



City of Freeport
REGULAR COUNCIL MEETING
9:00 a.m./Council Chambers/Freeport City Hall
October 9, 2018 Agenda

I. Meeting Opened

The October 9, 2018 Regular Council Meeting was called to order at 9:00 a.m. by Mayor Russ Barley. The meeting was held in City Council Chambers of Freeport City Hall.

Council Members present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilwoman Amanda Green, and Councilman William “Boots” McCormick.

Council absent: Councilwoman Haffner

Staff present: City Clerk Rebecca Podraza, Clerk Assistant Lori Cox, City Attorney Clayton Adkinson, Planning Assistant Beth McCombs, Parks Director Charles Simmons, Sewer Supervisor Robert Fawcett, Finance Officer Sara Bowers, and City Engineer Alex Rouchaleau.

II. Invocation and Pledge of Allegiance

The invocation was given by Councilman Farris, followed by the Pledge of Allegiance to the American Flag.

III. Recognition of Guests: None

IV. Public Comment on Consent Agenda: None

V. Approval of Consent Agenda

1. Bills Paid
2. Final Public Budget Hearing September 25, 2018
3. Regular Council Meeting September 27, 2018

Council Action: Councilwoman Brannon made a motion to approve the Consent Agenda as presented. Councilman Farris seconded the motion. All ayes, (Brannon, Farris, Green, McCormick); motion carried.

VI. Consideration of Additions/Deletions to Agenda

Additions

- Planning Department – Working Water Front Management Meeting
- Mayor – State of Emergency Declaration

Deletions: None

The City of Freeport may take action on any matter during this meeting, including items that are not set forth within this agenda.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk’s office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



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VII. Approval of Agenda with Additions/Deletion

Council Action: Councilman Farris made a motion to approve the Agenda with specified Additions and Deletions as presented. Councilwoman Brannon seconded the motion. All ayes, (Brannon, Farris, Green, McCormick); motion carried.

VIII. Staff Reports

A. City Clerk Matters

1. Billing Department Update
 - Clerk Podraza updated the Council on the status of the Billing Department.
 - The Utility Billing Manager position has been advertised.
2. Request Approval for Assistant Clerk to attend MCCi Laserfiche Training
 - Clerk Podraza requested approval for Assistant Clerk Lori Cox to attend the Laserfiche Empower Conference for which she has been awarded a scholarship in the amount of \$1,200.00.

Councilmen Farris made a motion to approve the cost of travel for Assistant Clerk Lori Cox to attend the Laserfiche Empower Conference in Long Beach, CA for an approximate amount of \$1,070.00. Councilwoman Brannon seconded the motion. All ayes, (Brannon, Farris, Green, McCormick); motion carried.

B. Planning & Zoning Dept

1. Request for Workshop – Medical Marijuana Treatment Centers language
2. Request for Workshop – 331 North Corridor Standards language

Council Action: Councilwoman Green made a motion to approve a Workshop to be scheduled for Thursday, October 25, 2018 at 5:30 pm for Medical Marijuana Treatment Centers Language and 331 North Corridor Standards Language. Councilwoman Brannon seconded the motion. All ayes, (Brannon, Farris, Green, McCormick); motion carried.

3. Request to attend WFRPC Transportation Symposium November 1st – 2nd, 2018 in Navarre

Council Action: Councilman Farris made a motion to approve City Planner Hughes-Neel to attend the WFRPC Working Water Front Symposium on November 1st through 2nd in Navarre Florida. Councilwoman Green seconded the motion. All ayes, (Brannon, Farris, Green,

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McCormick); motion carried.

4. Request to attend the Working Water Front Symposium October 23, 2018

Council Action: Councilman Farris made a motion to approve City Planner Hughes-Neel to travel Monday, Oct. 22nd through Wednesday, Oct. 24th, to attend the Working Water Front Symposium meeting on Tuesday October 23, 2018 in Tampa Florida. Councilwoman Green seconded the motion. All ayes, (Brannon, Farris, Green, McCormick); motion carried.

C. Engineering

1. SRF Loan/Grant Phase I Wastewater Improvements Construction Engineering & Inspection Proposal and Approval to bid the Project

Council Action: Councilwoman Brannon made a motion to authorize Dewberry Preble-Rish to bid the US 331 Wastewater Utility Upgrades Phase I - Construction Phase Services project. Councilman Farris seconded the motion. All ayes, (Brannon, Farris, Green, McCormick); motion carried.

Council Action: Councilman Farris made a motion to approve the SRF Phase I Wastewater Improvements Construction Engineering & Inspection Proposal in the amount of \$438,000.00. Councilman McCormick seconded the motion. All ayes, (Brannon, Farris, Green, McCormick); motion carried.

2. Florida Communities Trust Grant Assistance Proposal

Council Action: Councilman Farris made a motion to approve the Florida Communities Trust Grant, Management Plan Engineering Assistance Proposal in the amount of \$15,000.00. Councilwoman Brannon seconded the motion. All ayes, (Brannon, Farris, Green, McCormick); motion carried.

IX. Old Business: None

X. New Business

A. Mayor Russ Barley

- Mayor Barley informed the Council that the County declared a State of Emergency for Hurricane Michael. The Council will need to declare a State of Emergency for the City of Freeport.

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- City Attorney Adkinson explained the reason for this Declaration is to open the City up for FEMA Funding and additional services that may be needed during recover of the storm.

Council Action: Councilwoman Brannon made a motion to Declare a State of Emergency for the City of Freeport and for that Declaration to be memorialized in Resolution No. 2018-14. Councilman McCormick seconded the motion. All ayes, (Brannon, Farris, Green, McCormick); motion carried.

- Councilwoman Green requested the status of the current plan being implemented by the City to prepare for Hurricane Michael.
- Staff updated the Council on the preparations being made by the Departments and Councilman McCormick updated the Council on information being communicated by the Walton County Emergency Management Department.

XI. Public Comment: None

XII. Adjournment

Mayor Barley adjourned the meeting at 9:38 p.m.

FREEPORT CITY COUNCIL

Mayor

ATTEST

City Clerk

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