



City of Freeport
REGULAR COUNCIL MEETING
6:00 p.m./Council Chambers/Freeport City Hall
June 22, 2017 Agenda

I. Mayor Russ Barley presented the State of the City Address at 6:00 p.m.

II. Meeting Opened

The June 22, 2017 Regular Council Meeting was called to order immediately following the State of the City Address by Mayor Russ Barley. The meeting was held in City Council Chambers of Freeport City Hall.

Council Members present: Mayor Russ Barley, Councilwoman Kasey Cuchens, Councilwoman Jennifer Laird, Councilwoman Elizabeth Brannon, and Councilman Eddie Farris

Council Members Absent: Councilwoman Janice McLean,

Staff present: City Clerk Rebecca Podraza, City Attorney Clay Adkinson, Finance Officer Sara Bowers, Parks Director Dana Weiler, Billing Supervisor Jennifer Douglas, Water Supervisor Larry Tuggle, City Engineer William Menadier, City Engineer Alex Rouchaleau, City Planner Latilda Hughes-Neel, and Sewer Lead Operator Bridget Hilgenberg.

III. Invocation and Pledge of Allegiance

The invocation was given by Councilwoman Cuchens, followed by the Pledge of Allegiance to the American Flag.

IV. Recognition of Guests

- Mayor Barley introduced Northwest Florida League of Cities Representatives Mayor Dick Rynearson, with the City of Fort Walton Beach, and President of the Northwest Florida League of Cities, and Jenny Anderson Executive Director of the Northwest Florida League of Cities.

Mayor Rynearson and Ms. Anderson presented Mayor Barley with the Northwest Florida League of Cities PC Woo Elected Official of the Year Award for 2017. Mayor Barley was chosen for the award after due consideration. There were many candidates and after careful review, the Nomination Committee chose Mayor Barley.

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



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- Mayor Barley introduced Susan McMinamin who represented the City of Freeport at the Senior National Games in Alabama. Susan thanked the Jay Odom Group and the City of Freeport for sponsoring her in the games. Ms. McMinamin placed in every event and brought home the Bronze for the 200-meter Breast Stroke. Ms. McMinamin qualified for the World Championship Senior Games. Council congratulated and thanked Ms. McMinamin for her success in representing Freeport in the games.

V. Public Comment on Consent Agenda: None

VI. Approval of Consent Agenda

1. Pay all Bills in Order

Council Action: Councilwoman Cuchens made a motion to approve the Consent Agenda as presented. Councilwoman Brannon seconded the motion. All ayes, (Brannon, Cuchens, Farris, Laird); motion carried.

VII. Consideration of Additions/Deletions to Agenda

Additions:

- Councilman Farris – Discuss Budget Process

Deletions:

- Councilwoman Cuchens - Resolution in support of Walton County Technical Assistance Grant through DEO

VIII. Approval of Agenda with Additions/Deletions

Council Action: Councilman Farris made a motion to approve the Agenda with specified Additions and Deletions as presented. Councilwoman Brannon seconded the motion. All ayes, (Brannon, Cuchens, Farris, Laird); motion carried.

IX. Staff Reports

- A. City Clerk Matters: None

- B. Finance Officer

1. Finance Officer Sara Bowers presented a Purchasing Policy Addendum regarding a Blanket Purchase Order process.

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Council Action: Councilwoman Cuchens made a motion to approve the Purchasing Policy Addendum regarding Blanket Purchase orders. Councilman Farris seconded the motion. All ayes, (Brannon, Cuchens, Farris, Laird); motion carried.

2. Finance Officer Sara Bowers presented the Proposed Budget Workshop Dates.

Council Action: Councilman Farris made a motion to approve the Budget Workshop Meeting Schedule presented by the Finance Officer. Councilwoman Brannon seconded the motion. Council discussion ensued.

Councilman Farris amended his motion to schedule the 1st Budget Workshop for Thursday, August 3rd at 5:00 pm and the remaining meetings are to be scheduled at the next Regular Meeting on August 8, 2017. Councilwoman Brannon amended her second to the same. All ayes, (Brannon, Cuchens, Farris, Laird); motion carried.

C. Planning & Zoning Dept.

1. City Planner Latilda Hughes Neel presented the Central Park at Hammock Bay Phase III Final Plat Plan for 57 lots. Planner Hughes-Neel requested signatures on the plan from the Council.

D. Legal Matters: None

E. Parks Dept.

1. Parks Director Weiler updated the Council on the following:

- Punch List for the Pool has been completed by the Contractor
- Programming was suspended for a week due to Tropical Storm Cindy

F. Engineering

1. William Menadier presented the Engineering Update Report on the following:

- 331 Water Main Project
- Business 331 Sidewalks
- Water Tank Inspection Contract Awarded to US Tank
- Preliminary Costs for Laird Park Drainage Improvements
- SRF Loan Agreement

G. Water Dept.: None

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H. Sewer Dept.

1. Updates regarding repairs underway at the Sewer Plant reject pond were provided by Lead Operator Bridget Hilgenberg. Due to Tropical Storm Cindy, there was a sewage spill at the plant which slowed the process for the repairs being made. A report was sent to DEP with the details on the spill. Operator Hilgenberg provided the report that was sent to DEP to the Council.

X. Old Business

A. Water/Sewer Fees

- Staff will provide a recommendation at the next Council Meeting

XI. New Business

A. Mayor Russ Barley

1. Freeport Area Youth Sports Association (FAYSA)
 - Mayor Barley informed the Council that FAYSA will be using the Old Concession Stand at City Hall Park for Storage

B. Department Liaisons

1. Mayor Barley explained that the Council discussed the Department Liaison Appointment at the Elected Official Training held on June 15th. It was requested that this topic be added to the agenda for June 22nd. Mayor Barley opened the floor for discussion.

Councilman Farris advised the Mayor that the Council would like to discontinue Councilmembers holding a position of Liaison over the departments.

Council Action: Councilman Farris made a motion to discontinue the Department Liaisons that are appointed to Councilmembers by the Mayor. Councilwoman Brannon seconded the motion. All ayes, (Brannon, Cuchens, Farris, Laird); motion carried.

C. Councilwoman Brannon: none

D. Councilwoman Cuchens

1. ~~Resolution in support of Walton County Technical Assistance Grant through DEO~~

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E. Councilman Farris

1. Discuss Budget Process

- Councilman Farris requested that the process be turned over to Staff and be presented to Council once it is ready to be presented and approved. Council concurred that this issue would be negated through the discontinuation of the Department Liaisons.

F. Councilwoman Laird: None

G. Councilwoman McLean: Absent

XII. Public Comment: None

XIII. Adjournment

Mayor Barley adjourned the meeting at 6:39 p.m.

FREEPORT CITY COUNCIL

Mayor

Council President

ATTEST

City Clerk

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