



## **City of Freeport Workshop**

5:00 PM/Council Chambers/Freeport City Hall  
June 15, 2017 Minutes

### **I. Meeting Opened**

The June 15, 2017 Council Workshop was called to order at 5:00 p.m. by Councilwoman Janice McLean. The meeting was held in City Council Chambers of Freeport City Hall.

Council Members present: Councilwoman Janice McLean, Councilwoman Kasey Cuchens, Councilwoman Elizabeth Brannon, Councilwoman Jennifer Laird, and Councilman Eddie Farris

Council Members Absent: Mayor Russ Barley

Staff present: City Clerk Rebecca Podraza, City Attorney Clay Adkinson, Parks Director Dana Weiler, Finance Officer Sara Bowers, City Planner Latilda Hughes-Neel, Sewer Lead Operator Bridget Hilgenberg, Water Supervisor Larry Tuggle, Billing Supervisor Jennifer Douglas, and Meter Reader Gary Thomas.

### **II. Invocation and Pledge of Allegiance**

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag

### **III. Staff Strategic Planning Presentation**

Clerk Podraza began the presentation by thanking Council for giving Staff the opportunity to develop the Strategic Plan for the City. Podraza then explained the process Staff used to construct the three to five Year Plan. Podraza reviewed the eight major strategic areas as well as core values, strategic priorities, opportunities, strengths and Core Competencies.

City Planner Latilda Hughes-Neel presented the SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis.

Clerk Podraza presented the Departmental Vision and Mission Statements that Staff has written for their individual departments.

City Finance Officer Sara Bowers presented the Employee Survey Results. Comments made by City Employees were included for Council to review as well.

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



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Clerk Podraza then presented the Goals and Objectives of the plan.

Discussion ensued between Council and Staff. Council thanked Staff for preparing the Strategic Plan. They were very pleased with the results and appreciative of their work on the project.

Clerk Podraza thanked all the staff for their role in the project. The plan could not have been accomplished without their participation and support. This was a team effort by all Department Heads and Staff appointed by their Supervisor.

Clerk Podraza also informed the Council that Parks Director Weiler was instrumental in guiding staff through the process having been through it many times before during her career.

**IV. Adjournment**

Councilwoman McLean adjourned the meeting at 5:38 p.m.

**FREEPORT CITY COUNCIL**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council President

ATTEST

\_\_\_\_\_  
City Clerk

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