



City of Freeport
REGULAR COUNCIL MEETING
6:30 p.m./Council Chambers/Freeport City Hall
October 25, 2018 Minutes

I. Meeting Opened

The October 25, 2018 Regular Council Meeting was called to order at 6:30 p.m. by Mayor Russ Barley. The meeting was held in City Council Chambers of Freeport City Hall.

Council Members present: Mayor Russ Barley, Councilwoman Elizabeth Brannon, Councilman Eddie Farris, Councilwoman Amanda Green, Councilwoman Elizabeth Haffner and Councilman William “Boots” McCormick.

Staff present: City Clerk Rebecca Podraza, Clerk Assistant Lori Cox, City Attorney Clayton Adkinson, Parks Director Charles Simmons, Finance Officer Sara Bowers, and City Engineer Alex Rouchaleau, Lead Sewer Operator Bridget Hilgenberg, Receptionist Barbara Moore, Utility Billing Clerk Cinnamon Driggers.

II. Invocation and Pledge of Allegiance

The invocation was given by Councilwoman Haffner, followed by the Pledge of Allegiance to the American Flag.

III. Recognition of Guests: None

IV. Public Comment on Consent Agenda: None

V. Approval of Consent Agenda

1. Bills Paid
2. Regular Council Meeting October 9, 2018

Council Action: Councilman Farris made a motion to approve the Consent Agenda as presented. Councilwoman Brannon seconded the motion. All ayes, (Farris, Brannon, Green Haffner, McCormick); motion carried.

VI. Public Request for Placement on City Council Agenda

1. Carol G. Wood
 - Request Reduction of Water Bill- Carol Wood was not in attendance.

Council Action: Councilman McCormick made a motion to deny reduction of water bill but allowed Ms. Wood the opportunity to establish a payment plan within a thirty-day period under standard policy. Councilwoman Haffner seconded the motion. All ayes, (McCormick, Haffner, Brannon, Green, Farris); motion carried.

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In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk’s office at 850-835-2822 by 5:00 p.m. on the day prior to the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Florida Statutes).



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2. Ted Barr
 - Request Reduction or Forgiveness of Water Bill due to a Leak spanning over two billing cycles.

Council Action: Councilwoman Green recused herself due to status conflict. Councilwoman Brannon made a motion to cut Mr. Barr's June bill in half. Councilman McCormick seconded the motion. Four ayes, (Brannon, McCormick, Farris, Haffner) One recusal, (Green); motion carried.

VII. Consideration of Additions/Deletions to Agenda

Additions

- Legal – Waiver Development Policy
- City Clerk – Meeting/Holiday cancellations
- Parks Department – Concession/Bathroom/Storage Facility
- Mayor – Authorization to pay FL League of Cities Dues

Approval of Agenda with Additions/Deletion

Council Action: Councilwoman Brannon made a motion to approve the Agenda with specified Additions as presented. Councilman McCormick seconded the motion. All ayes, (Brannon, McCormick, Haffner, Green, Farris); motion carried.

VIII. Staff Reports

A. City Clerk Matters

1. Billing Department Update
 - Clerk Podraza updated the Council on the status of the Billing Department.
2. Quest Management Consultants
 - Clerk Podraza presented Pay Grades and Salary Range Recommendations. This will be presented after Council has had opportunity to review the salaries again with the Clerk.
3. Holiday Meeting Conflicts
 - Clerk Podraza presented November and December holiday meeting conflicts.

Council Action: Councilwoman Brannon made a motion to cancel the November 22nd and December 27th regular Council Meetings. Councilwoman Haffner seconded the motion. All ayes, (Brannon, Haffner, McCormick, Haffner, Green); motion carried.

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B. Finance Department – None

C. Planning & Zoning Dept

1. 2nd Reading/Adoption Re-Zoning Ordinance: 331 Freeport Partners LLC
 - Planner Hughes-Neel presented the rezoning summary.

Council Action: Councilwoman Brannon made a motion to hold second Reading and Adoption of Ordinance No. 2018-07, amending Article 3 of the Land Development Code to re-zone the Preserve property. Councilwoman Haffner seconded the motion. All ayes, (Brannon, Haffner, Green, Farris, McCormick); motion carried.

2. Rescission of Resolution 2008-12 Plantation Marketplace PDP
 - Planner Hughes-Neel presented a summary of Resolution 2008-12 Rescission.

Council Action: Councilwoman Brannon made a motion to Adopt Resolution No. 2018-15 Rescinding the Commercial Planned Development Project known as Plantation Marketplace in Resolution 2008-12. Councilman Farris seconded the motion. All ayes. (Brannon, Farris, McCormick, Green, Haffner); motion carried.

3. Adoption Resolution: The Preserve Mixed Use PDP
 - Planner Hughes-Neel presented a summary of The Preserve Mixed Use PDP

Council Action: Councilman Farris made a motion to adopt Resolution No. 2018-16, The Preserve Mixed Use Project Development Plan. Councilwoman Green seconded the motion. All ayes. (Farris, Green, Brannon, McCormick, Haffner); motion carried.

4. 2nd Reading/Adoption LDC Amendment: Mixed Income PDPs
 - Planner Hughes-Neel presented a summary of the LDC Amendment, Mixed Income PDP's.

Council Action: Councilwoman Haffner made a motion to approve Second Reading and Adoption of Resolution No. 2018-09, Amending the LDC by adding Section 3.05.06 Mixed Income Planned Development Projects. Councilman Farris seconded the motion. Four ayes, (Brannon, Farris, McCormick, Haffner), One nay, (Green); motion carried.

5. 1st Reading/ LDC Amendment: Commercial Development Designation as Major or Minor Development

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- Planner Hughes-Neel and Council ensued discussion on Major and Minor Commercial Development Designation

Council Action: Councilman McCormick made a motion to withdraw Amendment to Commercial LDC as Major or Minor. Councilman Farris seconded the withdraw. Councilman Farris made a motion to Adopt a Forty-Eight-hour notice of Receipt of Application, Planning will provide information to Council. Councilwoman Brannon seconded the motion. All ayes, (Farris, Brannon, McCormick, Green, Haffner); motion carried.

6. FDOT Planned Improvements to State Road 20
 - Planner Hughes-Neel presented a summary of FDOT Five-Year Long-Range Improvements
7. Special Event Permit – Hammock Bay Christmas Festival Parade
 - Planner Hughes-Neel presented a summary of the Hammock Bay Christmas Festival Parade. Council requested that the form be notarized with the correct date of signature.

D. Parks Department

1. Concession Stand/Bathroom/Storage Facility
 - Parks Director Simmons updated the Council on ongoing projects.

E. Legal Matters

1. Waiver Development Policy
 - City Attorney Atkinson requested that Council move forward with Waiver Development Policy discussions at next meeting.

Council Action: Councilwoman Haffner made a motion to approve Waiver Development Policy language to be presented at the next Council meeting. Councilwoman Brannon seconded the motion. All ayes, (Haffner, Brannon, Green, Farris, McCormick); motion carried.

F. Engineering

1. 1st reading / ordinance Marina Village – No Wake Zone
 - Engineer Rouchaleau presented the status of the No Wake Zone.

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Council Action: Councilman Farris made a motion to hold First Reading and Advertise for the No Wake Zone Ordinance. Councilwoman Brannon seconded the motion. All ayes, (Farris, Brannon, Green, McCormick, Haffner); motion carried.

G. Water Dept.

1. Truck Purchase Approval - Budgeted for 2018/2019
 - Water Supervisor Tuggle presented a quote for a truck budgeted for FY 2018-2019.

Council Action: Councilwoman Haffner made a motion to approve the purchase of a 2018 Chevy Silverado 1500 Work Truck in the amount of \$23,660.00. Councilwoman Brannon seconded the motion. All ayes, (Haffner, Brannon, Green, Farris, McCormick); motion carried.

H. Sewer Dept. – None

IX. Old Business

A. Election Districts

- City Attorney Atkinson advised Council on the current process of Election Districts.

Council Action: Councilman McCormick made a motion for the City Attorney to meet with the Supervisor of Elections to obtain a Geographical Map of the City to present to Council for Discussion. Councilwoman Brannon seconded the motion. All ayes (McCormick, Brannon, Green, Farris, Haffner); motion carried.

X. New Business

A. Mayor Russ Barley

1. NWFLC Dues
 - Mayor Barley informed the Council that the NWFLC Membership dues were coming due and requested that the Accountant Pay and Renew them.
 - Mayor Barley reminded the Council that this Saturday is Bayfest.

Council Action: Councilman Farris made a motion for the Accountant to Pay and Renew the Northwest Florida League of Cities Dues. Councilwoman Brannon seconded the motion. All ayes (Farris, Brannon, Green, McCormick, Haffner); motion carried.

B. Councilwoman Brannon

1. Road Maintenance Discussion
 - Councilwoman Brannon discussed Night Time Road Conditions at Hwy 331 and Business

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331 turnoff. She would like to work with Planner Hughes-Neel and FDOT to see what can be done to improve Night Time Road Conditions.

- Councilwoman Brannon discussed the traffic in Freeport and requested that a Traffic Concurrency Plan be prepared for the city.

Council Action: Councilman Farris made a motion for Councilwoman Brannon to work with Planner Hughes-Neel and FDOT to see what Improvements can be made at Hwy 331 and Business 331 turnoff at night as well as heavily trafficked areas within the City. Councilwoman Haffner seconded the motion. All ayes, (Farris, Haffner, Green, Brannon, McCormick,); motion carried.

- C. Councilwoman Haffner: None
- D. Councilman Farris: None
- E. Councilwoman Green: None
- F. Councilman McCormick: None

XI. Public Comment

- Tim Ard presented information and invited the Council to come to the Veterans Memorial Ceremony and the Unveiling of the Walk of War on Monday, November 12th.
- Randy Varner presented concerns of golf carts being driven on the roads and walking trails.

Councilman McCormick recommended that Mr. Varner speak to the Sherriff because the City does not have an enforcement arm.

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XII. Adjournment

Mayor Barley adjourned the meeting at 9:38 p.m.

FREEPORT CITY COUNCIL

Mayor

ATTEST

City Clerk

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