ Sheriff's Dept.	Traffic Calming for North Street	Tasked by Council 6/9/20